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**I) Invocation**

Mayor Ryan will call the meeting to order and lead Council in the saying of the Invocation.

**II) Disclosure of Interest**

**III) Adoption of Minutes**

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| XIV)  | Adjournment                          |         |

**Present:**

Mayor Ryan

**Councillors:**

K. Ashe  
M. Brenner  
S. Butt  
I. Cumming  
B. McLean  
D. Pickles

**Also Present:**

T. Prevedel	- Chief Administrative Officer
K. Bentley	- Director, City Development & CBO
P. Bigioni	- Director, Corporate Services & City Solicitor
M. Carpino	- Director, Community Services
J. Hagg	- Fire Chief
R. Holborn	- Director, Engineering Services
S. Karwowski	- Director, Finance & Treasurer
D. Shields	- City Clerk
R. Michaud	- (Acting) Deputy Clerk
F. Jadoon	- Manager, Economic Development & Strategic Projects
C. Hodge	- Senior Coordinator, Business Development & Marketing
C. Whitaker	- Coordinator, Sustainability
L. Roberts	- Committee Coordinator

**(I) Invocation**

Mayor Ryan called the meeting to order and led Council in the saying of the Invocation.

**(II) Disclosure of Interest**

Councillor Ashe declared a conflict of interest with respect to Report CS 12-18, noting that a family member is employed in the refrigeration business. Councillor Ashe did not vote on the matter.

**(III) Adoption of Minutes**

Resolution #434/18

Moved by Councillor Cumming  
Seconded by Councillor Brenner

Council Meeting Minutes, April 10, 2018  
Executive Committee Minutes, May 7, 2018  
Planning & Development Committee Minutes, May 7, 2018

Carried

**(IV) Presentations**

1. Christine Ball, Executive Director  
EcoBusiness Network

Christine Ball, Executive Director, EcoBusiness Network appeared before Council to present the Leadership Award to the City of Pickering for representing leadership in sustainability through numerous areas including the addition of clean vehicles to the City's fleet, tree planting & protection, and pollinator gardens.

Mayor Ryan invited Councillors Brenner, Butt and Cumming to join him on the dias to accept the award.

2. Brian Bridgeman, Commissioner, Planning & Economic Development  
Region of Durham  
Metrolinx Smart Commute Gold Workplace Designation

Brian Bridgeman, Commissioner, Planning & Economic Development, Region of Durham, appeared before Council to present the City of Pickering with the Metrolinx Smart Commute Gold Workplace award. Mr. Bridgeman stated that this was the 6<sup>th</sup> year the City has received this award, noting the City recognizes many opportunities to provide sustainable options for their employees through the promotion of various programs.

Mayor Ryan invited Councillors Ashe, McLean and Pickles to join him on the dias to accept the award.

**(V) Delegations**

1. Stephen Beamish  
Dominion Voting Systems  
Internet/Telephone Voting  
2018 Municipal Elections

Stephen Beamish, Regional Sales Manager for Dominion Voting Systems, appeared before Council to provide an overview and respond to questions regarding internet voting for the 2018 municipal elections. He explained how security issues will be addressed and where the information will be stored. He also noted that he was informed that Pickering's City Clerk was participating with fourteen other municipalities that have come together to conduct a Third Party Security Penetration Test on the Dominion Voting System. He stated this was a good process and would be an additional security check that is completed by an independent third party.

Through the aid of a Power Point presentation, Mr. Beamish showed how the voting process worked for internet voting, outlined accessibility features and showed what the letter would look like that voters will be receiving.

Mr. Beamish responded to questions and clarification by Members regarding voting processes, the handling of voter PIN numbers and voter information letters, security issues and possible hacking of system. He also answered questions related to a call centre number that the Municipality would have to answer voter questions and accessibility features and how the system aligns with tools and devices that would currently be used by the voters. Mr. Beamish noted that education is a key component to internet/telephone voting.

2. Peter Bashaw  
Accessibility Advisory Committee  
2017 Year End Report & 2018 Work Plan

Peter Bashaw appeared before Council on behalf of the Accessibility Advisory Committee to provide an overview of the Committee's 2017 year end report and 2018 work plan. He highlighted the excellent work completed by staff with respect to accessibility improvements at the Delaney arena, Dr. Nelson F. Tomlinson Community Centre as well as the 150<sup>th</sup> celebrations. He also noted the Committee's review of numerous site plan applications, noting a need to look at design changes with the anticipated growth of Seaton, to meet the accessibility needs, as well as those of seniors.

Vincenza Ronaldi, Accessibility Committee Member, continued the presentation with respect to identifying barriers in housing in new developments. She stated the Committee was pursuing a pilot system in which to grade the site plans for accessibility compliance and beyond to hopefully encourage developers to address these issues.

Meghan Thorpe Ross, Accessibility Committee Member, explained the lack of employment opportunities for the disabled community, noting that current statistics indicate this area has the lowest employment rate.

David Wysocki, Accessibility Committee Member, thanked Mayor and Council for their support in pursuing improvements with Durham Region Transit. He stated how this had allowed the Committee to become more engaged to better address the issues surrounding customer service and scheduling, as well as the appeals process.

In conclusion, Peter Bashaw explained the need for expanding programs for youth with disabilities after the age of 18, as they currently receive no training or funding to enable them to transition into the community.

3. David Wysocki & Pina D'Intino  
Therapy/Support/Service Dogs

Pina D'Intino appeared before Council to address the confusion surrounding service dogs, and the difficulties that owners face. She noted a need to validate service animals in public spaces, and also to differentiate between therapy, support and service animals. She noted a need for groups to come together to share information. She also shared her challenges with trying to access public spaces, noting more and more businesses and organizations are asking for proof of service animals, stating that she must travel with numerous documentation.

4. Christine Ashton, President  
Ajax Pickering Board of Trade  
2018 Priorities and Plans

Christine Ashton, President, Ajax Pickering Board of Trade, appeared before Council to provide an update of their 2017 highlights and 2018 plans and priorities. Through the aid of a Power Point presentation, she noted a main focus on education, connection and advocacy in 2017. She also noted they had hosted over 70 events. Ms. Ashton indicated a focus on innovation in 2018, noting they would be holding a Workplace Diversity Innovation forum this year. She stated they have worked with Durham Region Joint Chambers to discuss and align on key transportation issues.

A brief discussion period ensued with the delegation responding to questions raised on how they would be supporting smaller businesses in relation to Bill 148.

5. Peter Rodrigues  
Political Recall of Elected Officials

Peter Rodrigues appeared before Council to express his concerns with respect to the recall of elected officials. He stated that elections are central to democracy, noting that residents need a mechanism to unseat elected officials, stating that a more timely method is needed. He felt all candidates should agree to an

accountability statement, and provided examples used elsewhere. He stated this was a vital tool for residents to achieve democratic fairness.

6. Mike Borie  
City of Pickering Website & City and Councillor Newsletters

Mike Borie appeared before Council, stating he was an advocate for open and transparent government. He discussed the City of Pickering's website and how well some areas can be accessed, but noted concerns over certain links, such as newsletters which redirect residents to a facebook or twitter page, which will deny access to certain accounts. He felt residents should not be blocked from anything associated with their website and requested that this be corrected to discourage future issues. Mr. Borie also suggested that draft agendas be put out on a continuous basis for residents to see what was coming up.

**(VI) Correspondence**

1. Corr. 68-18  
Tim Higgins  
Accessibility Coordinator  
City of Pickering

Resolution #435/18

Moved by Councillor Pickles  
Seconded by Councillor McLean

That Corr. 67-18 received from Tim Higgins, Accessibility Coordinator, City of Pickering, submitting the 2016 Year End Report and 2017 proposed Work Plan on behalf of the Accessibility Advisory Committee be received for information.

Carried

2. Corr. 69-18  
Angela Bischoff  
Ontario Clean Air Alliance  
[angela@cleanairalliance.org](mailto:angela@cleanairalliance.org)

Resolution #436/18

Moved by Councillor Brenner  
Seconded by Councillor Ashe



That Corr. 69-18 received from Angela Bischoff, Ontario Clean Air Alliance, with respect to the location for the June 26-28, 2018 hearing on OPG's request for a 10-year license extension for the Pickering Nuclear Station be received for information.

Carried

3. Corr. 70-18  
Jennifer O'Connell, MP Pickering-Uxbridge  
1154 Kingston Road, Unit 4  
Pickering, ON L1V 1B5

Resolution #437/18

Moved by Councillor McLean  
Seconded by Councillor Cumming

That Corr. 70-18 received from Jennifer O'Connell, MP Pickering-Uxbridge, noting her concerns with respect to the location of the community meeting with regards to the hearing on OPG's request for a 10-year license extension for the Pickering Nuclear Station, along with a request to relocate within the City of Pickering be received for information.

Carried

## **(VII) Committee Reports**

- a) Report EC 2018-05 of the Executive Committee

1. Director, Community Services, Report CS 02-18  
Lease Agreements  
-Sport Associations

### **Council Decision**

1. That the Mayor and City Clerk be authorized to execute the Lease Agreement with Pickering Hockey Association set out in Attachment 1 to this report, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor;
2. That the Mayor and City Clerk be authorized to execute the Lease Agreement with Durham West Girls' Hockey Association set out in Attachment 2 to this report, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor;

3. That the Mayor and City Clerk be authorized to execute the Lease Agreement with Pickering Ringette Association set out in Attachment 3 to this report, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor;
  4. That the Mayor and City Clerk be authorized to execute the Lease Agreement with Skate Canada Pickering Skating Club set out in Attachment 4 to this report, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor;
  5. That the Mayor and City Clerk be authorized to execute the Lease Agreement with Pickering Swim Club set out in Attachment 5 to this report, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor;
  6. That the appropriate City officials be authorized to take the necessary actions as indicated in this report.
2. Director, Community Services, Report CS 14-18  
Quotation No. Q-31-2018  
-Quotation for Supply and Delivery of One New Four Wheel  
Pure Vacuum Street Sweeper
- Council Decision
1. That Quotation No. Q-31-2018 submitted by Joe Johnson Equipment in the amount of \$320,258.95 (HST included) be accepted;
  2. That the total gross quotation cost of \$321,954.00 (HST included) and the total net project cost of \$289,930.00 (net of HST rebate) be approved;
  3. That the Director, Finance & Treasurer be authorized to finance the total net project cost of \$289,930.00 by a transfer from the Development Charges – Other Services Related to Highway Reserve Fund;
  4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this memo.
3. Director, Community Services, Report CS 17-18  
Quotation No. Q-42-2018  
-Quotation for Supply and Delivery of Various Trucks

Council Decision

1. That Quotation No. Q-42-2018, submitted by Donway Ford Sales Limited, in the amount of \$367,074.85 (HST included) be accepted;
  2. That the total gross project cost of \$369,787.00 (HST included) and the total net project cost of \$333,005.00 (net of HST rebate) be approved;
  3. That the Director, Finance & Treasurer be authorized to finance the total net project cost of \$333,005.00 from the Vehicle Replacement Reserve;
  4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this memo.
4. Director, Engineering Services, Report ENG 06-18  
Declaration of Lands as Surplus, and Approval to Transfer Lands to the Regional Municipality of Durham at Valley Farm Road and Finch Avenue

Council Decision

1. That Council declare part of Lots 20 and 21 Concession 2, and part of the Road Allowance between Lots 20 and 21, Concession 2, being Parts 2, 3 and 4, Plan 40R-29446 surplus to the needs of the City for the purpose of transfer to the Regional Municipality of Durham for nominal consideration;
  2. That Council authorize the acquisition of Part 6, Plan 40R-29446 from the Regional Municipality of Durham for road allowance purposes for nominal consideration;
  3. That the Mayor, City Clerk and Director, Corporate Services & City Solicitor be authorized to execute all relevant documentation necessary to effect the above; and
  4. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in the report.
5. Director, Engineering Services, Report ENG 07-18  
Traffic Impact Assessment Guidelines

Council Decision

1. That Council endorse the Traffic Impact Assessment Guidelines dated March 2018;
2. That staff be authorized to release an electronic version of the guidelines to the public upon request; and

3. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

6. Director, Engineering Services, Report ENG 08-18  
Declaration of Lands as Surplus and Approval to Transfer Lands to the Regional Municipality of Durham and the Regional Municipality of York at Liverpool Road and Finch Avenue

Council Decision

1. That Council enact a by-law to stop-up and close Block 73, Plan M-1215 (now Parts 5, 6 and 7, Plan 40R-29193) as public highway;
2. That Council declare those parts of Block 73, Plan M-1215, being Parts 5 and 7, Plan 40R-29193 surplus to the needs of the City for the purpose of transfer to the Regional Municipality of York and the Regional Municipality of Durham respectively for nominal consideration;
3. That Council authorize the acquisition of that part of Block 43, Plan M-1194, being Part 3, Plan 40R-29193 from the Regional Municipality of Durham and the Regional Municipality of York for walkway purposes for nominal consideration;
4. That Council authorize the acquisition of those parts of Lot 25, Plan M-1215, being Parts 11 and 13, Plan 40R-29193 from the Regional Municipality of York for walkway and open space purposes for nominal consideration subject to easements in favour of the Regional Municipality of York for sanitary sewer purposes;
5. That the Mayor, City Clerk and Director, Corporate Services & City Solicitor be authorized to execute all relevant documentation necessary to effect the above; and
6. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

7. Director, Engineering Services, Report ENG 10-18  
Request for Additional Funding  
-Contract Administration and Field Inspection  
-Palmer Bridge Rehabilitation

Council Decision

1. That the fee proposal as submitted by AECOM Canada Ltd. in the amount of \$200,633.76 (HST included) to cover additional contract administration and field inspection to complete the Palmer Bridge Rehabilitation project be accepted;
  2. That the total revised gross project cost of \$601,899.00 (HST included ) and the total revised net project cost of \$542,029.00 (net of HST rebate) be approved;
  3. That the Director, Finance & Treasurer be authorized to finance the total revised net project cost in the amount of \$542,029.00 from the York Region Southeast Collector Funding Agreement; and
  4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.
8. Director, Finance & Treasurer, Report FIN 06-18  
Commodity Price Hedging Agreements Report

Council Decision

It is recommended that Report FIN 06-18 from the Director, Finance & Treasurer regarding commodity price hedging agreements be received for information.

9. Director, Finance & Treasurer, Report FIN 07-18  
2018 Tax Rates and Final Tax Due Dates for all Realty Tax Classes,  
Except for Commercial, Industrial and Multi-Residential Realty Classes

Council Decision

1. That Report FIN 07-18 of the Director, Finance & Treasurer regarding the 2018 tax rates be received;
2. That the 2018 tax rates for the City of Pickering be approved as contained in Schedule A of the By-law attached hereto;
3. That the tax levy due dates for the Final Billing be June 27, 2018 and September 27, 2018 excluding the industrial, multi-residential and commercial realty tax classes;
4. That for the year 2018, the City shall levy upon designated Universities and Colleges an annual tax at the prescribed amount for each full-time student enrolled in the University or College, as determined by the Minister of Training, Colleges and Universities, payable on or after July 1<sup>st</sup> ;

5. That the attached By-law be approved;
6. That the Director, Finance & Treasurer be authorized to make any changes or undertake any actions necessary to comply with Provincial regulations including altering due dates or final tax rates to ensure that the property tax billing process is completed;
7. That Council approve the filing of the following assessment appeals:  
  
1801 010 038 19800;  
1801 020 017 17300;  
1801 020 017 27300;  
1801 020 022 06700;  
1801 020 022 06906;  
1801 020 025 00100;  
1801 020 025 04500;  
1801 020 025 25610; and,
8. That the appropriate City of Pickering officials be authorized to take the necessary actions to give effect thereto.

10. Director, Finance & Treasurer, Report FIN 08-18  
Section 357/358 of the *Municipal Act* – Adjustment to Taxes

Council Decision

1. That the write-off of taxes as provided for in Attachment 1, in accordance with sections 357 and 358 of the *Municipal Act*, 2001 be approved; and
2. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

11. Director, Finance & Treasurer, Report FIN 09-18  
2017 Building Permit Stabilization Reserve Fund

Council Decision

1. That Report FIN 09-18 of the Director, Finance & Treasurer be approved;
2. That Council authorize a transfer of \$83,440 to the Building Permit Stabilization Reserve Fund (Account #7506);
3. That Council authorize a transfer of \$83,440 from the Building Permit Stabilization Reserve Fund to the Rate Stabilization Reserve (Account #7021); and

4. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

12. Director, Finance & Treasurer, Report FIN 10-18  
2018 Refinancing Debentures

Council Decision

1. That Report FIN 10-18 of the Director, Finance & Treasurer regarding the 2018 refinancing debentures be approved;
2. That the Director, Finance & Treasurer be authorized to transfer \$582,000 from the Rate Stabilization Reserve to fund the outstanding principal for the debt issued for the Fire Services Division Headquarters project;
3. That the draft by-laws attached to this report be enacted;
4. That the Director, Finance & Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, and take any actions necessary in order to effect the foregoing; and
5. That the appropriate City of Pickering ("City") officials be authorized to take the necessary actions as indicated in this report.

13. Fire Chief, Report FIR 01-18  
Revisions to the Community Emergency Response Plan

Council Decision

1. That Report FIR 01-18 of the Fire Chief be received;
2. That the Mayor and Council hereby appoint Fire Chief John Hagg, Community Emergency Management Coordinator (CEMC) as Chair of the Community Emergency Management Program Committee;
3. That the Mayor and Council hereby appoint the municipal positions of Chief Administrative Officer, Director, City Development & Chief Building Official, Director, Community Services, Director, Corporate Services & City Solicitor, Director, Engineering Services, Director, Finance & Treasurer, Fire Chief/CEMC, City Clerk and any alternate CEMC(s) to the Community Emergency Management Program Committee;

4. That Council approve the attached draft Community Emergency Management Plan that includes the changes above and other minor housekeeping amendments;
5. That By-law 7440/15 be repealed in its entirety and that the attached draft By-law be enacted.

14. Director, City Development & CBO, Report PLN 10-18  
Assignment, Assumption and Amending Agreement  
TM Mobile Inc. Lease of City Lands Located on Unopened Road Allowance-  
(Sideline 16), Municipally Described as 3010 William Jackson Drive  
City of Pickering  
Telecommunication Installation #14

Council Decision

1. That the Mayor and the Clerk be authorized to execute an assignment, assumption and amending agreement with TM Mobile Inc. and Bell Mobility Inc. substantially on the terms set out in this Report, and to the satisfaction of the Director, Corporate Services & City Solicitor; and
2. That the appropriate officials of the City be authorized to give effect thereto.

15. Director, City Development & CBO, Report PLN 12-18  
Infrastructure Ontario Public Works Class Environmental Assessment  
Seaton Community – Primary Neighbourhood Connecting Trails  
City of Pickering

Council Decision

1. That Council approve the hiring of Candevcon Limited for undertaking an Infrastructure Ontario Public Works Class Environmental Assessment for the Primary Neighbourhood Connecting Trails in the Seaton Community in accordance with Purchasing Policy 10.03 (c), as the assignment is above \$50,000.00;
2. That the Letter Proposal submitted by Candevcon Limited for Professional Consulting Services for undertaking an Infrastructure Ontario Public Works Class Environmental Assessment for the Primary Neighbourhood Connecting Trails in the amount of \$90,000.00 (HST excluded), provided as Appendix I to Report PLN 12-18, be accepted;
3. That the total gross project cost of \$110,740.00 (HST included) including the proposal amount plus contingency costs for other expenses such as permits,



licensing or review fees, and the total net project cost of \$99,725.00 (inclusive of the HST rebate) be approved;

4. That Council authorize the Director, Finance & Treasurer to finance the total net project cost from the Seaton Development, Implementation & Legal Assistance 2018 Council Approved Current Budget Account 2611.2392.0002;
5. That City staff be authorized to sign any agreements between the City and Candevcon Limited in a form satisfactory to the Director, City Development;
6. That staff continue to work with TRCA to advance connecting links for trails, restoration plantings and other stewardship opportunities in Seaton and Duffin Heights and report back with recommendations as part of the 2019 budget process, and
7. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

16. Chief Administrative Officer, Report CAO 03-18  
Proposal – Community Engagement on Economic Impact & Employment  
407 Corridor

Council Decision

1. That Proof Inc. be retained as a consultant in the amount of \$150,000 as per the Purchasing Policy, Section 10.03 (c), to undertake the Community Engagement on Economic Impact & Employment – 407 Corridor;
2. That the total gross project cost of \$150,000.00 (HST included) be approved;
3. That Council authorize the Director, Finance & Treasurer to finance the total net project cost of \$150,000 as follows:
  - a) The sum of \$58,704 to be funded by a transfer from the Development Charges – Administration Studies Reserve Fund;
  - b) The sum of \$91,296 to be funded by a transfer from the Seaton Application Fee Reserve;
4. That a copy of this report be forwarded to the Region of Durham and Transport Canada; and
5. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Resolution #438/18

Moved by Councillor Pickles  
Seconded by Councillor Brenner

That Report 2018-05 of the Executive Committee meeting held on May 7, 2018 be adopted.

Carried

b) Report 2018-04 of the Planning & Development Committee

1. Director, City Development & CBO, Report PLN 11-18  
Zoning By-law Amendment Application A 14/16  
R. & S. Cross  
Part of Lot 3, Plan 12, Now Part 1 Plan 40R-5734  
4993 Brock Road

Council Decision

1. That Zoning By-law Amendment Application A 14/16, submitted by R. & S. Cross to facilitate a residential building containing two separate dwelling units on lands municipally known as 4993 Brock Road, be approved, and that the draft Zoning By-law Amendment as set out in Appendix I to Report PLN 11-18 be forwarded to Council for enactment;
  2. That Council endorse the recommendations of the Heritage Pickering Advisory Committee to include the property municipally known as 4993 Brock Road on the City of Pickering Municipal Heritage Register as a non-designated property of cultural heritage value or interest, under Section 27 of the *Ontario Heritage Act*; and,
  3. That the proposal to construct an addition to the existing building and create two separate dwelling units on lands municipally known as 4993 Brock Road, be subject to Site Plan Approval.
3. Director, City Development & CBO Report PLN 14-18  
Draft Plan of Subdivision Application SP-2017-04  
Draft Plan of Condominium Application CP-2017-02  
Zoning By-law Amendment Application A 07/17  
Madison Brock Limited  
West Side of Brock Road, south of Dersan Street  
2480 and 2510 Brock Road

Council Decision

1. That Draft Plan of Subdivision Application SP-2017-04, submitted by Madison Brock Limited, on lands located on the west side of Brock Road, south of Dersan Street, to establish 2 blocks for residential development, an arterial road and a local road, as shown on Attachment #3 to Report PLN 14-18, be approved and the implementing conditions of approval, as set out in Appendix I, be endorsed; and
2. That Zoning By-law Amendment Application A 07/17, submitted by Madison Brock Limited, to implement the Draft Plan of Subdivision SP-2017-04 and to facilitate a residential condominium development, be approved, the zoning provisions contained in Appendix II to Report PLN 14-18 be endorsed, and that staff be authorized to finalize and forward an implementing Zoning By-law to Council for enactment.

Resolution #439/18

Moved by Councillor Pickles  
Seconded by Councillor Brenner

That Report 2018-04 of the Planning & Development Committee meeting held on May 7, 2018 be adopted, save and except Item No. 2.

Carried

2. Director, City Development & CBO, Report PLN 13-18  
Draft Plan of Subdivision Application SP-2016-04  
Zoning By-law Amendment Application A 13/16  
702153 Ontario Limited  
Part Block M, Plan 418 and Block 25, 40M-1366  
527 Gillmoss Road

Resolution # 440/18

Moved by Councillor Pickles  
Seconded by Councillor Brenner

1. That Draft Plan of Subdivision Application SP-2016-04, submitted by 702153 Ontario Limited, on lands being Part Block M, Plan 418 and Block 25, 40M-1366, to establish a residential plan of subdivision consisting of 11 lots for detached dwellings, a block for an Open Space Reserve, and a public road as shown on Attachment #3 to Report PLN 13-18, and the implementing conditions of approval, as set out in Appendix I, be endorsed;

2. That Zoning By-law Amendment Application A 13/16, submitted by 702153 Ontario Limited, to implement the Draft Plan of Subdivision SP-2016-04, on lands being Part Block M, Plan 418, and Block 25, 40M-1366 be approved, and that the draft Zoning By-law Amendment as set out in Appendix II to Report PLN 13-18 be forwarded to Council for enactment; and
3. That an exception to the Rosebank Neighbourhood Development Guidelines – Precinct No. 3, to allow for minimum lot frontage of 10.5 metres and minimum lot depths of 27.0 metres for single detached dwelling to implement Draft Plan of Subdivision SP-2016-04, be endorsed as set out in Appendix III.

Carried as Amended  
Later in the Meeting  
[Refer to Following Motion]

**Resolution # 441/18**

Moved by Councillor Brenner  
Seconded by Councillor Ashe

That the main motion be amended to revise Condition 38 within Appendix 1 by adding the following wording to the end:

“and to install a 2.0 metre high acoustical fence along the north property boundary of 657 Dunn Crescent between the east property line and the front wall of the future dwelling on Lot 11”.

