

**Due to COVID-19 and the Premier’s Emergency Orders to limit gatherings and maintain physical distancing, the City of Pickering continues to hold electronic Council and Committee Meetings.**

**Members of the public may observe the meeting proceedings by accessing the [livestream](#). A recording of the meeting will also be available on the [City’s website](#) following the meeting.**

**5:30 pm In Camera Council**

	<b>Page</b>
<b>1. Roll Call</b>	
<b>2. Invocation</b>	
Mayor Ryan will call the meeting to order and lead Council in the saying of the Invocation.	
<b>3. Disclosure of Interest</b>	
<b>4. Adoption of Minutes</b>	
In Camera Council Minutes, July 27, 2020	<b>Provided Under Separate Cover</b>
<a href="#">Council Minutes, July 27, 2020</a>	<b>1</b>
<a href="#">Executive Committee Minutes, August 10, 2020</a>	<b>33</b>
<a href="#">Special Council Minutes, August 10, 2020</a>	<b>38</b>
(Confidential Special Council Minutes, August 10, 2020, provided under separate cover)	
<a href="#">Planning &amp; Development Committee Minutes, August 10, 2020</a>	<b>48</b>
<b>5. Presentations</b>	
<b>6. Delegations</b>	
Due to COVID-19 and the Premier’s Emergency Orders to limit gatherings and maintain physical distancing, members of the public may provide a verbal delegation to Members of Council via electronic participation. To register as a delegate, visit <a href="http://www.pickering.ca/delegation">www.pickering.ca/delegation</a> , and complete the on-line delegation form or email <a href="mailto:clerks@pickering.ca">clerks@pickering.ca</a> . Delegation requests must be received by noon on the last business day before the scheduled meeting. All delegations for items not listed on the agenda shall register ten (10) days prior to the meeting date.	

The list of delegates who have registered to speak will be called upon one by one by the Chair and invited to join the meeting via audio connection. A maximum of 10 minutes shall be allotted for each delegation. Please ensure you provide the phone number that you wish to be contacted on.

Please be advised that your name and address will appear in the public record and will be posted on the City's website as part of the meeting minutes.

- 6.1 Esther Forde, Michelle Francis, and Celia Cooper  
Pickering Anti-Black Racism Taskforce Preparatory Sub-committee  
Re: Report CS 27-20  
Pickering Anti-Black Racism Initiatives

## **7. Correspondence**

- 7.1 [Corr. 38-20](#) **61**  
Don Lovisa, President, Durham College  
Craig Stevenson, President, Centennial College  
Re: Pickering Learning Site Closure

Recommendation:

Council direction required.

- 7.2 [Corr. 39-20](#) **62**  
The Honourable Steve Clark, Minister  
Ministry of Municipal Affairs and Housing  
Re: Federal-Provincial Safe Restart Agreement  
Municipal Operating Funding Phase 1: Immediate Funding for Municipal Pressures

Recommendation:

That Corr. 39-20, dated August 12, 2020, from The Honourable Steve Clark, regarding the Federal-Provincial Safe Restart Agreement, be received for information.

**8. Report EC 2020-05 of the Executive Committee held on August 10, 2020** [Refer to Executive Committee Agenda pages:](#)

- 8.1 Director, Economic Development & Strategic Projects, Report CAO 04-20 Economic Status of Local Businesses in Pickering During COVID-19 **1**

Recommendation:

1. That report CAO 04-20 regarding the economic status of local businesses in Pickering during COVID-19 be received for information; and,
2. That Staff be directed to provide an update to Council on the economic status of local businesses in Pickering, based on the data available, at the December 14, 2020 Meeting.

- 8.2 Director, Finance & Treasurer, Report FIN 11-20 COVID-19 Impact on Taxation Services **6**

Recommendation:

It is recommended that Report FIN 11-20, from the Director, Finance & Treasurer regarding COVID-19 Impact on Taxation Services be received for information.

**9. Report PD 2020-05 of the Planning & Development Committee held on August 10, 2020** [Refer to Planning & Development Agenda pages:](#)

- 9.1 Director, City Development & CBO, Report PLN 14-20 Proposed Telecommunication Tower Shared Network Canada Part of Lot 14, Concession 9, Now Parts 2 to 4, Plan 40R-20211 (2170 Ninth Concession Road) Installation #66 **34**

**Report PLN 14-20 was deferred to the September 14, 2020 Planning & Development Committee meeting.**

**10. Reports – New and Unfinished Business**

- 10.1 [Director, Economic Development & Strategic Projects, Report CAO 05-20](#) **65**  
Engagement Process for Pickering Local Food Strategy

Recommendation:

1. That Council receive report CAO 05-20 regarding the engagement process for a local food strategy in the City of Pickering for information; and,
2. That the appropriate officials of the City of Pickering take necessary actions as indicated in this report.

- 10.2 [\(Acting\) Director, Community Services, Report CS 27-20](#) **69**  
Pickering Anti-Black Racism Initiatives

Recommendation:

1. That Council adopt the Terms of Reference for the Pickering Anti-Black Racism Taskforce prepared by the Cultural Advisory Committee, as set out in Attachment 1;
2. That Council endorse the Anti-Black Racism Action Plan of the Cultural Advisory Committee, as set out in Attachment 2; and,
3. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

**11. Motions and Notice of Motions**

**12. By-laws**

- 12.1 [By-law 7777/20](#) **89**

Being a by-law to stop-up and close Part of the Road Allowance between Lots 22 and 23, Concession 3, being Part 4, Plan 40R-30725, subject to required easements.

**13. Confidential Council – Public Report**

- 14. Other Business**
- 15. Confirmation By-law**
- 16. Adjournment**

**Present:**

Deputy Mayor Kevin Ashe

**Councillors:**

M. Brenner  
S. Butt  
I. Cumming  
B. McLean  
D. Pickles

**Absent:**

Mayor David Ryan

**Also Present:**

M. Carpino	- Interim Chief Administrative Officer
K. Bentley	- Director, City Development & CBO
P. Bigioni	- Director, Corporate Services & City Solicitor
B. Duffield	- (Acting) Director, Community Services
J. Eddy	- Director, Human Resources
J. Flowers	- CEO & Director of Libraries, Pickering Public Library
R. Holborn	- Director, Engineering Services
F. Jadoon	- Director, Economic Development & Strategic Projects
S. Karwowski	- Director, Finance & Treasurer
J. Yoshida	- Deputy Fire Chief
S. Cassel	- City Clerk
C. Rose	- Chief Planner
L. Harker	- Deputy Clerk

**1. Roll Call**

The City Clerk certified that all Members of Council were present and participating electronically in accordance with By-law 7749/20, with the exception of Mayor Ryan who was absent due to illness.

**2. Invocation**

Deputy Mayor Ashe called the meeting to order and led Council in the saying of the Invocation.

**3. Disclosure of Interest**

- 3.1 Councillor McLean declared a conflict of interest under the *Municipal Conflict of Interest Act*, with respect to Item 11.3, Property Tax Rebates - Heritage Properties, as his son has a heritage home. Councillor McLean did not take part in the discussion or vote on this matter.

**4. Adoption of Minutes**

Resolution # 369/20

Moved by Councillor Brenner  
Seconded by Councillor Pickles

In Camera Council Minutes, June 29, 2020  
Council Minutes, June 29, 2020  
Executive Committee Minutes, July 13, 2020  
Planning & Development Committee Minutes, July 13, 2020

Carried

**5. Presentations**

There were no presentations.

**6. Delegations**

- 6.1 Juliette Young, Kimberly Martin, Paulette Senior, and Dianne Barham  
Break the Chains Pickering  
Re: Anti-Black Racism

Juliette Young, Break the Chains Pickering, joined the electronic meeting via audio connection. Ms. Young noted that Break the Chains Pickering is a diverse group of black residents and allies in Pickering, and introduced the team, noting that Kimberly Martin, Paulette Senior, and Dianne Barham were also present via audio connection to answer questions if required.

Ms. Young stated that this group of 14 individuals came together in June 2020 to raise their voices against the ever present danger of residents in the black community, and that they held a protest at City Hall to raise awareness and address issues of anti-black racism in Pickering. She noted that in 2016, the black community made up 10.8% of Pickering's population, noting that number was much higher now, and that these residents have encountered anti-black racism in

some form. She made reference to Stephen Lewis' 1992 Report to the Premier on Racism in Ontario, noting that the report concluded that at the heart of racism is anti-black racism. She noted that the black community is being shot, faces unemployment, have students that are dropping out of school, and that black employees are disadvantaged. She stated that we need to deal with anti-black racism at its roots and although Pickering Council established a statement against anti-black racism on June 3<sup>rd</sup>, much more needed to be done. Ms. Young requested that the City establish an anti-black racism task force to develop and implement an anti-black racism strategy to improve upon the systems that perpetuate anti-black racism, uncover and identify the racism that exists, collect race based data to identify and understand the race based gap, support black based businesses and offer more programs for the black community. She noted that she had become aware that the City is planning to create a task force but that Break the Chains was strongly opposed to the Cultural Advisory Committee (CAC) directing the task force as the CAC's mandate does not deal with matters of race but rather focuses on engaging support and advocating for cultural services which should not be confused with matters of race. Ms. Young questioned how the members of the CAC were positioned to establish an anti-black racism task force, how many members identified as black and what experience they had. Ms. Young further noted that the task force should be an independent entity, and that it should be community driven, led by the black community, and would report directly to Council and work collaboratively with City Staff.

A question and answer period ensued between Juliette Young, Kimberly Martin, Dianne Barham and Members of Council regarding:

- the CAC's mandate, and whether the mandate speaks to matters of race, or if the Committee was more focused on multiculturalism, art, and the museum;
- minutes of the June 16<sup>th</sup> CAC meeting and the comments regarding the same members of the black community attending events stating that those comments were offensive;
- the importance of the task force being driven by the black community, and the need to include members that have in-depth knowledge of anti-black racism and what systemic anti-black racism is;
- whether other groups such as Urban Alliance on Race Relations and the Canadian Caribbean Cultural Association could work together as part of the task force; and,
- the requirement that the task force be independent from the City, and the importance of it being community led.

Deputy Mayor Ashe requested that the City Clerk provide clarity on the minutes of the June 16<sup>th</sup> CAC meeting and the intent of the comments.



Deputy Mayor Ashe noted that he does not believe that the intent in the minutes was to suggest that it was the same black people attending events, but rather that it was to suggest that the whole community is impacted by anti-black racism and apologized if there was a misunderstanding of the minutes.

- 6.2 Paul White, President  
Fairport Beach Neighbourhood Association  
Re: Corr. 36-20  
After Hours Response for By-law Enforcement

Paul White, President, Fairport Beach Neighbourhood Association, joined the electronic meeting via audio connection to express concerns regarding the City's after hours response for by-law enforcement. Mr. White stated that the popularity of the Frenchman's Bay West Rotary Park beach area and the beach area in Cliffview Park, at Cliffview Road and Park Crescent, has overwhelmed the community on the West side. Mr. White noted that he has called the City's after hours line 4 times in the last 3 weeks, and not once has Staff come out to investigate the situation. He noted incidents of after hours parking, and questioned why there were no parking signs on the Bay Ridges Side, but none on the Fairport Beach side. Mr. White noted that if cars were parked on both sides of the street, it would be difficult for emergency vehicles to access the area, and that as there are no sidewalks, pedestrians must walk on the street creating safety concerns. Mr. White noted that his concerns were being expressed for the 400 homes he represents as President of the Fairport Beach Neighbourhood Association. He concluded by stating that he had reviewed the hours of operations for parks in Whitby, Oshawa and Ajax, and questioned why some parks in Pickering are open until midnight, noting that this late hour just invites trouble and that there should be consistency of park hours across the Region.

A brief question and answer period ensued regarding whether Mr. White had obtained enforcement statistics regarding tickets issued after hours from the City's Municipal Law Enforcement Section.

Deputy Mayor Ashe noted that the City is reviewing these issues and will follow up with the City's Municipal Law Enforcement Services regarding service delivery options.

- 6.3 John Currie  
Executive Director, Honouring Indigenous Peoples (HIP)  
Re: Corr. 32-20  
Jake Farr, Mental Health Counsellor/Psychotherapist  
Authentic Self Counselling Services  
Request for By-Law change - Indigenous Land Acknowledgment

John Currie, Executive Director, Honouring Indigenous Peoples (HIP), joined the electronic meeting via audio connection to provide information regarding the development of an Indigenous Land Acknowledgment Statement. Mr. Currie noted that he has been a Pickering resident for 25 years, is the President of the Rotary Club of Pickering and serves as an advisor on the City of Pickering's Cultural Advisory Committee. Mr. Currie acknowledged that the City has been working to establish a relationship with the Indigenous community, but noted the length of time that has passed since the initiative began. Mr. Currie stated that he has witnessed more harm than good when creating a land acknowledgement statement without input from the Indigenous community and that it creates colonialism and misses the point of what reconciliation is all about. He stated that the City needs to be reminded of the relationship to the land, that Pickering's lands are within the Williams Treaty Guidelines and that the City would need to work with the Mississaugas of Scugog Island in developing an Indigenous Land Statement. He noted that the City had been on track with developing the acknowledgment, but that COVID-19 had halted their process. Mr. Currie stated that the development of an Indigenous Land Acknowledgment must be done with respect, and that the Indigenous people have experienced numerous oppressions and genocide, and healing and patience are needed. Mr. Currie concluded, stating that the City has the opportunity to use the development of a land acknowledgement statement as a vehicle to build positive and equitable relationships and provide an opportunity to educate citizens.

A question and answer period ensued between John Currie and Members of Council regarding:

- the circumstances that have delayed the development of an Indigenous Land Acknowledgment Statement at the City of Pickering;
- whether the Pickering Library's Indigenous Land Acknowledgment was appropriate for the City and if it captured all of the key components of a successful Indigenous Land Acknowledgment;
- if the City should coordinate with the Library in developing their acknowledgement; and,
- the timing of creating an Indigenous Land Acknowledgment Statement and the necessary amendments that would be required to the City's Procedural By-law to allow it to be read.

**7. Correspondence**

7.1 Corr. 31-20

The Honourable Mark Holland, Member of Parliament, Ajax  
Jennifer O’Connell, Member of Parliament, Pickering-Uxbridge  
Ryan Turnbull, Member of Parliament, Whitby  
Re: Region’s Federal Funding Priorities

A question and answer period ensued regarding funding from the Provincial and Federal Governments, with Deputy Mayor Ashe advising Members of Council that Minister Clark had made an announcement that day regarding joint funding of approximately \$4 billion to be provided to municipalities, noting that Minister Clark would be making further announcements regarding individual allocations for municipalities over the coming weeks.

Further questions ensued regarding the provision of broadband infrastructure in Ward 3, with Deputy Mayor Ashe noting that Staff are having ongoing discussions regarding further connectivity and smart cities initiatives, and that an application for funding for the Hamlet of Whitevale would be discussed at the August 10<sup>th</sup> Special Council meeting.

Resolution # 370/20

Moved by Councillor McLean  
Seconded by Councillor Butt

That Corr. 31-20, dated June 25, 2020, from The Honourable Mark Holland, Jennifer O’Connell, and Ryan Turnbull, regarding the Region’s Federal Funding Priorities, be endorsed.

Carried

7.2 Corr. 32-20

Jake Farr, Mental Health Counsellor/Psychotherapist  
Authentic Self Counselling Services  
Re: Request for By-Law change - Indigenous Land Acknowledgment

Discussion ensued regarding the anticipated process for the development of an Indigenous Land Acknowledgment Statement, with Members of Council noting that this recommendation would allow for the Pickering Library to work with the Indigenous communities and other stakeholders, including John Currie, to recognize the various treaties.

Further discussion ensued regarding whether it was appropriate for the Pickering Library to be taking the lead on this initiative, or whether the Cultural Advisory Committee should be taking the lead, with Members of Council noting that the development of an acknowledgement should not be rushed, and the importance of getting it right.

Resolution # 371/20

Moved by Councillor Brenner  
Seconded by Councillor McLean

1. That Corr. 32-20, dated July 7, 2020, from Jake Farr, regarding the Request for By-Law change - Indigenous Land Acknowledgment, be received;
2. That Staff be directed to bring forward an amendment to the Council Procedural By-law to include an Indigenous Land Acknowledgment and that City Staff work with the Pickering Public Library, Indigenous First Nations People, Mr. John Currie, the Cultural Advisory Committee (CAC), and others as required, to ensure that the wording used by Pickering Public Library is consistent with the Indigenous Land Acknowledgement and that the matter be brought back at the September 28, 2020, Council Meeting so the Acknowledgement may be read.

Motion Lost on a Recorded Tie Vote as Follows:

Yes  
Councillor Brenner  
Councillor McLean  
Councillor Pickles

No  
Councillor Butt  
Councillor Cumming  
Deputy Mayor Ashe

Marisa Carpino, Interim Chief Administrative Officer, responded to questions from Members of Council regarding work done to date, noting that Staff and the Cultural Advisory Committee were working towards preparing an Indigenous Land Acknowledgment and building a relationship with the Mississaugas of Scugog Island, but that this work was halted due to Mayor Ryan's illness and COVID-19. Ms. Carpino further noted that Staff and the Cultural Advisory Committee are currently coordinating a meeting with the Mississaugas of Scugog Island, and that they are committed to prioritizing this and will report back to Council on the status.

Resolution # 372/20

Moved by Councillor Brenner  
Seconded by Councillor Pickles

1. That Corr. 32-20, dated July 7, 2020, from Jake Farr, regarding the Request for By-Law change - Indigenous Land Acknowledgment, be received;
2. That the Supervisor, Cultural Services be directed to work with the Cultural Advisory Committee, to develop an Indigenous Land Acknowledgment Statement and report back to Council with a status update at the September 28, 2020, Council Meeting; and,
3. That Staff be directed to bring forward an amendment to the Procedural By-law, at the September 28, 2020, Council Meeting, to include the ability to read an Indigenous Land Acknowledgment Statement at Council meetings.

Carried Unanimously on a Recorded Vote

Deputy Mayor Ashe responded to questions from Staff regarding whether the Indigenous Land Acknowledgment would be read prior to or following the invocation during Council meetings, noting that this is yet to be determined, but that the intent is for the acknowledgement to be read at Council meetings only.

- 7.3 Corr. 33-20  
Ralph Walton, Regional Clerk/Director of Legislative Services  
Regional Municipality of Durham  
Re: Reconvening the Body-Worn Camera (BWC) Team

Resolution # 373/20

Moved by Councillor Butt  
Seconded by Councillor Cumming

That Corr. 33-20, dated July 7, 2020, from the Regional Municipality of Durham, regarding Reconvening the Body-Worn Camera (BWC) Team, be endorsed.

Carried

- 7.4 Corr. 34-20  
John Henry, Regional Chair & CEO  
Regional Municipality of Durham  
Re: Brock West Landfill, City of Pickering, Regional Municipality of Durham

A question and answer period ensued between Members of Council and Richard Holborn, Director, Engineering Services, regarding:

- whether Staff would be following up with the Region of Durham to ensure that this site is being properly rehabilitated;
- what the intent is for this site following remediation and whether the property would be turned over to the City;
- anticipated timelines for the complete rehabilitation of the site;
- concerns regarding the environmental effects of the site, and whether the timelines for the land to remain dormant for 25 years needs to be reassessed given that the 25 years are coming to a close;
- concerns regarding the safety of the site for potential future uses;
- options for site uses following the remediation of a landfill site; and,
- whether the City of Toronto could provide an update to the City regarding whether the site has been rehabilitated or if it is leaching any contaminants into the water.

Resolution # 374/20

Moved by Councillor McLean  
Seconded by Councillor Pickles

That Corr. 34-20, dated June 8, 2020, from the Regional Municipality of Durham, regarding Brock West Landfill, City of Pickering, Regional Municipality of Durham, be received for information.

Carried

- 7.5 Corr. 35-20  
Marisa Carpino, Interim Chief Administrative Officer  
City of Pickering  
Re: Anti-Black Racism Strategy  
- Summary

Marisa Carpino, Interim Chief Administrative Officer, noted that the intent of this memo was to capture in writing what was provided verbally at the June 29<sup>th</sup> Council meeting.

Ms. Carpino provided an overview of the anti-black racism task force that is currently envisioned, noting that the Cultural Advisory Committee (CAC) was working on creating the mandate, terms of reference, goals, composition, and appointment process for the task force, and that once the 23 members had been selected by Council, the CAC would step back and the task force would refine the terms of reference, and come up with an action plan to be approved by Council. Ms. Carpino noted that the 23 members would be comprised of Pickering residents, stakeholder representatives, 2 Staff members and the Mayor.

A question and answer period ensued between Members of Council and Ms. Carpino regarding:

- the need to have the community involved, and what is envisioned for the size of the task force;
- the role of the CAC in the formation of the task force noting that the task force cannot be led by the CAC;
- whether the task force would be reporting directly to Council, and how this process would work;
- why the CAC meeting on June 16<sup>th</sup> was not broadcasted and why the public was unable to participate in this meeting;
- why the CAC meeting on July 7<sup>th</sup> was also not broadcasted and the procedural oversight that had caused this; and,
- what role the CAC would play in the anti-black racism task force, and whether the task force should be independent from Staff.

Susan Cassel, City Clerk, responded to questions from Members of Council regarding the process to establish the task force, noting that the Boards & Advisory Committees of Council Policy specifies that the task force would be established by way of a resolution of Council and subsequently, the appointment of members would also be done by Council resolution.

Resolution # 375/20

Moved by Councillor Pickles  
Seconded by Councillor Cumming

1. That Council support in principle the 3 pronged approach as presented by the Interim CAO;
2. That the Cultural Advisory Committee be instructed to amend their 2020 Work Plan to include the initiatives that have been committed to by the Interim CAO including measuring; and,

3. That the Pickering Anti-Black Racism Taskforce be requested to provide Quarterly updates to Council on the status of their work in the area of Anti-Black Racism, Diversity and Inclusion with a tracking of their targeted outcomes.

Carried Unanimously on a Recorded Vote

Moved by Councillor Butt  
Seconded by Councillor McLean

That Council take a short recess.

Carried

Council recessed at 9:13 pm and reconvened at 9:23 pm.

- 7.6 Corr. 36-20  
Paul White, President  
Fairport Beach Neighbourhood Association  
Re: After Hours Response for By-law Enforcement

A question and answer period ensued regarding timelines for Staff to report back to Council regarding after hours enforcement, with Paul Bigioni, Director, Corporate Services & City Solicitor advising Members of Council that October 2020 would be an achievable timeframe to report back. Mr. Bigioni further noted that in the interim, Staff are reviewing short term options and will consider a change to service levels while they work on a more fulsome study for October. Mr. Bigioni noted that he would provide a memo update in regards to immediate action plans prior to the Executive Committee meeting on August 10<sup>th</sup>.

Mr. Bigioni responded to further questions from Members of Council regarding whether By-law staff were working every weekend for the summer. Mr. Bigioni advised that due to the COVID-19 enforcement, it has been challenging to address some of these issues but that as the Provincial emergency declaration is lifted, it will provide relief to allow By-law Enforcement Officers to devote more resources to by-law and parking enforcement issues.

Discussion ensued regarding the COVID-19 enforcement initiatives, noting that By-law Enforcement Officers had been subjected to abuse which created the need for Officers to pair up and work together to increase safety, further limiting the staff resources available for overnight parking patrols. Mr. Bigioni noted that there would be increased staffing for the upcoming long weekend.



Resolution # 376/20

Moved by Councillor Brenner  
Seconded by Councillor McLean

That Corr. 36-20 be referred to Staff for a review of service delivery options for after-hours enforcement, and that Staff report back in October 2020.

Carried

- 7.7 Corr. 37-20  
Ira T. Kagan  
Kagan Shastri LLP  
Re: Landowner Opposition to MZO Request for North East Pickering – Veraine

A question and answer period ensued regarding whether the previous Council decision pertaining to the City's request for an MZO for North East Pickering, could be rescinded. Susan Cassel, City Clerk, advised Members of Council that as the direction given at the June 29<sup>th</sup> Council meeting had already been executed, a reconsideration or rescinding motion would not be in order.

Deputy Mayor Ashe noted that in response to the letter from Ira T. Kagan, the Dorsay Development Corporation would be making a presentation at Regional Council on Wednesday, July 29<sup>th</sup> asking to speed up the municipal comprehensive review, and may be withdrawing their request for an MZO.

Further discussion ensued regarding the additional information that had been received and that had Council been aware of this information prior to the June 29<sup>th</sup> Council meeting, the resolution made by Council would have been different.

It was noted that with this matter being considered at the July 29<sup>th</sup> meeting of Regional Council, although the Pickering Council June 29<sup>th</sup> resolution had been supported at that time, there was a need to look at it holistically in light of the new information and from a Regional Councillor perspective.

Resolution # 377/20

Moved by Councillor Cumming  
Seconded by Councillor Pickles

That Corr. 37-20, dated July 22, 2020, from Ira T. Kagan, Kagan Shastri LLP, regarding Landowner Opposition to MZO Request for North East Pickering – Veraine, be received for information.

Carried

**8. Report EC 2020-04 of the Executive Committee held on July 13, 2020**

8.1 (Acting) Director, Community Services, Report CS 06-20  
Community Safety and Well-Being Plan

Report CS 06-20 was referred back to staff at the July 13, 2020 Executive Committee meeting.

8.2 Director, Finance & Treasurer, Report FIN 09-20  
Development Charge Interest Policy

Stan Karwowski, Director, Finance & Treasurer, provided a brief overview of Report FIN 09-20, noting that the current legislation is providing an economic incentive for affordable housing where the development charges would be deferred for 25 years, and noted that this is the same policy that the Region of Durham would be adopting.

A question and answer period ensued between Members of Council, Mr. Karwowski and Cathy Rose, Chief Planner, regarding:

- whether this would apply to all development applications or just to affordable housing developments;
- what type of applications for development had been received and whether any of the applications would fall into this category; and,
- the developments that require a certain percent of affordable housing, and whether only the affordable housing units would have development charges deferred for 25 years.

Resolution #378/20

Moved by Councillor Pickles  
Seconded by Councillor Cumming

1. That Report FIN 09-20 of the Director, Finance & Treasurer be received;
2. That the "Development Charge Interest Policy", attached as Appendix 1, be adopted by Council; and,
3. That the appropriate City of Pickering (City) officials be authorized to take the necessary actions as indicated in this report.

Carried

**9. Report PD 2020-04 of the Planning & Development Committee held on July 13, 2020**

- 9.1 Director, City Development & CBO, Report PLN 12-20  
The Municipal Comprehensive Review of the Durham Regional Official Plan:  
- Transportation System Discussion Paper, October 2019

Council Decision:

1. Beyond the “In Delivery” and “In Development” transit projects, City staff identifies the following transit projects that would assist in attracting transit riders and transit supportive development:
  - a) the establishment of the Whites Road Priority Bus, extending from the Pickering GO Station along Bayly Street to Whites Road to Highway 7 (and providing connections to lands in Seaton designated high density residential and Community Node, and to lands in the Seaton Innovation Corridor);
  - b) the implementation of light rail transit along Kingston Road; and,
  - c) the extension of GO rail service to Seaton.
2. Staff recommends that the Region only designate Regional Corridors adjacent to the arterial road corridors that are part of the High Frequency Transit Network;
3. Staff recommends that Transit Oriented Development policies and guidelines for Strategic Growth Areas (SGA) be tailored to the planned level of transit service, providing there is sufficient flexibility at the area municipal level to respect the local context of the specific SGA;
4. Staff supports the development of strategic and transportation-related policies in furtherance of Transit Oriented Development in Major Transit Station Areas, similar to those currently applied to Regional Centres;
5. Staff advises that a key issue that needs to be addressed to increase ridership from transit-supportive development is to allow closer traffic signal spacing to facilitate pedestrian crossings;

6. Staff supports the designation of additional Transit Hubs in the Regional Official Plan, corresponding with designated or future Urban Growth Centres, Regional Centres, or Major Transit Station Area, and providing there is sufficient flexibility at the area municipal level to respect the local context of the specific location;
7. Staff advises that when assessing new development, and reconstructing or building new public roads, new Regional Official Plan policies that would better support planning for all road users include:
  - a) policies indicating that a “complete street” includes the provision of sidewalks/multi use paths, boulevard planting and street lighting, and that it is a Regional responsibility to provide the pedestrian/cycling, planting and street lighting components of a complete street on Regional roads;
  - b) policies allowing closer entrance and intersection spacing along arterials; and,
  - c) policies allowing closer traffic signal spacing along arterials to assist pedestrian crossings, and in keeping with transit-supportive development;
8. Staff advises that the Regional Official Plan could recognize or plan for enhanced trail connections through areas such as hydro corridors, by including:
  - a) an informational map in the Regional Official Plan showing existing cycling and pedestrian trail networks, identifying gaps and opportunities; and,
  - b) a policy encouraging stakeholders (such as the area municipalities, conservation authorities, cycling and trail associations and committees, etc.) to collaborate with the Region to pursue new cycling/trail connections.
9. Staff supports incorporating into the Regional Official Plan future right-of-way width requirements for specific segments of arterial roads, particularly those sections within or adjacent to Strategic Growth Areas, as this may assist with development application review and Class Environmental Assessments (Class EA);

- 
10. Staff advise that it is appropriate that the Regional Official Plan address using an integrated Class EA and *Planning Act* process in new growth areas to optimize the alignment and design of arterial roads as the combined processes would allow for a comprehensive evaluation, reduce duplication in meeting Provincial requirements, and expedite development;
11. With regards to the Region continuing its support for carpooling, staff recommends the Region:
- a) play a larger role in the provision of purpose-built commuter lots beyond the Small Urban and Rural Carpool Lot Program to implement commuter lots along major arterial roads and highways;
  - b) continue its role engaging with area municipalities and businesses to promote carpooling programs in key destinations that provide connectivity to transit and active transportation networks both within and between municipalities in the GTHA; and,
  - c) seek the use of more social media tools and real-time information to facilitate user participation and parking availability to enhance the effectiveness of carpool programs;
12. Staff identifies that the potential implications of emerging technologies on the Region's transportation system may include:
- a) opportunities to adapt existing infrastructure to improve mobility options, such as taking away a vehicular lane and reallocating it for cyclist and pedestrians;
  - b) continued transformation and impacts to industry, labour, and consumer behaviour, and the resulting changes in travel patterns;
  - c) increased demand for secure, reliable and widespread broadband infrastructure across the Region so that the many technologies (such as on-demand travel options for Uber or Lyft, car and bike sharing, etc.) are available to all;
  - d) reduced individual auto use and ownership, and decreased share of transit users as users take advantage of the increase in fast, flexible, and convenient mobility options;

- e) an increasing need for well connected and integrated physical transportation infrastructure so that users can easily transfer between transportation services and modes; and,
  - f) increased disparity between lower and higher income communities, as many of the emerging technologies may be more expensive than traditional public transportation (since they require the use of a smart phone and internet connection).
13. Staff recommends that, in addition to supporting the Regional economic role of the ports, the Regional Official Plan also include a policy about the importance of maintaining the safety, security, and environmental protection of these waterfront employment lands to ensure the long-term use of the lands and future expansions or redevelopment, as necessary;
14. Staff recommends that supporting the Strategic Goods Movement while preserving a complete streets approach include design standards that not only best manage the movement of goods (e.g., implementing street elements for loading and deliveries, traffic calming, off-hour delivery programs), but also supports Durham Vision Zero to mitigate pedestrian/cyclist and freight conflicts;
15. Staff suggests the Region consider introducing an electric mobility strategy in relation to infrastructure, land use, and goods movement strategies as part of the Transportation System;
16. The Region is requested to assist Pickering in:
- a) working with VIA Rail and Metrolinx to implement high frequency service on the CPR Havelock rail line; and,
  - b) identifying the appropriate location for a VIA Rail station along the CPR Havelock rail line within, or in proximity, to the Federal Pickering Lands as part of the transportation system component of Envision Durham.
17. The Region is requested to support Pickering's interest in establishing a VIA Rail stop at the Pickering GO Station to help increase higher order transit connections to and from the Region.

Resolution # 379/20

Moved by Councillor Brenner  
Seconded by Councillor Butt

That Report PD 2020-04 of the Planning & Development Committee Meeting held on July 13, 2020 be adopted, save and except Item 9.2.

Carried

- 9.2 Director, City Development & CBO, Report PLN 13-20  
Official Plan Amendment Application OPA 19-001/P and  
Zoning By-law Amendment Application A 05/19
- Pickering Harbour Company Ltd.
  - (591 Liverpool Road)

Resolution #380/20

Moved by Councillor McLean  
Seconded by Councillor Cumming

1. That Official Plan Amendment Application OPA 19-001/P and Zoning By-law Amendment Application A 05/19, submitted by Pickering Harbour Company Ltd. to facilitate the development of a mixed-use development consisting of two 15-storey condominium apartment buildings located on lands municipally known as 591 Liverpool Road be refused; and,
2. That if the applications are appealed to the Local Planning Appeal Tribunal, that Council authorizes City staff, its outside legal counsel and outside experts in the fields of planning, transportation, environmental, urban design and other specialties, as may be required, to present and defend Council's position on Official Plan Amendment Application OPA 19 001/P and Zoning By-law Amendment Application A 05/19, submitted by Pickering Harbour Company Ltd.

Carried Unanimously on a Recorded Vote

**10. Reports – New and Unfinished Business**

- 10.1 Director, Corporate Services & City Solicitor, Report CLK 01-20  
Status Update - Ward Boundary Review
- Adoption of Revised Terms of Reference

A question and answer period ensued regarding what stage of the Ward Boundary Review was currently underway and how those with limited technology can participate. Susan Cassel, City Clerk, advised Members of Council that the Review is in the early stages as our engagement efforts that were scheduled for April 2020 were set back due to COVID-19. Ms. Cassel noted that due to social distancing measures currently in place, the consultants would be embarking on a virtual engagement, with a platform similar to in-person engagement, which will allow for people to connect virtually, or via the phone for those with technological limitations.

Resolution # 381/20

Moved by Councillor Butt

Seconded by Councillor Brenner

1. That Report CLK 01-20 regarding a Status Update on the City of Pickering Ward Boundary Review and adoption of a Revised Terms of Reference be received;
2. That the Revised Terms of Reference, appended as Attachment #1 to CLK 01-20, be approved; and,
3. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Carried

- 10.2 Director, Corporate Services & City Solicitor, Report CLK 02-20  
Electronic Participation for Council and Committee Meetings  
- Amendments to the *Municipal Act*, Bill 197

Resolution # 382/20

Moved by Councillor Cumming

Seconded by Councillor Pickles

1. That Report CLK 02-20 regarding Electronic Participation for Council and Committee Meetings, Amendments to the *Municipal Act*, Bill 197, be received;
2. That the draft By-law included as Attachment #1 to CLK 02-20 be enacted; and,



3. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Carried

- 10.3 Director, Engineering Services, Report ENG 06-20  
Altona Bridge Replacement  
- Tender No. T2020-14

A question and answer period ensued regarding the size of the replacement bridge, the anticipated timelines for construction and road closures, and how budget funds would be allocated to pay for this project.

Richard Holborn, Director, Engineering Services, responded to questions from Members of Council, noting that the bridge would be widened to allow for future creek erosion and the passage of wildlife underneath, that the road would be widened to allow for two lanes of traffic and possible bike lanes in the future, that the construction would require a full road closure for 16 weeks, and that there would be a traffic plan and detour route established. Mr. Holborn noted that the City had saved up infrastructure grants for a number of years to pay for this project.