Carried

The Main Motion was then Carried as amended.

**(VIII) New and Unfinished Business**

1. Director, Community Services, Report CS 09-18  
Tender for Conservation Barn Reconstruction at the  
Pickering Museum Village  
-Tender No. T-14-2018

**Resolution #442/18**

Moved by Councillor Pickles  
Seconded by Councillor Cumming

1. That Tender No. T-14-2018 submitted by J.J. McGuire General Contractors Inc. in the amount of \$1,553,000.38 (HST included) be accepted;
2. That the total gross project cost of \$1,863,751.00 (HST included), including the amount of the tender, contingency and other associated costs, and the total net project cost of \$1,678,366.00 (net of HST rebate), be approved;
3. That Council authorize the Director, Finance & Treasurer to finance the net project cost of \$1,678,366.00 as follows:
  - a. the sum of \$850,000.00, as provided for in the 2018 Museum Capital Budget be financed by the issue of debentures by the Regional Municipality of Durham over a period not to exceed 20 years;
  - b. the annual repayment charges in the amount of approximately \$62,545.00 be included in the annual Current Budget for the City of Pickering (the "City") commencing in 2018, or such subsequent year in which the debentures are issued, and continuing thereafter until the debenture financing is repaid, and any financing cost to be paid out of the Current Budget;
  - c. The sum of \$450,000.00 to be funded from the Canada Cultural Spaces Fund (CCSF) through the Government of Canada;
  - d. The sum of \$378,366.00 to be funded by a transfer from the Rate Stabilization Reserve;
  - e. the Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing;
4. That the draft by-law attached to this report be enacted; and
5. That the appropriate officials of the City be authorized to take the necessary action as indicated in this report.

Carried

Councillor Ashe declared a conflict of interest with respect to Report CS 12-18, noting that a family member is employed in the refrigeration business. Councillor Ashe did not vote on the matter.

2. Director, Community Services, Report CS 12-18  
Tender for O'Brien Refrigeration Plan Rebuild at the Pickering  
Recreation Complex  
-Tender No. T-18-2018

**Resolution #443/18**

Moved by Councillor Pickles  
Seconded by Councillor Butt

1. That Tender No. T-18-2018 submitted by Black & McDonald Limited in the amount of \$658,677.00 (HST included) be accepted;
2. That the total gross project cost of \$715,177.00 (HST included), including the amount of the tender, contingency and other associated costs, and the total net project cost of \$644,039.00 (net of HST rebate), be approved;
3. That the Director, Finance & Treasurer be authorized to finance the net project cost of \$644,039.00 as follows:
  - a. the sum of \$500,000.00, as provided for in the 2018 Rec. Complex - Arenas Capital Budget by a transfer from the Federal Gas Tax Reserve Fund;
  - b. The additional sum of \$144,039.00 to be funded by a transfer from Federal Gas Tax Reserve Fund;
  - c. the Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing; and
4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

3. Director, Corporate Services & City Solicitor, Report LEG 05-18  
Road Closure  
-Kellino Street  
-Stop-up and Close Kellino Street, Pickering as Public Highway for  
The Purpose of Sale to Adjoining Landowner

Resolution #444/18

Moved by Councillor Pickles  
Seconded by Councillor Butt

1. That Council authorize staff to initiate the process of stopping-up and closing Kellino Street as a public highway;
2. That Council declare Kellino Street surplus to the needs of the City of Pickering and authorize its conveyance to the adjoining landowner for a sale price consistent with fair market value as determined by a certified property appraisal, subject to all required easements for utilities and otherwise;
3. That Council authorize the Mayor and City Clerk to execute all documentation necessary to effect the above; and
4. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Carried

4. Chief Administrative Officer Report CAO 04-18  
Municipal Services Design for the Pickering Innovation Corridor  
- Seaton Community

Resolution #445/18

Moved by Councillor McLean  
Seconded by Councillor Cumming

1. That Council approve the hiring of Sabourin, Kimble & Associates Ltd. to provide project management services and undertake the necessary studies and design work associated with the provision of municipal services for the Kubota Canada Ltd. site and other lands within the Pickering Innovation Corridor, in accordance with Purchasing Policy 10.03 (c) as the assignment is above \$50,000;
2. That an upset limit of \$600,000 plus HST be provided to finalize an agreement with Sabourin, Kimble & Associates Ltd. in order to meet Kubota Canada Ltd.'s required schedule;
3. That the total gross project cost of \$600,000 plus HST be approved;

4. That Council authorize the Director, Finance & Treasurer to finance the net project cost from capital account 5203.1802.6265;
5. That City staff be authorized to commence negotiations in order to finalize an agreement with Sabourin, Kimble & Associates Ltd. in a form satisfactory to the Chief Administrative Officer;
6. That staff be authorized to enter into an agreement with Kubota Canada Ltd. and other benefitting end users to recover the above noted project costs; and
7. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

**(IX) Notice of Motion**

a) Therapy/Support/Service Dogs

Councillor Brenner provided an overview of the notice of motion, noting that while there are laws governing service dogs, the practices of the law are flawed, stating there is confusion on the various roles of therapy, support and service dogs. He stated this motion was a starting point to begin a dialogue to find solutions by bringing together those impacted, the community as well as various groups and organizations for consultation. He stated this was an opportunity for the City of Pickering to take a leadership role.

**Resolution #446/18**

Moved by Councillor Brenner

Seconded by Councillor Cumming

Whereas: The City of Pickering is committed to a city that is inclusive and barrier free;

Whereas: In Ontario there is legislation and laws to ensure the rights of persons with disabilities are protected, such as the Blind Persons Act, the Human Rights Code, Integrated Accessibility Standards under the Accessibility for Ontario Disabilities Act and the Food Premises Act;

Whereas: Despite these protections, each and every day, persons with a range of visible and/or invisible disabilities who enlist the support of dogs, as an accommodation to assist in achieving inclusiveness, continue to face challenges/restrictions/barriers as a result of a lack of awareness of the laws and/or what is considered a support/service dog;



Whereas: The Human Rights Code, with the exception of “guide dogs”, does not define the term service animal/dog, but relies on the definition of what is considered a disability, which includes both physical and psychological reliance;

Whereas: This lack of any definition and/or required training, contributes to the day-to-day challenges to users, that are caused by refusal to provide access and/or the need to disclose to establishments, that question an individual's reliance on the service/support dog;

Whereas: The Accessibility Advisory Committee of Pickering seeks the support of Council and City staff to embark on an engagement of consultation and creative problem solving via an Innovation Lab to look at best practices and various options that may be considered as a way of removing the barriers including, but not limited to implementing a recognizable license tag for all therapy/support/service dogs;

Now Therefore be it resolved that City staff (Animal Services and By-law) form a working group under the partnership of the Accessibility Advisory Committee, which will include various partners from organizations involved, providing support/therapy and/or service dogs, including but not limited to representation from the management of the Pickering Town Centre and the Ajax-Pickering Board of Trade to be part of an Innovation Lab to report back to Council no later than March 2019 on its recommendations.

Carried

**(VIII) By-laws**

- 7616/18      Being a by-law to adopt the estimates of all sums required to be raised by taxation for the year 2018 and to establish the Tax Rates necessary to raise such sums and establish the final due dates for the residential, pipeline, farm and managed forest realty tax classes.
- 7617/18      Being a by-law to confirm the authorization of the issuance of refinancing debentures in the amount of \$263,000 for the Don Beer Arena – Ice Rink 2 Renovations project in the City of Pickering.
- 7618/18      Being a by-law to confirm the authorization of the issuance of refinancing debentures in the amount of \$833,000 for the Pickering Recreation Complex Doubles Squash Court and Aerobics Studio project in the City of Pickering.
- 7619/19      Being a by-law to confirm the authorization of the issuance of refinancing debentures in the amount of \$367,000 for the Sheppard Ave, Reinforced Soil System project in the City of Pickering.

- 7620/18 Being a by-law to adopt a Community Emergency Management Program (CEMP) and Emergency Response Plan and to meet other Requirements under the *Emergency Management and Civil Protection Act*, and protect the health, safety and welfare of the inhabitants of the City of Pickering.
- 7621/18 Being a by-law to stop-up and close certain road allowances within Pickering as public highway and deem them surplus to the needs of the Corporation.
- 7622/18 Being a by-law to authorize the Conservation Barn Reconstruction at the Pickering Museum Village project in the City of Pickering and the issuance of debentures in the amount of \$850,000.00.
- 7623/18 Being a by-law to amend Restricted Area (Zoning) By-law 3037, as amended by By-law 6640/06, to implement the Official Plan of the City of Pickering, Region of Durham, in Part of Lot 3, Plan 12, Now Part 1, Plan 40R-5734 (A 14/16)
- 7624/18 Being a by-law to amend Restricted Area (Zoning) By-law 2511, as amended, to implement the Official Plan of the City of Pickering, Region of Durham, being Part Block M, Plan 418, and Block 25, Plan 40M-1366 (A 13/16), City of Pickering.

Resolution #447/18

Moved by Councillor Pickles  
Seconded by Councillor Cumming

That By-law Nos. 7616/18 through 7624/18 be approved.

Carried

**(X) Other Business**

1. Councillor Brenner gave notice that he would be bringing forward a Notice of Motion at the June Council meeting regarding a zoning by-law amendment to By-law 2511 relating to the removal of the 'R4' designation.
2. Councillor Brenner gave notice that he would be bringing forward a Notice of Motion at the June Council meeting regarding oil grid separation.

**(XI) Confirmation By-law**

By-law Number #7625/18

Councillor Ashe, seconded by Councillor Brenner moved for leave to introduce a By-law of the City of Pickering to confirm those proceedings of May 14, 2018.

Carried

**(XII) Adjournment**

Moved by Councillor Butt  
Seconded by Councillor McLean

That the meeting be adjourned at 9:00 pm.

Carried

Dated this 14th day of May, 2018.

\_\_\_\_\_  
David Ryan, Mayor

\_\_\_\_\_  
Debbie Shields  
City Clerk

**Present:**

Mayor Ryan

**Councillors:**

K. Ashe  
M. Brenner  
S. Butt  
I. Cumming  
B. McLean  
D. Pickles

**Also Present:**

T. Prevedel	- Chief Administrative Officer
K. Bentley	- Director, City Development & CBO
P. Bigioni	- Director, Corporate Services & City Solicitor
M. Carpino	- Director, Community Services
J. Hagg	- Fire Chief
R. Holborn	- Director, Engineering Services
S. Karwowski	- Director, Finance & Treasurer
C. Rose	- Chief Planner
F. Jadoon	- Manager, Economic Development & Strategic Projects
D. Shields	- City Clerk

Mayor Ryan called the meeting to order.

**(I) Disclosure of Interest**

There were no disclosures of interest noted.

**(II) Confidential Matters**

In accordance with the Procedural By-law 7212/12 and the provisions of the *Municipal Act*, an In Camera meeting of Council was held in that the matters to be discussed relate to potential acquisition of land by the municipality.

Resolution #448/18

Moved by Councillor Brenner  
Seconded by Councillor Butt

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That Council move In Camera.

Carried

- a) Update by Chief Administrative Officer  
Re: Potential Acquisition of Employment Lands in the Highway 407 Corridor

General discussion ensued. Refer to the In Camera minutes for further information.  
[City Clerk has custody and control of the In Camera minutes].

Resolution 449/18

Moved by Councillor McLean  
Seconded by Councillor Pickles

That Council rise into open session of Council.

Carried

**(IV) Confirmation By-law**

By-law Number #7626/18

Councillor Brenner, seconded by Councillor Butt moved for leave to introduce a By-law of the City of Pickering to confirm those proceedings of the Council of the Corporation of the City of Pickering at its Special Meeting of Council held of June 18, 2018.

Carried

**(V) Adjournment**

Moved by Councillor Pickles  
Seconded by Councillor Brenner

That the meeting be adjourned at 1:50 pm.

Carried

Dated this 18th day of June, 2018.

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David Ryan, Mayor

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Debbie Shields  
City Clerk

**Present:**

Mayor Ryan

**Councillors:**

K. Ashe  
M. Brenner  
S. Butt  
I. Cumming  
B. McLean  
D. Pickles

**Also Present:**

T. Prevedel	- Chief Administrative Officer
K. Bentley	- Director, City Development & CBO
P. Bigioni	- Director, Corporate Services & City Solicitor
M. Carpino	- Director, Community Services
R. Holborn	- Director, Engineering Services
S. Karwowski	- Director, Finance & Treasurer
J. Hagg	- Fire Chief
M. Gadzovski	- Division Head, Water Resources & Development Services
C. Rose	- Chief Planner
D. Shields	- City Clerk
S. Booker	- Manager, Capital Projects & Infrastructure
M. Guinto	- Manager, Business Development & Public Affairs
F. Jadoon	- Manager, Economic Development & Strategic Projects
V. Plouffe	- Manager, Facilities Capital Projects
K. Senior	- Manager, Accounting Services
N. Emery	- Coordinator, Traffic Operations
K. Pyke	- Coordinator, Museum Operations
J. Robertson	- Senior Financial Analyst
L. Roberts	- Committee Coordinator

**(I) Disclosure of Interest**

No disclosures of interest were noted.

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**(III) Matters for Consideration**

Moved by Councillor Ashe  
Seconded by Councillor McLean

That the rules of procedure be suspended in order to bring forward Report FIN 11-18 to be heard as the first item, and to alter the order of delegations.

Carried

1. Director, Finance & Treasurer, Report FIN 11-18  
2017 Year End

Paula Jesty, Deloitte LLP appeared before the Committee to provide a brief overview of the 2017 year end audit. She provided highlights as well as the status of outstanding matters, which will be finalized as approvals are received, at which time the audit reports will be issued.

Recommendation

Moved by Councillor McLean  
Seconded by Councillor Brenner

1. That the Report to the Executive Committee on the 2017 audit as submitted by Deloitte LLP (Deloitte) be received for information; and
2. That the 2017 draft Audited Consolidated Financial Statements for the City of Pickering be approved.

Carried

**(II) Delegations**

1. Maryam Nassar, Senior Project Manager, Toronto and Region Conservation Authority (TRCA) appeared before the Committee to provide an outline of the Carruthers Creek Watershed Plan. Through the aid of a Power Point presentation, she outlined the project management and reporting, showing the cycle of planning from 2003 through 2019. She also outlined the phases, including technical reports and the consultation work and stated their vision and management philosophy. She stated that there is a portal available on their website with information and a survey.

A question and answer period ensued with Members inquiring about the approval roles as well as the engagement process, outreach to the public, and whether they would consider the use of billboards. They also questioned whether the consultants were TRCA staff.

2. Anne Ray  
Re: Report ENG 12-18  
School Crossing Guard Program  
-Quotation No. Q-14-2018

Anne Ray appeared before the Committee, stating she has been a resident of Pickering for 42 years, and her husband is currently enjoying his work as a crossing guard. She noted concerns with respect to the new contract being recommended for staffing of the crossing guards. She noted her concerns with the process used to notify the existing crossing guards of this change and stated that they were concerned about being replaced by the private security company. She stated that the existing crossing guards were informed that they would need to reapply and were given forms that needed to be filled out. The forms also noted associated costs that would be collected if they continued to be crossing guards with this company. She also questioned what the determining factor was in this decision. She felt that these jobs should be available to local residents and stated she wants to ensure her husband will be able to remain in his position.

A brief discussion period ensued with staff being directed to ensure that existing employees would be offered employment with the new provider. Questions were also raised regarding the form being circulated before Report ENG 12-18 was approved by Council. Further discussion ensued with Council directing staff to review the concerns reported before the June 25, 2018 Council Meeting and that the recommendations be amended as follows.

Moved by Mayor Ryan  
Seconded by Councillor Brenner

That the rules of procedure be suspended in order to bring forward Report ENG 12-18 to be heard as the next item of business.

Carried

12. Director, Engineering Services, Report ENG 12-18  
School Crossing Guard Program  
-Quotation No. Q-14-2018



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Recommendation

Moved by Mayor Ryan  
Seconded by Councillor Brenner

1. That Quotation No. Q-14-2018 submitted by Neptune Security Service Inc. in the total amount of \$1,213,620.00 (HST included) with a net project cost of \$1,092,903.00 (net of HST rebate) be approved for the one year period from September 2018 to June 2019, with an option in favour of the City to extend the contract on the same terms and conditions for an additional term of up to two additional one year periods; and
2. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Referred back to Staff  
Later in the meeting  
[Refer to following motion]

Moved by Mayor Ryan  
Seconded by Councillor Brenner

That Report ENG 12-18 be forwarded to Council with the following recommendation;

Council direction required.

Carried

**(III) Matters for Consideration (Continued)**

2. Director, Community Services, Report CS 20-18  
Pickering Museum Village Strategic Plan  
Final Report

Katrina Pyke, Coordinator, Museum Operations, City of Pickering, appeared before the Committee to provide an overview of the draft Strategic Plan for the Pickering Museum Village. Through the aid of a Power Point presentation, she outlined their vision statement, mission and values. She also outlined the planning processes involved with building strategic partnerships, raising awareness, providing high quality programs, site optimization as well as the assessment of current services with a clear roadmap for development.

A brief discussion period ensued with Members inquiring about how to make the Museum more appropriate for today and community engagement.

Recommendation

Moved by Councillor Brenner  
Seconded by Councillor Pickles

1. That the Pickering Museum Village Strategic Plan (April 2018) be endorsed in principle;
2. That staff be authorized to use the plan as the basis for future corporate decisions, recommendations, and budget submissions; and
3. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

3. Chief Administrative Officer Report CAO 07-18  
Marketing Partnerships and Naming Rights

Judy Haber, Senior Planner, Performance Sponsorship Group Inc., appeared before the Committee to provide an outline of Performance Sponsorship Group's (PSG) approach to assisting municipalities in the design and execution of sponsorship, advertising and naming rights programs for the City of Pickering.

Ms. Haber responded to questions raised with respect to the re-naming of existing facilities, costs, timeframes, as well as how they arrived at the value of sponsorships noted in their proposal.

Recommendation

Moved by Councillor Ashe  
Seconded by Councillor Brenner

1. That Council approve the retention of Performance Sponsorship Group to pursue and secure high profile marketing partnership and naming rights opportunities in accordance with the Purchasing Policy, Section 10.03 (c); and

2. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Carried

4. Director, Community Services, Report CS 08-18  
Waterfront Trail Winter Maintenance

Discussion ensued with respect to the costs noted in the report, as it was felt this was to be minimum measures as opposed to a Capital cost project, and that minor maintenance options were not addressed in the report. Members also questioned the length and surface treatment of the trail in comparison to Ajax. It was noted that the trail was not built originally for winter maintenance.

Recommendation

Moved by Mayor Ryan  
Seconded by Councillor Butt

That Council receive Report CS 08-18 for information regarding Waterfront Trail Winter Maintenance.

Referred to Staff  
Later in the Meeting  
[Refer to Following Motion]

Moved by Councillor Brenner  
Seconded by Councillor Ashe

That Report CS 08-18 be referred back to staff to engage with a focus group of walkers and to investigate opportunities for naming rights.

Carried

5. Director, Community Services, Report CS 13-18  
Supply and Delivery of One New Latest Model Year Articulating Front Loader  
-Quotation No. Q-30-2018

Recommendation

Moved by Councillor Pickles  
Seconded by Councillor Butt

1. That Quotation No. Q-30-2018 submitted by Hub International Equipment Ltd. in the amount of \$222,610.00 (HST included) be accepted;
2. That the total gross project cost of \$224,305.00 (HST included) and the total net project cost of \$201,994.00 (net of HST rebate) be approved;
3. That the Director, Finance & Treasurer be authorized to finance the total net project cost in the amount of \$201,994.00 as follows;
  - a) the sum of \$190,000.00, as provided for in the Roads Equipment Capital Budget be increased to \$200,000.00 to be financed by the issue of debentures by the Regional Municipality of Durham over a term not to exceed five years;
  - b) the sum of \$1,994.00 to be funded from property taxes;
  - c) the annual repayment charges in the amount of approximately \$43,985.00 be included in the annual Current Budget for the City of Pickering (the "City") commencing in 2018, or such subsequent year in which the debentures are issued, and continuing thereafter until the debenture financing is repaid, and any financing cost to be paid out of the Current Budget;
  - d) The Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing;
4. That the draft By-law attached to this report be enacted; and
5. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

6. Director, Community Services, Report CS 15-18  
Quotation No. Q-39-2018  
-Quotation for the Supply and Delivery of Two Multi-Purpose Tractors

Recommendation

Moved by Councillor Pickles  
Seconded by Councillor Butt

1. That Quotation No. Q-39-2018 submitted by Joe Johnson Equipment in the total amount of \$320,567.44 (HST included) be accepted;
2. That the total gross project cost of \$324,522.00 (HST included) and the total net project cost of \$292,242.00 (net of HST rebate) be approved;
3. That the Director, Finance & Treasurer be authorized to finance the total net project cost as follows:
  - a) the sum of \$138,000.00 to be financed by an internal loan for a term of five years and the balance of \$82.00 from property taxes;
  - b) the sum of \$154,160.00 to be funded by a transfer from Development Charges – Parks & Recreation Services Reserve Fund; and
4. That the appropriate officials of the City of Pickering be authorized to take necessary actions as indicated in this report.

Carried

7. Director, Community Services, Report CS 18-18  
Architectural & Engineering Design Services for the  
Pickering Recreation Complex Renovations  
-Request for Proposal No. RFP-7-2018

A brief discussion ensued with staff responding to concerns noted with respect to security concerns with turnstiles, the timelines for renovations and whether future expansion was considered in the original design.

Recommendation

Moved by Mayor Ryan  
Seconded by Councillor Butt

1. That Proposal No. RFP-7-2018 submitted by Barry Bryan Associates in the amount of \$281,370.00 (HST included) be accepted;

2. That the total gross project cost of \$337,870.00 (HST included), including the amount of the proposal and other associated costs, and the total net project cost of \$304,262.00 (net of HST rebate) be approved;
3. That the Director, Finance & Treasurer be authorized to finance the net project cost of \$303,262.00 by a transfer from the Rate Stabilization Reserve; and
4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

8. Director, Community Services, Report CS 19-18  
Architectural, Landscape and Engineering Design Services for the  
Pickering Heritage & Community Centre  
-Request for Proposal No. RFP-6-2018

Recommendation

Moved by Councillor Pickles  
Seconded by Mayor Ryan

1. That Proposal No. RFP-6-2018 submitted by Hariri Pontarini Architects in the amount of \$743,675.60 (HST included) be accepted;
2. That the total gross project cost of \$947,076.00 (HST included), including the amount of the proposal and other associated costs, and the total net project cost of \$852,871.00 (net of HST rebate) be approved;
3. That the Director, Finance & Treasurer be authorized to finance the net project cost of \$852,871.00 as follows:
  - a) the sum of \$393,222.00 to be funded by a transfer from the Rate Stabilization Reserve;
  - b) the sum of \$34,647.00 to be funded by a transfer from Development Charges – City's Share Reserve;
  - c) the sum of \$113,171.00 to be funded by a transfer from Development Charges – Parks & Recreation Services Reserve Fund;

- d) the sum of \$311,831.00 to be funded by a transfer from Development Charges – Library Reserve Fund;
  - e) the Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing; and,
4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

9. Director, Community Services, Report CS 24-18  
Community Association Lease Agreements  
Tennis Clubs

Recommendation

Moved by Mayor Ryan  
Seconded by Councillor Butt

- 1. That the Mayor and City Clerk be authorized to execute the Lease Agreement with Amberlea Tennis Club set out in Attachment 1 to this report, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor;
- 2. That the Mayor and City Clerk be authorized to execute the Lease Agreement with Dunmoore Tennis Club set out in Attachment 2 to this report, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor;
- 3. That the Mayor and City Clerk be authorized to execute the Lease Agreement with Rosebank Tennis Club set out in Attachment 3 to this report, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor; and

4. That the appropriate City officials be authorized to take the necessary actions as indicated in this report.

Carried

10. Director, Community Services, Report CS 25-18  
Ontario Power Generation  
-Licence Amending Agreement

Recommendation

Moved by Mayor Ryan  
Seconded by Councillor Butt

1. That the Mayor and City Clerk be authorized to execute a Licence Amending Agreement with Ontario Power Generation for a further five year term, commencing July 1, 2018 and ending on June 30, 2023, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor; and
2. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

11. Director, Engineering Services, Report ENG 11-18  
Community Safety Zones and Bill 65 Update

Recommendation

Moved by Councillor Brenner  
Seconded by Councillor McLean

1. That Report ENG 11-18 regarding an update on the status of Bill 65 with respect to the use of Automated Speed Enforcement technologies in school zones and community safety zones be received for information;
2. That the attached draft by-law be enacted to amend Schedule "14", Community Safety Zones, to By-law 6604/05 to provide for the addition of community safety zones on highways or parts of highways under the jurisdiction of The Corporation of the City of Pickering, specifically to add community safety zones on portions of



Major Oaks Road, Oklahoma Drive, Bushmill Street, and for an extension of the existing community safety zone on Glenanna Road for William Dunbar Public School; and

3. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried as amended  
Later in the Meeting  
[Refer to Following Motion]

Moved by Councillor Brenner  
Seconded by Councillor McLean

That the Main Motion be amended to add the following as Recommendation No. 3 and that the balance be renumbered accordingly:

That City staff be authorized to contact the Ontario Traffic Council and request that staff from the City of Pickering be included as part of the inter-municipal working group responsible for the creation of Automated Speed Enforcement Standards and regulations in Ontario.