Resolution # 383/20

Moved by Councillor Pickles  
Seconded by Councillor Butt

1. That Tender No. T2020-14 for Altona Bridge Replacement as submitted by GMP Contracting Ltd. in the total tendered amount of \$1,288,824.86 (HST included) be accepted;
2. That Council award the contract administration and construction inspection to Greer Galloway Group Inc. in accordance with the Purchasing Policy 10.03 (c) in the amount of \$80,795.00 (HST extra) for Tender No. T2020-14 Altona Bridge Replacement;
3. That the total gross project cost of \$1,666,672.00 (HST included), including the tendered amount, a contingency and other associated costs, and the total net project cost of \$1,500,890.00 (net of HST rebate) be approved;
4. That Council authorize the Director, Finance & Treasurer to finance the net project cost in the amount of \$1,500,890.00 as follows:

- a) The sum of \$611,530.00 as approved in the 2018 Roads Capital Budget to be increased to \$616,668.00 from the Ontario Community Infrastructure Fund; 2018 and unspent 2017 allocation;
  - b) That the 2018 Roads Capital Budget approved source of funds for the Altona Bridge Replacement project to be revised from 20-year debt to the Ontario Community Infrastructure Fund, 2019 allocation; and,
  - c) The sum of \$488,470.00 as approved in the 2018 Roads Capital Budget to be revised to \$884,222.00 to be funded from the Ontario Community Infrastructure Fund, 2019 allocation.
5. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

10.4 Director, Finance & Treasurer, Report FIN 10-20  
2020 Final Property Tax Due Date for Commercial, Industrial, and Multi-Residential Realty Tax Classes

Resolution # 384/20

Moved by Councillor Brenner  
Seconded by Councillor Cumming

1. That Report FIN 10-20 of the Director, Finance & Treasurer be received;
2. That the Director, Finance & Treasurer be authorized to issue the final 2020 Property Tax Bills for Commercial, Industrial and Multi-Residential properties with a due date of October 28, 2020;
3. That the Director, Finance & Treasurer be authorized to make any changes or undertake any actions necessary, including altering the due date, in order to ensure that the tax billing process is completed and in order to comply with Provincial Regulations;
4. That the draft By-law attached to this report be enacted; and,
5. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Carried

- 10.5 Fire Chief, Report FIR 01-20  
Supply and Delivery of One Aerial Ladder Truck  
- Quotation No. Q2020-4

Resolution # 385/20

Moved by Councillor Pickles  
Seconded by Councillor Cumming

1. That RFQ No. Q2020-4 submitted by Safetek for the supply and delivery of one aerial ladder truck in the amount of \$1,534,030.94 (HST included) be accepted;
2. That the total gross project cost of \$1,677,500.00 (HST included) and the total net project cost of \$1,510,641.00 (net of HST rebate) be approved;
3. That the Director, Finance & Treasurer be authorized to finance the total net project cost in the amount of \$1,510,641.00 as follows:
  - a) The sum of \$1,473,128.00, as provided for in the 2019 Fire Services Capital Budget be funded by a transfer from the Development Charges – Protection Services Reserve Fund; and,
  - b) The sum of \$37,513.00, as provided for in the 2019 Fire Services Capital Budget be funded by a transfer from the Seaton Landowners Group FIA Reserve Fund.
4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

- 10.6 Director, Corporate Services & City Solicitor, Report LEG 04-20  
Right of Entry By-law

Members of Council noted that they appreciated Staff's hard work on this Report and were looking forward to it coming back to Council in October. Members of Council noted that although it is not a regular occurrence that residents don't allow other residents on to their property, this will assist those that do experience issues to get work done on their property.

Resolution # 386/20

Moved by Councillor McLean  
Seconded by Councillor Cumming

1. That Report LEG 04-20 regarding the attached Right of Entry By-law be received;
2. That Corporate Services staff be directed work with Corporate Communications staff to conduct a public consultation, including posting on social media, to seek public and stakeholder input regarding the attached Right of Entry By-law;
3. That the attached Right of Entry By-law be presented to Council at its October meeting together with the results of the public consultation; and,
4. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this Report.

Carried Unanimously on a Recorded Vote

10.7 Director, Corporate Services & City Solicitor, Report LEG 05-20  
Nuisance By-law

Members of Council thanked Staff for this By-law, noting that it was a long time coming, and had been modernized to reflect today's issues.

Resolution # 387/20

Moved by Councillor Brenner  
Seconded by Councillor Butt

1. That the draft Nuisance By-law, included as Attachment 1, providing restrictions regarding littering, public urination, spitting, the draining of swimming pools, and fixture vandalism within the City of Pickering, be enacted; and,
2. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Carried Unanimously on a Recorded Vote

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**11. Motions and Notice of Motions**

11.1 Wearing of Masks in Enclosed Public Spaces

Councillor McLean noted that he would not be proceeding with the motion at this time based on the process to implement orders regarding masks that is being undertaken by Dr. Kyle, Commissioner and Medical Officer of Health for the Region of Durham. Councillor McLean noted that he was most impressed by the residents in the Region of Durham and in the City of Pickering, as most appear to be wearing their masks and embracing this requirement.

Councillor Brenner as the seconder of the motion agreed with not proceeding with the motion at this time.

11.2 Construction Noise

Members of Council provided an overview of the Motion, noting that the intent is to lessen the impacts of infill construction in residential areas, and that the City's Noise by-law cannot be enforced due to the overarching Provincial Orders.

Discussion ensued regarding the words "existing neighbourhoods" in the Motion, and whether this refers to infill construction, with Members of Council noting that the intent of this Motion was for construction that is occurring within an existing neighbourhood, such as Chestnut Hill in Bay Ridges.

Resolution # 388/20

Moved by Councillor Brenner  
Seconded by Councillor Butt

WHEREAS, the Province of Ontario enacted legislation under Section 451.1 of the *Municipal Act, 2001, S.O. 2001, c. 25*, removing all powers for a municipality to prohibit and regulate with respect to noise caused by any construction;

And Whereas, the City of Pickering understands the need for construction projects and services in a municipality associated with the healthcare sector, including new facilities, expansions, renovations and conversion of spaces that could be repurposed for healthcare space, to be completed in a timely manner by permitting such construction without any time limits;

And Whereas, the Province further enabled any other construction activity in a municipality to take place between the hours of 6:00 am and 10:00 pm, seven days a week;

And Whereas, by removing the ability of a municipality to regulate construction noise when it impacts established residential communities, residents rights to reasonable enjoyment of their property have been breached, including young children and persons that are being disturbed and impacting their ability to sleep;

And Whereas, the City of Pickering Noise By-law regulates activities prohibited by time, including the operation of construction equipment from 7:00 am to 7:00 pm on Sundays and statutory holidays;

Now Therefore be it resolved that the Council of The Corporation of the City of Pickering request that the Legislation be amended to exclude residential construction where it is part of an existing neighbourhood, enabling municipalities to enforce its own noise by-laws;

And that a copy of this resolution be forwarded to the Premier of Ontario, all Durham MPPs and the Region of Durham.

Carried Unanimously on a Recorded Vote

### 11.3 Property Tax Rebates - Heritage Properties

Having previously declared a conflict of interest, Councillor McLean did not take part in the discussion or vote on this item.

Members of Council provided a brief overview of the motion, noting that the intent of the motion is to encourage property owners to protect the City's heritage, and that the start date of this rebate program would be consistent with the beginning of the 2021 tax year. It was noted that this program is designed to help residents that own heritage homes, and is not available for non-residential buildings.

A question and answer period ensued between Members of Council and Stan Karwowski, Director, Finance & Treasurer, regarding:

- whether this program would be supported by the Region of Durham, or if the rebate program would only apply to the City and school board portion of taxes;
- whether existing owners of heritage homes could apply for the rebate program, or whether it was only for new homeowners;
- if residents could apply for the rebate program to help maintain certain heritage features on their homes;

- how many heritage homes there are in Pickering, and what the financial impact would be on the City if all of the homeowners who owned heritage properties were to sign up for the program; and,
- if industrial and commercial property owners could apply for the rebate program.

Resolution # 389/20

Moved by Councillor Brenner  
Seconded by Councillor Butt

WHEREAS, a heritage property tax rebate may be applied to designated properties and properties located in a designated heritage district;

And Whereas, there are 17 properties within the City that are individually designated under Part IV of the *Ontario Heritage Act* (OHA);

And Whereas, there are 77 properties in Whitevale that are designated within its Heritage Conservation District under Part V of the OHA and, 24 of these are without historical or architectural importance, but are legally designated;

Now Therefore be it resolved that the Council of The Corporation of the City of Pickering:

1. Directs staff to develop a Heritage Property Tax Rebate Program in discussion with the Heritage Pickering Advisory Committee, and a report and corresponding By-law be brought back to Council before the December 14, 2020, last Council meeting of this year; and,
2. That the Pickering Heritage Property Tax Rebate Program be developed with the following guiding principles:
  - a. The program has a start date of January 1, 2021, with a Heritage Property Tax Rebate amount established at 20 percent;
  - b. Only residential properties (or the portion of the property classified as residential), designated under Part IV or Part V of the *Ontario Heritage Act*, are eligible for the rebate;
  - c. Any property receiving a Heritage Property Tax Rebate requires the property owner to enter into a Heritage Conservation Agreement (HCA) with the City of Pickering respecting preservation and maintenance of the property;

- d. The HCA will be permanently registered on title and the agreement will permit City staff on an annual basis to conduct either an exterior or interior inspection of the property at a mutually agreeable date and time;
- e. To receive a Heritage Property Tax Rebate, there must be no unpaid property taxes, or other monies owed to the City of Pickering; and,
- f. The Heritage Property Tax Rebate shall be repaid in full by the owner for every year there is non-compliance with the HCA.

Note: The disposition of this matter was determined through the referral motion below

Resolution # 390/20

Moved by Councillor Cumming  
Seconded by Councillor Pickles

1. That the Notice of Motion, Property Tax Rebates - Heritage Properties, be referred back to Staff to clarify the number of designated heritage homes that would be eligible to take part in the program, the potential costs of the program to taxpayers, and identification of the number of homes designated under the *Heritage Act* that are owned by either the Provincial or Federal Government with consideration of excluding those properties from the program; and,
2. That Staff report back at the September 14<sup>th</sup> Executive Committee meeting.

Carried

11.4 Strengthening Land Use Policies and Guidelines for the Waterfront/Nautical Village

Members of Council provided an overview of this motion, noting that there have been two applications in the waterfront area recently that have caused great concern in the community and that residents wanted assurance that this won't continue. It was noted that the development of Land Use Policies and Guidelines for the Waterfront/Nautical Village is a step in the right direction and that development vision should not be driven by developers.



Members commented that these Guidelines would build upon the Waterfront 2001 Interim Report Task Force on the Pickering Waterfront and that it is clear that the waterfront is a people place, and not a place for intensification, and that the development of these Guidelines would include the engagement of the community and other stakeholders.

Discussion ensued regarding development at the waterfront, with Members of Council noting that it is not only the residents that live at the waterfront that don't want development there, but all City of Pickering residents who enjoy this space. It was noted that now is the time to make the development of these Guidelines a priority.

Kyle Bentley, Director, City Development & CBO, responded to Members questions pertaining to the result of this process, noting that the outcome could include Official Plan amendments, neighbourhood guidelines, policies, etc., and that the City would likely retain a consultant to review what has already been completed.

Cathy Rose, Chief Planner, noted that she has done some research into interim control by-laws (ICB), and that the typical purpose of an ICB is to prevent something from occurring which is already permitted by existing zoning provisions. She further noted that an ICB could possibly specify that no new applications could be submitted, and that this may be an opportunity that the City could explore as opposed to trying to prevent an applicant from submitting an application. She further noted that Staff would consider what an ICB could permit, and what it would restrict.

Members of Council expressed concern with the implementation of an ICB, noting that this may take away people's rights as it may limit what they are able to build on their own properties if they live within the area that is restricted by an ICB.

Resolution # 391/20

Moved by Councillor McLean  
Seconded by Councillor Brenner

WHEREAS, in 1997, the City of Pickering adopted the Waterfront 2001 Interim Report Task Force on the Pickering Waterfront;

And Whereas, the Task Force Report provided a foundation for the development of a vision for the Nautical Village, and Council adopted the Liverpool Road

Waterfront Node Development Guidelines in 2002, requiring building forms and public space to be of high quality design with a Great Lakes Nautical Village theme;

And Whereas, the *Planning Act* in conjunction with the policies in the Pickering Official Plan have guided all the land uses within the Nautical Village to evolve into a vibrant waterfront destination point with an emphasis on marine uses;

And Whereas, the City of Pickering has undertaken an Infill and Replacement Housing in the Established Neighbourhoods Study, that recognizes the importance of community character and its preservation where infill construction takes place in mature communities, and that is intended to conclude by year end 2020;

Now Therefore be it resolved that The Corporation of the City of Pickering under the leadership of the City Development Department be directed to:

1. Undertake a review of the Nautical Village and related policies and guidelines in an effort to strengthen and enhance the vision of the Task Force;
2. Prepare a work plan, inclusive of a community engagement strategy, for Council's consideration before the end of the Fall 2020; and,
3. That Staff report back to Council on the implementation of an Interim Control By-law in order to preserve the integrity of the study process.

Carried Unanimously on a Recorded Vote

## **12. By-laws**

### 12.1 By-law 7771/20

Being a By-law to amend By-law 7665/18, which governs the proceedings of Council, any of its committees, the conduct of its Members, and the calling of meetings.

### 12.2 By-law 7772/20

Being a By-law to Establish the 2020 Final Property Tax Due Date for the Commercial, Industrial and Multi-Residential Realty Tax Classes.

12.3 By-law 7773/20

Being a by-law to prohibit and regulate public nuisances within the City of Pickering.

12.4 By-law 7774/20

Being a by-law to amend By-law 6604/05 providing for the regulating of traffic and parking, standing and stopping on highways or parts of highways under the jurisdiction of the City of Pickering and on private and municipal property.

Resolution # 392/20

Moved by Councillor Cumming  
Seconded by Councillor Brenner

That By-law Nos. 7771/20 through 7774/20 be approved.

Carried

**13. Confidential Council – Public Report**

Deputy Mayor Ashe stated that prior to the Regular Council Meeting, an In-camera session was held at 6:00 p.m. in accordance with the provisions of the *Municipal Act* and Procedure By-law 7665/18 to hear a verbal update from the City Solicitor regarding the City Centre Project Agreements and to receive advice subject to solicitor-client privilege.

**14. Other Business**

14.1 Deputy Mayor Ashe noted that Premier Doug Ford would be at Lakeridge Health Ajax Pickering Hospital on July 28<sup>th</sup> to make an announcement regarding long term care.

14.2 Deputy Mayor Ashe clarified his comments on Item 7.7, noting that on Wednesday, July 29<sup>th</sup> at Regional Council, Dorsay Development Corporation intends to defer, or put in abeyance, their request for an MZO, not withdraw it.

14.3 Councillor Brenner gave notice that he would be bringing forward a Notice of Motion regarding efficiencies and innovations for Staff working remotely. Councillor Brenner questioned whether this was something that would require a formal Notice of Motion to Staff, or whether Staff was working on this initiative in the absence of a Notice of Motion.

Marisa Carpino, Interim Chief Administrative Officer, advised Members of Council that the City has been adapting their business model and employment strategy, and are pleased to have the full support of the Directors Team and CUPE Local 129 in looking to find innovative staffing solutions. Ms. Carpino noted that due to the ongoing COVID-19 pandemic, there are some areas in the City that cannot return to full staff complement, and that they have been working with the Director of Human Resources to ensure they are being consistent with the spirit of the collective agreement.

Jennifer Eddy, Director, Human Resources, noted that as part of the City's re-opening strategy, a Work from Home Procedure was developed but that this Procedure was specific to the COVID-19 pandemic. Ms. Eddy noted that as many Staff fall under the collective agreement, the City would have to bargain with the Union to make any amendments to the agreement, but that preliminary discussions are ongoing regarding work from home possibilities due to the spacing issues for Staff. Ms. Eddy further noted that the Work from Home Procedure was being utilized for the time being, and once the COVID-19 pandemic has passed, any remote working opportunities would be addressed through bargaining.

Councillor Brenner advised that his request was more of a visionary and philosophical exercise to find new ways for the City to conduct business, and that he would provide notice this evening, and have further discussions with the Interim Chief Administrative Office and the Director, Human Resources to decide whether to proceed with bringing forward the Notice of Motion.

- 14.4 Councillor Butt noted that he had discussed the Notice of Motion pertaining to the use of barbeques in City Parks with the Director, Legislative Services & City Solicitor, who had advised that the City's current by-law allows for the use of small propane tanks and Coleman stoves in City Parks. Councillor Butt further noted that he would be speaking to the Fire Chief regarding revisions to the by-law to allow charcoal barbeques in City Parks, and that the Communications Team would be sending out communications to advise residents of the by-law guidelines so they are able to enjoy the remainder of the summer.

**15. Confirmation By-law**

By-law Number 7775/20

Councillor Pickles, seconded by Councillor Cumming moved for leave to introduce a By-law of the City of Pickering to confirm the proceedings of July 27, 2020.

Carried

**16. Adjournment**

Moved by Councillor Cumming  
Seconded by Councillor Brenner

That the meeting be adjourned.

Carried

The meeting adjourned at 11:00 pm.

Dated this 27<sup>th</sup> of July, 2020.

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Kevin Ashe, Deputy Mayor

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Susan Cassel, City Clerk

**Present:**

Deputy Mayor Kevin Ashe

**Councillors:**

K. Ashe  
M. Brenner  
S. Butt  
I. Cumming  
B. McLean  
D. Pickles

**Absent:**

Mayor David Ryan

**Also Present:**

M. Carpino	- Interim Chief Administrative Officer
K. Bentley	- Director, City Development & CBO
P. Bigioni	- Director, Corporate Services & City Solicitor
B. Duffield	- (Acting) Director, Community Services
J. Eddy	- Director, Human Resources
J. Flowers	- CEO & Director of Libraries, Pickering Public Library
R. Holborn	- Director, Engineering Services
F. Jadoon	- Director, Economic Development & Strategic Projects
S. Karwowski	- Director, Finance & Treasurer
J. Yoshida	- (Acting) Fire Chief
S. Cassel	- City Clerk
A. Haniff	- Senior Economic Development Officer
L. Harker	- Deputy Clerk

**1. Roll Call**

The City Clerk certified that all Members of Committee were present and participating electronically in accordance with By-law 7771/20, with the exception of Mayor Ryan who was absent due to illness.

**2. Disclosure of Interest**

No disclosures of interest were noted.

**3. Delegations**

There were no delegations.

#### **4. Matters for Consideration**

##### **4.1 Director, Economic Development & Strategic Projects, Report CAO 04-20 Economic Status of Local Businesses in Pickering During COVID-19**

Fiaz Jadoon, Director, Economic Development & Strategic Projects, appeared before the Committee to provide an overview of Report CAO 04-20. Mr. Jadoon noted that this report was authored in response to a letter from MPP Jennifer French, and by Members of Council requesting a report outlining the economic status of businesses in Pickering. He noted that several businesses in Pickering have been significantly affected by COVID-19, including some permanent closures, and that some businesses did receive Federal and Provincial funding. Mr. Jadoon noted that Staff reached out to local businesses through social media and newsletters to receive feedback, and that some of the concerns expressed were that some businesses did not originally qualify for the various funding programs available until the programs were expanded. He advised Member of the Committee that staff have also been engaging with smaller businesses and home based businesses, and are collaborating with the Durham Region Association of Black Professionals & Entrepreneurs to strengthen local and community partnerships, and are working towards a virtual business expo in the Fall. Mr. Jadoon noted that the impact of COVID-19 on local businesses has been significant, but that he is encouraged to see the economic recovery.

A question and answer period ensued regarding whether Council would be receiving quarterly or semi-annual updates as to the economic status of local businesses to understand which businesses had closed and which had remained open during the COVID-19 pandemic. Mr. Jadoon stated that Staff have discussed methods of tracking this data as it is not readily available and that to date, much of the information has been obtained through relationships with the local businesses. Mr. Jadoon responded to further questions regarding contacts with the Business Advisory Centre of Durham, noting that the City is actively involved with a number of local organizations.

Recommendation:

Moved by Councillor McLean  
Seconded by Councillor Brenner

That report CAO 04-20 regarding the economic status of local businesses in Pickering during COVID-19 be received for information.

Carried Later in the Meeting  
(See Following Motion)

Moved by Councillor Brenner  
Seconded by Councillor Pickles

That the main motion be amended by adding the following as a new Item 2 and the recommendation renumbered accordingly:

That Staff be directed to provide an update to Council on the economic status of local businesses in Pickering, based on the data available, at the December 14, 2020 Meeting.

Carried

The Main Motion, as Amended, was then Carried

4.2 Director, Finance & Treasurer, Report FIN 11-20  
COVID-19 Impact on Taxation Services

A question and answer period ensued regarding the increase in property tax arrears in relation to the impacts of COVID-19. Further questions were raised regarding the Pre-Authorized Payment plan for property taxes and what penalties residents may have accrued if they went off the Plan to take advantage of the payment deferrals.

Stan Karwowski, Director, Finance & Treasurer, advised Members of the Committee that any residents that went off the pre-authorized payment plan did not incur any penalties. Mr. Karwowski further noted that the pre-authorized plan is the best payment plan as it spreads tax payments over 12 months and encouraged residents who do not currently partake in the program to sign-up.

Mr. Karwowski responded to further questions from Members of the Committee regarding the amount of penalty and interest revenue lost from the waiving of tax penalties for the months of May and June. Mr. Karwowski responded stating that approximately \$500,000 has been lost thus far and further noted that financial assistance programs such as the 6 month mortgage deferral and Canadian Emergency Response Benefit will be expiring in the near future and that the impact of the elimination of these programs is not known at this time as it relates to collection of taxes.

Recommendation:



Moved by Councillor Pickles  
Seconded by Councillor Brenner

It is recommended that Report FIN 11-20, from the Director, Finance & Treasurer regarding COVID-19 Impact on Taxation Services be received for information.

Carried

## **5. Other Business**

- 5.1 Discussion ensued regarding the announcement relating to the Investing in Canada Infrastructure Program: COVID-19 Resilience stream, noting that the funding could assist the City with pathways, intercommunity transit systems, transportation projects under the green infrastructure stream, trails, and rural and northern infrastructure as it relates to broadband. It was further noted that this would involve the City Development Department for Sustainable Pickering, Engineering Services for trails and transportation, and the Finance Department to ensure the funds are available to be utilized within the projected budget for 2021.

Moved by Councillor Brenner  
Seconded by Councillor McLean

That the Director, City Development & CBO, Director, Engineering Services, and Director, Finance & Treasurer be directed to bring forward a report regarding the Investing in Canada Infrastructure Program: COVID-19 Resilience stream, no later than the November 2, 2020 Executive Committee Meeting.

Carried

- 5.2 Councillor McLean noted the number of calls from residents regarding increased power outages, and requested that Councillor Cumming, as the Mayor's Designate on the Elexicon Energy Board, obtain information regarding the locations and number of outages in Pickering and provide this information to Members of Council.

## **6. Adjournment**

Moved by Councillor Brenner  
Seconded by Councillor Cumming

That the meeting be adjourned.

Carried

The meeting adjourned at 2:23 p.m.

**Present:**

Deputy Mayor Kevin Ashe

**Councillors:**

M. Brenner  
S. Butt  
I. Cumming  
B. McLean  
D. Pickles

**Absent:**

Mayor David Ryan

**Also Present:**

M. Carpino - Interim Chief Administrative Officer  
K. Bentley - Director, City Development & CBO  
P. Bigioni - Director, Corporate Services & City Solicitor  
B. Duffield - (Acting) Director, Community Services  
J. Flowers - CEO & Director of Libraries, Pickering Public Library  
R. Holborn - Director, Engineering Services  
F. Jadoon - Director, Economic Development & Strategic Projects  
S. Karwowski - Director, Finance & Treasurer  
J. Yoshida - (Acting) Fire Chief  
S. Cassel - City Clerk  
L. Harker - Deputy Clerk  
A. Gibbons - Counsel, Torys LLP

**1. Roll Call**

The City Clerk certified that all Members of Council were present and participating electronically in accordance with By-law 7771/20, with the exception of Mayor Ryan who was absent due to illness.

**2. Disclosure of Interest**

No disclosures of interest were noted.

**3. In Camera Matters**

Resolution # 393/20

Moved by Councillor Cumming  
Seconded by Councillor Pickles

That Council move into closed session in accordance with the provisions of Section 239 (2) of the *Municipal Act* and Procedural By-law 7665/18, in that the matters to be discussed relate to:

- c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and,
- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

- 3.1 Director, Corporate Services & City Solicitor, Report LEG 07-20  
City of Pickering purchase from CPC II Management Inc.  
- Part of Block 54, Plan 40M-1498

This portion of the meeting was closed to the public. Refer to the In Camera meeting minutes for further information. [City Clerk has custody and control of the In Camera minutes.]

- 3.2 Verbal update from the Deputy Mayor and Interim Chief Administrative Officer  
Re: Discussions with the Province of Ontario, Region of Durham and Town of Ajax regarding the MZO for Durham Live

This portion of the meeting was closed to the public. Refer to the In Camera meeting minutes for further information. [City Clerk has custody and control of the In Camera minutes.]

- 3.3 Verbal Update from the Director, Corporate Services & City Solicitor  
Re: Report LEG 06-20  
Pickering City Centre Project  
- Development Management Agreements

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This portion of the meeting was closed to the public. Refer to the In Camera meeting minutes for further information. [City Clerk has custody and control of the In Camera minutes.]

Resolution # 394/20

Moved by Councillor Cumming  
Seconded by Councillor Pickles

That Council rise to the open session of the Special Meeting of Council.

Carried

Council took a brief pause to allow the livestream of the Meeting to be resumed.

Deputy Mayor Ashe stated that during the closed portion of the meeting, Council discussed matters related to a proposed acquisition of land, received verbal updates that related to advice subject to solicitor-client privilege, and matters pertaining to negotiations being carried on by the municipality.

- 3.1 Director, Corporate Services & City Solicitor, Report LEG 07-20  
City of Pickering purchase from CPC II Management Inc.  
- Part of Block 54, Plan 40M-1498

Detailed discussion ensued regarding:

- the Memo from the Interim CAO under Item 5.1, the proposed cost sharing of the Notion Road Overpass subject to the enactment of the MZO for Durham Live, and the financial implications on the City and whether the City would be fully responsible for the land purchase should the MZO not be issued;
- whether Pickering Developments Inc., would still be a willing cost sharing partner if the MZO is not issued and what percentage of the costs they would be willing to contribute; and,
- the need to purchase the land from CPC II in order for the Overpass to be realized, noting this is a requirement in order for the MZO to be considered.

Resolution # 395/20

Moved by Councillor Pickles  
Seconded by Councillor Cumming

1. That Council approve the acquisition of Part of Block 54, Plan 40M-1498, being part of PIN 26331-0141(LT) as shown as Parts 2 and 3 on the draft Reference Plan in Attachment No. 1;
2. That the Interim Chief Administrative Officer be authorized to execute the Agreement of Purchase and Sale between The Corporation of the City of Pickering, as purchaser, and CPC II Management Inc., as vendor, set out in Attachment No. 2, subject to such minor revisions as are satisfactory to the Interim Chief Administrative Officer and Director, Corporate Services & City Solicitor;
3. That the Director, Corporate Services & City Solicitor be authorized to waive any conditions contained within the said Agreement of Purchase and Sale, and to execute on the City's behalf any documents, instruments, transfers and agreements as may be necessary to complete the transaction;
4. That Council authorize the purchase in the amount of \$4,469,782.56 (net of HST) and the cost be charged to account (5321.2004.6265) and the Director Finance & Treasurer be authorized to finance this project based upon the completion of the DC Update Study; and,
5. That appropriate City of Pickering officials be authorized to take the actions necessary to give effect to this report.

Carried

#### **4. Delegations**

- 4.1 Brian McCullagh, Director of Business Development  
- Business Solutions, Vianet Inc.  
Re: Report LEG 08-20  
Broadband Service for Whitevale and Green River - ICON Grant Funding

Brian McCullagh, Director of Business Development - Business Solutions, Vianet Inc., was connected to the meeting via audio and was available to answer questions under Item 5.3, Report LEG 08-20.

- 4.2 Campbell Patterson  
Re: Report LEG 08-20  
Broadband Service for Whitevale and Green River - ICON Grant Funding

Campbell Patterson was connected to the meeting via audio and was available to answer questions under Item 5.3, Report LEG 08-20.

**5. Matters for Consideration**

- 5.1 Memorandum from the Interim Chief Administrative Officer  
Notion Road Overpass project
- Highway 401 Road Crossing
  - Durham Live

A question and answer period ensued between Members of Council and Paul Bigioni, Director, Corporate Services & City Solicitor, regarding:

- the ability to acknowledge the letter from Pickering Developments Inc., and request that the agreement be returned to the originally agreed upon cost-sharing should the MZO not be issued; and,
- the process that will be undertaken should the MZO not be issued, as it pertains to a cost-sharing agreement, which would need to be negotiated and brought back before Council for approval.

Resolution # 396/20

Moved by Councillor Pickles  
Seconded by Councillor Butt

1. That Council endorse the correspondence from Pickering Developments Inc., dated August 5, 2020, to enter into a cost sharing agreement with the City of Pickering for the total Notion Road Overpass project costs at a rate of 40 percent, subject to the enactment of the MZO for the Durham Live site; and,
2. That the appropriate City of Pickering officials be authorized to take the actions necessary to draft the Notion Road Overpass project cost sharing agreement, satisfactory to both parties, and return it to Council for approval.

Carried

- 5.2 Director, Corporate Services & City Solicitor, Report LEG 06-20  
Pickering City Centre Project  
- Development Management Agreements

Members of Council referred to correspondence received from David Steele that posed several questions regarding the City Centre Project and requested that Staff reach out to provide a fulsome response.

Detailed discussion and a question and answer period ensued between Members of Council and staff regarding:

- the staff report that would be forthcoming in the Fall regarding the pause on the City Centre Project, that had been in place since March, 2020, and whether the City Centre Agreements could be deferred until that report is considered by Council;
- the nature of the Agreements, in that they do not bind the City, and the decision on the pause of the Project that would be decided once staff report back to Council on the matter;
- the process typically undertaken, through a Request for Proposal (RFP), in hiring a project manager, to provide the ability to see what options existed in the market for pricing and services;
- the sole sourcing of the Development Managers for the City Centre and why this was undertaken instead of the RFP process, noting the unique circumstance of the partnership with the neighbouring landowners;
- the events that had transpired regarding the Agreements, the process that should have been undertaken through Council approval, and the work that had been done to re-negotiate the Agreements and bring them forward for Council's approval;
- the retention of the Development Managers, and the benefits of having them in place should Council decide to resume the Project;
- the list of issues that had been identified in the Agreements and the work that had been undertaken to re-negotiate the Agreements and bring the recommendation for approval before Council;
- any legal risks to the City in not moving forward with the approval of the Development Management Agreements given the work already completed to date;
- liabilities and the amount of monies that would be owed for services rendered should the City not be able to proceed with the Project, noting that the monthly payments, paid up until the time of termination, may not cover the entire costs of work completed, which would then be owed by the City; and,
- the ability to resume the Project to complete the design work so that the complete project costs can be presented to Council.



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Resolution # 397/20

Moved by Councillor Cumming  
Seconded by Councillor Butt

1. That the following agreements with Cushman & Wakefield Asset Services ULC and twopoint0partners inc., be approved, subject to (i) City staff approval of the invoices submitted by the said companies for services rendered to date, and subject to minor revisions acceptable to the Director, Corporate Services & City Solicitor and Interim Chief Administrative Officer:
  - (a) Development Management agreement between the City and twopoint0partners inc.,. for the proposed new Performing Arts Centre;
  - (b) Development Management agreement between the City and twopoint0parnters inc.,. for the proposed new Central Library; and,
  - (c) Development Management agreement between the City and Cushman & Wakefield Asset Services ULC for the proposed new Seniors & Youth Centre.
2. That invoices for services rendered by Cushman & Wakefield Asset Services ULC in the amount of \$296,459.46 (inclusive of HST) and twopoint0partners inc., for services rendered in the amount of \$668,405.36 (inclusive of HST) be approved in principle, subject to review of the said invoices by City staff for conformity to the requirements of the above-noted agreements;
3. That invoices for services rendered by exp Services Inc., in the amount of \$5,706.50 (inclusive of HST) be approved in principle, subject to review of the said invoices by City staff for conformity to the requirements of the above-noted agreements; and,
4. That appropriate City of Pickering officials be authorized to take the actions necessary to implement the recommendations in this report.

Carried Later in the Meeting (See Following Motions)

Resolution # 398/20

Moved by Councillor McLean  
Seconded by Councillor Brenner

That Items 1, 1 a), 1 b), and 1 c) of the main motion be divided in order that they may be voted on separately.

Motion Lost on a Recorded Vote as Follows:

Yes	No
Councillor Brenner	Councillor Butt
Councillor McLean	Councillor Cumming
	Councillor Pickles
	Deputy Mayor Ashe

Resolution # 399/20

Moved by Councillor Brenner  
Seconded by Councillor McLean

That Report LEG 06-20 be deferred until such time that the Director, Finance & Treasurer brings forward a report on the status of the pausing of the City Centre Project.

Motion Lost on a Recorded Vote as Follows:

Yes	No
Councillor Brenner	Councillor Butt
Councillor McLean	Councillor Cumming
	Councillor Pickles
	Deputy Mayor Ashe

The Main Motion was then Carried on a Recorded Vote as Follows:

Yes	No
Councillor Butt	Councillor Brenner
Councillor Cumming	Councillor McLean
Councillor Pickles	
Deputy Mayor Ashe	

5.3 Director, Corporate Services & City Solicitor, Report LEG 08-20  
Broadband Service for Whitevale and Green River - ICON Grant Funding

Deputy Mayor Ashe noted that Brian McCullagh, Vianet Inc., and Campbell Patterson were available via audio connection to answer questions if required.

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Resolution # 400/20

Moved by Councillor Pickles  
Seconded by Councillor Butt

1. That the broadband network proposed in this report to service the areas of Whitevale and Green River be endorsed;
2. That staff be directed to continue working with Vianet Inc., to complete an application under the "Improving Connectivity for Ontario" Program for Provincial funding support for the said broadband network; and,
3. That appropriate City of Pickering officials be authorized to take the actions necessary to implement the recommendations in this report.

Carried

**3. Confirmation By-law**

By-law Number 7776/20

Councillor McLean, seconded by Councillor Cumming moved for leave to introduce a by-law of the City of Pickering to confirm the proceedings of August 10, 2020.

Carried

**4. Adjournment**

Moved by Councillor Butt  
Seconded by Councillor Cumming

That the meeting be adjourned.

Carried

The meeting adjourned at 5:57 p.m.

Dated this 10<sup>th</sup> of August, 2020.

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Kevin Ashe, Deputy Mayor

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Susan Cassel, City Clerk

**Present:**

Deputy Mayor Kevin Ashe

**Councillors:**

M. Brenner

S. Butt

I. Cumming

B. McLean

D. Pickles

**Absent:**

Mayor David Ryan

**Also Present:**

M. Carpino - Interim Chief Administrative Officer

K. Bentley - Director, City Development & CBO

J. Yoshida - (Acting) Fire Chief

S. Cassel - City Clerk

C. Rose - Chief Planner

N. Surti - Manager, Development Review & Urban Design

C. Morrison - Planner II

F. Chau - Planner I

L. Harker - Deputy Clerk

**1. Roll Call**

The City Clerk certified that all Members of the Committee were present and participating electronically in accordance with By-law 7771/20, with the exception of Mayor Ryan who was absent due to illness.

**2. Disclosure of Interest**

No disclosures of interest were noted.

**3. Statutory Public Meetings**

Councillor Cumming, Chair, gave an outline of the requirements for a Statutory Public Meeting under the *Planning Act*. He outlined the notification process procedures and also noted that if a person or public body does not make oral or written submissions to the City before the By-law is passed, that person or public body are not entitled to appeal the decision of City Council to the Local Planning Appeal Tribunal (LPAT), and may not be

entitled to be added as a party to the hearing unless, in the opinion of LPAT, there are reasonable grounds to do so.

Catherine Rose, Chief Planner, appeared before the Committee to act as facilitator for the Statutory Public Meeting portion of the meeting, explaining the process for discussion purposes as well as the order of speakers.

- 3.1 Information Report No. 10-20  
Official Plan Amendment Application OPA 18-005/P  
Zoning By-law Amendment Application A 11/18  
Highmark (Pickering) Inc.  
Lots 1, 2, 43 & 46, Plan 316 and Part of Lot 20, Concession 1  
(1640 Kingston Road, 1964 and 1970 Guild Road)

A statutory public meeting was held under the *Planning Act*, for the purpose of informing the public with respect to the above-noted application.

Cody Morrison, Planner II, provided the Committee with an overview of Official Plan Amendment Application OPA 18-005/P and Zoning By-law Amendment Application A 11/18. Through the aid of a PowerPoint presentation, Mr. Morrison outlined the location plan, and noted that the initial application had been submitted in 2018 with a revised proposal submitted by the applicant on May 6, 2020. He provided an overview of the revised proposal, and noted that the Official Plan amendment seeks to increase the maximum permitted residential density on Block 1, and Block 2 is proposed to be rezoned to an appropriate open space category to permit passive and active recreational uses. Mr. Morrison outlined the potential recreational uses for Block 2, and outlined public comments and matters identified by Staff for further review and consideration.

Mike Pettigrew, The Biglieri Group Ltd., on behalf of Highmark (Pickering) Inc., joined the electronic meeting via audio connection. Mr. Pettigrew noted that the 2018 proposal was for a mix of stacked townhomes and apartments, and that the revised submission is for a 14 and 18 storey building, and a daycare facility. Mr. Pettigrew noted that the stacked townhouses had been removed from the application due to the height impacts in relation to the surrounding neighbourhood, as well as a major change to the proposed connection to the hydro corridor via the single lot on Guild Road which was identified as the most appropriate location to provide public access for the proposed parkland. Mr. Pettigrew stated that in redesigning the site, they looked at relocating units within the apartment buildings, transition massing and urban design along the Kingston Road corridor, especially where adjacent to existing residential. He noted that the factors used in determining the appropriateness of the height in the new application were ensuring compliance with the angular plane, and consideration of the shadow

impacts, noting that the taller building is proposed for the west side, resulting in the shadows being absorbed by the 14 storey building. Mr. Pettigrew noted that this stretch of Kingston road is slated to be a rapid bus transit line, and that transit oriented and supported development are intended within this corridor. Mr. Pettigrew further noted that the height and densities proposed in the application are in line with the Official Plan, and that the lands are appropriate for new infill and intensification. Mr. Pettigrew stated that concerns had been raised regarding traffic, and that in the previous application, a traffic impact study had been drafted and at that time, the Region and the City noted no significant concerns, but that they are still awaiting official comments at this time. Mr. Pettigrew noted that the proposed parking in the revised application would generate the same number of residential parking spaces, as the apartments would generate less vehicular demand and would be more transit supported.