Carried

13. Director, Engineering Services, Report ENG 13-18  
Transfer of Sideline 26 Road Allowance  
-Taunton Road to Whitevale Road

Recommendation

Moved by Councillor Pickles  
Seconded by Mayor Ryan

1. That the road allowance know as Sideline 26 between Taunton Road and Whitevale Road, being Part of the Road Allowance between Lots 26 and 27, Concession 4, designated as Part 1, Plan 40R-29922 and Part 1, Plan 40R-29923 be declared surplus to the needs of the City of Pickering and be transferred to the Regional Municipality of Durham for nominal consideration; and

2. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Carried

14. Director, Engineering Services, Report ENG 14-18  
Tender No. T-13-2018  
-Breezy Drive, Waterfront Trail and Forestbrook Park  
Road and Pathways Reconstruction

Recommendation

Moved by Councillor McLean  
Seconded by Councillor Butt

1. That Tender No. T-13-2018 – Breezy Drive, Waterfront Trail and Forestbrook Park – Road and Pathways Reconstruction, as submitted by Bond Paving & Construction Inc. in the total tendered amount of \$641,276.13 (HST included) be accepted;
2. That the total gross project cost of \$760,067.00 (HST included), including the tender amount and other associated costs, and the total net project cost of \$684,464.00 (net of HST rebate) be approved;
3. That Council authorize the Director, Finance & Treasurer to finance the net project cost of \$684,464.00 as follows:
  - a) The sum of \$200,000.00 as approved in the 2018 Sidewalks Capital Budget to be funded by a transfer from the Federal Gas Tax Reserve Fund;
  - b) The additional sum of \$17,510.00 to be funded by a transfer from the Federal Gas Tax Reserve Fund;
  - c) The sum of \$349,879.00 as approved in the 2018 Roads Capital Budget to be funded by a transfer from the Roads & Bridges Reserve Fund;
  - d) The sum of \$117,000.00 as approved in the 2018 Parks Capital Budget to be funded by an internal loan for a five-year term, and \$75.00 to be funded by property taxes; and

4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

15. Director, Engineering Services, Report ENG 16-18  
Proposed Road Occupancy By-law

Recommendation

Moved by Councillor Butt  
Seconded by Councillor Pickles

1. That Report ENG 16-18 of the Director, Engineering Services regarding the proposed Road Occupancy By-law be received for information;
2. That City Council authorize staff to consult with utility companies such as Bell, Rogers, Enbridge and Veridian, and solicit their input and comments on the draft Road Occupancy By-law, generally in the form attached to this report;
3. That following the receipt of comments, staff submit a draft by-law with final recommendations for Council consideration at the September 11, 2018 Executive Committee meeting; and
4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

16. Director, Engineering Services, Report ENG 18-18  
Proposed Stopping Restrictions  
-Oklahoma Drive

Discussion period ensued with Members inquiring about the possibility of lifting the parking restrictions during summer months when school is out in order to allow residents parking to access the parks.

Recommendation

Moved by Councillor Brenner  
Seconded by Councillor Ashe

1. That the attached draft by-law be enacted to amend Schedule "1", No Stopping, to By-law 6604/05 to provide for the regulation of stopping and parking on highways or parts of highways under the jurisdiction of The Corporation of the City of Pickering, specifically to address stopping restrictions on Oklahoma Drive adjacent to Fairport Beach Public School, from 30 metres east of Eyer Drive to Hillcrest Road; and
2. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

17. Director, Finance & Treasurer, FIN 12-18  
Investment Portfolio Activity for the Year Ended December 31, 2017  
Ontario Regulation 438/97 under the *Municipal Act, 2001*

Recommendation

Moved by Councillor Pickles  
Seconded by Councillor Butt

It is recommended that report FIN 12-18 of the Director, Finance & Treasurer regarding Investment Portfolio Activity for the Year Ended December 31, 2017 be received for information.

Carried

18. Director, Finance & Treasurer, Report FIN 13-18  
Development Charges Reserve Fund – Statement of the Treasurer for the  
Year Ended December 31, 2017

Recommendation

Moved by Councillor Pickles  
Seconded by Councillor Butt

That Report FIN 13-18 of the Director, Finance & Treasurer respecting the Development Charges Reserve Fund be received for information.

Carried

19. Director, Finance & Treasurer, Report FIN 14-18  
Annual Indexing – Development Charges and Seaton Financial Impacts Agreement

Recommendation

Moved by Councillor Pickles  
Seconded by Councillor Butt

1. That Report FIN 14-18 of the Director, Finance & Treasurer be received;
2. That effective July 1, 2018 as provided for in By-law No. 7595/17, the Development Charges (the “DCs”) referred to in Schedule “C” of that By-law be increased by a 6 month period indexing of 1.4 percent, and for those non-residential Seaton employment lands lying north of the Highway 407 corridor, be indexed effective December 31, 2018;
3. That effective July 1, 2018 as provided for in By-law No. 7595/17, the DCs referred to in Schedule “D” of that By-law be increased by an annual indexing of 3.3 percent;
4. That effective July 1, 2018 the payments related to “10 per cent Soft Services” as provided for by the Seaton Financial Impacts Agreement dated November 26, 2015 be increased by an annual indexing of 3.3 per cent; and
5. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Carried

20. Director, Finance & Treasurer, Report FIN 15-18  
2018 Final Tax Due Date for Commercial, Industrial, and Multi-Residential Realty Tax Classes

Recommendation

Moved by Councillor Pickles  
Seconded by Councillor Butt

1. That Report FIN 15-18 of the Director, Finance & Treasurer be received;

2. That the Director, Finance & Treasurer be authorized to issue the final 2018 Tax Bills for Commercial, Industrial and Multi-residential properties with a due date of September 27, 2018;
3. That the Director, Finance & Treasurer be authorized to make any changes or undertake any actions necessary, including altering the due date, in order to ensure that the tax billing process is completed and in order to comply with Provincial Regulations;
4. That the draft By-law attached to this report be enacted; and
5. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Carried

21. Director, Finance & Treasurer, Report FIN 16-18  
Strategic Asset Management Policy

Recommendation

Moved by Councillor Pickles  
Seconded by Councillor Butt

1. That Report FIN 16-18 of the Director, Finance & Treasurer regarding the Strategic Asset Management Policy be received;
2. That the Strategic Asset Management Policy, attached to this report, be approved;
3. That the Chief Administrative Officer and the Director, Finance & Treasurer be authorized to make any interpretations of the Policy, make rulings that will allow the conduct of business to proceed, and to take any actions necessary to this effect; and,
4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this Policy.

Carried

22. Director, Finance & Treasurer, Report FIN 17-18  
Ontario's Main Street Revitalization Initiative – Municipal Funding Agreement

Recommendation

Moved by Councillor Butt  
Seconded by Councillor Pickles

1. That Report FIN 17-18 regarding Ontario's Main Street Revitalization Initiative – Municipal Funding Agreement be received;
2. That the draft By-law attached to this report be enacted; and
3. That the Mayor and Clerk be authorized to execute a Municipal Funding Agreement for the transfer of Main Street Revitalization Initiative funds between the Association of Municipalities of Ontario and The Corporation of the City of Pickering.

Carried

23. Chief Administrative Officer Report CAO 06-18  
Economic Development Study Partnership Opportunity with  
Canadian Urban Institutes  
-A Strategic Road Map

Discussion ensued with Members requesting that opportunities be made available for commenting on both studies and that all comments be shared so information is not lost.

Recommendation

Moved by Councillor Butt  
Seconded by Councillor Pickles

1. That Report CAO 06-18 detailing the City's interest in entering into a partnership agreement for an Economic Development Impact Study for the Highway 407 Corridor with the Canadian Urban Institute (CUI) be received;
2. That the City's cost of participating in the partnership agreement of \$45,000 be funded by a transfer of \$30,000 from the Seaton Application Fee Reserve and \$15,000 be charged to the consulting account (2121.2392.0000) and this amount is being entirely funded from the Invest Canada – Community Initiatives Government Grant;

3. That staff coordinate the community engagement aspects of this study with the ongoing Community Engagement study previously approved by Council (CAO 03-18);
4. That staff be directed to send a copy of this Report to the Canadian Urban Institute, Transport Canada, Greater Toronto Airports Authority, Toronto Global, the Region of Durham, Via Rail and Metrolinx; and
5. That staff report back to Council upon completion of this study.

Carried

24. Director, City Development & CBO, Report PLN 15-18  
Sole Source Purchase  
Whitevale (LED) Streetlight Replacement Project  
City of Pickering

A brief discussion ensued with staff responding to questions raised regarding the timing of the installation in Whitevale as well as any extra costs involved.

Recommendation

Moved by Councillor Pickles  
Seconded by Mayor Ryan

1. That the quote submitted by Holophane for 22 Radial Wave Luminaires and 22 Arms in the amount of \$44,022.00 (HST excluded) be accepted in accordance with Purchasing Policy 09.04(d);
2. That the quote submitted by Langley Utilities Contracting Ltd. for installing the new Radial Wave Luminaires and Arms in the amount of \$8,039.96 (HST excluded) be approved;
3. That the total project cost of \$61,655.00 (HST included), including the amount of the luminaire quotation, installation quotation, and contingency, and the total net project cost of \$55,522.00 (net of HST rebate) be approved;
4. That the Director, Finance & Treasurer be authorized to finance the net project costs of \$55,522.00 as follows:



- a) the sum of \$51,376.00, as provided for in the 2018 Capital Budget 5325 Streetlights & Signalization by a transfer from the Sustainable Initiatives Reserve;
  - b) the additional sum of \$4,146.00 to be funded from property taxes and be charged to 2325.5981 account;
5. That City staff be authorized to sign any agreements between the City and Holophane and Langley Utilities Contracting Ltd. in a form satisfactory to the Director, Finance & Treasurer; and
6. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

25. Director, City Development & CBO, Report PLN 16-18  
Proposed Telecommunication Towers  
Seaton Community

Staff responded to questions raised over who would receive the revenues, the number of towers as well as height restrictions and the number of carriers. Members also questioned whether discussions had taken place with the various carriers and if this would work for all.

Recommendation

Moved by Mayor Ryan  
Seconded by Councillor Brenner

That City Council endorse in principle the placement of telecommunication towers within City parks in the Seaton Community.

Carried

26. Director, City Development & CBO, Report PLN 19-18  
Purchase of Electric Vehicles and Charging Stations

Recommendation

Moved by Councillor Brenner  
Seconded by Councillor McLean

1. That Council approve the Workplace Electric Vehicle Charging Incentive Program (WEVCIP) as an alternate funding source of \$22,500.00 for the purchase of electric charging stations;
2. That Council authorize the Director, Finance & Treasurer to revise the source of funding from Municipal GHG Challenge Fund in the amount of \$22,000.00 to Vehicle Replacement Reserve 7040; and
3. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Carried

**(IV) Other Business**

1. Councillor McLean inquired about having the location of parking lots available on the City's website.
2. Councillor Cumming inquired about having City By-law Enforcement staff contact Durham Regional Police Service to discuss the implementation of radar enforcement on Liverpool Road.

**(V) Adjournment**

The meeting adjourned at 4:15 pm.

**Present:**

Mayor Ryan

**Councillors:**

K. Ashe  
M. Brenner  
S. Butt  
I. Cumming  
B. McLean  
D. Pickles

**Also Present:**

T. Prevedel	- Chief Administrative Officer
K. Bentley	- Director, City Development and Chief Building Officer
P. Bigioni	- Director, Corporate Services & City Solicitor
S. Karwowski	- Director, Finance & Treasurer
C. Rose	- Chief Planner
D. Shields	- City Clerk
J. Brooks	- Manager, Policy & Geomatics
N. Surti	- Manager, Development Review & Urban Design
D. Wylie	- Principal Planner, Development Review
C. Celebre	- Principal Planner, Development Review
C. Morrison	- Planner II
L. Roberts	- Committee Coordinator

**(I) Disclosure of Interest**

No disclosures of interest were noted.

Moved by Mayor Ryan  
Seconded by Councillor Pickles

That the rules of procedure be suspended in order to to bring forward Report CAO 05-18 to be heard as the first item.

Carried

**(II) Delegations**

1. Michael Angemeer, President/CEO  
Veridian Corporation  
Re: Report CAO 05-18

Michael Angemeer, President/CEO, Veridian Corporation, appeared before the Committee, noting he was in attendance to respond to any questions raised regarding the proposed merger with Whitby Hydro Energy Corporation.

David Sim  
Re: Report CAO 05-18

David Sim appeared before the Committee in support of the recommendations contained in Report CAO 05-18. He stated he was quite excited with the cost savings and noted he has been in discussions with Veridian regarding the consideration of other opportunities to save money. He suggested opening up the hydro market for more opportunities at the distribution level, to make better deals with their hydro providers. He noted the City of Cornwall as a good example, questioning why we cannot obtain power from Quebec in order to see considerable savings. He recommended consideration be given to seek other ways to lower our hydro costs. In closing, he noted he wants power at the best rate, regardless of where it comes from.

6. Chief Administrative Officer Report, CAO 05-18  
Veridian Corporation Proposed Merger with Whitby Hydro Energy Corporation

Michael Angemeer appeared to respond to concerns raised over any potential payouts to hydro employees through the merger process. It was noted that there was nothing in the documents that addresses this issue. Members sought assurances that no over-hiring would occur as a result of this merger, and that it would be done in a prudent manner. They also questioned whether the existing administrative offices would remain in Whitby and Ajax for public access.

Recommendation

Moved by Mayor Ryan  
Seconded by Councillor Pickles

1. That the amalgamation of Veridian Corporation ("Veridian Holdco") and Whitby Hydro Energy Corporation ("Whitby Holdco") be approved and authorized on the general terms and conditions set out in this Report;

2. That the amalgamation of Veridian Connections Inc. ("Veridian LDC") and Whitby Hydro Electric Corporation ("Whitby LDC") be approved and authorized on the general terms and conditions set out in this Report;
3. That, to give effect to the amalgamations, the Mayor and City Clerk are hereby authorized to execute the Merger Participation Agreement and Shareholders' Agreement substantially in the form provided to Council under separate cover, subject to such modifications as are acceptable to the Chief Administrative Officer;
4. That the Mayor and City Clerk are hereby authorized to execute such other agreements, documents and instruments as are required to implement the amalgamations, and to give effect to the above-noted Merger Participation Agreement and Shareholders' Agreement, on such terms as are acceptable to the Director, Finance & Treasurer and the Director, Corporate Services & City Solicitor; and
5. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Carried Unanimously  
On a Recorded Vote

### **(III) Part "A" Information Reports**

Councillor McLean, Chair, gave an outline of the requirements for a Statutory Meeting under the *Planning Act*. He outlined the notification process procedures and also noted that if a person or public body does not make oral or written submissions to the City before the by-law is passed, that person or public body are not entitled to appeal the decision of City Council to the Local Planning Appeal Tribunal, and may not be entitled to be added as a party to the hearing unless, in the opinion of the Board, there are reasonable grounds to do so.

C. Rose, Chief Planner, appeared before the Committee to act as facilitator for the public portion of the meeting, explaining the process for discussion purposes as well as the order of speakers.

1. Information Report No. 07-18  
Draft Plan of Subdivision Application SP-2018-01  
Zoning By-law Amendment Application A 01/18  
Skale (2165 Brock) Inc.  
2165 Brock Road

A public information meeting was held under the *Planning Act*, for the purpose of informing the public with respect to the above-noted application.

Cody Morrison, Planner II appeared before the Committee and through the aid of a Power Point presentation, provided an overview of the application submitted by Skale (2165 Brock) Inc. to facilitate a residential condominium development. He provided an outline of the property location and description, which proposes 3 separate blocks, one being residential, one for the East Duffins Creek and associated valley lands, and one for a road widening along Brock Road. He noted the application proposes a residential common element condominium development consisting of 53 townhouse units, being 3 storeys in height. He also outlined the parking spaces as well as the conceptual elevations, and the inclusion of a private parkette.

Ed Arathoon, 1779 Woodview Avenue, Pickering, appeared before the Committee, stating his concerns with respect to parking, noting he owns the daycare centre to the south of the proposed development. He noted that with no roads or sidewalks to the east, this would create safety concerns and residents may possibly use his daycare centre to park in evenings and on weekends.

Robbie Larocque, D.G. Biddle & Associates, appeared before the Committee on behalf of Ansar Medical, the owners of 2177 & 2185 Brock Road, located to the north of the proposed development. He stated they would like to see the lot lines aligned and recognize the need for access on their side as well as the roadway extension further south. He also noted the need to look into the sanitary sewers and that the two properties should work together to facilitate a united pipe, so capacity is not lost.

Louis Tinker, Bousfields Inc., appeared on behalf of the applicant to respond to questions raised. He noted that they understood the need for coordination as well as the north/south connection.

A discussion period ensued with Members questioning where the services end, access and signalization for safe traffic flow, as well as children's amenities and the size of the parkette. Concerns were also noted for parking enforcement as well as common element condominiums with respect to property standards. It was questioned whether the responsibility for this could be conveyed to the condominium corporation.

2. Information Report No. 08-18  
Official Plan Amendment OPA 18-01/P  
Zoning By-law Amendment Application A 02/18  
Draft Plan of Subdivision Application SP-2018-02  
Draft Plan of Condominium Application CP-2018-01  
Icon Forest District Limited

Northwest corner of Finch Avenue and Altona Road  
(2024 and 2026 Altona Road, and 200 Finch Avenue)

A public information meeting was held under the *Planning Act*, for the purpose of informing the public with respect to the above-noted application.

Cristina Celebre, Principal Planner, Development Review, appeared before the Committee to provide an overview of the application as submitted by Icon Forest District Limited. Through the aid of a Power Point presentation, she outlined the location of the subject lands. She stated that the applicant is proposing a residential common element condominium development consisting of 40 semi-detached dwellings and 69 townhouse units and two outdoor amenity areas. She also stated a potentially significant heritage resource is located northwest of the subject property.

Scott Waterhouse, Candevcon Limited, appeared on behalf of the applicant in support of the application, stating he was in attendance to respond to questions raised.

No members of the public appeared in support of or in opposition to the application.

A brief discussion ensued with Members seeking clarification on access to Altona Road and for emergency vehicles.

3. Information Report No. 09-18  
Official Plan Amendment Application OPA 18-002/P  
Zoning By-law Amendment Application A 03/18  
Draft Plan of Subdivision Application SP-2018-03  
Metropia (Notion Road) Development Inc.  
South side of Pickering Parkway, west of Notion Road  
(1842 and 1856 Notion Road)

A public information meeting was held under the *Planning Act*, for the purpose of informing the public with respect to the above-noted application.

Deborah Wylie, Principal Planner, Development Review, appeared before the Committee to provide an overview of the application as submitted by Metropia (Notion Road) Development Inc. Through the aid of a Power Point presentation, she outlined the subject lands, noting the application proposes a residential common element condominium development consisting of 224 dwelling units with 64 townhouses and 160 back-to-back townhouses. She also outlined vehicular access, parking spaces, elevations and densities. She stated that the application is proposing to recreate a wetland on the adjacent commercial property to compensate for the loss of a wetland on the subject lands, which will be conveyed into public ownership.

Ryan Guetter, Sr. Vice-President, Weston Consulting, appeared before the Committee on behalf of the applicant to address the concerns raised. He noted the application will be re-submitted once key comments have been received from the Region of Durham, noting that the revisions will address a number of staff concerns. Through the aid of a Power Point presentation, he shared the revised site plans and proposed re-creation of the wetlands. He also addressed shared key elements related to the stormwater management, the second access, parking and traffic, noting they have an extensive list of studies completed.

Ralph Vanderwel, 1545 Marshcourt Drive, Pickering, appeared before the Committee to express his concerns related to the living conditions being put on neighbours as a result of the aggregate storage facility on Notion Road due to noise and dust. He stated that adding more properties near this facility would only create additional problems down the road. He also noted his concerns with respect to common element condominium developments not being properly maintained. He felt this should be looked after by the condo corporation and not the individual homeowners.

Steve Moyer, 1555 Marshcourt Drive, Pickering, appeared before the Committee noting his concerns with trucks using Pickering Parkway. He also noted health concerns with respect to the dust emanating from the facility on Notion Road, and questioned processes to control the amount of product produced there, noting future problems if this is not addressed.

A discussion period ensued with Members questioning the intent of access to the south as well as restricting truck traffic and addressing the dust concerns, as this has been an ongoing issue. It was also questioned whether a four way stop would be considered at Beachlawn.

4. Information Report No. 10-18  
Official Plan Amendment Application OPA 18-003/P  
Zoning By-law Amendment Application A 07/18  
City Initiated: Kubota Canada Ltd. Lands  
Part of Lots 23 and 24, Concession 5, now Part 1, 40R-29998 and  
Part of Part 7, 40R-25010

A public information meeting was held under the *Planning Act*, for the purpose of informing the public with respect to the above-noted application.

Catherine Rose, Chief Planner, appeared before the Committee to outline the City initiated official plan and zoning by-law amendments for lands being acquired by Kubota Canada Ltd. Through the aid of a Power Point presentation, she provided an overview of the company, being a tractor and heavy equipment manufacturer. She outlined the



lands currently designated as Prestige Employment within Seaton, noting the requirement for changes to the Official Plan and zoning to allow limited outdoor storage and equipment display.

No members of the public appeared in support of or in opposition to the application.

Staff responded to questions raised regarding roadways and ownership of the surrounding property.

**(IV) Part "B" Planning & Development Reports**

1. Director, City Development & CBO, Report PLN 17-18  
Official Plan Amendment Application OPA 17-003/P  
Amendment 31 to the Pickering Official Plan  
City Initiated: Information and Communication Technology

Recommendation

Moved by Councillor Pickles  
Seconded by Mayor Ryan

1. That Official Plan Amendment Application OPA 17-003/P, initiated by the City of Pickering, to add new policies and revise existing policies in the Pickering Official Plan with regard to the City's Information and Communication Technology Network and "Dig Once" Standard, as set out in Exhibit "A" to Appendix I to Report PLN 17-18, be approved; and
2. That the Draft By-law to adopt Amendment 31 to the Pickering Official Plan, to add new policies and revise existing policies in the Pickering Official Plan, as set out in Appendix I to Report PLN 17-18, be forwarded to Council for enactment.

Carried as Amended  
Later in the Meeting  
[Refer to Following Motion]

Moved by Councillor Pickles  
Seconded by Mayor Ryan

That Recommendation 1 of the Main Motion be amended to read as follows:

1. That Official Plan Amendment Application OPA 17-003/P, initiated by the City of Pickering, to add new policies and revise existing policies in the Pickering Official Plan with regard to the City's Information and Communication Technology Network

Network and "Dig Once" Standard, as set out in Exhibit "A" to Appendix I to Report PLN 17-18, be approved subject to;

- a) Adding the words "where such conduits or trenches do not already exist or where a need is identified," after the words "public rights-of-way" in proposed section 7.12;
- b) deleting the words "and throughout" in proposed section 7.12 (b); and
- c) deleting the words "demonstrating how a dedicated broadband fiber optic conduit can be designed and implemented" in proposed sections 16.5A (xxxvii) and 16.5 B (xxvii) and

Carried

2. Director, City Development & CBO, Report PLN 18-18  
Drinking Water Source Protection – Proposed Amendments to the CTC Source Protection Plan and Toronto & Region Assessment Report

Recommendation

Moved by Councillor Ashe  
Seconded by Councillor Brenner

1. That the proposed amendments, as provided in Appendix I, to policies and mapping within the CTC Source Protection Plan and the Toronto & Region Assessment Report, prepared by the CTC Source Protection Committee be endorsed;
2. That the City Clerk forward a copy of Report PLN 18-18 and the Council Resolution endorsing the proposed amendments to the CTC Source Protection Plan and the Toronto & Region Assessment Report to the CTC Source Protection Committee, Region of Durham and Region of York.

Carried

3. Director, City Development & CBO, Report PLN 20-18  
Draft Plan of Subdivision Application SP-2017-02  
Zoning By-law Amendment Application A 05/17  
9004807 Canada Inc. (Stonepay)  
Part of Lots 19 and 20, Concession 3, Now Parts 1 to 5, 40R-28547

A brief discussion period ensued with staff responding to questions raised by Members with respect to the process for settlement as well as the timeframe and costs. Also discussed was the need to move this along as quickly as possible to ensure a much needed park facility and school provisions.