Rob Rollings, 1974 Guild Road, joined the electronic meeting via audio connection. Mr. Rollings noted strong support for the development of this site, as the site is currently an eyesore, but stated that this development is not the answer. He expressed concerns regarding the negative traffic impacts on Guild Road, and that the proposed density of the development is much higher than what is currently in the area. He noted that both of these issues were identified at the previous meeting and in the petition that had been submitted to the City, and that the revised application does not address these issues. Mr. Rollings stated that a second petition had been submitted to the City requesting that the application be denied, and that these signatures reflect the overwhelming support for the refusal of this application. Mr. Rollings noted that there are currently 29 homes on Guild Road, and that the application includes 346 proposed new units, to be accessed via Guild Road, resulting in a 1200% increase in traffic. He added that with the addition of the new daycare, and the units being proposed, there would be a negative impact on this quiet street. Mr. Rollings further noted that at the end of Guild Road there are two residential care homes for children and youth with disabilities, and that these homes require numerous pick-ups and drop offs with specialized vehicles, resulting in greater traffic congestion, longer delays, and potential issues with emergency vehicles on the street. Mr. Rollings noted that the proposed parking space of less than 1 spot per unit is not realistic, and noted that overflow parking would end up on Guild Road. He stated that the traffic impact studies conducted took place on Finch Road and Kingston Road, and that the traffic impacts to Guild Road have been ignored. Mr. Rollings noted the new development at 1555 Kingston Road and that it had a new entrance onto Kingston Road, and requested that this development also have an entrance onto Kingston Road to reduce the traffic impacts on Guild Road.

Alan Jeffs, 1995 Royal Road, joined the electronic meeting via audio connection. Mr. Jeffs made reference to documents he had submitted to the City prior to the

meeting, noting that he is a 7 year resident of Royal Road and supports the redevelopment of this site in a responsible way with minimal or no adverse impacts on residents and the surrounding area. He noted that there had been very little reliance on the City's plans and guidelines in this application, and that developers have an obligation to prepare a design that complements existing neighbourhoods without causing adverse impacts on existing neighbourhoods. He stated that there should be low to mid rise development in this area, and that the proposed density is 2.5 times higher than what is provided for on these lands. Mr. Jeffs commented that these issues were identified in the original submission, and were not only ignored in the revised submission, but in some cases, have been exacerbated. Mr. Jeffs noted that this is both a Guild Road and Kingston Road development, and that since the public meeting, the highest priority concerns, including traffic volume, onsite and surface level parking, density, height, and matters relating to the interface of the development and the neighbourhood and character of the neighbourhood, have not been addressed. He stated that he is looking for responsible re-development of these properties, and asked that the applicant align their application with the City's requirements and move the site access from Guild Road to Kingston Road.

Rick Gallant, 1961 Guild Road, joined the electronic meeting via audio connection. Mr. Gallant noted that he shared the concerns outlined by the previous delegations. He expressed further concerns regarding car headlights shining into his house, and questioned where individuals visiting the park area would park their cars. Mr. Gallant expressed further concerns regarding the potential impact on property values, the shadow effects on his property, and increased traffic.

Elizabeth Snowden, 1991 Guild Road, joined the electronic meeting via audio connection. Ms. Snowden noted that Guild Road is a lovely, quiet street in the middle of a busy area, and is one of Pickering's best kept secrets. Ms. Snowden expressed concerns with traffic, the increase in density, and incompatibility with the character of the existing community. She further noted that there are two residential care homes for children and youth with disabilities on Guild Road, and that most of these children are in wheelchairs and require specialized transit, which can take considerable time to load, and leaves little room for other cars to get by when the transit vehicles are stopped. Ms. Snowden noted that she has witnessed many near misses with cars attempting to go around these vehicles, and noted that this safety issue would only increase if traffic volumes increase, and it would become increasingly difficult for residents to exit their driveways. Ms. Snowden stated that this development would completely change the character of the community, and that this corner does need to be developed. She requested that the city and developer develop the space in a way that honors the community and ensures that the character of the neighbourhood remains intact.



Steve Gilchrist, 1995 Royal Road, joined the electronic meeting via audio connection. Mr. Gilchrist noted that he is a 16 year resident of Royal Road, and that the application is completely at odds with the peaceful, low density nature of the neighbourhood and the long term interests of the City. Mr. Gilchrist noted that he is aware that City Staff must present all received planning applications to the Committee, but questioned why this process occurs following the applicant hiring consultants for studies, and that the onus should be on the applicant to prove the merits of the application prior to submission. Mr. Gilchrist further questioned why the City was considering an application that is in opposition to its Intensification By-law. Mr. Gilchrist noted that for 50 years this lot has held a variety of retail uses, and that homeowners were aware there would be a limited amount of traffic when purchasing their properties, and that all of the traffic from this development would exit onto Kingston Road. Mr. Gilchrist noted that the City recently approved an intensification project by Marshall Homes at 1555 Kingston Road that had lower densities than those being proposed in this application, and questioned if Council and Planning Staff were being thoughtful, respectful of the needs of the neighbourhood, and consistent in applying the Intensification By-law, and if so, why they were considering an application with increased densities. He expressed concerns regarding an increase in traffic, couriers, food delivery, on street parking safety and access issues for existing residents, and suggested that the people that would buy these apartments would buy at least one car and are not likely to use local transit. Mr. Gilchrist requested that the City reject the application, and consider an application similar to the Marshall Homes application in density and height, and that there be an exit exclusively onto Kingston Road.

There were no further delegations from the public.

Mike Pettigrew, The Biglieri Group Ltd., returned to respond to questions raised by the delegations, noting that he has heard the comments and would bring these forward to Highmark (Pickering) Inc., for consideration, and that they were also waiting for comments from other agencies on a number of issues. Mr. Pettigrew responded to comments regarding the access onto Kingston Road, noting that the current access is not within the applicant's property, and that there is no opportunity to use that access road for this development. Mr. Pettigrew made reference to the Marshall Homes Development, noting that the Region of Durham does not allow access to a Regional road when access is available from a local street, and that the Marshall Homes Development had a joint access onto Kingston Road, and it was not a similar situation. He noted that they are awaiting comments from City Staff regarding the conformity of the application, that the development is in line with the City's requirements to support future transit goals, and that the daycare is an opportunity to provide a service for the local community. He noted that methods to curb on street parking would be considered, and that although this may be the first application that provides increased density

and urban form development on Kingston Road, that it won't be the last. Mr. Pettigrew concluded, stating that the shadow study uses the Fall and Spring equinox, which ensures that the orientation and height of the buildings do not create significant lasting shadows on the properties on the north and east side, and would not impede on the ability for people to use their yards or amenity spaces.

A question and answer period ensued between Members of the Committee, Mike Pettigrew, and City Staff regarding:

- whether the City could enter into a lease with Hydro One to use the access onto Kingston Road for this development;
- whether the intersection of Kingston Road and Guild Road would be signalized;
- the lands within the hydro corridor that were being proposed for public park purposes and what would occur with these lands if the lease with Hydro One was not renewed for a further 5 years;
- what potential recreational uses would be located within the hydro corridor;
- the size of the proposed daycare;
- whether the development would include the requirement that 25% of the homes were affordable housing;
- parking ratios and how this would be determined for the daycare centre;
- whether the City would be reviewing this application in light of the Kingston Road Corridor and Specialty Retailing Node Intensification Study - Intensification Plan and Draft Urban Design Guidelines;
- whether the Region of Durham would be reviewing issues such as traffic lights and Kingston Road transit issues, how these comments are provided back to the City for review, and whether the comments would have a significant impact on the final approval;
- discussions with the Region of Durham regarding access to the development being required from Guild Road and the possibility of it being from Kingston Road; and,
- whether the parking allotment for the daycare centre would be included within the final number of residential parking spots.

- 3.2 Information Report No. 11-20  
Zoning By-law Amendment Application A 04/20  
Ann Harbour Estates Ltd.  
Part Lot 22, Range 3 B.F.C.; Now Part 1, 40R-20148  
(631 Liverpool Road)

A statutory public meeting was held under the *Planning Act*, for the purpose of informing the public with respect to the above-noted application.

Felix Chau, Planner I, provided the Committee with an overview of Zoning By-law Amendment Application A 04/20. Through the aid of a PowerPoint application, Mr. Chau provided an overview of the property location and surrounding land uses, noting that the property currently contains a 3-storey mixed-use building with a total gross floor area of approximately 950 square metres. Mr. Chau noted that on August 22, 2018, the Committee of Adjustment approved a Minor Variance Application to permit a private school on a temporary basis, subject to a number of conditions, and that the applicant had submitted a rezoning application to permit a permanent private school use with a maximum of 50 students and 4 rental apartment dwelling units. Mr. Chau provided an overview of key matters that Staff have identified for further review.

Morry Edelstein, RAI Architect Inc., representing the applicant, joined the electronic meeting via audio connection. Mr. Edelstein noted that he was joined by Nick Spingos, property owner, and Nicola Phillips, Head of Montessori Learning Centre, for questions if required. Mr. Edelstein noted that the application was to permit the existing private school which was temporarily permitted by a minor variance in 2018, to remain as a permanent use. He noted that the school had been successfully operating for the last two years, and that they would like to continue to occupy the ground floor and basement. Mr. Edelstein stated that the proposal includes the conversion of the existing dwelling unit and the accessory dwelling unit into 4 apartment dwelling units and noted that the school is in operation from September to June, and would not conflict with the increased summer activities that occur in the area. He stated that many residents in the area have commented favorably on the school remaining in operation and that the 2 proposed apartment units facing Liverpool Road are spacious units with balconies facing Liverpool Road, however, through consultation with the neighbours, it was determined that the units facing east would not have balconies, but rather sliding glass doors, as the neighbours felt that balconies would encroach on their privacy. Mr. Edelstein further noted that the traffic review indicated that the proposed parking spaces exceed the required number of spaces, and that the school won't have any negative traffic impacts in the area.

There were no delegations from the public.

A question and answer period ensued regarding whether there was an outdoor play area, with Nicola Phillips, Head of Montessori Learning Centre, noting that there was no mandated requirement for a permanent onsite playground, but that the school uses area parks, the waterfront, and the rooftop amenity space. Further questions ensued regarding the building rendering, with Nick Spingos, property

owner, advising Members of the Committee that there are pictures on their website which depict how the building looks. Ms. Phillips responded to questions regarding the school calendar, noting that the school operates from September to June, with no summer classes.

#### **4. Delegations**

- 4.1 Doug Cummings  
Claremont Union Cemetery  
Re: Report PLN 14-20  
Proposed Telecommunication Tower  
Shared Network Canada  
Part of Lot 14, Concession 9, Now Parts 2 to 4, Plan 40R-20211  
(2170 Ninth Concession Road)  
Installation #66

Doug Cummings, Claremont Union Cemetery, joined the electronic meeting via audio connection. Mr. Cummings noted that he and his wife are the Directors of the Claremont Union Cemetery that they are in support of this application and that in Report PLN 14-20, Attachment #6, the number of those in support of the application exceed those against it. Mr. Cummings noted that at the June 2019 Planning & Development Committee meeting, this Report was referred back to Staff for further review, and since then, there have been a number of discussions with neighbours and local farmers regarding the lack of cellular and internet access, and that in discussions with Bell Canada, there is not likely to be increased service in the near future. He further noted that there are multiple dead zones, noting that the Hamlet of Claremont borders on the Oak Ridges Moraine, which has multiple dips and valleys. Mr. Cummings noted that adequate cell service is as much of a tool as a wrench for farmers, and that there could be emergency situations that leave them without the ability to call for help. Mr. Cummings noted that this issue is of prime importance to the safety of the community, and that with more telecommunications towers, access to reliable and secure internet and cellular service would be available to all residents.

- 4.2 Aghlab Al-Joundi  
Re: Report PLN 14-20  
Proposed Telecommunication Tower  
Shared Network Canada  
Part of Lot 14, Concession 9, Now Parts 2 to 4, Plan 40R-20211  
(2170 Ninth Concession Road)  
Installation #66

Aghlab Al-Joundi, a Pickering resident, joined the electronic meeting via audio connection. Mr. Al-Joundi, stated that he has never experienced issues with internet or cellular connections in Pickering, nor did he know anyone in the area that has experienced such issues, and that 11 people have noted their opposition to the installation of this tower. Mr. Al-Joundi noted that the City's Report from 2019 stated that the tower does not meet the requirements with respect to design and location and would have a significant negative visual impact on the area. He further noted that nothing from the 2019 Report has changed and that the tower was only moved 100 metres and the profile has been narrowed at the top. He stated that principally the objection is about the height, and that the proposed tower is still as tall as a 15 storey building. He referenced the distances of the tower in relation to the existing residences and a future residence, on a lot adjacent to the cemetery, noting it was too close and would negatively impact the area. Mr. Al-Joundi questioned why the City was approving this tower now, when the original proposal had been to reject the application in 2019. Mr. Al-Joundi requested more time to understand the criteria for approving the tower installation.

A question and answer period ensued with Members of the Committee asking Mr. Al-Joundi what type of device and service he was using to be connected into the virtual Planning & Development Committee Meeting, and whether he had experienced any issues with his internet connection. Mr. Al-Joundi responded to further questions from Members of the Committee regarding the visibility of the proposed telecommunications tower, noting that it would be very visible. Mr. Al-Joundi further noted that he is unaware of any local residents complaining about issues with their internet or cellular service.

- 4.3 Dom Claros  
Shared Network Canada  
Re: Report PLN 14-20  
Proposed Telecommunication Tower  
Shared Network Canada  
Part of Lot 14, Concession 9, Now Parts 2 to 4, Plan 40R-20211  
(2170 Ninth Concession Road)  
Installation #66

Dom Claros, Shared Network Canada, joined the electronic meeting via audio connection. Mr. Claros stated that Shared Network Canada has been working with the City for 3 years on this application, and that the process began by identifying a location based on the needs of national carriers, noting that some carriers do have adequate service in the area. Mr. Claros noted that Shared Network Canada was looking to bring increased service to Clarendon and the surrounding community. In determining a location, Mr. Claros stated that they looked primarily at City owned properties, and that following this, they looked at non-profit properties or

properties that would benefit the community as a whole, and that is how the Claremont Union Cemetery was selected. Mr. Claros noted that they have worked with many stakeholders, and that the criteria established by Transport Canada and NAV Canada specifies that the maximum height for structures is 300 metres above sea level, it is difficult to find areas that can support a tower. He commented that most of the land surrounding the Hamlet of Claremont is owned by the Government of Ontario, and is designated for future use and not to be used for immediate transfer of the property, and there is contention regarding what the land would be used for in the future. Mr. Claros stated that due to these constrictions, the Cemetery is one of the only properties that they could use to provide adequate cellular and internet coverage without infringing on government land and maintaining the setback requirements from Transport Canada and NAV Canada. Mr. Claros noted that when the original proposal was deferred in June 2019, Shared Network Canada worked with the City to review other lands for a tower to provide service to the area, and that during this time they heard from many residents enquiring about the status of the tower as it would provide a benefit of increased service. Mr. Claros noted that they did not find another adequate location, but that they did move the proposed tower as far away from current residents to the most easterly part of cemetery property line. He further noted that over the last 6 months, they had held public consultations, and had received unsolicited feedback from many residents that want a tower in this area, demonstrating the strength of proposal. Mr. Claros requested that the application not be deferred again.

A question and answer period ensued between Members of the Committee and Dom Claros, Shared Network Canada, regarding:

- whether tower spots would be rented or sold to national carriers;
- whether 5G technology would be supported on the tower now or in future;
- whether a smaller tower could address the coverage needs for residents;
- which carriers would be on the tower, and whether all national carriers would be invited to join the tower to extend their coverage;
- whether roaming charges would apply if residents used a different carrier than their own;
- whether Bell or Rogers had identified a gap in cellular coverage in Claremont;
- the area that the tower would cover and whether it would cover all of Claremont; and,
- whether Shared Network Canada was seeking any Federal funding opportunities for towers in rural areas.

4.4 David Donnelly  
Donnelly Law  
Re: Report PLN 14-20

Proposed Telecommunication Tower  
Shared Network Canada  
Part of Lot 14, Concession 9, Now Parts 2 to 4, Plan 40R-20211  
(2170 Ninth Concession Road)  
Installation #66

David Donnelly, Donnelly Law, representing the owners of 2220 Ninth Concession Road, joined the electronic meeting via audio connection. Mr. Donnelly stated that he had been retained to provide an opinion, and in consultation with Allan Ramsay, Senior Land Use Planner, they were of the opinion that this proposal should be deferred for at least 30 days to allow residents to thoroughly review the proposal and make submissions. Mr. Donnelly noted that this Report was only released 6 business days prior to the meeting and did not give residents sufficient time to review and address the issues raised. Mr. Donnelly further noted that a letter had been sent to the City Clerk on August 7<sup>th</sup>, but that due to the limited time prior to the meeting, a supplemental submission was also provided to the City Clerk today, along with Mr. Ramsay's report. Mr. Donnelly noted that if Members of Committee did not see fit to defer this item, that the alternative would be that they recommend the City send a strong message to Industry Canada that Pickering does not support a tower in this area for the following reasons:

1. The City of Pickering Radiocommunication and Broadcasting Antenna Systems Protocol (Cell Tower Protocol) discourages the installation of towers in areas of high visual or topographic prominence and the tower proposed is in a high prominence area.
2. The tower is adjacent to 3 existing dwellings and would be located 40 metres or less of a future dwelling, which is in violation of the City's Cell Tower Protocol.
3. The location of the proposed cell tower is on a cemetery which is considered an institutional use. The City of Pickering Radiocommunication and Broadcasting Antenna Systems Protocol notes that there should be maximum separation of institutional and cell tower land use and that there are numerous preferred alternative sites noted by Mr. Ramsay, and that he should be given the opportunity to share these alternative sites with the proponent and the City.
4. No visual impact assessment was provided to the proponent or Staff. Residents should be given the opportunity to peer review the visual impact assessment report.
5. The City of Pickering Fill and Topsoil Disturbance By-law 6060/02 applies in this case. Residents should be provided with geotechnical and site alteration information prior to a decision being made by the Committee.

6. Health impacts relating to the cell tower, including the impacts of 5G technology. The matter should be deferred until the applicant confirms that the 5G proposal would be put through a proper assessment in which the public can participate.
7. The City's Cell Tower Protocol speaks to encouraged and discouraged locations, and in both cases public lands are preferable to private lands but this is not demonstrated to be an effective mitigation technique. The preference should be that towers are located on lands that create the least impact to residents and the public.

Mr. Donnelly expressed concern that residents have not been included in the application submission. He noted that the City of Pickering's Sustainable Placemaking Policy outlines questions that should be asked when reviewing a cell tower application such as "Is it beautiful?", "Do people want to use the space?", and that this proposal does not pose questions as outlined in the Policy and does not address them. Mr. Donnelly noted that the Sustainable Placemaking Policy also suggests that Council draw on the expertise of the community, and that this has not been leveraged by Staff. Mr. Donnelly noted that the release of the Report did not provide adequate time for residents to respond. He recommended that this proposal not proceed and that a deferral should be granted to afford an opportunity for Mr. Ramsay's opinion to be circulated to allow for community engagement. Mr. Donnelly noted that the proposed location is an area of prime agriculture, just metres from Duffins Creek, and that future public services should be located in areas that avoid the most sensitive areas, such as Duffins Creek and the Oak Ridges Moraine. In closing, Mr. Donnelly noted that more work is necessary to determine the appropriate location for the cell tower, and requested a deferral of the item this evening.

## **5. Planning & Development Reports**

- 5.1 Director, City Development & CBO, Report PLN 14-20  
Proposed Telecommunication Tower  
Shared Network Canada  
Part of Lot 14, Concession 9, Now Parts 2 to 4, Plan 40R-20211  
(2170 Ninth Concession Road)  
Installation #66

Recommendation:

Moved by Councillor Pickles  
Seconded by Councillor Butt



That Report PLN 14-20, be deferred to the September 14, 2020 Planning & Development Committee meeting, to give time for those involved to submit information and rationale regarding the decision making process.

Carried

**6. Other Business**

There was no other business.

**7. Adjournment**

Moved by Councillor Pickles  
Seconded by Councillor Butt

That the meeting be adjourned.

Carried

The meeting adjourned at 9:49 pm.

August 7, 2020

Mayor and Council  
City of Pickering  
1 The Esplanade  
Pickering, ON L1V 6K7

Dear Mayor and Council,

We are writing to inform you that Durham College and Centennial College will be closing the Pickering Learning Site, effective September 1, 2020.

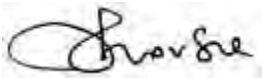
Our institutions are currently navigating financially uncertain times with no additional Provincial supports at this moment, and we absolutely must continue to ensure our long-term financial sustainability.

Another impact of pandemic is the required move to mainly remote delivery of our programs. For the foreseeable future, programs offered at the Pickering Learning Site will be delivered either fully remotely or through a hybrid learning model, which will be conducted from home and other campus locations.

Our priority is to ensure our colleges continue to deliver quality programs and that we have the professional capacity to teach and provide support for our students. This decision, like many others that have been made, was difficult but necessary to ensure we continue to drive economic and social success in the communities that we serve.

We appreciate this decision impacts the City of Pickering and surrounding areas and we value the relationship that has been created. It is our hope that we will continue this strong relationship as we explore new opportunities to work together.

Yours truly,



Don Lovisa  
President  
Durham College



Craig Stevenson  
President  
Centennial College

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2020-3359

August 12, 2020

Mayor Dave Ryan  
City of Pickering  
One The Esplanade  
Pickering ON L1V 6K7

Dear Mayor Ryan:

On July 27, 2020, as part of the federal-provincial Safe Restart Agreement, the Ontario government announced that it had secured up to \$4 billion in emergency assistance to provide Ontario's 444 municipalities with the support they need to respond to COVID-19. I am writing to you today to provide further details on this funding investment.

Municipalities play a key role in delivering critical services that Ontarians rely on and are at the frontlines of a safe reopening of the economy. This investment will provide support to municipalities and public transit operators to help them address financial pressures related to COVID-19, maintain critical services and protect vulnerable people as the province safely and gradually opens. It includes:

- Up to \$2 billion to support municipal operating pressures, and
- Up to \$2 billion to support municipal transit systems.

The Honourable Caroline Mulroney, Minister of Transportation, will provide more information on the transit stream of this funding.

I would also like to acknowledge the Federal government in their role in this historic agreement. As Premier Ford has indicated, "by working together, we have united the country in the face of the immense challenges brought on by COVID-19 and secured a historic deal with the federal government to ensure a strong recovery for Ontario and for Canada".

Under the municipal operating stream, \$1.39 billion will be available to Ontario's municipalities to address operating pressures and local needs. This funding will be allocated in two phases: 50% allocated in Phase 1 for all municipalities, and 50% allocated in Phase 2 for municipalities that require additional funding.

The Safe Restart Agreement also includes a second phase of Social Services Relief Funding (SSRF) totalling \$362 million. This is in addition to significant investments made earlier to the SSRF and in support of public health. Details will be outlined in a letter to Service Managers in the coming days.

#### Municipal Operating Funding Phase 1: Immediate Funding for Municipal Pressures

Phase 1 of this funding will be allocated on a per household basis and I am pleased to share that the **City of Pickering will receive a payment of \$1,969,100** to support your COVID-19 operating costs and pressures.

Please note that your municipality is accountable for using this funding for the purpose of addressing your priority COVID-19 operating costs and pressures. If the amount of the funding exceeds your municipality's 2020 COVID-19 operating costs and pressures, the province's expectation is that your municipality will place the excess funding into reserves to be accessed to support COVID-19 operating costs and pressures that you may continue to incur in 2021. Your municipality will be expected to report back to the province in March 2021 with details on your 2020 COVID-19 operating costs and pressures, your overall 2020 financial position, and the use of the provincial funds in a template to be provided by the ministry. More details on this reporting will be shared in the coming weeks.

**In the meantime, I am requesting that your municipal treasurer sign the acknowledgement below and return the signed copy to the ministry by email by September 11, 2020 to [Municipal.Programs@ontario.ca](mailto:Municipal.Programs@ontario.ca).** Please note that we must receive this acknowledgement before making a payment to your municipality. We intend to make payments to municipalities in September, subject to finalizing details.

#### Phase 2: Funding for Additional Municipal Pressures

I anticipate that the funding our government is providing through Phase 1 of the municipal operating stream will be sufficient to address COVID-19 costs and pressures for most municipalities. However, we recognize that some municipalities have experienced greater financial impacts arising from COVID-19 than others. As a result, we are offering a second phase of funding to those municipalities that can demonstrate that 2020 COVID-19 operating costs and pressures exceed their Phase 1 per household allocation.

To be considered for this Phase 2 funding, municipalities will be required to submit reports outlining their COVID-19 operating costs and pressures in a template to be provided by the ministry. **These reports will be due by October 30, 2020.** Municipalities that require additional time to submit their report are asked to reach out to their Municipal Services Office contact by October 30, 2020 to request an extension to November 6, 2020. **Please note that the ministry is unable to consider municipal requests for Phase 2 funding if the municipality has not submitted its report by November 6, 2020.**

A template for this municipal report and request for consideration for Phase 2 funding will be provided shortly and will require:

1. Information about measures the municipality has undertaken to reduce financial pressures (e.g. use of reserves, cost saving measures);
2. Explanation of how the municipality applied or plans to spend Phase 1 funding towards COVID-19 operating costs and pressures;
3. A year-end forecast of COVID-19 operating costs and pressures;
4. Actual COVID-related impacts as of the end of Q3 of the municipal fiscal year (September 30, 2020);
5. Treasurer's statement as to accuracy of reporting;
6. Resolution of Council seeking additional funding.

Municipalities who are eligible and approved to receive funding under Phase 2 will be informed before the end of the calendar year and can expect to receive a payment in early 2021.

Our government will continue to be a champion for communities as we chart a path to a strong economic recovery. We thank all 444 Ontario municipal heads of council for their support through our negotiations with the federal government. Working together, we will ensure Ontario gets back on track.

Sincerely,



Steve Clark  
Minister of Municipal Affairs and Housing

c. Municipal Treasurer and Municipal CAO

By signing below, I acknowledge that the per household allocation of \$1,969,100 is provided to the City of Pickering for the purpose of assisting with COVID-19 costs and pressures and that the province expects any funds not required for this purpose in 2020 will be put into reserves to support potential COVID-19 costs and pressures in 2021. I further acknowledge that the City of Pickering is expected to report back to the province on 2020 COVID-19 costs and pressures and the use of this funding.

Name:

Title:

Signature:

Date:

**From:** Fiaz Jadoon  
Director, Economic Development & Strategic Projects

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**Subject:** Engagement Process for Pickering Local Food Strategy  
- File: D-1500-001

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**Recommendation:**

1. That Council receive report CAO 05-20 regarding the engagement process for a local food strategy in the City of Pickering for information; and,
  2. That the appropriate officials of the City of Pickering take necessary actions as indicated in this report.
- 

**Executive Summary:** The Minister of Agriculture, Food and Rural Affairs established the *Local Food Act 2013* to help foster successful and resilient local food economies and systems in Ontario. The Act aims to increase awareness of local food in Ontario by supporting its growth and development.

Durham Region Economic Development staff support the local food sector through the promotion of agricultural communities, supporting business retention and expansion plans, and updating the public on projects taking place in rural areas of the region.

In 2018, the Region's Agriculture & Rural Affairs team conducted a Local Food Business Retention & Expansion (BR+E) survey in partnership with the Durham Farm Fresh Marketing Association, the Durham Workforce Authority (DWA), and the Durham Region Federation of Agriculture. The project directly supported the growing local food sector by identifying opportunities and challenges for producers and suppliers. From distributors to food service providers, over 60 local food businesses participated in the survey. Survey responses indicated that businesses in Pickering and neighbouring municipalities are engaged. However, the survey indicated challenges with the local industry infrastructure in Durham Region, specifically in regards to the lack of food hubs, distribution networks and cold storage facilities. From the survey, 3 key themes were identified as part of an action plan: regulations and approvals, engagement & education, and infrastructure support.

Recognizing the role of a lower-tier municipality in supporting locally grown produce and addressing the key themes identified by the Region's BR+E survey, City Economic Development staff have outlined an engagement process for a potential local food strategy. It includes: collaborating with Regional staff to identify Pickering's agricultural profile, consulting with Regional staff and existing organizations to understand farming opportunities in Pickering; consulting with Pickering's existing farm operators, landowners and broader agricultural community to recognize

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key challenges and opportunities for growth in the local food sector; and collaborating with City Development staff to identify existing lands within the community that permit agricultural uses.

The engagement process requires significant support from Regional staff and the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), in providing an overview of Pickering's existing agricultural sector and food value chain.

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**Financial Implications:** Not applicable.

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**Discussion:** Ontario's local food industry is a major contributor to the Province's economy. The Minister of Agriculture, Food and Rural Affairs established the *Local Food Act 2013* to help foster successful and resilient local food economies and systems in Ontario, while increasing awareness of local food and supporting its growth. The legislation is designed to help build Ontario's economy and create more jobs in the agri-food sector by making more local food available throughout the province.

In part, the Act includes the following initiatives:

- encouraging more local food use across the broader public sector;
- helping increase access, improve food literacy, and encourage increased use of local food by public sector organizations;
- proclaiming the first week of June each year as Local Food Week;
- amending the *Taxation Act, 2007* to create a non-refundable tax credit of 25 per cent for farmers who donate their agricultural products to eligible community food programs such as food banks; and
- requiring the Minister to prepare an annual report that summarizes the government's activities in respect to local food.

Pickering has approximately 5,000 hectares (over 12,000 acres) of land designated for agricultural uses, which includes existing farms producing a wide variety of cash crops, as well as fruits, vegetables, florals, trees and livestock. In collaboration with Durham Region's agriculture & rural affairs team, economic development staff work continuously to improve the business infrastructure of our agricultural community and local food sector, to ensure it has the tools needed to drive successful farming operations.

The key objectives of Durham Region's economic development team with respect to the agriculture and rural affairs portfolio are to:

- support the agricultural community by partnering in programs that promote the agricultural industry;
- support the rural community by promoting local business retention and expansion, as well as new investment opportunities; and
- inform the public about the various industry and business activities and projects taking place in the rural areas of the region.

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To understand the opportunities and challenges facing the growing local food sector, in 2018 the Region conducted the Local Food Business Retention & Expansion (BR+E) project in cooperation with Durham Farm Fresh Marketing Association and the Durham Workforce Authority (DWA). Support was also provided by the Durham Agricultural Advisory Committee (DAAC) and Durham Region Federation of Agriculture. The goal of the project was to strengthen the local food value chain by identifying the opportunities, desires and limitations for both producers and suppliers, creating a system-wide approach for accessing local food, supporting local food agri-businesses and enhancing food literacy.

Over 60 local food businesses across Durham Region participated in the BR+E survey, spanning multiple components of the local food value chain including primary producers, distributors/wholesalers, food manufacturers, food service providers, and support organizations. Over 16 Pickering businesses were contacted, with 2 agreeing to participate in the BR+E survey interviews.

Survey responses indicate that businesses are engaged, healthy and positive. However, Durham Region is facing some challenges related to local food infrastructure, which includes a lack of food hubs, distribution networks, abattoirs and cold storage facilities. While there has been a rise in interest from consumers for locally sourced food and value-added agriculture products, there appears to be challenges in Durham Region, and other regions across Ontario, to get local food products from farms into restaurants, grocery stores, culinary tourism events, festivals and attractions. This challenge can be attributed to the lack of distribution and management systems currently in place throughout various regions, including Durham. Following these responses, 3 priority themes were identified in the BR+E project to serve as a foundation for the local food goals and action plan: regulations and approvals, engagement and education, and infrastructure support.

To build on this action plan and further support local food, City Economic Development staff have outlined an engagement process for a potential local food strategy in Pickering. It includes:

- collaborating with Regional staff to identify Pickering's agricultural profile including but not limited to: total number of existing farming operations (i.e. primary producers), service providers, distributors and food processors;
- consulting with Regional staff and existing organizations including the Durham Agricultural Advisory Committee (DAAC), Durham Farm Fresh Marketing Organization and other related organizations to understand farming opportunities in Pickering (i.e. abattoirs, distribution networks, vertical farming, green houses, etc.);
- consult with Pickering's existing farm operators, landowners and broader agricultural community to understand key challenges and opportunities for growth in the local food sector; and
- collaborating with City Development staff to develop an inventory of all existing land parcels zoned for permitted uses in agriculture.

Following the completion of the above mentioned engagement process, in collaboration with the Region of Durham and appropriate stakeholders, staff will work towards building a work program for a local food strategy, which will be brought before Council.



**Prepared By:**

**Approved/Endorsed By:**

Original Signed By:

Original Signed By:

Aneesa Haniff  
Senior Economic Development Officer  
AH:ah

Fiaz Jadoon, Director, Economic  
Development & Strategic Projects

Recommended for the consideration  
of Pickering City Council

Original Signed By:

Marisa Carpino, M.A.  
Interim Chief Administrative Officer

**From:** Brian Duffield  
(Acting) Director, Community Services

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**Subject:** Pickering Anti-Black Racism Initiatives  
- File: A-1440

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**Recommendations:**

1. That Council adopt the Terms of Reference for the Pickering Anti-Black Racism Taskforce prepared by the Cultural Advisory Committee, as set out in Attachment 1;
  2. That Council endorse the Anti-Black Racism Action Plan of the Cultural Advisory Committee, as set out in Attachment 2; and
  3. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.
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**Executive Summary:** City staff has identified a three-pronged approach to address racism, diversity and inclusion within Pickering which includes:

1. **Establish the Pickering Anti-Black Racism Taskforce in 2020** that will create an action plan to identify and address issues of anti-black racism in Pickering. This will be a community-led initiative.
2. **Complete the City of Pickering Diversity & Inclusion Plan in 2021** that will review the City of Pickering's organizational policies and practices and set out recommendations and action items over a 10 year timeframe. This will be a City-staff led initiative.
3. **Hire a consultant in 2021** to facilitate the completion of the City's Diversity & Inclusion Plan and conduct an unbiased, third party review of The Corporation of the City of Pickering. This will be a City-staff led initiative.

The City's three-pronged approach supported, in principle, by Council through Resolution #375/20 at the Council meeting of July 27, 2020 (see Attachment 3), will serve to identify and address anti-black racism in our community through both a **corporate perspective** (which focuses inward on our organization) and a **community perspective** (which focuses outward on our community); providing for robust and comprehensive outcomes.

The purpose of this report is to seek Council's adoption of the terms of reference for the new Pickering Anti-Black Racism Taskforce (PABRT); and seek Council's endorsement of the Anti-Black Racism Action Plan of the Cultural Advisory Committee (CAC).

Subject: Pickering Anti-Black Racism Initiatives

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**Financial Implications:** With respect to the work of the Pickering Anti-Black Racism Taskforce (PABRT), the Director, Finance & Treasurer has confirmed funding of \$25,000 from Account 2711.2392.0000 (Consulting & Professional Services) in 2020. The PABRT will be responsible to provide an action plan with related budget expenditures for Council approval each year, and to report quarterly to Council on program measures.

With respect to the City's Diversity & Inclusion Plan, funds of approximately \$75,000 will be added by City staff to the 2021 Current Budget for Council's consideration and approval (partially funded by Development Charges).

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**Discussion:** The City of Pickering is a growing community, rich in diversity. The demographic changes Pickering has experienced will be compounded with the future growth of Seaton. Municipalities, such as ours, must recognize the importance of creating a Diversity & Inclusion Plan to ensure that the needs of our diverse community are understood and supported. Diversity and inclusion relates to matters of multiculturalism, accessibility, economic status, gender, sexual orientation, health and age.