Recommendation

Moved by Councillor Pickles  
Seconded by Councillor Brenner

1. That the Local Planning Appeal Tribunal be advised that the City of Pickering supports Draft Plan of Subdivision Application SP-2017-02, submitted by 9004807 Canada Inc. on lands being Part of Lots 19 and 20, Concession 3, Now Parts 1 to 5, 40R-28547, to establish four blocks for residential use, a 0.62 of a hectare block for a village green, a block for a stormwater management pond, a block for a local road (Street 'A'), a block for a Type 'C' Arterial Road (Palmer's Sawmill Road), and a block for a collector road (Tillings Road extension), as shown on Attachment #5 to Report PLN 20-18, and that the Local Planning Appeal Tribunal grant draft plan approval of the draft plan, subject to the recommended draft conditions as set out in Appendix I to Report PLN 20-18;
2. That the Local Planning Appeal Tribunal be advised that the City of Pickering supports Zoning By-law Amendment Application A 05/17, submitted by 9004807 Canada Inc. to implement the Draft Plan of Subdivision SP-2017-02 and to facilitate a residential condominium development, and that the Local Planning Appeal Tribunal approve the zoning by-law amendment set out in Appendix II to Report PLN 20-18;
3. That the community benefits to be provided by 9004807 Canada Inc. through the bonusing provisions of Section 37 of the *Planning Act R.S.O. 1990*, for lands being Part of Lots 19 and 20, Concession 3, Now Parts 1 to 5, Plan 40R-28547, be approved by the Local Planning Appeal Tribunal as set out in Section 9 of the Zoning By-law Amendment;
4. That the Mayor and City Clerk be authorized to enter into a Section 37 agreement with 9004807 Canada Inc. to secure funding for the future construction of the village green within the Draft Plan of Subdivision SP-2017-02, as outlined in Report PLN 20-18 prior to site plan approval for the first phase of development, in accordance with Section 37 of the *Planning Act R.S.O. 1990*, on

terms satisfactory to the Director, Corporate Services & City Solicitor, which agreement shall be registered against title to the subject lands;

5. That the Director, Corporate Services & City Solicitor and staff be authorized to attend a Local Planning Appeal Tribunal Pre-Hearing Conference, and any subsequent hearings, to support Draft Plan of Subdivision Application SP-2017-02 and Zoning By-law Amendment Application A 05/17 as endorsed by Council; and
6. That the Director, Corporate Services & City Solicitor be authorized to sign Minutes of Settlement which include the proposed Zoning By-law Amendment and Conditions of Draft Plan Approval on the City's behalf, subject to such other revisions as are acceptable to the Director, Corporate Services & City Solicitor.

Carried

4. Director, City Development & CBO, Report PLN 21-18  
Revised Site Plan Control Area By-law

A discussion ensued with Members noting concerns with respect to leaving in the exemption clause related to one or two dwelling units per lot for residential developments, and whether this was dictated under the *Planning Act*. It was requested that information be provided by staff on this.

Recommendation

Moved by Mayor Ryan

Seconded by Councillor Brenner

1. That Council approve and enact the revised Site Plan Control Area By-law as set out in Appendix I to Report PLN 21-18;
2. That Council repeal By-laws 1079/80 and 7009/09, and replace them with the attached revised Site Plan Control Area By-law to designate the entire City of Pickering as a Site Plan Control Area; and
3. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

Carried

5. Director, City Development & CBO, Report PLN 22-18  
Consulting Services for the Infill and Replacement Housing in Established  
Neighbourhoods Study  
Request for Proposal No. RFP-8-2018

Discussion period ensued with Members noting concerns and some confusion with the interpretation of the 9 metre height limit being considered as an interim measure.

Recommendation

Moved by Councillor Brenner  
Seconded by Councillor Butt

1. That the proposal submitted by SGL Planning & Design Inc. to undertake the Infill and Replacement Housing in Established Neighbourhoods Study in the amount of \$147,657.00 (including HST) be accepted;
2. That the total gross project cost of \$164,342.00 (HST included), including the RFP amount and contingency costs, and the total net project cost of \$147,995.00 (net of HST rebate), utilizing the funding identified for this project in the 2018 Current Budget for the City Development Department, Consulting and Professional (Account 2611.2392.0000), be approved;
3. That Council authorize the Director, Finance & Treasurer to finance the net project cost in the amount of \$147,995.00 as follows:
  - a) The sum of \$81,397.00 to be funded from property taxes;
  - b) The sum of \$66,598.00 to be funded by a transfer from the Development Charges –Studies Reserve Fund; and
4. That the appropriate City of Pickering staff be authorized to enter into any agreements to give effect hereto.

Carried

**(V) Adjournment**

The meeting adjourned at 9:40 pm.

**June 25, 2018**

**Presentations**

1. Michael Angemeer, President/CEO  
Melanie Walls  
Veridian Connections  
Re: Cheque Presentation
2. Paul White, President  
Fairport Beach Neighbourhood Association  
Re: Cheque Presentation

**June 25, 2018**

**Delegations**

1. Judy Hanson  
Re: Autism Home Base Durham
2. Greg Greason  
Frenchmans Bay Yacht Club  
Re: Notice of Motion  
Sunrise Avenue Storm Sewer Outfall Project
3. Michael Angemeer, President,/CEO  
Veridian Corporation  
Re: Report CAO 05-18  
Veridian Corporation Proposed Merger with Whitby Hydro Energy Corporation

**June 25, 2018**

**Correspondence**

**Pages**

1. Corr. 71-18  
Alexander Harras  
Manager of Legislative Services/Deputy Clerk  
Town of Ajax  
65 Harwood Avenue South  
Ajax, ON L1S 3S9

Receive for Information  
62-63

Letter received from Alexander Harras, Manager of Legislative Services/Deputy Clerk, Town of Ajax, advising of their endorsement for the Region of Durham to initiate a red-light camera project throughout Durham.

2. Corr. 72-18  
Don Mitchell, Mayor  
Town of Whitby  
575 Rossland Road East  
Whitby, ON L1N 2M8

Motion to Endorse  
64-65

Letter received from Don Mitchell, Mayor, Town of Whitby, seeking support of their Notice of Motion passed on May 28, 2018 with respect to the removal of tolls on Highway 412.





**TOWN OF AJAX**  
65 Harwood Avenue South  
Ajax ON L1S 3S9  
[www.ajax.ca](http://www.ajax.ca)

*Corr, 71-18*

Ministry of Transportation  
Queen's Park/Minister's Office  
77 Wellesley Street West  
Ferguson Block, 3rd Floor  
Toronto, ON  
M7A 1Z8

ORIGINAL TO:	98
COPY TO:	
	June 25/18
<input checked="" type="checkbox"/> CORR	<input type="checkbox"/> FILE
TAKE APP. ACTION	

*(Receive as Info)*

March 23, 2018

Re: **Red Light Cameras**

Please be advised that the following resolution was endorsed by Ajax Town Council at its Meeting held May 22, 2018:

WHEREAS resident safety is a primary concern for Ajax Council;

AND WHEREAS traffic is increasing as our community continues to grow;

AND WHEREAS red light cameras provide an additional tool to discourage red light running at major intersections in Ajax, and enable ticketing for violations without an increased burden on DRPS West Division officers;

NOW THEREFORE be it resolved that Ajax Council;

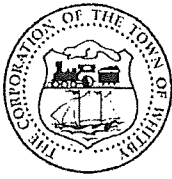
1. Affirm their support for the Region of Durham to initiate a red-light camera project throughout Durham; and
2. That the Town of Ajax is a willing host for a red-light camera pilot on Regional roads; and
3. That this resolution be distributed to the Ministry of Transportation (MTO), the Durham Regional Police Service, Durham Region municipalities and the Region of Durham.

If you require any additional information please do not hesitate to contact me at 905-619-2529 ext. 3342 or [alexander.harras@ajax.ca](mailto:alexander.harras@ajax.ca)

Sincerely

Alexander Harras  
Manager of Legislative Services/Deputy Clerk

Copy: S. Collier, Regional Councillor Wards 1 & 2  
S. Smallwood, Director of Planning & Development Services  
J. Grieve, Supervisor of Transportation  
Durham Regional Police Service  
Durham Region municipalities  
Region of Durham



**Town of Whitby  
Office of the Mayor**

575 Rossland Road East, Whitby, ON L1N 2M8  
www.whitby.ca

Corr. 72-18



**Don Mitchell**  
Mayor

ORIGINAL TO:	SB
COPY TO:	
	June 25/18
<input checked="" type="checkbox"/> CORR.	<input type="checkbox"/> FILE
TAKE APP. ACTION	

(Motion to Endorse)

**Sent Via Email**

May 29, 2018

To: Ontario Provincial Party Leaders  
Doug Ford, Ontario PC Party  
Andrea Horwath, Ontario NDP Party  
Kathleen Wynne, Ontario Liberal Party

Re: Highway 412 Tolls

Please be advised that at a special meeting of Council held on May 28, 2018, the Council of the Town of Whitby unanimously adopted the following resolution:

1. That Council hereby endorse the Media Statement dated May 25, 2018 calling on all provincial party leaders to commit to the removal of tolls on Highway 412; and,
2. That a copy of this resolution be forwarded to all provincial party leaders, all provincial candidates in Durham, and Durham Mayors for endorsement.

The tolling of the 412 is inequitable and unfair. This underutilized highway is a waste of tax dollars. A toll-free 412 would add significant social and economic value to Whitby and Durham. This is an issue of both anger and concern to our residents that will impact their decision on June 7<sup>th</sup>. I urge you to do the right thing and commit now to the removal of tolls on Highway 412.

Should you require further information, please do not hesitate to contact me directly.

Sincerely,

Don Mitchell, Mayor  
905.430.4300 x2203  
mayor@whitby.ca

- c. Local Whitby and Oshawa Provincial Candidates  
Durham Regional Chair & CEO  
Durham Region Mayors  
Members of Council, Town of Whitby



# Town of Whitby Media Statement

Corporate Communications

575 Rossland Road East, Whitby, ON L1N 2M8

[www.whitby.ca](http://www.whitby.ca)

For Immediate Release

## **UPDATE: Whitby Mayor and Council Unanimously Call on Party Leaders to Remove Tolls on Highway 412**

**Whitby, May 29, 2018** – Last night, Town Council unanimously supported a resolution calling on provincial party leaders to remove the tolls on Highway 412.

This resolution was in follow-up to and support of the joint media statement issued on Friday, May 25, by Regional Chair Gerri Lynn O'Connor and Mayor Don Mitchell that included the following:

"In other communities, high-speed links from the 401 to the 407 are not tolled, namely Highways 404, 400, 410, 403 and 427," stated Chair O'Connor. "Our request is that Durham residents be treated fairly and equitably compared to our neighbours in Toronto, York and Peel. Ontario residents helped to pay for those roads through provincial taxes. With highway development coming later to Durham, why should our residents now be asked to pay individually for similar access roads?"

Mayor Mitchell noted that Whitby Council has always opposed the location of the 412.

- Highway 412 is the only north-south 400 series highway in the entire Greater Toronto and Hamilton Area that is tolled.
- This highway Link was imposed over the wishes of Whitby Council in the 1990s. The issue of tolling was not part those discussions. The decision by the Province to toll 412 was made in 2009.
- This Link has taken an enormous quantity of valuable land to create an underutilized highway which adds virtually no value to our Town and Region. At the same time the Province was imposing tolls on 412 in Whitby, they were adding new lane kilometres to Highway 427 which are not tolled.
- A toll free 412 would reduce congestion across town by helping residents going west to access the 407 more efficiently. This would have an additional benefit of relieving traffic pressure from the 401 and in Downtown Whitby and support our goal of making it pedestrian friendly and comfortable.
- The Town is delivering services to the employment lands located along the 412. The economic value of those prestige industrial lands is related to their exposure. The low utilization of a tolled 412 degrades the value and marketability of those lands. The Province owns most of these lands and are losing substantial value on them in exchange for the minimal revenue being received through tolls.

"It is time to end the unfairness and allow 412 to generate real economic and social value to our Town and Region" said Mayor Don Mitchell. "I ask all provincial party leaders and local candidates to confirm their support for a toll free 412."

**June 25, 2018**

**Committee Reports**

a) Report EC 2018-06 of the Executive Committee Executive Pages

1. Director, Finance & Treasurer, Report FIN 11-18 1-78  
2017 Year End

Recommendation

1. That the Report to the Executive Committee on the 2017 audit as submitted by Deloitte LLP (Deloitte) be received for information; and
2. That the 2017 draft Audited Consolidated Financial Statements for the City of Pickering be approved.

2. Director, Community Services, Report CS 20-18 79-92  
Pickering Museum Village Strategic Plan  
Final Report

Recommendation

1. That the Pickering Museum Village Strategic Plan (April 2018) be endorsed in principle;
2. That staff be authorized to use the plan as the basis for future corporate decisions, recommendations, and budget submissions; and
3. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

3. Chief Administrative Officer Report CAO 07-18 93-115  
Marketing Partnerships and Naming Rights

Recommendation

1. That Council approve the retention of Performance Sponsorship Group to pursue and secure high profile marketing partnership and naming rights opportunities in accordance with the Purchasing Policy, Section 10.03 (c); and
2. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

4. Director, Community Services, Report CS 08-18 116-129  
Waterfront Trail Winter Maintenance

Recommendation

That Report CS 08-18 be referred back to staff to engage with a focus group of walkers and to investigate opportunities for naming rights.

5. Director, Community Services, Report CS 13-18 130-137  
Supply and Delivery of One New Latest Model Year Articulating Front Loader  
-Quotation No. Q-30-2018

Recommendation

1. That Quotation No. Q-30-2018 submitted by Hub International Equipment Ltd. in the amount of \$222,610.00 (HST included) be accepted;
2. That the total gross project cost of \$224,305.00 (HST included) and the total net project cost of \$201,994.00 (net of HST rebate) be approved;
3. That the Director, Finance & Treasurer be authorized to finance the total net project cost in the amount of \$201,994.00 as follows;
  - a) the sum of \$190,000.00, as provided for in the Roads Equipment Capital Budget be increased to \$200,000.00 to be financed by the issue of debentures by the Regional Municipality of Durham over a term not to exceed five years;
  - b) the sum of \$1,994.00 to be funded from property taxes;
  - c) the annual repayment charges in the amount of approximately \$43,985.00 be included in the annual Current Budget for the City of Pickering (the "City") commencing in 2018, or such subsequent year in which the debentures are issued, and continuing thereafter until the debenture financing is repaid, and any financing cost to be paid out of the Current Budget;
  - d) The Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing;
4. That the draft By-law attached to this report be enacted; and
5. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

6. Director, Community Services, Report CS 15-18 138-141  
Quotation No. Q-39-2018  
-Quotation for the Supply and Delivery of Two Multi-Purpose Tractors

#### Recommendation

1. That Quotation No. Q-39-2018 submitted by Joe Johnson Equipment in the total amount of \$320,567.44 (HST included) be accepted;
  2. That the total gross project cost of \$324,522.00 (HST included) and the total net project cost of \$292,242.00 (net of HST rebate) be approved;
  3. That the Director, Finance & Treasurer be authorized to finance the total net project cost as follows:
    - a) the sum of \$138,000.00 to be financed by an internal loan for a term of five years and the balance of \$82.00 from property taxes;
    - b) the sum of \$154,160.00 to be funded by a transfer from Development Charges – Parks & Recreation Services Reserve Fund; and
  4. That the appropriate officials of the City of Pickering be authorized to take necessary actions as indicated in this report.
7. Director, Community Services, Report CS 18-18 142-150  
Architectural & Engineering Design Services for the  
Pickering Recreation Complex Renovations  
-Request for Proposal No. RFP-7-2018

#### Recommendation

1. That Proposal No. RFP-7-2018 submitted by Barry Bryan Associates in the amount of \$281,370.00 (HST included) be accepted;
  2. That the total gross project cost of \$337,870.00 (HST included), including the amount of the proposal and other associated costs, and the total net project cost of \$304,262.00 (net of HST rebate) be approved;
  3. That the Director, Finance & Treasurer be authorized to finance the net project cost of \$303,262.00 by a transfer from the Rate Stabilization Reserve; and
  4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.
8. Director, Community Services, Report CS 19-18 151-208  
Architectural, Landscape and Engineering Design Services for the  
Pickering Heritage & Community Centre  
-Request for Proposal No. RFP-6-2018

#### Recommendation

1. That Proposal No. RFP-6-2018 submitted by Hariri Pontarini Architects in the amount of \$743,675.60 (HST included) be accepted;
  2. That the total gross project cost of \$947,076.00 (HST included), including the amount of the proposal and other associated costs, and the total net project cost of \$852,871.00 (net of HST rebate) be approved;
  3. That the Director, Finance & Treasurer be authorized to finance the net project cost of \$852,871.00 as follows:
    - a) the sum of \$393,222.00 to be funded by a transfer from the Rate Stabilization Reserve;
    - b) the sum of \$34,647.00 to be funded by a transfer from Development Charges – City's Share Reserve;
    - c) the sum of \$113,171.00 to be funded by a transfer from Development Charges – Parks & Recreation Services Reserve Fund;
    - d) the sum of \$311,831.00 to be funded by a transfer from Development Charges – Library Reserve Fund;
    - e) the Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing; and,
  4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.
9. Director, Community Services, Report CS 24-18 209-240  
Community Association Lease Agreements  
Tennis Clubs

#### Recommendation

1. That the Mayor and City Clerk be authorized to execute the Lease Agreement with Amberlea Tennis Club set out in Attachment 1 to this report, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor;
2. That the Mayor and City Clerk be authorized to execute the Lease Agreement with Dunmoore Tennis Club set out in Attachment 2 to this report, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor;
3. That the Mayor and City Clerk be authorized to execute the Lease Agreement with Rosebank Tennis Club set out in Attachment 3 to this report, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor; and



4. That the appropriate City officials be authorized to take the necessary actions as indicated in this report.

10. Director, Community Services, Report CS 25-18 241-257  
Ontario Power Generation  
-Licence Amending Agreement

Recommendation

1. That the Mayor and City Clerk be authorized to execute a Licence Amending Agreement with Ontario Power Generation for a further five year term, commencing July 1, 2018 and ending on June 30, 2023, subject to minor revisions as may be required by the Director, Community Services and the Director, Corporate Services & City Solicitor; and
2. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

11. Director, Engineering Services, Report ENG 11-18 258-276  
Community Safety Zones and Bill 65 Update

Recommendation

1. That Report ENG 11-18 regarding an update on the status of Bill 65 with respect to the use of Automated Speed Enforcement technologies in school zones and community safety zones be received for information;
2. That the attached draft by-law be enacted to amend Schedule "14", Community Safety Zones, to By-law 6604/05 to provide for the addition of community safety zones on highways or parts of highways under the jurisdiction of The Corporation of the City of Pickering, specifically to add community safety zones on portions of Major Oaks Road, Oklahoma Drive, Bushmill Street, and for an extension of the existing community safety zone on Glenanna Road for William Dunbar Public School;
3. That City staff be authorized to contact the Ontario Traffic Council and request that staff from the City of Pickering be included as part of the inter-municipal working group responsible for the creation of Automated Speed Enforcement Standards and regulations in Ontario; and
4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

12. Director, Engineering Services, Report ENG 12-18 277-283  
School Crossing Guard Program  
-Quotation No. Q-14-2018

Recommendation

Council direction required.

13. Director, Engineering Services, Report ENG 13-18 284-286  
Transfer of Sideline 26 Road Allowance  
-Taunton Road to Whitevale Road

Recommendation

1. That the road allowance know as Sideline 26 between Taunton Road and Whitevale Road, being Part of the Road Allowance between Lots 26 and 27, Concession 4, designated as Part 1, Plan 40R-29922 and Part 1, Plan 40R-29923 be declared surplus to the needs of the City of Pickering and be transferred to the Regional Municipality of Durham for nominal consideration; and
2. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

14. Director, Engineering Services, Report ENG 14-18 287-296  
Tender No. T-13-2018  
-Breezy Drive, Waterfront Trail and Forestbrook Park  
Road and Pathways Reconstruction

Recommendation

1. That Tender No. T-13-2018 – Breezy Drive, Waterfront Trail and Forestbrook Park – Road and Pathways Reconstruction, as submitted by Bond Paving & Construction Inc. in the total tendered amount of \$641,276.13 (HST included) be accepted;
2. That the total gross project cost of \$760,067.00 (HST included), including the tender amount and other associated costs, and the total net project cost of \$684,464.00 (net of HST rebate) be approved;
3. That Council authorize the Director, Finance & Treasurer to finance the net project cost of \$684,464.00 as follows:
  - a) The sum of \$200,000.00 as approved in the 2018 Sidewalks Capital Budget to be funded by a transfer from the Federal Gas Tax Reserve Fund;
  - b) The additional sum of \$17,510.00 to be funded by a transfer from the Federal Gas Tax Reserve Fund;
  - c) The sum of \$349,879.00 as approved in the 2018 Roads Capital Budget to be funded by a transfer from the Roads & Bridges Reserve Fund;

- d) The sum of \$117,000.00 as approved in the 2018 Parks Capital Budget to be funded by an internal loan for a five-year term, and \$75.00 to be funded by property taxes; and
4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.
15. Director, Engineering Services, Report ENG 16-18 297-322  
Proposed Road Occupancy By-law

Recommendation

1. That Report ENG 16-18 of the Director, Engineering Services regarding the proposed Road Occupancy By-law be received for information;
  2. That City Council authorize staff to consult with utility companies such as Bell, Rogers, Enbridge and Veridian, and solicit their input and comments on the draft Road Occupancy By-law, generally in the form attached to this report;
  3. That following the receipt of comments, staff submit a draft by-law with final recommendations for Council consideration at the September 11, 2018 Executive Committee meeting; and
  4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.
16. Director, Engineering Services, Report ENG 18-18 323-328  
Proposed Stopping Restrictions  
-Oklahoma Drive

Recommendation

1. That the attached draft by-law be enacted to amend Schedule "1", No Stopping, to By-law 6604/05 to provide for the regulation of stopping and parking on highways or parts of highways under the jurisdiction of The Corporation of the City of Pickering, specifically to address stopping restrictions on Oklahoma Drive adjacent to Fairport Beach Public School, from 30 metres east of Eyer Drive to Hillcrest Road; and
  2. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.
17. Director, Finance & Treasurer, FIN 12-18 329-337  
Investment Portfolio Activity for the Year Ended December 31, 2017  
Ontario Regulation 438/97 under the *Municipal Act, 2001*

Recommendation

It is recommended that report FIN 12-18 of the Director, Finance & Treasurer regarding Investment Portfolio Activity for the Year Ended December 31, 2017 be received for information.

18. Director, Finance & Treasurer, Report FIN 13-18 338-341  
Development Charges Reserve Fund – Statement of the Treasurer for the  
Year Ended December 31, 2017

Recommendation

That Report FIN 13-18 of the Director, Finance & Treasurer respecting the Development Charges Reserve Fund be received for information.

19. Director, Finance & Treasurer, Report FIN 14-18 342-350  
Annual Indexing – Development Charges and Seaton Financial Impacts  
Agreement

Recommendation

1. That Report FIN 14-18 of the Director, Finance & Treasurer be received;
2. That effective July 1, 2018 as provided for in By-law No. 7595/17, the Development Charges (the “DCs”) referred to in Schedule “C” of that By-law be increased by a 6 month period indexing of 1.4 percent, and for those non-residential Seaton employment lands lying north of the Highway 407 corridor, be indexed effective December 31, 2018;
3. That effective July 1, 2018 as provided for in By-law No. 7595/17, the DCs referred to in Schedule “D” of that By-law be increased by an annual indexing of 3.3 percent;
4. That effective July 1, 2018 the payments related to “10 per cent Soft Services” as provided for by the Seaton Financial Impacts Agreement dated November 26, 2015 be increased by an annual indexing of 3.3 per cent; and
5. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

20. Director, Finance & Treasurer, Report FIN 15-18 351-356  
2018 Final Tax Due Date for Commercial, Industrial, and Multi-Residential  
Realty Tax Classes

Recommendation

1. That Report FIN 15-18 of the Director, Finance & Treasurer be received;
2. That the Director, Finance & Treasurer be authorized to issue the final 2018 Tax Bills for Commercial, Industrial and Multi-residential properties with a due date of September 27, 2018;

3. That the Director, Finance & Treasurer be authorized to make any changes or undertake any actions necessary, including altering the due date, in order to ensure that the tax billing process is completed and in order to comply with Provincial Regulations;
4. That the draft By-law attached to this report be enacted; and
5. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

21. Director, Finance & Treasurer, Report FIN 16-18 357-388  
Strategic Asset Management Policy

Recommendation

1. That Report FIN 16-18 of the Director, Finance & Treasurer regarding the Strategic Asset Management Policy be received;
2. That the Strategic Asset Management Policy, attached to this report, be approved;
3. That the Chief Administrative Officer and the Director, Finance & Treasurer be authorized to make any interpretations of the Policy, make rulings that will allow the conduct of business to proceed, and to take any actions necessary to this effect; and,
4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this Policy.