Diversity, inclusion and racism are topics that require the engagement, advice, and guidance of subject experts, stakeholders, community leaders and residents to fully realize and achieve meaningful outcomes. Successful implementation of diversity and inclusion strategies requires full consideration and support of an engaged leadership team, workforce and community. As such, City staff and the Cultural Advisory Committee (CAC) have reviewed this topic and have identified a three-pronged approach to address immediate needs, and create long-term results which includes the following:

1. **Establish a Pickering Anti-Black Racism Taskforce in 2020** who will create an action plan to identify and address issues of anti-black racism in Pickering. Once struck, the PABRT will be required to develop a plan and measure their progress over a defined period of time and report back to Council, every three months. PABRT will be community-led initiative.
2. **Complete a Diversity & Inclusion Plan in 2021** that will review the City of Pickering's organizational policies and practices which will provide a critical analysis of hiring practices (including recruitment and hiring), training programs, service delivery, program delivery, etc., and bring forward meaningful recommendations over a 10 year timeframe to ensure ongoing inclusivity, access and representation within our organization. This is a City staff-led initiative.
3. **Hire a consultant in 2021** to facilitate the completion of the Diversity & Inclusion Plan and conduct an unbiased, third party review of our organization which will include a comprehensive consultation program. This is a City staff-led initiative.

This approach is responsive to the feedback and directions received from Council, stakeholders, and residents in the Council adopted Cultural Strategic Plan (2014). The Cultural Strategic Plan identifies diversity and inclusion initiatives as mid-term goals of the plan, and led to the formation

Subject: Pickering Anti-Black Racism Initiatives

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of the Cultural Advisory Committee which consists of an expert panel of community residents and stakeholders.

### **1. Pickering Anti-Black Racism Taskforce (PABRT) – Community-Led Initiative:**

The current global situation following the death of George Floyd, and the subsequent global call to action, has provided an immediate need to engage the community in meaningful change, and requires leadership and action from the City. From the outset, Council has taken an active role in advocating for action on Anti-Black Racism, releasing a public statement of solidarity, commissioning a display outside of City Hall, and providing support for local residents, and organizations.

At their Advisory Committee meeting of June 16, 2020, the Cultural Advisory Committee (CAC) discussed what should be done in Pickering to effect positive change for black residents in light of recent incidents and the Anti-Black Racism movement. Members of the CAC believe they are uniquely positioned to take this on and support the striking of a Pickering Anti-Black Racism Taskforce. The CAC envisions this taskforce to be comprised of representatives of the black community in Pickering, as well as relevant stakeholders and community leaders; along with the Mayor, and staff administrative and operational support from Community Services and Human Resources.

To that end, the CAC have prepared the Terms of Reference for the PABRT which includes committee composition, recruitment/appointment process and recommended areas of focus (see Attachment 1). The CAC has also developed an Action Plan so that relevant data can be collected, resources can be identified, and community consultation can be completed in the coming months and shared with the PABRT, once struck (see Attachment 2). To complete the work of the action plan, the CAC has identified PABRT Preparatory Sub-Committee led by Esther Forde, Celia Cooper, Nikosa Holland and Michelle Francis.

To solicit public input on the issue of black racism in Pickering, the Preparatory Sub-Committee also plans to administer a survey and will provide that information to the newly formed PABRT to help guide and support their work. That said, the draft survey will first be reviewed and finalized, with the support of a professional consultant in the field of anti-black racism, before implementation.

As per section 7 of the PABRT Terms of Reference entitled “Appointment Process”, the Preparatory Sub-Committee will complete a recruitment and applicant screening process bringing forward recommended applicants for appointment by Council. Once struck in late 2020, PABRT will be responsible to propose amendments to the Terms of Reference for Council’s consideration (should they feel it is required), develop a PABRT action plan for Council’s approval and report back to Council quarterly on progress to the plan. PABRT will be community-led where City staff will act as a liaison providing operational and organizational support.

The PABRT will work in partnership with the Pickering community, Durham-based organizations, businesses, stakeholders, and the City:

Subject: Pickering Anti-Black Racism Initiatives

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- to identify barriers and areas of opportunity, in order to enhance the shared experience and opportunities afforded to black residents;
- to identify and coordinate opportunities for stakeholder and community engagement;
- to provide expert input and action on matters relating to the provision of Anti-Black Racism initiatives within the community; and,
- to celebrate and promote the black community, and promote black culture.

Clearly the work of the PABRT will begin conversations, and provide a foundation from which the Diversity & Inclusion Plan process will benefit. The Plan will be invaluable in meeting the needs of our residents and removing barriers to their full participation.

These immediate actions will form a basis for the larger conversations on Diversity & Inclusion within the City which was already planned by staff to commence in 2021. The approach will ensure that the City is engaging the community, supporting and providing advocacy to like-minded organizations, celebrating cultural diversity, and providing immediate action and leadership with relation to Anti-Black Racism. These actions will lay the groundwork for successful development and implementation of the full Diversity & Inclusion Plan.

## **2. City of Pickering Diversity & Inclusion Plan – Corporate Driven Initiative:**

The Diversity & Inclusion Plan has been included within the most recent version of the City's Development Charges background study. Subject to Council's approval of the 2021 Current Budget, staff will proceed to award the Request For Proposal (RFP) in 2021 after engaging in a competitive procurement process.

The strategic framework of the Plan will include the development and implementation of diversity and inclusion practices in the City of Pickering:

- Employment opportunities, policies and practices (recruitment, development, performance management, training, retention and succession planning);
- Programs and services (delivery models);
- Community and civic engagement; and,
- Neighbourhood strengthening initiatives.

The 10 year Plan will identify recommendations to ensure all residents have access to employment opportunities, programs, services and feel welcomed in Pickering. It is important that all our residents are assured inclusivity, access and representation in the way we conduct business. This is a City staff-led initiative, which has been identified as a priority by both the community and Council.

## **3. Hire A Consultant – Corporate Driven Initiative:**

A corporate working group comprised of a diverse cross section of the organization was assembled in February 2020 to prepare an RFP to secure the services of a consultant who can assist the City with the completion of the Diversity & Inclusion Plan. Staff are now researching examples of best practices related to such RFPs in preparation for meetings which will commence in August of 2020; where staff will collaborate to prepare the RFP for release in the fall. It is

Subject: Pickering Anti-Black Racism Initiatives

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anticipated that a consultant will be selected by years end so they may commence work early in 2021.

The hiring of a consultant is very important as it provides for an unbiased assessment of the City's organizational and operational practices by an independent third party. This consultant will consider global and nation-wide best practices, personal accounts/perspectives from staff and customers/residents (through a robust consultation process), and identify the gaps before making recommendations for necessary corporate changes. This is an essential step in creating a fulsome Diversity & Inclusion Plan.

The City's planned three-pronged approach to identify and address anti-black racism in our community, through both a **corporate perspective** (which focuses inward on our organization) and a **community perspective** (which focuses outward on our community), is anticipated to provide robust and comprehensive outcomes.

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**Attachments:**

1. Terms of Reference for the Pickering Anti-Black Racism Taskforce
  2. Cultural Advisory Committee Anti-Black Racism Action Plan
  3. Council Resolution #375/20, Directive Memorandum dated July 31, 2020
-

Subject: Pickering Anti-Black Racism Initiatives

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**Prepared By:**

**Approved/Endorsed By:**

Original Signed By:

Original Signed By:

Tanya Ryce  
Supervisor, Cultural Services

Brian Duffield  
(Acting) Director, Community Services

Original Signed By:

Jennifer Eddy  
Director, Human Resources

BD:tr

Recommended for the consideration  
of Pickering City Council

Original Signed By:

Marisa Carpino, M.A.  
Interim Chief Administrative Officer

## Terms of Reference

### 1.0 Mandate

The Pickering Anti-Black Racism Taskforce (PABRT) is a committee of Council appointees who work in partnership with the Pickering community, Durham-based organizations, businesses, stakeholders, and the City:

- to identify barriers and areas of opportunity, in order to enhance the shared experience and opportunities afforded to Black residents,
- to identify and coordinate opportunities for stakeholder and community engagement,
- to provide expert input and action on matters relating to the provision of anti-Black racism initiatives within the community; and,
- to celebrate and promote the Black community, and promote Black culture.

### 2.0 Goals, Objectives and Responsibilities

The Pickering Anti-Racism Taskforce will identify and implement actions to fulfill the following goals and objectives:

1. Work towards the reduction/elimination of anti-Black racism.
2. Ongoing communication with the residents of Pickering to identify existing systemic barriers for Black residents and develop/provide opportunities to address these barriers, provide education, and effect change.
3. Produce an annual action plan and report to Council within the first three months of operation; which identifies primary goals, measurement tools, implementation plans, timelines, and budget.
4. Provide advocacy and leadership on behalf of the Black community to the City, as well as organizations and businesses serving the City of Pickering.
5. Strengthen and support Black-led economic development and Black employment initiatives.
6. Support the creation and success of Black community and cultural organizations.
7. Provide educational resources to build allies within and for the Black community.
8. Conserve and promote Black history and heritage.
9. Celebrate and support success within the Black community.
10. Provide opportunities for the creation, education, and enjoyment of Black culture.
11. Build partnerships and share resources with like-minded organizations to maximize benefit, be aware of global best practice, to reduce potential for overlap of services and initiatives.
12. Be inclusive of all community residents at all levels and abilities; and,
13. Engage stakeholders, businesses, and cultural organizations as partners in the delivery of initiatives.



**Taskforce responsibilities include:**

- a) Review and revise name, and update terms of reference for the Taskforce, as may be applicable, and submit to the City Clerk for Council approval within one month of the first meeting.
- b) Regularly communicate with Pickering residents, organizations, businesses, stakeholders, and like-minded organizations to fully identify issues, barriers, and opportunities within Pickering.
- c) Develop an annual action plan for presentation to Council; which identifies primary goals, strategies, implementation schedule, measurement tools, and budgets in response to the goals and objectives of the Taskforce.
- d) Regularly review the action plan and track results.
- e) Provide quarterly updates to Council on Taskforce activities.
- f) Schedule meetings, set agendas, review minutes, and organize sub-committees as needed.
- g) Promote and support grass roots organizations and community-led anti-Black racism initiatives.
- h) Deliver programs, education, reconciliation circles, and develop as needed educational resources and toolkits in partnership with the community, related to anti-Black racism, alliance, heritage, and culture.
- i) Develop and implement recognition and incentives for initiatives that support the Black community and anti-Black racism.
- j) Advocate, provide guidance and support or partner with initiatives of DRPS and Durham School Boards related to anti-Black racism, Black culture, and safety of Black community members.
- k) Encourage and promote effective communication between the Black community, community cultural groups, individuals, and the City.
- l) Advise and develop working relationships with owners of businesses, Business Improvement Areas (BIA) and the Chamber of Commerce.
- m) Work collaboratively with the City to align priorities and to aid Diversity and Inclusion initiatives of the City.
- n) Provide consultation, research, resources, report findings and make recommendations as necessary on matters of anti-Black racism, and the promotion of Black culture within the City of Pickering.
- o) Be knowledgeable of federal, provincial and local legislation related to anti-Black racism, equity, and inclusion, human rights, and labour; and provide advice, advocacy, and education within the community.
- p) Advocate and promote the value and benefit of anti-Black racism, and Black culture for all; and

Members do not have the authority to assign work to staff but will work cooperatively and assume related duties as directed by the Taskforce.

More specifically, the ABRT will **not** be responsible for the following:

Development of City Diversity & Inclusion initiatives or strategy;

1. Budget approval;
2. City programming or events;
3. Day-to-day operations of the City or City facilities; and
4. Administrative matters including direction given to staff.

### 3.0 Composition

Up to 23 Taskforce members will be appointed, including:

- 8 resident representatives (maximum);
- 12 stakeholders representatives (maximum);
- 2 City staff liaisons; and the
- Mayor

All appointees will be voting members regardless of age.

As per the policy ADM 040 resident members must be 18 years of age, reside in Pickering, and represent a broad range of interests, ages, backgrounds, and experience. Youth representation is essential and must be provided a right to vote on the Taskforce. It is strongly recommended that at least one youth sub-committee be mandated who set their own plan in-line with the goals and objectives of the Taskforce.

Community Organization representatives must be from organizations who serve the City of Pickering.

Where possible, appointments to the Committee shall include community leaders, and stakeholder representatives from the African diaspora and the following organizations/ associations/areas:

- Active anti-Black racism Organizations
- Black Business Owners/Chamber of Commerce
- Black Cultural Organizations/Diversity Groups
- Community Development Council of Durham
- Community Safety Organization or Committee
- Cultural Advisory Committee
- Cultural Expressions - Durham Black History Month
- Durham Human Resources Professional Association
- Human Rights Organization
- LGBTQ Organization
- Mental or Public Health Organization
- Pickering Public Library
- Youth Organization

City Staff from the following departments will act as liaisons to the committee:

- Community Services Department
- Human Resources Department

Staff from other departments, including Legislative Services, Economic

Development, and Corporate Services, will be appointed and called upon as required by the work of the Taskforce.

The Taskforce may choose to appoint a committee chair, or subcommittees in accordance with Boards and Committee Policy ADM 040.

Subcommittees (ADM 040 Section 16.09) will be struck at the direction of the Taskforce by a majority vote, and must include at least two members of the Taskforce, and can include additional relevant stakeholders, experts, or members of the public as needed.

Sub-committees will report to the Taskforce during regular meetings, and results will be recorded as part of the meeting minutes. Sub-committees are not required to keep minutes, and reports to Council regarding sub-committee work will be presented by the Taskforce.

#### **4.0 Member Qualifications**

Qualifications include the skills, knowledge, and lived experience needed to contribute effectively to Taskforce goals and objectives. Membership will be sought on the basis of broad interest, understanding and commitment to the development of anti-Black racism initiatives in the municipality, in addition to specific expertise and interest related to Black business, culture, education, employment, health, heritage, and safety. Resident appointees must be residents of the City of Pickering.

#### **5.0 Meeting Schedule**

The Pickering Anti-Black Racism Taskforce meets a minimum of 9 times per year.

Established meeting dates and times shall not be changed unless circumstances warrant special consideration. Meetings will not be held in the months of July, August or December unless determined by the Taskforce that a meeting is necessary to meet the mandate or work plan of the Taskforce.

During a Municipal election year, meetings shall not be held after September 30<sup>th</sup> unless determined by the Taskforce that a meeting is necessary to meet the requirements of the mandate or work plan.

#### **6.0 Term of the Taskforce**

The taskforce will serve until the end of the 2019 – 2022 term of Council.

At the end of 2021, the Taskforce will consider in their report to Council broadening the activities to include Community wide Racism, becoming the Anti-Racism Taskforce.

The Taskforce will provide an update before the end of 2022 to be provided to the incoming Council with actions, achievements, and a recommendation/plan on how the Taskforce should continue in the next term.

## **7.0 Appointment Process**

The Cultural Advisory Committee will strike a sub-committee consisting of up to 6 committee members to work with staff liaisons and the Clerks office to nominate Taskforce members for Council appointment.

The recruitment phase will consist of an open call for applicant's in-line with policy ADM 040. Members of the Cultural Advisory Committee will effect an enhanced call for application in two ways.

1. Identify organizations, stakeholders, and individuals to whom they would like an invitation sent.
2. Reaching out to the community through a survey to collect community comment, which includes information on how to apply to become part of the Taskforce (see appendix a – community survey on Anti-Black Racism and Diversity)

Application review will be undertaken by the CAC sub-committee. Personal information will be redacted prior to review. The sub-committee will recommend suitable applicants for round-table interviews.

Selected applicants will attend round-table discussions to gauge interest, suitability, collaboration, and readiness to contribute to Taskforce objectives.

A staff liaison and sub-committee member will lead round-table discussions, and provide a rating of the candidates, based upon a set criteria. The sub-committee will review results and prepare the recommended list of applicant's in-line with the Taskforce composition guidelines for appointment by Council. Once complete, an update will be provided by the sub-committee to the Cultural Advisory Committee that this list is ready to be provided to Council by the staff liaison.

## 2020 Cultural Advisory Committee Actions on Anti-Black Racism

Anti-Black Racism Taskforce development, continuing actions of the Cultural Plan goals and objectives related to - Diversity & Inclusion, and celebrating Black culture

<b>Budget Implications 2020</b>	\$25,000 in contingency funding as per Director, Finance and Treasurer
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Action	Details	Required Resources	Timeline
<b>Creation of CAC Subcommittee Working Groups</b>	The CAC will strike subcommittee working groups to undertake the work of the Anti-Black Racism Action Plan.	CAC & Staff time	<b>July – August 2020</b>
<b>Anti-Black Racism Survey</b>	The CAC will release a community survey on Anti-black Racism to inform the plans and actions of the taskforce. This will be undertaken during the recruitment process for the committee, and providing immediate action, and increasing the reach of the recruitment call. The CAC will summarize the results of the survey for the use of the incoming taskforce.	Promotions \$3500 (see survey for proposed marketing plan)	Survey development <b>July 2020</b> Promotions preparation <b>August 2020</b> Survey Release <b>September 2020</b> Results Compilation <b>October 2020</b> Results review CAC meeting <b>November 2020</b>
<b>Create an expansive listing of organizations and agencies serving the Black Community</b>	The CAC and staff will compile an extensive listing of agencies and organizations serving the Black community, promoting Black culture, or providing advocacy. Staff and CAC will consult with internal and external stakeholders to compile the list.  The listing will be shared on the City website, used for engagement in the survey, committee recruitment, and to build alliances and partnerships.	CAC and Staff time	<b>July and ongoing</b>

<p><b>Taskforce Resource File</b></p>	<p>The CAC and staff will work to collect an electronic collection of relevant resources, such as regional strategic plans related to Diversity or Anti-Black Racism, examples of best practice, tool kits, news articles, and index for the immediate use of the taskforce once formed.</p>	<p>CAC and Staff Time</p>	<p><b>Ongoing</b></p>
<p><b>Taskforce Recruitment</b></p>	<p>The Cultural Advisory Committee will strike a sub-committee consisting of up to 6 committee members to work with staff liaisons and the Clerks office to nominate Taskforce members for Council appointment.</p> <p>The recruitment phase will consist of an open call for applicants in-line with policy ADM 040. Members of the Cultural Advisory Committee will effect an enhanced call for application in two ways.</p> <ol style="list-style-type: none"> <li>1. Identify organizations, stakeholders, and individuals to whom they would like an invitation sent.</li> <li>2. Reaching out to the community through a survey to collect community comment, which includes information on how to apply to become part of the Taskforce (see attachment community survey on Anti-Black Racism and Diversity)</li> </ol> <p>Application review will be undertaken by the sub-committee. Personal information will be redacted by staff prior to review. The sub-committee will</p>		<p><b>Development of Terms of Reference and Action Plan June/July 2020</b></p> <p>Report to Council submitted <b>July 15, 2020</b></p> <p>Authorization of Director <b>July 17, 2020</b></p> <p>Review of Interim CAO <b>July 19, 2020</b></p> <p>Endorsement of Documents <b>CAC Aug 6, 2020</b></p> <p>Report to Clerks <b>Aug 13, 2020</b></p> <p>Report in Council <b>August 24, 2020</b></p> <p>Motion of Council provided to staff <b>August 26 – 29</b></p> <p>Survey launch and taskforce call <b>August 31.</b></p> <p>Taskforce call closes <b>October 1</b></p> <p>Review of applications completed <b>October 5</b></p>