22. Director, Finance & Treasurer, Report FIN 17-18 389-426  
Ontario's Main Street Revitalization Initiative – Municipal Funding Agreement

Recommendation

1. That Report FIN 17-18 regarding Ontario's Main Street Revitalization Initiative – Municipal Funding Agreement be received;
2. That the draft By-law attached to this report be enacted; and
3. That the Mayor and Clerk be authorized to execute a Municipal Funding Agreement for the transfer of Main Street Revitalization Initiative funds between the Association of Municipalities of Ontario and The Corporation of the City of Pickering.

23. Chief Administrative Officer Report CAO 06-18 427-430  
Economic Development Study Partnership Opportunity with Canadian Urban Institutes  
-A Strategic Road Map

Recommendation

1. That Report CAO 06-18 detailing the City's interest in entering into a partnership agreement for an Economic Development Impact Study for the Highway 407 Corridor with the Canadian Urban Institute (CUI) be received;
  2. That the City's cost of participating in the partnership agreement of \$45,000 be funded by a transfer of \$30,000 from the Seaton Application Fee Reserve and \$15,000 be charged to the consulting account (2121.2392.0000) and this amount is being entirely funded from the Invest Canada – Community Initiatives Government Grant;
  3. That staff coordinate the community engagement aspects of this study with the ongoing Community Engagement study previously approved by Council (CAO 03-18);
  4. That staff be directed to send a copy of this Report to the Canadian Urban Institute, Transport Canada, Greater Toronto Airports Authority, Toronto Global, the Region of Durham, Via Rail and Metrolinx; and
  5. That staff report back to Council upon completion of this study.
24. Director, City Development & CBO, Report PLN 15-18 431-437  
 Sole Source Purchase  
 Whitevale (LED) Streetlight Replacement Project  
 City of Pickering

Recommendation

1. That the quote submitted by Holophane for 22 Radial Wave Luminaires and 22 Arms in the amount of \$44,022.00 (HST excluded) be accepted in accordance with Purchasing Policy 09.04(d);
2. That the quote submitted by Langley Utilities Contracting Ltd. for installing the new Radial Wave Luminaires and Arms in the amount of \$8,039.96 (HST excluded) be approved;
3. That the total project cost of \$61,655.00 (HST included), including the amount of the luminaire quotation, installation quotation, and contingency, and the total net project cost of \$55,522.00 (net of HST rebate) be approved;
4. That the Director, Finance & Treasurer be authorized to finance the net project costs of \$55,522.00 as follows:
  - a) the sum of \$51,376.00, as provided for in the 2018 Capital Budget 5325 Streetlights & Signalization by a transfer from the Sustainable Initiatives Reserve;
  - b) the additional sum of \$4,146.00 to be funded from property taxes and be charged to 2325.5981 account;

5. That City staff be authorized to sign any agreements between the City and Holophane and Langley Utilities Contracting Ltd. in a form satisfactory to the Director, Finance & Treasurer; and
6. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

25. Director, City Development & CBO, Report PLN 16-18 438-442  
Proposed Telecommunication Towers  
Seaton Community

Recommendation

That City Council endorse in principle the placement of telecommunication towers within City parks in the Seaton Community.

26. Director, City Development & CBO, Report PLN 19-18 443-450  
Purchase of Electric Vehicles and Charging Stations

Recommendation

1. That Council approve the Workplace Electric Vehicle Charging Incentive Program (WEVCIP) as an alternate funding source of \$22,500.00 for the purchase of electric charging stations;
2. That Council authorize the Director, Finance & Treasurer to revise the source of funding from Municipal GHG Challenge Fund in the amount of \$22,000.00 to Vehicle Replacement Reserve 7040; and
3. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

**June 25, 2018**

**Committee Reports**

- |    |   |       |
|----|---|-------|
| b) | Report PD 2018-05 of the Planning & Development Committee   | Pages |
| 1. | Director, City Development & CBO, Report PLN 17-18<br>Official Plan Amendment Application OPA 17-003/P<br>Amendment 31 to the Pickering Official Plan<br>City Initiated: Information and Communication Technology | 64-80 |

**Recommendation**

1. That Official Plan Amendment Application OPA 17-003/P, initiated by the City of Pickering, to add new policies and revise existing policies in the Pickering Official Plan with regard to the City's Information and Communication Technology Network and "Dig Once" Standard, as set out in Exhibit "A" to Appendix I to Report PLN 17-18, be approved subject to;
    - a) Adding the words "where such conduits or trenches do not already exist or where a need is identified," after the words "public rights-of-way" in proposed section 7.12;
    - b) deleting the words "and throughout" in proposed section 7.12 (b); and
    - c) deleting the words "demonstrating how a dedicated broadband fiber optic conduit can be designed and implemented" in proposed sections 16.5A (xxxvii) and 16.5 B (xxvii) and
  2. That the Draft By-law to adopt Amendment 31 to the Pickering Official Plan, to add new policies and revise existing policies in the Pickering Official Plan, as set out in Appendix I to Report PLN 17-18, be forwarded to Council for enactment.
- 
- |    |   |        |
|----|---|--------|
| 2. | Director, City Development & CBO, Report PLN 18-18<br>Drinking Water Source Protection – Proposed Amendments to the CTC Source Protection Plan and Toronto & Region Assessment Report | 81-121 |
|----|---|--------|

**Recommendation**

1. That the proposed amendments, as provided in Appendix I, to policies and mapping within the CTC Source Protection Plan and the Toronto & Region Assessment Report, prepared by the CTC Source Protection Committee be endorsed;



2. That the City Clerk forward a copy of Report PLN 18-18 and the Council Resolution endorsing the proposed amendments to the CTC Source Protection Plan and the Toronto & Region Assessment Report to the CTC Source Protection Committee, Region of Durham and Region of York.
3. Director, City Development & CBO, Report PLN 20-18 122-164  
Draft Plan of Subdivision Application SP-2017-02  
Zoning By-law Amendment Application A 05/17  
9004807 Canada Inc. (Stonepay)  
Part of Lots 19 and 20, Concession 3, Now Parts 1 to 5, 40R-28547

#### Recommendation

1. That the Local Planning Appeal Tribunal be advised that the City of Pickering supports Draft Plan of Subdivision Application SP-2017-02, submitted by 9004807 Canada Inc. on lands being Part of Lots 19 and 20, Concession 3, Now Parts 1 to 5, 40R-28547, to establish four blocks for residential use, a 0.62 of a hectare block for a village green, a block for a stormwater management pond, a block for a local road (Street 'A'), a block for a Type 'C' Arterial Road (Palmer's Sawmill Road), and a block for a collector road (Tillings Road extension), as shown on Attachment #5 to Report PLN 20-18, and that the Local Planning Appeal Tribunal grant draft plan approval of the draft plan, subject to the recommended draft conditions as set out in Appendix I to Report PLN 20-18;
2. That the Local Planning Appeal Tribunal be advised that the City of Pickering supports Zoning By-law Amendment Application A 05/17, submitted by 9004807 Canada Inc. to implement the Draft Plan of Subdivision SP-2017-02 and to facilitate a residential condominium development, and that the Local Planning Appeal Tribunal approve the zoning by-law amendment set out in Appendix II to Report PLN 20-18;
3. That the community benefits to be provided by 9004807 Canada Inc. through the bonusing provisions of Section 37 of the *Planning Act R.S.O. 1990*, for lands being Part of Lots 19 and 20, Concession 3, Now Parts 1 to 5, Plan 40R-28547, be approved by the Local Planning Appeal Tribunal as set out in Section 9 of the Zoning By-law Amendment;
4. That the Mayor and City Clerk be authorized to enter into a Section 37 agreement with 9004807 Canada Inc. to secure funding for the future construction of the village green within the Draft Plan of Subdivision SP-2017-02, as outlined in Report PLN 20-18 prior to site plan approval for the first phase of development, in accordance with Section 37 of the *Planning Act R.S.O. 1990*, on terms satisfactory to the Director, Corporate Services & City Solicitor, which agreement shall be registered against title to the subject lands;

5. That the Director, Corporate Services & City Solicitor and staff be authorized to attend a Local Planning Appeal Tribunal Pre-Hearing Conference, and any subsequent hearings, to support Draft Plan of Subdivision Application SP-2017-02 and Zoning By-law Amendment Application A 05/17 as endorsed by Council; and
  6. That the Director, Corporate Services & City Solicitor be authorized to sign Minutes of Settlement which include the proposed Zoning By-law Amendment and Conditions of Draft Plan Approval on the City's behalf, subject to such other revisions as are acceptable to the Director, Corporate Services & City Solicitor.
4. Director, City Development & CBO, Report PLN 21-18 165-175  
Revised Site Plan Control Area By-law

Recommendation

1. That Council approve and enact the revised Site Plan Control Area By-law as set out in Appendix I to Report PLN 21-18;
  2. That Council repeal By-laws 1079/80 and 7009/09, and replace them with the attached revised Site Plan Control Area By-law to designate the entire City of Pickering as a Site Plan Control Area; and
  3. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.
5. Director, City Development & CBO, Report PLN 22-18 176-207  
Consulting Services for the Infill and Replacement housing in Established Neighbourhoods Study  
Request for Proposal No. RFP-8-2018

Recommendation

1. That the proposal submitted by SGL Planning & Design Inc. to undertake the Infill and Replacement Housing in Established Neighbourhoods Study in the amount of \$147,657.00 (including HST) be accepted;
2. That the total gross project cost of \$164,342.00 (HST included), including the RFP amount and contingency costs, and the total net project cost of \$147,995.00 (net of HST rebate), utilizing the funding identified for this project in the 2018 Current Budget for the City Development Department, Consulting and Professional (Account 2611.2392.0000), be approved;
3. That Council authorize the Director, Finance & Treasurer to finance the net project cost in the amount of \$147,995.00 as follows:
  - a) The sum of \$81,397.00 to be funded from property taxes;

- b) The sum of \$66,598.00 to be funded by a transfer from the Development Charges –Studies Reserve Fund; and
- 4. That the appropriate City of Pickering staff be authorized to enter into any agreements to give effect hereto.
- 6. Chief Administrative Officer Report, CAO 05-18 208-235  
Veridian Corporation Proposed Merger with Whitby Hydro Energy Corporation

Recommendation

- 1. That the amalgamation of Veridian Corporation ("Veridian Holdco") and Whitby Hydro Energy Corporation ("Whitby Holdco") be approved and authorized on the general terms and conditions set out in this Report;
- 2. That the amalgamation of Veridian Connections Inc. ("Veridian LDC") and Whitby Hydro Electric Corporation ("Whitby LDC") be approved and authorized on the general terms and conditions set out in this Report;
- 3. That, to give effect to the amalgamations, the Mayor and City Clerk are hereby authorized to execute the Merger Participation Agreement and Shareholders' Agreement substantially in the form provided to Council under separate cover, subject to such modifications as are acceptable to the Chief Administrative Officer;
- 4. That the Mayor and City Clerk are hereby authorized to execute such other agreements, documents and instruments as are required to implement the amalgamations, and to give effect to the above-noted Merger Participation Agreement and Shareholders' Agreement, on such terms as are acceptable to the Director, Finance & Treasurer and the Director, Corporate Services & City Solicitor; and
- 5. That the appropriate City of Pickering officials be authorized to take the necessary actions as indicated in this report.

**June 25, 2018**

**New and Unfinished Business**

**Pages**

- |    |  |       |
|----|--|-------|
| 1. | Director, Community Services, Report CS 11-18<br>Tender for Pickering Civic Chiller Replacement<br>-Tender No. T-15-2018 | 85-91 |
|----|--|-------|

Recommendation

1. That Tender No. T-15-2018 submitted by Mapleridge Mechanical Contracting Inc. in the amount of \$403,274.40 (HST included) be accepted;
2. That the total gross project cost of \$504,974.00 (HST included), including the amount of the tender, contingency and other associated costs, and the total net project cost of \$454,745.00 (net of HST rebate), be approved;
3. That the Director, Finance & Treasurer be authorized to finance the net project cost of \$454,745.00 as provided for in the 2018 Civic Complex Capital Budget by a transfer from Federal Gas Tax Reserve Fund; and,
4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

- |    |  |        |
|----|--|--------|
| 2. | Director, Community Services, Report CS 16-18<br>Age Friendly Community<br>-Steering Committee | 92-101 |
|----|--|--------|

Recommendation

That Council receive Report CS 16-18 for information regarding the City of Pickering Age Friendly Community Steering Committee.

- |    |   |         |
|----|---|---------|
| 3. | Director, Community Services, Report CS 26-18<br>Tender T-6-2018<br>-Tender for Renovations to the Kinsmen Lighting | 102-109 |
|----|---|---------|

Recommendation

1. That Tender No. T-6-2018 as submitted by Sentry Electric Inc. in the tender amount of \$348,040.00 (HST included) be accepted;
2. That the total gross project cost of \$387,590.00 (HST included), including the amount of the tender and contingency and the total net project cost of \$349,037.00 (net of HST rebate) be approved;

3. That the Director, Finance & Treasurer be authorized to finance the total net project cost of \$349,037.00 as provided for in the 2018 Parks Capital Budget by a transfer from the Federal Gas Tax Reserve Fund; and,
  4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.
4. Director, Engineering Services, Report ENG 09-18 110-126  
Abbott Crescent Stormwater Management Pond Reconstruction  
-Tender No. T-12-2018

#### Recommendation

1. That Tender No. T-12-2018 Abbott Crescent Stormwater Management Pond Reconstruction as submitted by Elirpa Construction & Materials Limited in the total tendered amount of \$1,076,768.55 (HST included) be accepted;
2. That Council approve the hiring of The Municipal Infrastructure Group Limited as a consultant, in the amount of \$84,300.00 (HST extra) to undertake the contract administration and construction supervision of Tender No. T-12-2018 Abbott Crescent Stormwater Management Pond Reconstruction in accordance with Purchasing Policy Section 10.03 (c) as the assignment is above \$50,000.00;
3. That the total gross project cost of \$1,343,940.00 (HST included), including the tendered amount, contract administration, construction supervision, and other associated costs, and the total net project cost of \$1,210,260.00 (net of HST rebate) be approved;
4. That Council authorize the Director, Finance & Treasurer to finance the total net project cost of \$1,210,260.00 as follows:
  - a) the sum of \$342,000.00, as provided for in the 2017 Stormwater Management Capital Budget to be financed by the issue of debentures by The Regional Municipality of Durham over a term not to exceed 15 years;
  - b) the sum of \$372,253.00 to be funded from the Clean Water and Wastewater Fund, Federal contribution;
  - c) the sum of \$186,127.00 to be funded from the Clean Water and Wastewater Fund, Provincial contribution;
  - d) the additional sum of \$309,880.00 to be funded by a transfer from the Rate Stabilization Reserve;
  - e) the annual repayment charges in the amount of approximately \$30,225.00 be included in the annual Current Budget for the City of Pickering commencing 2018, or such subsequent year in which the

debenture financing is repaid, and any financing cost to be paid out of Current Budget;

- f) the Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing;

5. That the draft by-law attached to this report be enacted; and

6. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

5. Director, Engineering Services, Report ENG 15-18  
Westney Road – Road Reconstruction  
-Tender No. T-11-2018

127-141

#### Recommendation

1. That Tender No. T-11-2018 – Westney Road – Road Reconstruction, as submitted by NEI Construction Corp. in the total tendered amount of \$1,171,469.87 (HST included) be accepted;
2. That the total gross project cost of \$1,661,995.00 (HST included), including the tender amount and other associated costs, and the total net project cost of \$1,496,678.00 (net of HST rebate) be approved;
3. That Council authorize the Director, Finance & Treasurer to finance the net project cost of \$1,496,678.00 as follows:
  - a) the sum of \$1,496,000.00 as approved in the 2016 Roads Capital Budget to be funded by the issue of debentures by The Regional Municipality of Durham over a term not to exceed 10 years;
  - b) the sum of \$678.00 to be funded by property taxes;
  - c) the annual repayment charges in the amount of approximately \$180,000.00 be included in the annual Current Budget for the City of Pickering commencing 2018, or such subsequent year in which the debenture financing is repaid, and any financing cost to be paid out of Current Budget;
  - d) the Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing;
4. That the draft by-law attached to this report be enacted; and
5. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

6. Fire Chief, Report FIR 02-18 142-149  
Supply and Delivery of One Fire Pumper Tanker  
-Quotation No. Q-35-2018

Recommendation

1. That Quotation No. Q-35-2018 submitted by Dependable Truck and Tank Ltd. for the Supply and Delivery of One Fire Pumper Tanker in the amount of \$810,436.00 (HST included) be accepted;
  2. That the total gross project cost of \$832,471.00 (HST included) and the total net project cost of \$749,666.00 (net of HST rebate) be approved;
  3. That the Director, Finance & Treasurer be authorized to finance the total net project cost in the amount of \$749,666.00 as follows:
    - a) the sum of \$ 749,000.00, as provided for in the 2018 Fire Services Capital Budget be financed by the issue of debentures by The Regional Municipality of Durham over a term not to exceed ten years;
    - b) the sum of \$666.00 to be funded from property taxes;
    - c) the annual repayment charges in the amount of approximately \$90,000.00 be included in the annual Current Budget for the City of Pickering commencing in 2018, or such subsequent year in which the debentures are issued, and continuing thereafter until the debenture financing is repaid, and any financing cost to be paid out of the Current Budget;
    - d) The Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing;
  4. That the draft By-law attached to this report be enacted; and
  5. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.
7. Director, Corporate Services & City Solicitor, Report CLK 02-18 150-158  
2018 Municipal Election – Update

Recommendation

That Report CLK 02-18 from the Director, Corporate Services & City Solicitor regarding the 2018 Municipal Election be received for information.

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**From:** Marisa Carpino  
Director, Community Services

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**Subject:** Tender for Pickering Civic Chiller Replacement  
- Tender No. T-15-2018  
- File: A-1440

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**Recommendation:**

1. That Tender No. T-15-2018 submitted by Mapleridge Mechanical Contracting Inc. in the amount of \$403,274.40 (HST included) be accepted;
  2. That the total gross project cost of \$504,974.00 (HST included), including the amount of the tender, contingency and other associated costs, and the total net project cost of \$454,745.00 (net of HST rebate), be approved;
  3. That the Director, Finance & Treasurer be authorized to finance the net project cost of \$454,745.00 as provided for in the 2018 Civic Complex Capital Budget by a transfer from Federal Gas Tax Reserve Fund; and,
  4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.
- 

**Executive Summary:** The existing Civic Complex chiller provides cooling to both City Hall and the main branch library. It is original to the building, installed in 1990, and is now 28 years old. The system is at end of life and requires frequent maintenance. It must be replaced to avoid the risk of a critical failure or breakdown. New piping connections will be roughed in early in the work to allow the new chiller to be installed while the existing equipment remains operational. This will minimize transition to the new system, which can occur after hours to avoid impact to ongoing use of the building.

Tender No. T-15-2018 was released and made available for information to the public on the City's website on May 18, 2018. A mandatory site visit was held on May 29, 2018. The tender closed on June 13, 2018. Five companies submitted bids for this project.

The low bid submitted by Mapleridge Mechanical Contracting Inc. in the amount of \$403,274.40 (HST included) is recommended for approval. The total gross project cost is estimated to be \$504,974.00 (HST included) and the total net project cost is estimated at \$454,745.00 (net of the HST rebate).



Subject: Tender for Pickering Civic Complex Chiller Replacement

**Financial Implications:****1. Tender Amount**

Tender No. T-15-2018	\$356,880.00
HST (13%)	<u>46,394.40</u>
<b>Total Gross Project Cost</b>	<b><u>\$403,274.40</u></b>

**2. Estimated Project Costing Summary**

Tender No. T-15-2018	\$356,880.00
Building Automated System Controls Integration	50,000.00
Contingency	<u>40,000.00</u>
<b>Total Cost</b>	\$446,880.00
HST (13%)	<u>58,094.00</u>
<b>Total Gross Project Cost</b>	<b><u>\$504,974.00</u></b>
HST Rebate (11.24%)	<u>(50,229.00)</u>
<b>Total Net Project Cost</b>	<b><u>\$454,745.00</u></b>

**3. Approved Source of Funds  
2018 Capital Budget – Civic Complex**

Account Code	Source of Funds	Budget	Required
5700.1802.6500	Federal Gas Tax	\$500,000.00	\$454,745.00
	<b>Total Funds</b>	<b><u>\$500,000.00</u></b>	<b><u>\$454,745.00</u></b>

Project Cost under (over) approved funds by	<b>\$45,255.00</b>
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Contingency funds of approximately 10% of the construction cost have been included to address unforeseen/concealed conditions or related deficiencies which may be encountered while completing the work. If the contingency is not required, the funds will be returned to source.

**Discussion:** The existing chiller at the Civic Complex was installed as part of the original construction of the building in 1990. It is now 28 years old and requires frequent mechanical repairs. It will cost approximately \$10,000 to complete repairs necessary to ensure that the system would function for the 2018 cooling season, and requires frequent staff monitoring to ensure that cooling remains available through the building. The existing chiller provides cooling capacity for the entire Civic Complex and must remain operational until its replacement is installed and commissioned for service.

Subject: Tender for Pickering Civic Complex Chiller Replacement

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Access to the mechanical spaces in the upper levels of the central tower is limited. The project includes selection of new equipment that can be delivered up the tower stairwell in pieces and assembled on site. This approach will also add better redundancy to the system. The new chiller will be comprised of a number of smaller cooling units installed in series. If one were to fail, the rest would continue to operate. When installation of the new chiller is complete, the old equipment will be cut into pieces and removed through the stairwell. No openings will need to be cut through the building envelope.

Tender No. T-15-2018 was released and made available for information to the public on the City's website on May 18, 2018. A mandatory site visit was held on May 29, 2018. The tender closed on June 13, 2018. Five companies submitted bids for this project.

The low bid submitted by Mapleridge Mechanical Contracting Inc. in the amount of \$403,274.40 (HST included) is recommended for approval. The total gross project cost is estimated to be \$504,974.00 (HST included) and the total net project cost is estimated at \$454,745.00 (net of HST rebate).

Award to the low bidder, Mapleridge Mechanical Contracting Inc., will be conditional upon receiving the City's Health & Safety form, Certificate of Insurance and Waste Management Plan and requisite approvals. Previous work experience of Mapleridge Mechanical Contracting Inc. is deemed it to be acceptable.

Upon careful examination of all bids and relevant documents received, the Community Services Department recommends the acceptance of Tender No. T-15-2018 submitted by Mapleridge Mechanical Contracting Inc. in the amount of \$403,274.40 (HST included) and that the total net project cost of \$454,745.00 (net of the HST rebate) be approved.

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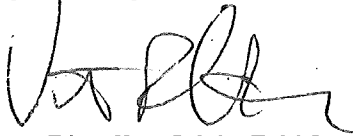
**Attachments:**

1. Supply & Services Memorandum dated June 14, 2018
-

Subject: Tender for Pickering Civic Complex Chiller Replacement

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**Prepared By:**

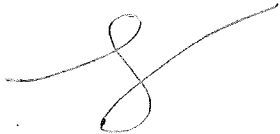


Vince Plouffe, OAA, RAIC  
Manager, Facilities Capital Projects

**Approved/Endorsed By:**



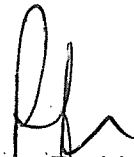
Marisa Carpino, MA  
Director, Community Services



Brian Duffield  
Division Head, Operations



Stan Karwowski, CPA, CMA, MBA  
Director, Finance & Treasurer



Ray Rodrigues  
Manager, Supply & Services

MC:vp

Recommended for the consideration  
of Pickering City Council



June 18, 2018

Tony Prevedel, P.Eng.  
Chief Administrative Officer

City of  
**PICKERING**

**Memo**

To: Marisa Carpino  
Director, Community Services

June 14, 2018

From: Jacqueline Charles  
Senior Purchasing Analyst

Copy: Administrative Assistant, Community Services  
Ray Rodrigues, Manager, Supply & Services

Subject: Tender No. T-15-2018  
Tender for Pickering Civic Complex Chiller Replacement  
Closed: Wednesday, June 13, 2018 – 2:00pm  
File: F-5400-001

Tender No. T-15-2018 was advertised on the City's website on May 18, 2018. A mandatory site visit was held on May 29, 2018 at 2:00 pm. Five companies have submitted a bid for this project.

A copy of the Record of Tenders Opened and Checked used at the public tender opening is attached. Tenders shall be **irrevocable for 60 days** after the official closing date and time.

Purchasing Procedure No. PUR 010-001, Item 13.03 (r) provides checking tendered unit prices and extensions unit prices shall govern and extensions will be corrected accordingly, which has been completed below.

The unsuccessful Bidder's tendering deposit, other than a bid bond, shall be returned to the applicable bidders as provided for by Purchasing Procedure No. PUR 010-001, Item 13.03 (w). Three (3) bids have been retained for review at this time and are attached.

**Summary**  
Harmonized Sales Tax Included

Bidder	Total Tendered Amount	After Calculation Check
Mapleridge Mechanical Contracting Inc.	\$ 403,264.00	\$ 403,274.40
B & B Mechanical Service Inc.	\$ 495,858.66	\$ 495,858.66
CIMCO Refrigeration	\$ 515,907.00	\$ 515,907.00
Canadian Tech Air Systems Inc. (CTAS)	\$ 562,740.00	\$ 562,740.00
Vanguard Mechanical Inc	\$ 628,280.00	\$ 628,280.00

Pursuant to Information to Bidders Item 31 and Tendering Specifications Item 20, the following documentation will be requested of **Mapleridge Mechanical Contracting Inc.** for your review during the evaluation stage of this tender call. Please advise if Supply & Services is to proceed with collecting the following documentation:

- (a) A copy of the City's Health and Safety Policy form currently dated and signed;
- (b) A copy of the current Clearance Certificate issued by Workplace Safety & Insurance Board;
- (c) The City's certificate of insurance or approved alternative form completed by the Bidder's agent, broker or insurer; and
- (d) Waste Management Plan.

A budget of \$450,000 was provided to Supply & Services for this procurement.

If the recommendation to award exceeds the budgeted amount, refer to Financial Control Policy Item 11 for additional instructions.

In accordance with Purchasing Policy Item 06.04, the authority for the dollar limit as set out below excludes HST.

As such, in accordance with Purchasing Policy Item 06.11, where the compliant quotation or tender meeting specifications and offering best value to the City is acceptable or where the highest scoring proposal is recommended and the estimated total purchase price is:

- (c) Over \$250,000, the Manager may approve the award, subject to the approval of the Director, Treasurer, CAO and Council.

Please include the following items in your report:

- 1. if Items (a) through (b) noted above are acceptable to the Co-ordinator, Health & Safety or designate, if required;
- 2. if Item (c) is acceptable to the Manager, Budgets & Internal Audit;
- 3. if the list of subcontractors is acceptable to **Community Services**;
- 4. if Item (d) is acceptable to **Community Services**;
- 5. any past work experience with low bidder **Mapleridge Mechanical Contracting Inc.** including work location;
- 6. without past work experience, if reference information is acceptable to **Community Services**;
- 7. the appropriate account number(s) to which this work is to be charged;
- 8. the budget amount(s) assigned thereto;
- 9. Treasurer's confirmation of funding;
- 10. related departmental approvals; and
- 11. related comments specific to the project.

After receiving CAO's approval, an approved "on-line" requisition will be required to proceed.

Enquiries can be directed to the City's website for the unofficial bid results as read out at the public tender opening or to Supply & Services. Bidders will be advised of the outcome in due course.

If you require further information, please feel free to contact me or a member of Supply & Services.

JC  
Attachments (4)

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**From:** Marisa Carpino  
Director, Community Services

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**Subject:** Age Friendly Community  
- Steering Committee  
- File: A-1440

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**Recommendation:**

1. That Council receive Report CS 16-18 for information regarding the City of Pickering Age Friendly Community Steering Committee.
- 

**Executive Summary:** The purpose of this report is to inform Council of staff's plan to establish a Steering Committee made up of Pickering residents, relevant community associations/agencies, and staff in order to contribute to the development and implementation of the City's first ever Age Friendly Community Plan.

To this end, an Age Friendly Community Steering Committee, Terms of Reference has been prepared by the project staff team which describes the committee's purpose, mandate, composition and responsibilities (see Attachment 1).

A staff panel will be receiving applications from the public between June 20, 2018 and July 20, 2018, will conduct interviews with short listed candidates and make final selections to the Steering Committee by the end of August 2018. The call for applications will be publically promoted through the community page in the News Advertiser, City website, social media, flyers in facilities, e-blasts, and direct letters of invitation to relevant associations/agencies. Staff intend to host the first Age Friendly Community Plan Steering Committee meeting in September 2018.

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**Financial Implications:** The 2018 Current Budget (2711.2392) includes \$75,000 for a consultant to work with staff and the Steering Committee in the development of an Age Friendly Community Plan (of which 39% is funded by the Development Charges Reserve Fund).

Costs directly associated with the Steering Committee (i.e. refreshments at meetings, paid advertising for promotions) are nominal and will be added to the City's 2019 current budget.

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**Discussion:** The City of Pickering is committed to developing its first ever Age Friendly Community Plan, as reflected in the 2018 Current Budget. The intended outcome of the Age Friendly Community Plan is to develop and nurture an age friendly City which:

- recognizes the great diversity among older persons;
- promotes their inclusion and contribution in all areas of community life;
- respects their decisions and lifestyle choices; and,
- anticipates and responds flexibly to aging-related needs and preferences.

Clearly, the City is looking for an innovative approach to identify and incorporate age friendly community policies, practices, features, services, programs and initiatives to meet the needs of Pickering's growing and dynamic seniors community (and their caregivers) for both today and tomorrow.

To that end, the City of Pickering will create an Age Friendly Community Steering Committee of interested stakeholders to guide and oversee the development and implementation of the plan. Applications to be considered for this Steering Committee will be accepted by staff between June 20 to July 20, 2018, which will be publically promoted. The composition of the Steering Committee will consist of 14 members representing a cross section of the community; 5 members from the community at large (Pickering residents); 7 members from community seniors service agencies/associations; and 2 City staff. As such, the selection process will be competitive.

This summer, the City is also seeking to secure a consultant who, with the support of City staff and the Steering Committee, will be responsible to:

- a) complete an inventory and review of existing seniors related policies, services and programs;
- b) develop and implement a needs assessment based on extensive public consultation (through surveys, focus group sessions, interviews, charrettes etc.);
- c) compile results and identify gaps/successes; and,
- d) develop a 5 year comprehensive action plan with timelines, responsible persons/agencies, and estimated costs (if any) to address any deficiencies or further improve on our strengths.

The Age Friendly Community Plan will reflect the 8 features established by the World Health Organization (WHO) in their document entitled "Essential Features of Age-Friendly Cities". These 8 features are widely recognized as necessary for a community to support independent and active aging for its residents, and include:

- **Outdoor Spaces and Public Buildings** – removing barriers to access, enhancing public streetscapes, parks and open spaces.
- **Transportation** – ensuring public transit is available and affordable, improving signage, crosswalks, sidewalks and lighting, implementing large signs, beeping crosswalks, etc.
- **Housing** – ensuring a mix of affordable housing types while implementing universal and accessible design within neighbourhoods to improve movement and access.
- **Social Participation** – providing opportunities for participation in leisure, social, cultural and spiritual activities in the community, as well as with the family which allows older people to continue to exercise their competence, to enjoy respect and esteem, and to maintain or establish supportive and caring relationships. Social participation and social support are strongly connected to good health and well-being throughout life.



- 
- **Respect and Social Inclusion** – providing accessible services which are integrated within the community.
  - **Civic Participation and Employment** – providing volunteer and work locations for retired and aging members of the community as well as information for those interested in work.
  - **Communication and Information** – making information available and up to date in a format which is understandable including the provision of age-friendly technology options.
  - **Community Support and Health Services** – providing a range of health services which are readily accessible as well as community services which promote both active and passive uses.

The creation of the Age Friendly Community Plan is anticipated to be completed by May 2019. That said, the work of the Steering Committee will continue thereafter in order to implement and monitor the plan.

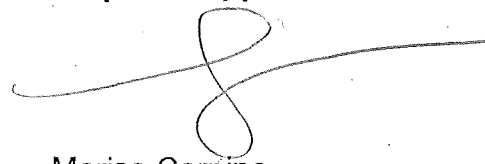
The purpose of this report is to inform Council of staff's current efforts to create the Age Friendly Community Steering Committee.

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**Attachments:**

1. Age Friendly Community Steering Committee, Terms of Reference
- 

**Prepared/Approved/Endorsed By:**



Marisa Carpino  
Director, Community Services

mc

Recommended for the consideration  
of Pickering City Council



June 18, 2018

Tony Prevedel, P.Eng.  
Chief Administrative Officer

## **Age Friendly Community Steering Committee Terms of Reference**

### **Vision:**

- Living our values and using our talents to create a community of distinction

### **City of Pickering Core Values: A Community of Distinction**

#### **Respect**

- Treat one another equally with courtesy and empathy, as you would like to be treated

#### **Honesty**

- Act with truthfulness, integrity, ethics and sincerity

#### **Enthusiasm**

- Speak and act with energy and passion while following through on commitments to conclusion

#### **Progressiveness**

- Apply creative thought, using sound judgment and reasoned decision making

#### **Community Responsibility**

- Be socially, environmentally and economically responsible

\* core values apply to any and all staff, volunteers, or those acting on behalf of the organization

### **Definitions:**

**Age Friendly** - The World Health Organization (WHO) defines an age friendly city/community as a place that has an "inclusive and accessible urban environment that promotes active aging". Within that definition, the WHO identified eight domains that influence the health and quality of life of older people, including:

1. Outdoor spaces and public buildings;
2. Transportation;

3. Housing;
4. Social participation;
5. Respect and social inclusion;
6. Civic participation and employment;
7. Communication and information; and
8. Community support and health services.

**Community of Distinction** – the quality of state of being excellent or superior, an accomplishment which sets the City of Pickering apart from others.

**Active Aging** - Incorporating physical activity into your daily life. An Active Living lifestyle incorporates non-traditional opportunities for activity, such as taking the stairs instead of the elevator, gardening, or playing with children as well as participating in more traditional forms of physical activity, such as walking, exercise classes and sports.

**Committee Chair** – Director, Community Services, who will sit as a member of the Age Friendly Steering Committee. Details of duties listed under 11.6.

**Staff Designate** – appointed by the Director, Community Services, this staff person will sit as a member of the Age Friendly Steering Committee in the absence of the Chair.

**Committee Members** – appointed by the Age Friendly Community staff project team following a competitive and public application, evaluation and screening process. Committee members must remain in good standing throughout the term of their appointment as per the terms and conditions of the Age Friendly Community Steering Committee, Terms of Reference.

**Public Attendee** – a member of the public who attend an Age Friendly Community Steering Committee meeting. Members of the public may attend meetings, however do not have the ability to vote or to bring forward discussion items.

## **Mission:**

- To become an Age Friendly Community (AFC), enabling all residents to participate and contribute in a meaningful way to the City of Pickering

## **1.0 Steering Committee Purpose:**

1.1 To engage community members to assess currently, how age friendly our community is, within the 8 dimensions as designated by the World Health Organization, using the guide and/or tools and by discussing the following questions:

- How well does our community meet the needs of its residents as they age?
- How “Age Friendly” is our community?

- How can active aging and quality of life among residents be supported and enhanced by the community in which we live?
- 1.2 To build awareness and engage partners in order to increase the age friendly features in our community.

## **2.0 Guiding Principles:**

- 2.1 Successful Age Friendly Communities are guided by inclusive policies, services and structures related to the physical and social environment that are designed to support and enable people of all ages and abilities, to live in security, good health and to participate fully in society.

## **3.0 Steering Committee Functions:**

- 3.1 To provide strategic direction, ongoing guidance and monitoring of the Age Friendly Community Program.
- 3.2 To raise awareness of the importance and benefits of an age friendly community, as well as the resources and programs available.
- 3.3 To help determine our community's age friendly features and barriers, to create suggestions, influence and advise on future design standards, to make Pickering as age friendly as possible.
- 3.4 To develop an action plan to address the priorities to increase Age Friendly features in Pickering, by meeting the Age Friendly milestones as set by the Province.
- 3.5 To identify, engage and empower community champions and partnerships to implement the action plan, in order to educate, inform and improve quality of life for our aging population.
- 3.6 To publically post and commit to measuring activities and reporting action plan outcomes, providing advice based on input received to improve programs, policies and services.
- 3.7 Solicit input and act as a liaison for issues that affect the aging population in our community.
- 3.8 Terms of Reference will be reviewed annually and once approved, a copy will be sent to Council.

#### 4.0 Steering Committee Attributes:

- 4.1 Membership is achieved through a successful application and interview process.
- 4.2 Membership is open to Pickering residents (as confirmed by their permanent home address); and an agency/association/academia which serves Pickering (in whole or in part), has professional expertise in the subject matter and supports Pickering's Vision to build awareness to enhance age friendly community status.
- 4.3 Members participate with the intent to listen to the age friendly views of other members and to build awareness and partnerships that contribute positively to an enhanced Age Friendly Pickering.
- 4.4 Membership approval is subject to successful completion of applicable volunteer training and the provision of a clean vulnerable sector screening.
- 4.5 Steering Committee will consist of Staff Chair (Director, Community Services or staff designate), in addition to members from the community, as outlined in the Terms of Reference.
  - Chair, or Staff Designate, will facilitate all meetings and will encourage and allow equal sharing of viewpoints and information
  - Committee Members will be champions, with a high interest in attaining Age Friendly Community status
  - Committee Members will consist of a cross section of community stakeholders that may include:
    - **2 City of Pickering staff**
    - **5 Members from the Community at Large**  
(i.e. Pickering residents who are either seniors, responsible for the care of seniors or who are going to be seniors in the near future)
    - **7 Members from Community / Regional Seniors Service Agencies**  
(i.e. Community Groups, Service Clubs, Public Health, Community Care, Medical, Transit, Police, Education, Community Development Council, Builders, Seniors Residences and Committees) \* these members would represent the groups they belong to, not themselves specifically

- 4.6 Public attendants are welcome to witness the proceedings of the monthly steering committee meetings but do not have voting rights or the ability to recommend or change direction and/or assign work. Attendance must be requested at least 5 business days in advance of the meeting and presence will be documented in the minutes. Should the public attendant wish to ask a question or make a statement, they will have one opportunity to do so, on behalf of themselves and/or the group they represent and this would go on record.

#### **5.0 Steering Committee Meetings:**

- 5.1 Will normally be held ten (10) times each year, on the same day each month.
- 5.2 The Chair will set the schedule for the Committee Meetings.

#### **6.0 Community Communication:**

- 6.1 Meeting notices, agenda and minutes will be placed on the City of Pickering website.
- 6.2 Updates and announcements will be placed in local newspapers, social media and the website.

#### **7.0 Steering Committee Orientation:**

Members will be provided with the following information documents and be expected to review same prior to attending the first meeting of the Committee:

- 7.1 A copy of the Age Friendly Community Guide.
- 7.2 A copy of the Committee Terms of Reference.
- 7.3 A copy of the Canadian Age Friendly Rural and Remote Communities: A Guide.
- 7.4 A review of the promotional material (i.e. media release, flyers).
- 7.5 A copy of any plans prepared by the Committee, including current goals and objectives.
- 7.6 A copy of all member contact details.
- 7.7 To provide a successful Vulnerable Sector Screening and attend any applicable volunteer training.

## **8.0 Steering Committee Budget**

- 8.1 The Chair, in their capacity as Director, Community Services, will present annual budget allocations to the AFC Steering Committee.
- 8.2 Each year, the AFC Steering Committee can make recommendations for future budget consideration, to support the development and sustainability of the plan. The ultimate decision(s) regarding annual budget submissions rest solely with City staff.

## **9.0 Steering Committee Review**

- 9.1 The Terms of Reference for the AFC Steering Committee shall be reviewed annually.
- 9.2 An annual Age Friendly Awareness Day may take place, at the discretion of the City of Pickering Age Friendly Community Steering Committee, in early fall.

## **10.0 Quorum**

- 10.1 The quorum for all meetings of the Age Friendly Community Steering Committee shall be not less than 50% of the City of Pickering Age Friendly Community Steering Committee members.
- 10.2 AFC Steering Committee members must be present for at least seven (7) meetings annually and cannot miss three (3) consecutive meetings without a reason acceptable to the Chair. Non-compliance may result in removal from the steering committee.

## **11.0 Terms of Office for Steering Committee Positions:**

- 11.1 Appointment of a member to the AFC Steering Committee shall be subject to the provisions of this Terms of Reference, and shall be eligible for re-appointment.
- 11.2 Identify and define the Committee (14 members maximum).
- 11.3 Call for applications and interview process will take place September each year, to fill any vacant positions.
- 11.4 AFC Steering Committee Members are appointed by the Staff Age Friendly Community project Committee, for a two year term. A Member may accept an appointment to stand for a subsequent two (2) year term (for a maximum of four (4) years).

11.5 The Chair can terminate a member from the AFC Steering Committee if a member:

- is convicted of an indictable offence;
- membership may be suspended if member is under investigation, at the discretion of the Chair (or staff designate);
- becomes incapacitated;
- is absent for three consecutive meetings, without notice or reason or reason satisfactory to the Chair (or staff designate); or
- if their active participation does not fall within the goals and values set out by both the City of Pickering and the AFC Steering Committee, as determined by the Chair (or staff designate).

11.6 Steering Committee Member Functions:

Chair - Director, Community Services (or staff designate)

- Supports the roles and activities of the committee;
- Plan, direct and facilitate discussion during committee meetings;
- Serve as lead resource for the Committee and matters related to the development of the age-friendly community;
- Deliver one (1) update annually to the City, and presentations to City Council as needed/requested;
- Uphold the vision, mission and values of the Committee;
- Fulfill other duties and responsibilities as assigned by the Committee;
- Prepare and distribute steering committee meeting agendas and minutes;
- Terminate membership on the Age Friendly Steering Committee, subject to infractions to the terms and conditions set out in the Terms of Reference.

Members of the Committee:

- Assist with and provide input to the development of the Age Friendly Community Plan;
- Assist with, provide input to and help facilitate the implementation of the Age Friendly Community Plan within the municipality and the community at large;
- Assist to report on and measure the progress of goals within the Age Friendly Community Plan;
- Discuss and provide input to plans, policies, and by-laws related to the Age Friendly Community Plan;
- Identify and address new community issues and opportunities that relate to the Age Friendly Community Plan;
- Attend each Steering Committee meeting;
- Abide by the Terms of Reference and Core Values as outlined; and
- Sit on an Age Friendly Community Steering Committee sub-committee, as established and required.



**Report Number:** CS 26-18

**Date:** June 25, 2018

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**From:** Marisa Carpino  
Director, Community Services

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**Subject:** Tender T-6-2018  
- Tender for Renovations to the Kinsmen Lighting  
- File: A-1440

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**Recommendation:**

1. That Tender No. T-6-2018 as submitted by Sentry Electric Inc. in the tender amount of \$348,040.00 (HST included) be accepted;
2. That the total gross project cost of \$387,590.00 (HST included), including the amount of the tender and contingency and the total net project cost of \$349,037.00 (net of HST rebate) be approved;
3. That the Director, Finance & Treasurer be authorized to finance the total net project cost of \$349,037.00 as provided for in the 2018 Parks Capital Budget by a transfer from the Federal Gas Tax Reserve Fund; and,
4. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

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**Executive Summary:** As part of the 2018 Parks Capital Budget, the replacement of the sports field lighting at Diamond No. 2 in Bay Ridges Kinsmen Park was approved. Kirkland Engineering Ltd. was retained to provide consulting services and to prepare drawings and specifications in advance for this project.

Tender No. T-6-2018 was issued on May 15, 2018 and with an optional site visit held on Tuesday, May 22, 2018 with 2 companies responding by the closing date of Wednesday, June 6, 2018. The low bid submitted by Sentry Electric Inc. in the amount of \$348,040.00 (HST included) is recommended for approval. The total net project cost is estimated at \$349,037.00 (net of the HST rebate).

**Financial Implications:****1. Tender Amount**

Tender No. T-6-2018	\$308,000.00
HST (13%)	<u>40,040.00</u>
<b>Total Gross Tender Cost</b>	<b><u>\$348,040.00</u></b>

**2. Estimated Project Costing Summary**

Tender No. T-6-2018	\$308,000.00
Contingency	<u>35,000.00</u>
Total Project Cost	\$343,000.00
HST (13%)	<u>44,590.00</u>
<b>Total Gross Project Cost</b>	<b>\$387,590.00</b>
HST Rebate (11.24%)	<u>(38,553.00)</u>
<b>Total Net Project Cost</b>	<b><u>\$349,037.00</u></b>

**3. Approved Source of Funds  
2018 Parks Capital Budget**

Description	Account Code	Source of Funds	Available Budget	Required
Kinsmen Park Baseball Lighting Replacement	5780.1815.6129	Federal Gas Tax	\$395,000.00	\$349,037.00
		<b>Total Funds</b>	<b><u>\$395,000.00</u></b>	<b><u>\$349,037.00</u></b>

Net Project Cost under (over) Approved Funds	\$45,963.00
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**Discussion:** As part of the 2018 Parks Capital Budget, Council approved \$395,000 for the replacement of the sports field lighting at Diamond No. 2 in Bay Ridges Kinsmen Park with new LED lights. Due to the age of the existing lighting system components, reduction in light levels and energy inefficiencies, full replacement of the lighting system was recommended. Kirkland Engineering Ltd. was retained to prepare drawings and specifications in advance for this project.

Musco LED System, which will provide the greatest cost savings in energy use and reduced maintenance, was recommended by staff as the preferred option. More specifically, this system will result in an estimated 50-60% reduction of energy use and is covered by a 25 year warranty program which will reduce maintenance. The system is also compatible with the Musco Control Link system currently in place for all of Kinsmen Park sports field lighting. This system allows the lights to be scheduled based

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on the permits issued for each of the fields, which will eliminate the lights being turned on by unauthorized users.

The Health & Safety Policy and the Certificate of Clearance issued by the Workplace Safety & Insurance Board as submitted by Sentry Electric Inc. have been received. The Certificate of Insurance has been reviewed by the Manager, Budgets & Internal Audit and is deemed acceptable.

Sentry Electrical Inc. was contracted by the City in 2014 to remove and replace the sport field lighting at Bay Ridges Kinsmen Park Baseball Diamond No. 1 in 2014 with a new Musco Light-Structure Green System to the satisfaction of the City. In conjunction with staff's review of the Waste management Plan and the contractor's previous work experience, the tender is deemed acceptable.

After careful review of all submissions received, the Community Services Department recommends acceptance of Tender No. T-6-2018 submitted by Sentry Electric Inc. for the replacement of sports field lighting at Diamond No. 2 in Bay Ridges Kinsmen Park in the amount of \$348,040.00 (HST included) and that the total net project cost of \$349,037.00 (net of HST rebate) be approved.

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**Attachments:**

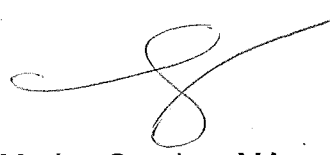
1. Supply & Services Memorandum dated June 7, 2018.
  2. Location map
-

**Prepared By:**



Rob Gagen  
Supervisor, Parks Operations

**Approved/Endorsed By:**



Marisa Carpino, MA  
Director, Community Services



Stan Karwowski, MBA, CPA, CMA  
Director, Finance & Treasurer



Ray Rodrigues, CPPB  
Manager, Supply & Services

RG:nw

Recommended for the consideration  
of Pickering City Council



Tony Prevedel, P. Eng.  
Chief Administrative Officer

June 15, 2018



# Memo

To: Marisa Carpino  
Director, Community Services

June 7, 2018

From: Justin MacDonald  
Buyer, Supply & Services

Copy: Administrative Assistant, Community Services  
Ray Rodrigues, Manager, Supply & Services

Subject: Tender No. T-6-2018  
Tender for Renovations to the Kinsmen Lighting  
Closed: Wednesday, June 6, 2018 – 2:00pm  
File: F-5400-001

Tender No. T-6-2018 was advertised on the City's website on May 15, 2018. An optional site visit was held on Tuesday, May 22, 2018 at 10:00 a.m. Two companies have submitted a bid for this project.

A copy of the Record of Tenders Opened and Checked used at the public tender opening is attached. Tenders shall be **irrevocable for 60 days** after the official closing date and time.

Purchasing Procedure No. PUR 010-001, Item 13.03 (r) provides checking tendered unit prices and extensions unit prices shall govern and extensions will be corrected accordingly, which has been completed below.

The unsuccessful Bidder's tendering deposit, other than a bid bond, shall be returned to the applicable bidders as provided for by Purchasing Procedure No. PUR 010-001, Item 13.03 (w). Two bids have been retained for review at this time and are attached.

## Summary Harmonized Sales Tax Included

Bidder	Total Tendered Amount	After Calculation Check
Sentry Electric Inc.	\$348, 040.00	\$348, 040.00
Black & McDonald Limited	\$433, 386.18	\$433, 386.18

Pursuant to Information to Bidders Item 30 and Tendering Specifications Item 20, the following documentation will be requested of **Sentry Electric Inc.** for your review during the evaluation

stage of this tender call. Please advise if Supply & Services is to proceed with collecting the following documentation:

- (a) A copy of the currently dated and signed Health and Safety Policy to be used on this project;
- (b) A copy of the current Clearance Certificate issued by Workplace Safety & Insurance Board;
- (c) The City's certificate of insurance or approved alternative form shall be completed by the Bidder's agent, broker or insurer;
- (d) A Waste Management Plan.

A budget of \$395,000 was provided to Supply & Services for this procurement.

In accordance with Purchasing Policy Item 06.04, the authority for the dollar limit as set out below excludes HST.

As such, in accordance with Purchasing Policy Item 06.11, where the compliant quotation or tender meeting specifications and offering best value to the City is acceptable or where the highest scoring proposal is recommended and the estimated total purchase price is:

- (c) Over \$250,000, the Manager may approve the award, subject to the approval of the Director, Treasurer, CAO and Council.