	<p>recommend suitable applicants for round-table interviews.</p> <p>Selected applicants will attend round-table discussions to gauge interest, suitability, collaboration, and readiness to contribute to Taskforce objectives.</p> <p>A staff liaison and sub-committee member will lead round-table discussions, and provide a rating of the candidates, based upon a set criteria.</p> <p>The sub-committee will review results against the taskforce composition and prepare the recommended list of applicants, for appointment by Council.</p> <p>Once complete, an update will be provided by the sub-committee to the Cultural Advisory Committee that this list is ready to be provided to Council by the staff liaison.</p> <p>The names of the recommended applicants will be provided by the staff liaison in a report to Council, with all applications attached.</p> <p>The above actions follow the required process of ADM 040 Boards and Committees Policy</p>		<p>Scheduling of candidates <b>October 6 - 9</b></p> <p>Round table <b>October 12 - 15</b></p> <p>Subcommittee meets to finalize list of recommended candidates <b>October 16</b></p> <p>Report prepared and for CAC Advised <b>October 20</b></p> <p>Report with names and all applications sent to Director/Clerk <b>October 30</b></p> <p>Council appoints recommended candidates <b>November 23</b></p> <p>Candidates are advised of appointment by Clerks</p> <p>First meeting of taskforce <b>January 2021.</b></p>
<p><b>Round Table/Reconciliation Circles/Focus Groups</b></p>	<p>Hire a Facilitator to host 10+ sessions (2 per day, 5 days) across Pickering at different locations and facilities, including places of worship, and</p>	<p><b>\$12,000</b> <b>Facilitators fees</b> <b>Hospitality Costs</b> <b>Promotions</b></p>	<p>Survey Questions have been developed and approved by the CAC. Schedule and Facilitator confirmation <b>August 2020.</b></p>

<p>Operated in partnership with organizations and agencies across Pickering; to ensure typically unreachable communities are engaged.</p> <p>Discussions in line with the goals and objectives of the taskforce, as well as providing a facilitated discussion following the content of the survey.</p> <p>Feedback will be collected and summarized by the CAC for the use of the taskforce.</p>	<p>cultural centres. Group size based upon current provincial restrictions, committee will also consider web-ex facilitated conversations and data collection to maximize participation.</p>	<p><b>Technological Support</b></p>	<p>Promotion/Registration-<b>September 2020</b>. Round Table/Focus Groups to commence at the end of Operation last week of September 2020/First week of <b>October 2020</b></p>
<p><b>Listing of Black Artists and Cultural Organizations</b></p>	<p>Staff will work with the CAC to develop a listing and intake of Black cultural organizations and artists.</p> <p>With permission of the artists and organizations, listings can be included in the City website, Cultural portal, and be used as a resource to celebrate Black culture. Internally the list will ensure opportunities for participation are shared with the Black community.</p>	<p><b>Staff time</b></p>	<p><b>July – August 2020</b></p>
<p><b>Cultural Celebrations</b></p> <p>Support and Celebrate Black culture within the community.</p>	<p>To celebrate and support Black cultural organizations, cultural pop-up events will be organized within the community and shared online and through social media. The pop-ups will highlight Black culture from across the African Diaspora, Pop-ups will occur across Pickering, in highly visible locations.</p>	<p><b>\$4500</b> (6 x \$750 per for performance fees, and production costs)</p>	<p>CAC and staff will develop a listing of cultural organizations and artists to support this initiative <b>in August 2020</b> and the open call for taskforce membership. Open Call early <b>August 2020</b>, pop-up events <b>September – early October 2020</b>.</p>



	Locations will be carefully selected to maximize impact and reach.		
<b>Place4Arts - Outdoor Exhibit</b> showcasing Black Artists	<p>Black artists will be invited to share their artwork in temporary outdoor exhibitions in key areas of the City. Installations will be positioned throughout Pickering, Artists from the Black Community will be called to submit a proposal for the display of their work.</p> <p>Installations may take the shape of banners, wraps, temporary community art projects, playable art (i.e. Piano), performance art or other.</p> <p>Final installations will be featured on the open data portal, tracked within the public art installation database, and presented to the public through social media and marketing initiatives.</p>	<b>\$5000</b> (4 artists, \$1250 per installation to include production and installation costs)	<p>Staff will work with the CAC to develop a listing and intake of Black artists in the community, which will be included in the City's listing of community artists, as well as forming a list of artists to whom the Community Banner program will be promoted to, and to whom the CAC will directly commission to participate in this project. <b>July 2020.</b></p> <p>Call to Artist criteria (July 2020), <b>commission August 2020.</b> Pieces created and designed in <b>September 2020.</b> Final installation in <b>Early October.</b></p>
<b>Black Business Summary</b>	CAC will collect and summarize the current work of economic development, the Region of Durham, The Ajax Pickering Board of Trade, and the Black Chamber of Commerce related to the promotion and development of Black Business in Pickering and Durham Region and will prepare a summary and resource documents for the use of the Taskforce	Committee Time	Outreach and Compilation <b>October/November 2020</b>
<b>Alliance and Education Online Resources</b> made available on the Cultural Portal	Add a new Diversity Tab and content to the Cultural Portal web pages of Pickering.ca that includes details on the City's actions related to Anti-Racism, Diversity and Inclusion, and provide a curated of resources to	Committee and Staff Time	<p>Framework identified August 2020. Resources identified and linked <b>August – September 2020</b> Launch <b>November 2020</b></p> <p>Updates and promotion <b>Ongoing</b></p>

	<p>assist residents with self-education and alliance. Resources will be streamed for children, adults, business, and organizations.</p> <p>Once established, this resource will be promoted and shared with partners and like-minded organizations.</p>		
<p><b>Outreach to Black Community Groups</b> to display in and around City Facilities and Parks.</p>	<p>The City of Pickering would like to support the work, messages and reach of our local Black Community groups by offering them opportunities to set-up display, information booths, and engage with residents by offering facility/outdoor space, and marketing at no charge.</p>	<p>Committee and Staff Time</p>	<p>Ongoing</p>
	<b>Total</b>	<b>\$25,000</b>	

Legislative Services Division  
Clerk's Office  
**Directive Memorandum**

July 31, 2020

To: Marisa Carpino  
Interim Chief Administrative Officer

From: Susan Cassel  
City Clerk

Subject: Direction as per Minutes of the Meeting of City Council held on  
July 27, 2020

Corr. 35-20  
Marisa Carpino, Interim Chief Administrative Officer  
City of Pickering  
Re: Anti-Black Racism Strategy  
- Summary

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**Council Decision**

**Resolution #375/20**

1. That Council support in principle the 3 pronged approach as presented by the Interim CAO;
2. That the Cultural Advisory Committee be instructed to amend their 2020 Work Plan to include the initiatives that have been committed to by the Interim CAO including measuring; and,
3. That the Pickering Anti-Black Racism Taskforce be requested to provide Quarterly updates to Council on the status of their work in the area of Anti-Black Racism, Diversity and Inclusion with a tracking of their targeted outcomes.

A copy of the original correspondence is attached for your reference.

Please take any action deemed necessary.

Susan Cassel  
Enclosure

Copy: (Acting) Director, Community Services  
City Clerk



A handwritten signature in blue ink, appearing to be "J" followed by a long horizontal stroke.

# Memo

To: Deputy Mayor Ashe and  
Members of Council

July 10, 2020

From: Marisa Carpino  
Interim CAO

Copy: (Acting) Director, Community Services  
Director, Human Resources  
Supervisor, Cultural Services

Subject: Anti-Black Racism Strategy  
- Summary  
File: A-1200-007

Further to my comments at the Council meeting of June 29<sup>th</sup> regarding staff's plans to address issues of Racism, Diversity and Inclusion within Pickering, please find below a summary of this three pronged approach.

## 1. Diversity & Inclusion Plan

Subject to Council's approval of the 2021 Current Budget, the City of Pickering will create and implement a Diversity and Inclusion Plan in 2021. The City of Pickering is a growing community, rich in diversity. The demographic changes Pickering has experienced will be compounded with the future growth of Seaton. Municipalities, such as ours, must recognize the importance of creating a Diversity and Inclusion Plan to ensure that the needs of our diversifying community are understood and met. Diversity and inclusion relates to matters of multiculturalism, accessibility, economic status, gender, sexual orientation, health and age. The Plan will be invaluable in meeting the needs of our residents and removing barriers for their full participation.

The strategic framework of the Plan will include the development and implementation of diversity and inclusion practices in the City of Pickering:

- Employment opportunities and practices (recruitment, hiring, training);
- Programs and services (delivery models);
- Community and civic engagement; and
- Neighbourhood strengthening initiatives.

The 10-year Plan will identify recommendations to ensure all residents have access to employment opportunities, programs, services and feel welcomed in Pickering. It is important that all our residents are assured inclusivity, access and representation in the way we conduct business. This is a City staff led initiative.

## 2. Hire a Consultant

A corporate City staff team has been assembled since February 2020 to prepare an RFP to secure the services of a consultant who can assist the City with the completion of the Diversity and Inclusion Plan. This approach is very important as it provides for an unbiased assessment of the City's organizational and operational practices by an independent third party consultant. This consultant will consider global and nation-wide best practices, personal accounts/perspectives from staff and customers/residents (through a robust consultation program), and identify the gaps making recommendations for necessary corporate changes. The Diversity and Inclusion Plan has been included within the most recent version of the City's Development Charges (DC) background study. Subject to Council's approval of the 2021 Current Budget, staff will proceed to award the RFP after engaging in a competitive procurement process in 2021.

## 3. Pickering Anti-Black Racism Taskforce

At their advisory committee meeting of June 16, 2020, the Cultural Advisory Committee (CAC) discussed what should be done in Pickering to effect positive change for black residents in light of recent incidents and the anti-black racism movement. Members of the CAC felt that they were uniquely positioned to take this on and supports the striking of a Pickering Anti-Black Racism Taskforce. As per the CAC, this taskforce is envisioned to be comprised of representatives of the black community in Pickering, as well as relevant stakeholders and community leaders. The CAC, with the support of designated City staff, will prepare the terms of reference for this taskforce to include committee composition, selection and recommended areas of focus. Community Services staff will bring this information back to Council, for their consideration and approval, by way of a report anticipated for the August 10, 2020 Executive Committee meeting agenda. The Pickering Anti-Black Racism Taskforce will be a community driven initiative where City staff will act as a liaison providing operational and organizational support.

The City's planned three pronged approach to identify and address anti-black racism in our community, through both a **corporate perspective** (which focuses inward on our organization) and a **community perspective** (which focuses outward on our community), is anticipated to provide robust and comprehensive outcomes.

This summary of the City's planned three pronged approach will form part of staff's report anticipated for the August 10, 2020 Executive Committee meeting agenda; thereby, becoming part of the public record.

:mc

To: Susan Cassel  
City Clerk

August 17, 2020

From: Paul Bigioni  
Director, Corporate Services & City Solicitor

Copy: Director, Engineering Services

Subject: Stop-up & Close a portion of Road Allowance  
- 1133373 Ontario Inc. (Lebovic – Seaton)  
- Plan of Subdivision 40M-2671  
- Part of the Road Allowance between Lots 22 and 23, Concession 3, being Part 4, Plan 40R-30725  
File: 40M2671

On December 2, 2013, the Ontario Municipal Board approved the Conditions of Draft Approval for the Seaton Plans of Subdivision, including SP-2008-07. Condition No. 74 for SP-2008-07 specifies that a trail head is to be constructed on Part of the Road Allowance between Lots 22 and 23, Concession 3, being Part 4, Plan 40R-30725.

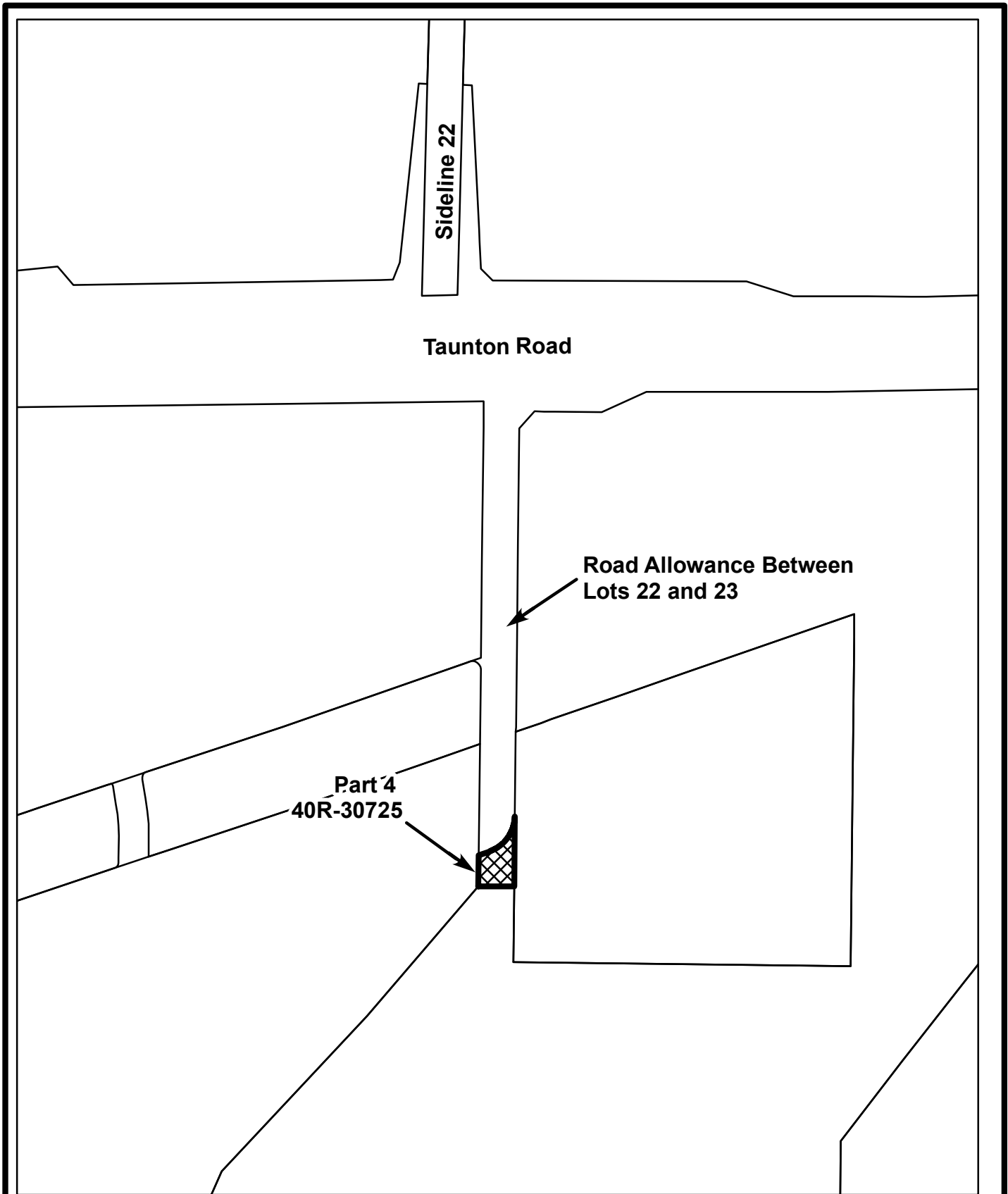
In 2018, 1133373 Ontario Inc. entered into a Subdivision Agreement with the City. A condition of the Subdivision Agreement included the stopping-up and closing of Part 4, Plan 40R-30725 for trailhead purposes.

As SP-2008-07 has been registered as Plan 40M-2671, it is now appropriate to pass a by-law stopping-up and closing Part of the Road Allowance between Lots 22 and 23, Concession 3, being Part 4, Plan 40R-30725 for trail head purposes.

As the appropriate Notice respecting the stopping-up and closing of Part of the Road Allowance between Lots 22 and 23, Concession 3, being Part 4, Plan 40R-30725 has been given, it is now appropriate for Council to enact the attached by-law formally stopping-up and closing Part of the Road Allowance between Lots 22 and 23, Concession 3, being Part 4, Plan 40R-30725 as a public highway.

The attached by-law is for consideration of City Council at its meeting scheduled for **August 24, 2020**.

PB:ca  
Attachments Location Map  
Draft By-law



<p style="text-align: center;"><i>City of</i> <b>PICKERING</b> City Development Department</p>	<b>Location Map</b>	
	<b>File:</b> SP-2008-07	
	<b>Applicant:</b> 1133373 Ontario Ltd.	
	<b>Property Description:</b> Part of the Road Allowance between Lots 22 & 23,	
	Concession 3, being Part 4 on 40R-30725	Date: Apr. 09, 2020
<small>© The Corporation of the City of Pickering Produced (in part) under license from: © Queens Printer, Ontario Ministry of Natural Resources. All rights reserved. © Her Majesty the Queen in Right of Canada, Department of Natural Resources. All rights reserved.; © Teranet Enterprises Inc. and its suppliers all rights reserved. © Valpar Property Assessment Corporation and its suppliers all rights reserved.</small>		
- 90 -		

The Corporation of the City of Pickering

By-law No.7777/20

Being a by-law to stop-up and close Part of the Road Allowance between Lots 22 and 23, Concession 3, being Part 4, Plan 40R-30725, subject to required easements.

Whereas, the road allowance between Lots 22 and 23, Concession 3 is a public highway under the jurisdiction of The Corporation of the City of Pickering; and

Whereas, The Corporation of the City of Pickering requires a portion of the said road allowance for trailhead purposes; and

Whereas, pursuant to the *Municipal Act*, the Council of The Corporation of the City of Pickering may pass by-laws to stop-up and close a public highway, or part thereof.

Now therefore the Council of The Corporation of the City of Pickering hereby enacts as follows:

1. That the following portion of the road allowance is hereby stopped-up and closed to both vehicular and pedestrian traffic for trailhead purposes, subject to all required easements:

Part of the Road Allowance between Lots 22 and 23, Concession 3, being Part 4, Plan 40R-30725.

2. That the Mayor and City Clerk are hereby authorized to execute the necessary documents authorized by the Director, Corporate Services & City Solicitor to effect the stopping-up and closing of the road allowance referred to above and to establish any/all required easements.

By-law passed this 24<sup>th</sup> day of August, 2020.

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David Ryan, Mayor

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Susan Cassel, City Clerk