Please include the following items in your report:

- 1. if Items (a) through (b) noted above are acceptable to the Co-ordinator, Health & Safety or designate, if required;
- 2. if Item (c) is acceptable to the Manager, Budgets & Internal Audit;
- 3. if the list of subcontractors is acceptable to Community Services;
- 4. if Item (d) is acceptable to Community Services;
- 5. any past work experience with low bidder Sentry Electric Inc. including work location;
- 6. without past work experience, if reference information is acceptable to Community Services;
- 7. the appropriate account number(s) to which this work is to be charged;
- 8. the budget amount(s) assigned thereto;
- 9. Treasurer's confirmation of funding;
- 10. related departmental approvals; and
- 11. related comments specific to the project.

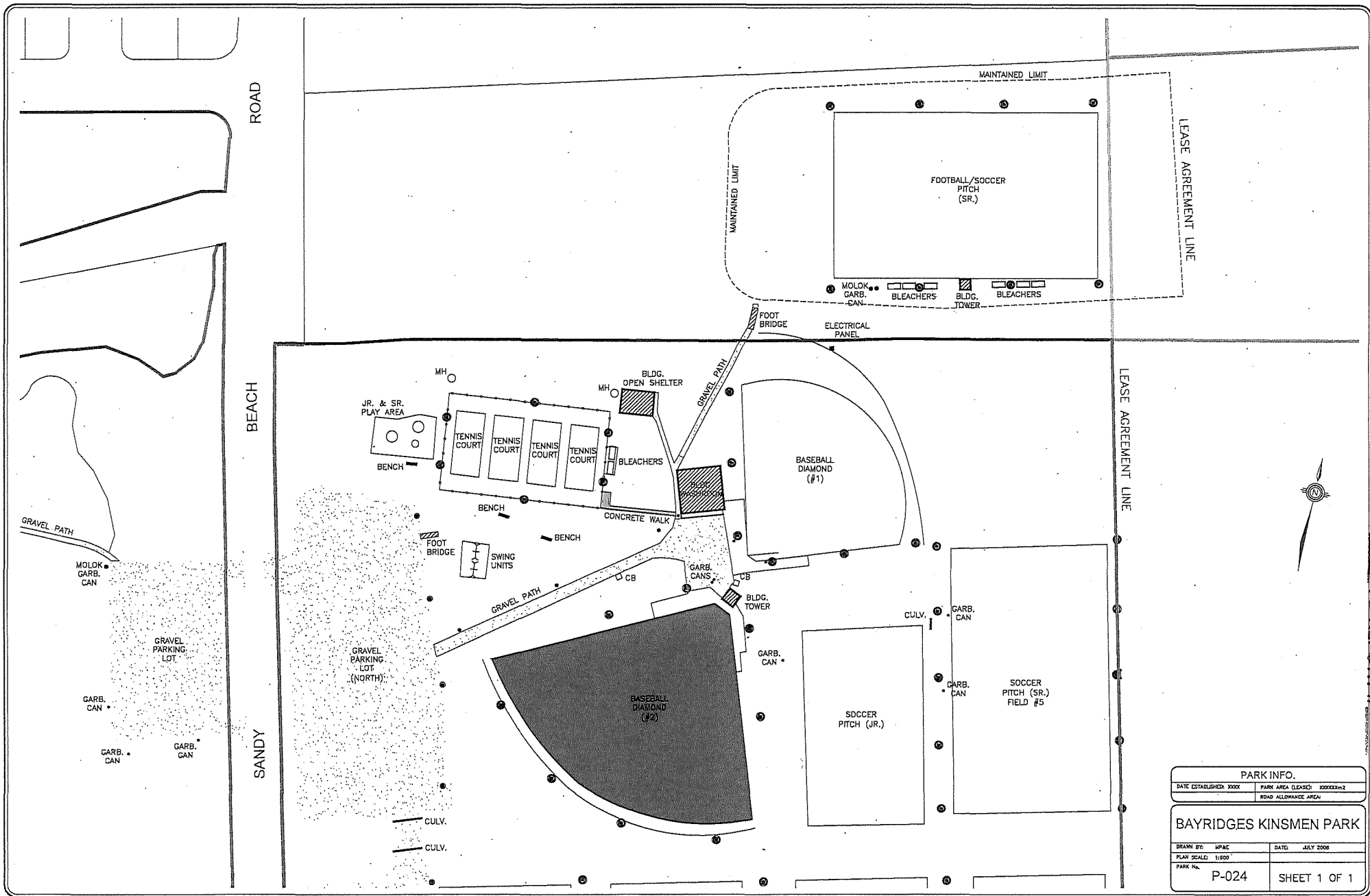
After receiving Council's approval, an approved "on-line" requisition will be required to proceed.

Enquiries can be directed to the City's website for the unofficial bid results as read out at the public tender opening or to Supply & Services. Bidders will be advised of the outcome in due course.

If you require further information, please feel free to contact me or a member of Supply & Services.

JM

Attachments (3)



PARK INFO.	
DATE ESTABLISHED: 2000	PARK AREA (LEASE): 300000m <sup>2</sup> ROAD ALLOWANCE AREA:
BAYRIDGES KINSMEN PARK	
DRAWN BY: HPAC	DATE: JULY 2008
PLAN SCALE: 1:800	
PARK No.	
P-024	SHEET 1 OF 1



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**From:** Richard Holborn  
Director, Engineering Services

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**Subject:** Abbott Crescent Stormwater Management Pond Reconstruction

- Tender No. T-12-2018
- File: A-1440

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**Recommendation:**

1. That Tender No. T-12-2018 Abbott Crescent Stormwater Management Pond Reconstruction as submitted by Elirpa Construction & Materials Limited in the total tendered amount of \$1,076,768.55 (HST included) be accepted;
2. That Council approve the hiring of The Municipal Infrastructure Group Limited as a consultant, in the amount of \$84,300.00 (HST extra) to undertake the contract administration and construction supervision of Tender No. T-12-2018 Abbott Crescent Stormwater Management Pond Reconstruction in accordance with Purchasing Policy Section 10.03 (c) as the assignment is above \$50,000.00;
3. That the total gross project cost of \$1,343,940.00 (HST included), including the tendered amount, contract administration, construction supervision, and other associated costs, and the total net project cost of \$1,210,260.00 (net of HST rebate) be approved;
4. That Council authorize the Director, Finance & Treasurer to finance the total net project cost of \$1,210,260.00 as follows:
  - a) the sum of \$342,000.00, as provided for in the 2017 Stormwater Management Capital Budget to be financed by the issue of debentures by The Regional Municipality of Durham over a term not to exceed 15 years;
  - b) the sum of \$372,253.00 to be funded from the Clean Water and Wastewater Fund, Federal contribution;
  - c) the sum of \$186,127.00 to be funded from the Clean Water and Wastewater Fund, Provincial contribution;
  - d) the additional sum of \$309,880.00 to be funded by a transfer from the Rate Stabilization Reserve;
  - e) the annual repayment charges in the amount of approximately \$30,225.00 be included in the annual Current Budget for the City of Pickering commencing 2018, or such subsequent year in which the debenture financing is repaid, and any financing cost to be paid out of Current Budget;

Subject: Abbott Crescent Stormwater Management Pond Reconstruction  
Tender No. T-12-2018

Page 2

- f) the Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing;
5. That the draft by-law attached to this report be enacted; and
6. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

### Executive Summary:

Tender No. T-12-2018 for the Abbott Crescent Stormwater Management Pond Reconstruction project was issued on Thursday, May 3, 2018 with a tender closing date of Wednesday, May 30, 2018. The low bid of \$1,076,768.55 (HST included) submitted by Elirpa Construction & Materials Limited is recommended for approval. The total gross project cost is estimated at \$1,343,940.00 (HST included) with an estimated total net project cost of \$1,210,260.00 (net of HST rebate).

In 2017, Council Resolution #342/17 approved the proposal submitted by The Municipal Infrastructure Group Limited (TMIG) to undertake the detailed design and approvals for the Abbott Crescent Stormwater Management Pond Reconstruction project. Staff recommends continuing with TMIG to undertake the contract administration, construction supervision and certification of works associated with Tender No. T-12-2018 Abbott Crescent Stormwater Management Pond Reconstruction project as set out in fee proposal dated April 19, 2018 in the amount of \$84,300.00 (HST extra).

### Financial Implications:

#### 1. Tender Amount

Tender No. T-12-2018	\$952,892.52
HST (13%)	123,876.03
<b>Total</b>	<b><u>\$1,076,768.55</u></b>

#### 2. Estimated Project Costing Summary

Tender Amount	\$952,893.00
<b>Associated Costs</b>	
Miscellaneous Costs (Signs & Permit to Take Water)	8,000.00
Project Consultant Fees (Contract Administration)	84,300.00
Contingency (15%)	144,134.00
Total Costs	\$1,189,327.00
HST (13%)	154,613.00
<b>Total Gross Project Cost</b>	<b><u>\$1,343,940.00</u></b>
HST Rebate (11.24%)	(133,680.00)
<b>Total Net Project Cost</b>	<b><u>\$1,210,260.00</u></b>

Subject: Abbott Crescent Stormwater Management Pond Reconstruction  
Tender No. T-12-2018

### 3. Approved Source of Funds 5410.1701.6253 – Expense Code

Source of Funds	Budget	Amount Committed for Design (ENG 21-17)	Required for Construction and Contract Administration
CWWF Federal Contribution	\$450,000.00	\$77,747.00	\$372,253.00
CWWF Provincial Contribution	225,000.00	38,873.00	186,127.00
Debt – 15 Years	342,000.00	-	342,000.00
Property Taxes	-	41,611.00	-
Rate Stabilization Reserve	-	-	309,880.00
<b>Total Funds</b>	<b><u>\$1,017,000.00</u></b>	<b><u>\$158,231.00</u></b>	<b><u>\$1,210,260.00</u></b>

Net Project Cost under (over) Approved Funds	(\$351,491.00)
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In October 2016, the City applied for funding for the Abbott Crescent Stormwater Management Pond Reconstruction project from the Clean Water and Wastewater Fund (CWWF), which was announced through the 2016 Federal Budget. In May 2017, the City was notified that this project was approved under the CWWF, with the Federal and Provincial Governments contributing 50 per cent and 25 per cent of the estimated project costs, to a maximum of \$450,000.00 and \$225,000.00 respectively. With the current tender result coming in over the estimated cost previously provided, the City will be responsible for funding the remaining costs.

Specialty work, such as stormwater management and erosion control works, similar to what is included in this project, can be difficult to estimate. This resulted in higher than anticipated tender pricing resulting in an over-expenditure that exceeds 10 per cent of the approved budget.

In accordance with Section 11.04 of the City's Financial Control Policy, expenditures exceeding 10 per cent of the approved Capital Budget shall require the approval of the Treasurer, the Chief Administrative Officer, and Council. Council approval is being sought at this time for the approval of the tender as well as for the additional funds required.

The Director, Finance & Treasurer concurs that the additional funds required will be funded by a transfer from the Rate Stabilization Reserve.

Note that the above over-expenditure of \$351,491.00 is based on total estimated costs versus the approved budget amount. The additional sum of \$309,880.00 being requested in

Subject: Abbott Crescent Stormwater Management Pond Reconstruction  
Tender No. T-12-2018

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Recommendation 4 d) is lower due to the previous provision of \$41,611.00 in Report ENG 21-17 for the design component, to be funded from property taxes.

Report ENG 21-17 for the design work presented in Table 3 above has proceeded, and the financing requirement has been approved in the same report. The "amount committed" being presented in Table 3 is intended to provide complete information on this project, and not intended to seek additional funding for the design component. In other words, the current report ENG 09-18 is intended to seek financing approval for the construction and contract administration costs only.

**Discussion:** The existing Abbott Crescent Stormwater Management (SWM) Pond was constructed in 1994 to service the Barrett Meadows Subdivision. The existing subdivision is bounded by Third Concession Road to the north, Brock Road to the west, Town of Ajax boundary to the east and Duffins Creek to the south, as shown in the Location Map (Attachment 5).

The SWM Pond was designed in 1993 to provide water quality and erosion control for a 21.2 hectare (ha) drainage area and 5 year water quantity control for an 18.4 ha drainage area according to the applicable criteria at the time. Currently, the permanent pool storage portion of the existing SWM Pond is full of accumulated sediment and requires cleanout. Additionally, the facility no longer meets the minimum water quality objectives according to the Ministry of the Environment and Climate Change guidelines, or the City of Pickering's Stormwater Management Design Guidelines.

In October 2016, the City applied for funding for this project from the CWWF, which was announced through the 2016 Federal Budget. In May 2017, the City was notified that this project was approved under the CWWF, with the Federal and Provincial Governments contributing 50 per cent and 25 per cent, of the estimated project costs, to a maximum of \$450,000.00 and \$225,000.00 respectively. The CWWF stipulates that the project should be completed no later than March 31, 2020. Following approval of this tender, construction will commence, meaning this project will be fully completed within the required time frame.

Tender No. T-12-2018 was issued on May 3, 2018 and closed on Wednesday, May 30, 2018 with three bidders responding. The low bid submitted by Elirpa Construction & Materials Limited is recommended for approval. The total gross project cost is estimated at \$1,343,940.00 (HST included), with an estimated total net project cost of \$1,210,260.00 (net of HST rebate).

References for Elirpa Construction & Materials Limited, a list of subcontractors and the Waste Management Plan have been reviewed and are deemed acceptable by the Manager, Capital Projects and Infrastructure. The City's Health & Safety Regulation form and current Certificate of Clearance issued by the Workplace Safety & Insurance Board has been submitted by Elirpa Construction & Materials Limited. The Certificate of Insurance has been reviewed by the Manager, Budgets & Internal Audit and is deemed acceptable. In conjunction with staff's review of the contractor's previous work experience and the bonding available on this project, the tender is deemed acceptable.

Subject: Abbott Crescent Stormwater Management Pond Reconstruction  
Tender No. T-12-2018

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Upon careful examination of all tenders and relevant documents received, the Engineering Services Department recommends acceptance of the low bid submitted by Elirpa Construction & Materials Limited for Tender No. T-12-2018 in the amount of \$1,076,768.55 (HST included), and that the total net project cost of \$1,210,260.00 be approved.

TMIG were hired by the City in 2017 to undertake the detailed design and approvals for this project. This consulting firm should also be retained for contract administration and construction supervision, which includes inspection of the installation of the works and certification that the works are carried out in accordance with the approved drawings and specifications of Tender No. T-12-2018.

In accordance with Purchasing Policy 10.03 Section (c) where the funds are available in the approved budget and the project or annual cost of a consulting or professional service assignment is expected to be above \$50,000.00 is subject to the additional approval of Council. The initiating Director shall submit a report to Council to obtain approval to engage the services of a particular consultant. Staff recommends acceptance of the fee proposal dated April 19, 2018 submitted by TMIG for contract administration and construction supervision in the amount of \$84,300.00 (HST extra).

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**Attachments:**

1. Supply & Services Memorandum dated June 1, 2018
2. Record of Tenders Opened and Checked
3. TMIG Fee Proposal Letter dated April 19, 2018
4. Being a by-law to authorize the Abbott Crescent Stormwater Management Pond Reconstruction project in the City of Pickering and the issuance of debentures in the amount of \$342,000.00
5. Location Map – Project Area
6. Council Resolution #342/17

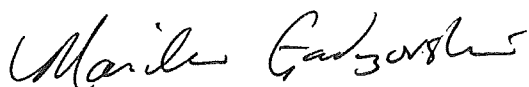
Subject: Abbott Crescent Stormwater Management Pond Reconstruction  
Tender No. T-12-2018

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**Prepared By:**



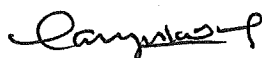
Irina Marouchko, P.Eng.  
Senior Water Resources Engineer



Marilee Gadzovski, M.Sc. (Eng.), P.Eng.  
Division Head, Water Resources &  
Development Services



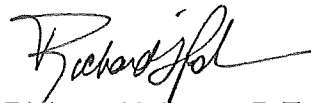
Ray Rodrigues, CPPB  
Manager, Supply & Services



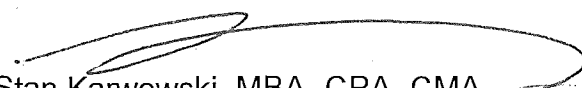
Caryn Kong, CPA, CGA  
Senior Financial Analyst  
Capital and Debt Management

IM:mjh

**Approved/Endorsed By:**



Richard Holborn, P.Eng.  
Director, Engineering Services



Stan Karwowski, MBA, CPA, CMA  
Director, Finance & Treasurer

Recommended for the consideration  
of Pickering City Council



June 18, 2018

Tony Prevedel, P.Eng.  
Chief Administrative Officer



# Memo

To: Richard Holborn  
 Director, Engineering Services

From: Jacqueline Charles  
 Senior Purchasing Analyst

Copy: Administrative Assistant (to the Director)  
 Ray Rodrigues, Manager, Supply & Services

June 1, 2018

Subject: Tender No. T-12-2018  
 Tender for **Abbott Crescent Stormwater Management Pond – Reconstruction**  
 Closed: Wednesday, May 30, 2018 – 2:00pm  
 File: F-5400-001

Tender No. T-12-2018 was advertised on the City's website on May 3, 2018.

A copy of the Record of Tenders Opened and Checked used at the public tender opening is attached. Tenders shall be **irrevocable for 60 days** after the official closing date and time.

Purchasing Procedure No. PUR 010-001, Item 13.03 (r) provides checking tendered unit prices and extensions unit prices shall govern and extensions will be corrected accordingly, which has been completed below.

The unsuccessful Bidder's tendering deposit, other than a bid bond, shall be returned to the applicable bidders as provided for by Purchasing Procedure No. PUR 010-001, Item 13.03 (w). Three (3) bids have been retained for review at this time and are attached.

## Summary Harmonized Sales Tax Included

Bidder	Total Tendered Amount	After Calculation Check
Elirpa Construction & Material Ltd.	\$ 1,076,768.55	\$ 1,076,768.55
Ratcliff Excavating & Grading Inc.	\$ 1,241,282.28	\$ 1,241,282.28
Ground Force Environmental Inc.	\$ 1,590,958.90	\$ 1,590,958.90

Pursuant to Information to Bidders Item 26 and Tendering Specifications Item 22, the following documentation will be requested of **Elirpa Construction & Material Ltd.** for your review during the evaluation stage of this tender call. Please advise if Supply & Services is to proceed with collecting the following documentation:

- (a) A copy of the City's Health and Safety Policy form currently dated and signed;
- (b) A copy of the current Clearance Certificate issued by Workplace Safety & Insurance Board;
- (c) The City's certificate of insurance or approved alternative form completed by the Bidder's agent, broker or insurer; and
- (d) Waste Management Plan.

A budget of \$1,017,000.00 was provided to Supply & Services for this procurement. If the recommendation to award exceeds the budgeted amount, refer to Financial Control Policy Item 11 for additional instructions.

In accordance with Purchasing Policy Item 06.04, the authority for the dollar limit as set out below excludes HST.

As such, in accordance with Purchasing Policy Item 06.11, where the compliant quotation or tender meeting specifications and offering best value to the City is acceptable or where the highest scoring proposal is recommended and the estimated total purchase price is:

- (c) Over \$250,000, the Manager may approve the award, subject to the approval of the Director, Treasurer, CAO and Council.

Please include the following items in your report:

1. if Items (a) through (b) noted above are acceptable to the Co-ordinator, Health & Safety or designate, if required;
2. if Item (c) is acceptable to the Manager, Budgets & Internal Audit;
3. if the list of subcontractors is acceptable to Engineering Services;
4. if Item (d) is acceptable to Engineering Services
5. any past work experience with low bidder **Elirpa Construction & Material Ltd.** including work location;
6. without past work experience, if reference information is acceptable to Engineering Services;
7. the appropriate account number(s) to which this work is to be charged;
8. the budget amount(s) assigned thereto;
9. Treasurer's confirmation of funding;
10. related departmental approvals; and
11. related comments specific to the project.

After receiving Council's approval, an approved "on-line" requisition will be required to proceed.



Enquiries can be directed to the City's website for the unofficial bid results as read out at the public tender opening or to Supply & Services. Bidders will be advised of the outcome in due course.

If you require further information, please feel free to contact me or a member of Supply & Services.

JC  
Attachments(5)

# City of PICKERING

## City of Pickering Record of Tenders Opened and Checked

Tender Description: Abbott Crescent Stormwater Management Pond – Reconstruction

Tender No.: T-12-2018

Date: Wednesday, May 30, 2018

Time: Approx. 2:15 pm Local Time

Bidder Name	Total Tendered Amount	Bidder Sign In	Comments
Ground Force Environmental Inc.	\$ 1,590,958.90	<i>Marilee Gadzarski</i>	
Elirpa Construction & Materials Ltd.	\$ 1,076,768.55	<i>h 5/6</i>	
RATCLIFF EXCAVATING.	\$ 1,241,282.28		
	\$		
	\$		
	\$		

City Staff Present

BOB TRAJCESKI

IRINA KHAROCCHKO

Marilee Gadzarski

Jaqueline Chab

Other

*Rh*

ATTACHMENT # 2 TO REPORT # ENG 09-18  
1 of 1

The information is strictly preliminary, pending review and verification of conformance to terms, conditions and specifications.



April 19, 2018

PROJECT NUMBER 17181

Scott Booker  
Manager, Capital Projects & Infrastructure  
City of Pickering  
One The Esplanade  
Pickering, On L1V 6K7

Dear Mr. Booker

**Re: Abbott Crescent Stormwater Management Pond – Reconstruction  
Proposal for Contract Administration and Site Inspection Services**

The Municipal Infrastructure Group Ltd. (TMIG) is pleased to submit our proposal for contract administration and site inspection services for the Abbott Crescent Stormwater Management Pond – Reconstruction. The following tasks are proposed:

**Task 1 – Tender Support & Bid Analysis**

TMIG staff will be present at the onsite pre-tender bidders meeting and will provide responses to questions raised by the Contractors. TMIG will provide a detailed tender analysis, comparing the tenders submitted by each bidder and will provide a letter of recommendation based on the analysis.

**Task 2 – Fish and Wildlife Salvage**

Palmer Environmental Consulting Group Ltd. (PECG) will obtain the Ministry of Natural Resources and Forestry (MNRF) Wildlife Scientific Collectors Authorization and License to Collect Fish, and conduct a fish, amphibian and reptile salvage prior to construction.

**Task 3 – Breeding Bird Nesting Survey**

PECG will complete a breeding bird nesting survey prior to tree removal and construction initiation, in accordance to the Migratory Birds Convention Act (MBCA) and Migratory Birds Regulation (MBR), if tree removals occur outside of the window between August 1<sup>st</sup> and April 15<sup>th</sup>.

**Task 4 – Site Inspection (Five Weeks Full Time & Five Weeks Part Time)**

TMIG will have a qualified site inspector onsite as required during the SWM Pond rehabilitation works. Budgeting for this work has been completed based on a ten-week construction schedule, full time inspection will be provided for half of the construction schedule and part time for the other half. It has been assumed that construction will be completed during a ten-week period between July 1, 2018 and September 15, 2018. Should construction extend beyond this ten-week schedule additional site inspection fees will be billed as per our hourly rates.

**Task 5 – Geotechnical Site Inspection**

GeoPro Consulting Limited will complete geotechnical inspections during construction, which will include compaction testing as well as footing and subgrade inspection. A total of 22 site visits have been budgeted over the duration of construction.

**Task 6 – Landscape Site Inspection**

Strybos Barron King Ltd. will complete site inspections for landscape works during construction. This will include attendance at landscape related site meetings, works review, site reports, as-built drawing review, certification of landscape completion and warranty reviews. Approximately six to eight site visits are anticipated.

#### Task 7 – Part Time Contract Administration (Ten Weeks)

TMIG will provide a qualified contract administrator to assist the site inspector in administering the Contract as required. The Contract Administrator will also attend, chair and minute the bi-weekly site meetings. Should construction extend beyond this ten-week schedule additional contract administration will be billed as per our hourly rates.

#### Task 8 – As-Built Drawings

TMIG will provide a set of as-built drawings which will be prepared using the as-built data provided by the contractor and checked by TMIG staff.

#### Proposed Budget

Budget estimates have been prepared for each task as follows:

- |   |                   |
|---|-------------------|
| 1. Task 1 – Tender Support & Bid Analysis | \$4,000           |
| 2. Task 2 – Fish and Wildlife Salvage     | \$5,100 (PECG)    |
| 3. Task 3 – Breeding Bird Survey          | \$1,400 (PECG)    |
| 4. Task 4 – Site Inspection               | \$28,500          |
| 5. Task 5 – Geotechnical Site Inspection  | \$15,800 (GeoPro) |
| 6. Task 6 – Landscape Site Inspection     | \$5,000 (SBK)     |
| 7. Task 7 – Contract Administration       | \$17,000          |
| 8. Task 8 – As-built Drawings             | <u>\$7,500</u>    |

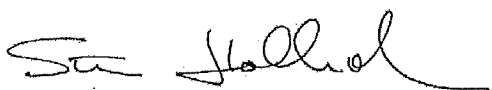
**Sub-Total – \$84,300**

All pricing provided is exclusive of HST and disbursements which will be billed at 7% of the cost of TMIG fees. Should the project scope vary significantly from that proposed, additional effort as required will be charged on a cost-plus basis, according to our Standard Hourly Rates, upon client authorization. Conversely, the client will only be invoiced on effort spent.

This proposal represents our understanding of the project needs at this time. Please contact the undersigned should you have any questions. We would be happy to review the above scope of work and budget estimates with you further. We look forward to working with you on this assignment.

Sincerely,

**THE MUNICIPAL INFRASTRUCTURE GROUP LTD.**



Steve Hollingworth, P.Eng.  
 Director of Stormwater Management  
 shollingworth@tmig.ca

cc: Bob Trajceski, Coordinator, Water Resources (City of Pickering)  
 Irina Marouchko, Senior Water Resources Engineer (City of Pickering)

The Corporation of the City of Pickering

By-law No.

Being a by-law to authorize the Abbott Crescent Stormwater Management Pond Reconstruction project in the City of Pickering and the issuance of debentures in the amount of \$342,000.00

Whereas Section 11 of the *Municipal Act, 2001*, as amended, provides that a lower-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in that Section; and,

Whereas Subsection 401(1) of the *Municipal Act, 2001*, as amended, provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way; and,

Whereas Subsection 401(3) of the *Municipal Act, 2001*, as amended, provides that a lower-tier municipality in a regional municipality does not have the power to issue debentures; and,

Whereas The Regional Municipality of Durham (the "Region") has the sole authority to issue debentures for the purposes of its lower-tier municipalities including The Corporation of the City of Pickering (the "City"); and,

Whereas the Council of the City wishes to proceed with debenture financing for the Abbott Crescent Stormwater Management Pond Reconstruction project; and

Whereas before authorizing the construction in respect of the Abbott Crescent Stormwater Management Pond Reconstruction project, the Council of the City had the Treasurer update the City's Annual Repayment Limit, the Treasurer calculated the estimated annual amount payable in respect of such project and determined that such annual amount would not cause the City to exceed the updated limit and therefore, Ontario Municipal Board approval is not required as per Section 401 of the *Municipal Act, 2001*, as amended, and the regulations made thereunder;

And whereas after determining that Ontario Municipal Board approval is not required, the Council of the City approved report ENG 09-18 on the date hereof and awarded Tender No. T-12-2018 for the Abbott Crescent Stormwater Management Pond Reconstruction project;

Now therefore the Council of The Corporation of the City of Pickering hereby enacts as follows:

1. That the City proceed with the project referred to as "Abbott Crescent Stormwater Management Pond Reconstruction";
2. That the estimated costs of the project in the amount of \$1,210,260.00 be financed as follows:
  - a) the sum of \$342,000.00 be financed by the issue of debentures by The Regional Municipality of Durham over a term not to exceed 15 years;
  - b) the sum of \$372,253.00 be funded from the Clean Water and Wastewater Fund , federal contribution;
  - c) the sum of \$186,127.00 be funded from the Clean Water and Wastewater Fund, provincial contribution;
  - d) the sum of \$309,880.00 be funded from the Rate Stabilization Reserve.
3. That the funds to repay the principal and interest of the debentures be provided for in the annual Current Budget for the City commencing in 2018 or such subsequent year in which the debentures are issued and continuing thereafter until the debenture financing is repaid.

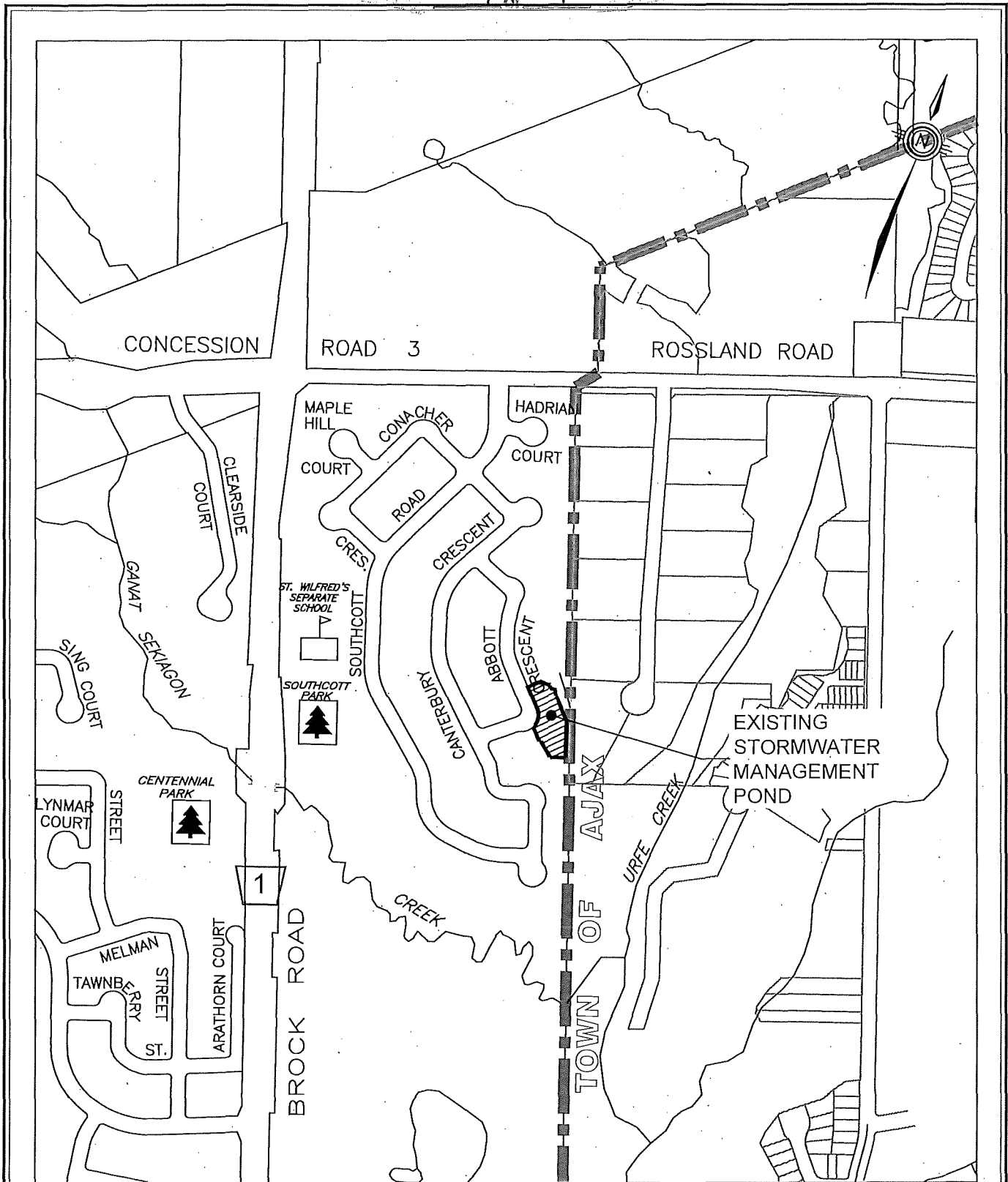
By-law passed this 25<sup>th</sup> day of June, 2018.

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David Ryan, Mayor

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Debbie Shields, City Clerk



Engineering Services  
Department

SCALE:  
N.T.S

DATE:  
August 3 / 2017

### Location Map

Tender No. T-12-2018

Abbott Crescent

Stormwater Management Pond Reconstruction

City of  
**PICKERING**

## Directive Memorandum

September 13, 2017

To: Richard Holborn  
Director, Engineering Services

From: Debbie Shields  
City Clerk

Subject: Direction as per Minutes of the Meeting of City Council  
held on September 11, 2017

Director, Engineering Services, Report ENG 21-17  
Consulting and Professional Services for the Detailed Design for  
Maintenance and Retrofit of Abbott Crescent Pond  
(Stormwater Management Facility)

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### Council Decision

### Resolution #342/17

1. That Council approve the hiring of The Municipal Infrastructure Group Ltd. for Consulting and Professional Services for the Detailed Design for the Maintenance and Retrofit of the Abbott Crescent Stormwater Management Pond in accordance with Purchasing Policy 10.03 (c), as the assignment is above \$50,000.00;
2. That the fee proposal submitted by The Municipal Infrastructure Group Ltd. for Consulting and Professional Services for the Detailed Design for the Maintenance and Retrofit of the Abbott Crescent Stormwater Management Pond in the amount of \$145,199.35 (HST included) be accepted;
3. That Council authorize the Mayor and City Clerk to execute the Clean Water and Wastewater Fund (Ontario) Transfer Payment Agreement, on such terms satisfactory to the Director, Engineering Services and any other necessary documentation, including the necessary by-law to permit the City of Pickering to enter into the Clean Water and Wastewater Fund (Ontario) Transfer Payment Agreement;
4. That the total gross project cost of \$175,709.00 (HST included), including the fee amount and other associated costs, and the total net project cost of \$158,231.00 (net of HST rebate) be approved;
5. That Council authorize the Director, Finance & Treasurer to finance the total net project cost of \$158,231.00 as follows:
  - a) The sum of \$77,747.00 to be funded from the Clean Water and Wastewater Fund (CWWF), federal contribution;



Subject: Directive Memorandum  
Report ENG 21-17

ATTACHMENT# 6 TO REPORT# ENG 09-18

2 of 2

Sept. 13/17  
Page 2

- b) The sum of \$38,873.00 to be funded from the Clean Water and Wastewater Fund, provincial contribution;
  - c) The sum of \$41,611.00 to be funded from property taxes; and
6. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Please take any action deemed necessary.

Debbie Shields

/lr

Copy: Chief Administrative Officer

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**From:** Richard Holborn  
Director, Engineering Services

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**Subject:** Westney Road – Road Reconstruction  
- Tender No T-11-2018  
- File: A-1440

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**Recommendation:**

1. That Tender No. T-11-2018 – Westney Road – Road Reconstruction, as submitted by NEI Construction Corp. in the total tendered amount of \$1,171,469.87 (HST included) be accepted;
2. That the total gross project cost of \$1,661,995.00 (HST included), including the tender amount and other associated costs, and the total net project cost of \$1,496,678.00 (net of HST rebate) be approved;
3. That Council authorize the Director, Finance & Treasurer to finance the net project cost of \$1,496,678.00 as follows:
  - a) the sum of \$1,496,000.00 as approved in the 2016 Roads Capital Budget to be funded by the issue of debentures by The Regional Municipality of Durham over a term not to exceed 10 years;
  - b) the sum of \$678.00 to be funded by property taxes;
  - c) the annual repayment charges in the amount of approximately \$180,000.00 be included in the annual Current Budget for the City of Pickering commencing 2018, or such subsequent year in which the debenture financing is repaid, and any financing cost to be paid out of Current Budget;
  - d) the Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing;
4. That the draft by-law attached to this report be enacted; and
5. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Subject: Westney Road – Road Reconstruction  
Tender No. T-11-2018

Page 2

**Executive Summary:** As part of Council Resolution # 227/14 and the ensuing 2016 Northern Roads Hard Surfacing Strategy endorsed by Council through Report ENG 09-16, Westney Road (from Seventh Concession Road to Eighth Concession Road) was identified as a priority for improvement. The Report identified candidate rural roads segments that are currently loose surface (gravel) and ranked in priority for hard surface (asphalt) upgrading. This section of Westney Road is the first of 8 road segment projects scheduled over a 5 year period.

As part of the 2016 Roads Capital Budget, Westney Road – Road Reconstruction (from Seventh Concession Road to Eighth Concession Road) was approved as a construction project. Tender No. T-11-2018 was issued on Thursday, May 10, 2018 and closed on Wednesday, June 6, 2018 with 4 bidders responding. The low bid of \$1,171,469.87 (HST included) submitted by NEI Construction Corp. is recommended for approval. The total gross project cost is estimated at \$1,661,995.00 (HST included) with an estimated total net project cost of \$1,496,678.00 (net of HST rebate).

### Financial Implications:

#### 1. Tender Amount

Tender No. T-11-2018	\$1,036,699.00
HST (13%)	\$134,770.87
<b>Total</b>	<b><u>\$1,171,469.87</u></b>

#### 2. Estimated Project Costing Summary

Tender No. T-11-2018 – Tender for Westney Road – Road Reconstruction	\$1,036,699.00
<b>Associated Costs</b>	
Topographical Surveys	\$26,300.00
Geotechnical Report	4,685.00
TRCA Permit	4,400.00
Materials Testing	20,000.00
Construction Inspection (Consultant – provisional)	60,000.00
Future Top Asphalt (2019)	150,000.00
Future Line Paint (2019)	5,000.00
Future Materials Testing (2019)	5,000.00
Future Steel Beam Guide Rail (2019)	25,000.00
Project Contingency (10%)	<u>133,708.00</u>
Sub Total – Costs	\$1,470,792.00
HST (13%)	<u>191,203.00</u>
<b>Total Gross Project Cost</b>	<b><u>\$1,661,995.00</u></b>
HST Rebate (11.24%)	<u>(\$165,317.00)</u>
<b>Total Net Project Cost</b>	<b><u>\$1,496,678.00</u></b>

Subject: Westney Road – Road Reconstruction  
Tender No. T-11-2018

Page 3

### 3. Approved Source of Funds – Roads Capital Budget

Expense Code	Source of Funds	Budget	Required
5320.1632.6250	Debt – 10 Years	\$1,550,000.00	\$1,496,000.00
	Property Taxes	<u>0.00</u>	<u>678.00</u>
<b>Total</b>		<b><u>\$1,550,000.00</u></b>	<b><u>\$1,496,678.00</u></b>

Net project costs (over) under approved funds	\$53,322.00
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**Discussion:** Council Resolution # 227/14 directed staff to review the state of Pickering's 103 centerline km's of rural loose surfaced roads. Given that operational costs to maintain loose surface roads are approximately 4.5 times greater than comparable hard surface roads, staff were tasked with developing a plan to prioritize existing gravel roads for upgrading to asphalt, creating a suitable project schedule, and propose an annual budget to implement the plan.

In 2016 Council endorsed the Northern Roads Hard Surfacing Strategy through Resolution # 211/16. The Report (ENG 09-16) identifies 8 candidate rural roads segments that are currently loose surface (gravel) and have been identified for hard surface (asphalt) upgrading;

1	Westney Road	Seventh Concession Road to Eighth Concession Road
2	Westney Road	Eighth Concession Road to Regional Road 5
3	Sideline 14	Highway 407 to Seventh Concession Road
4	Seventh Concession Road	Sideline 32 to Sideline 26
5	Seventh Concession Road	Sideline 26 to Sideline 22
6	Seventh Concession Road	Sideline 22 to Brock Road
7	Kinsale Road	Highway 407 to Seventh Concession Road
8	Sideline 24	Highway 407 to Whitevale Road

As part of the 2016 Roads Capital Budget, Westney Road – Road Reconstruction was approved as a construction project.

Subject: Westney Road – Road Reconstruction  
Tender No. T-11-2018

Page 4

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Tender No. T-11-2018 was issued on Thursday, May 10, 2018 and closed on Wednesday, June 6, 2018 with 4 bidders responding. The low bid submitted by NEI Construction Corp. is recommended for approval. The total gross project cost is estimated at \$1,661,995.00 (HST included), with an estimated total net project cost of \$1,496,678.00 (net of HST rebate).

The total net project cost includes funding for future 2019 top works. Typically, top asphalt and ancillary finishing works are budgeted separately, however, as part of the Northern Roads Hard Surfacing Strategy, project budgets include all works required to complete the project. Since debt is being issued for this project, all project costs are being included at this time.

Award to the low bidder, NEI Construction Corp., will be conditional upon receiving the City's Health & Safety form, Certificate of Insurance and Waste Management Plan and requisite approvals. Previous work experience of NEI Construction Corp. is deemed to be acceptable.

Upon careful examination of all tenders and relevant documents received, the Engineering Services Department recommends acceptance of the low bid submitted by NEI Construction Corp. for Tender No. T-11-2018 in the amount of \$1,171,469.87 (HST included), and that the total net project cost of \$1,496,678.00 be approved.

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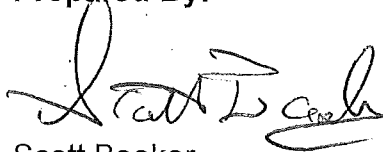
**Attachments:**

1. Supply & Services Memorandum dated June 7, 2018
2. Record of Tenders Opened and Checked
3. Being a by-law to authorize the Westney Road – Road Reconstruction project in the City of Pickering and the issuance of debentures in the amount of \$1,496,000.00
4. Location Map
5. Council Resolution # 227/14
6. Council Resolution # 211/16

Subject: Westney Road – Road Reconstruction  
Tender No. T-11-2018

Page 5

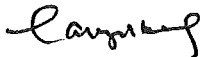
**Prepared By:**



Scott Booker  
Manager, Capital Projects & Infrastructure



Ray Rodrigues, CPPB  
Manager, Supply & Services



Caryn Kong, CPA, CGA  
Senior Financial Analyst – Capital & Debt  
Management

RH:mjh

**Approved/Endorsed By:**



Richard Holborn, P.Eng.  
Director, Engineering Services



Stan Karwowski, MBA, CPA, CMA  
Director, Finance & Treasurer

Recommended for the consideration  
of Pickering City Council



Tony Prevedel, P.Eng.  
Chief Administrative Officer.

June 19, 2018



# Memo

To: Richard Holborn  
Director, Engineering Services

June 7, 2018

From: Jacqueline Charles  
Senior Purchasing Analyst

Copy: Administrative Assistant, Engineering Services  
Ray Rodrigues, Manager, Supply & Services

Subject: Tender No. T-11-2018  
Tender for Westney Road - Road Reconstruction  
Closed: Wednesday, June 6, 2018 – 2:00pm  
File: F-5400-001

Tender No. T-11-2018 was advertised on the City's website on May 10, 2018. Four companies have submitted a bid for this project.

A copy of the Record of Tenders Opened and Checked used at the public tender opening is attached. Tenders shall be **irrevocable for 60 days** after the official closing date and time.

Purchasing Procedure No. PUR 010-001, Item 13.03 (r) provides checking tendered unit prices and extensions unit prices shall govern and extensions will be corrected accordingly, which has been completed below.

The unsuccessful Bidder's tendering deposit, other than a bid bond, shall be returned to the applicable bidders as provided for by Purchasing Procedure No. PUR 010-001, Item 13.03 (w). Three bids have been retained for review at this time and are attached.

## Summary Harmonized Sales Tax Included

Bidder	Total Tendered Amount	After Calculation Check
NEI Construction Corp.	\$ 1,171,469.87	\$ 1,171,469.87
Brennan Paving & Construction Ltd.	\$ 1,191,706.48	\$ 1,191,706.48
Grascan Construction Ltd.	\$ 1,356,000.00	\$ 1,356,000.00
Elirpa Construction & Materials Ltd.	\$ 1,371,881.19	\$ 1,371,881.19

Pursuant to Information to Bidders Item 26 and Tendering Specifications Item 21, the following documentation will be requested of **NEI Construction Corp.** for your review during the

evaluation stage of this tender call. Please advise if Supply & Services is to proceed with collecting the following documentation:

- (a) A copy of the City's Health and Safety Policy form currently dated and signed;
- (b) A copy of the current Clearance Certificate issued by Workplace Safety & Insurance Board;
- (c) The City's certificate of insurance or approved alternative form completed by the Bidder's agent, broker or insurer; and
- (d) Waste Management Plan.

A budget of \$1,550,000 was provided to Supply & Services for this procurement.

If the recommendation to award exceeds the budgeted amount, refer to Financial Control Policy Item 11 for additional instructions.

In accordance with Purchasing Policy Item 06.04, the authority for the dollar limit as set out below excludes HST.

As such, in accordance with Purchasing Policy Item 06.11, where the compliant quotation or tender meeting specifications and offering best value to the City is acceptable or where the highest scoring proposal is recommended and the estimated total purchase price is:

- (c) Over \$250,000, the Manager may approve the award, subject to the approval of the Director, Treasurer, CAO and Council.

Please include the following items in your report:

- 1. if Items (a) through (b) noted above are acceptable to the Co-ordinator, Health & Safety or designate, if required;
- 2. if Item (c) is acceptable to the Manager, Budgets & Internal Audit;
- 3. if the list of subcontractors is acceptable to Engineering Services;
- 4. if Item (d) is acceptable to Engineering Services
- 5. any past work experience with low bidder **NEI Construction Corp.** including work location;
- 6. without past work experience, if reference information is acceptable to Engineering Services;
- 7. the appropriate account number(s) to which this work is to be charged;
- 8. the budget amount(s) assigned thereto;
- 9. Treasurer's confirmation of funding;
- 10. related departmental approvals; and
- 11. related comments specific to the project.

After receiving Council's approval, an approved "on-line" requisition will be required to proceed.



Enquiries can be directed to the City's website for the unofficial bid results as read out at the public tender opening or to Supply & Services. Bidders will be advised of the outcome in due course.

If you require further information, please feel free to contact me or a member of Supply & Services.

JC

Attachments (5)

City of  
**PICKERING**

City of Pickering  
**Record of Tenders Opened and Checked**

**Tender Description:** Westney Road Construction

**Tender No.:** T-11-2018

**Date:** Wednesday, June 6, 2018


**Time:** Approx. 2:15 pm Local Time

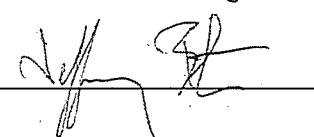
ATTACHMENT # 2 TO REPORT # ENG 15-18

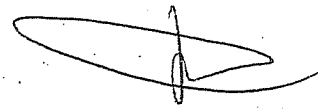
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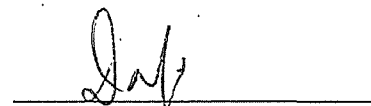
Bidder Name	Total Tendered Amount	Bidder Sign In	Comments
NEI Construction Corp.	\$ 1,171,469.87		
Brennan Paving & Construction Ltd.	\$ 1,191,706.48	ju	
Grascan Construction Ltd	\$ 1,356,000.00	SR	
Elirpa Construction & Materials Ltd	\$ 1,371,881.19	wh	
	\$		
	\$		

**City Staff Present**

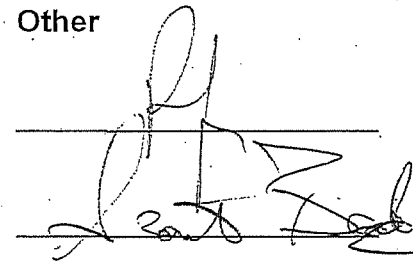








**Other**



The information is strictly preliminary, pending review and verification of conformance to terms, conditions and specifications.

The Corporation of the City of Pickering

By-law No.

Being a by-law to authorize the Westney Road  
– Road Reconstruction project in the City of  
Pickering and the issuance of debentures in  
the amount of \$1,496,000.00

Whereas Section 11 of the *Municipal Act, 2001*, as amended, provides that a lower-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in that Section; and,

Whereas Subsection 401(1) of the *Municipal Act, 2001*, as amended, provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way; and,

Whereas Subsection 401(3) of the *Municipal Act, 2001*, as amended, provides that a lower-tier municipality in a regional municipality does not have the power to issue debentures; and,

Whereas The Regional Municipality of Durham (the “Region”) has the sole authority to issue debentures for the purposes of its lower-tier municipalities including The Corporation of the City of Pickering (the “City”); and,

Whereas the Council of the City wishes to proceed with debenture financing for the Westney Road – Road Reconstruction project and;

Whereas before authorizing the construction in respect of the Westney Road – Road Reconstruction project, the Council of the City had the Treasurer update the City's Annual Repayment Limit, the Treasurer calculated the estimated annual amount payable in respect of such project and determined that such annual amount would not cause the City to exceed the updated limit and therefore, Ontario Municipal Board approval is not required as per Section 401 of the *Municipal Act, 2001*, as amended, and the regulations made thereunder;

And whereas after determining that Ontario Municipal Board approval is not required, the Council of the City approved report ENG 15-18 on the date hereof and awarded Tender No. T-11-2018 for the Westney Road – Road Reconstruction project;

Now therefore the Council of The Corporation of the City of Pickering hereby enacts as follows:

1. That the City proceed with the project referred to as "Westney Road – Road Reconstruction"
2. That the estimated costs of the project in the amount of \$1,496,678.00 be financed as follows:
  - a) the sum of \$1,496,000.00 be financed by the issue of debentures by The Regional Municipality of Durham over a term not to exceed 10 years;
  - b) the sum of \$678.00 to be funded by property taxes;
3. That the funds to repay the principal and interest of the debentures be provided for in the annual Current Budget for the City commencing in 2018 or such subsequent year in which the debentures are issued and continuing thereafter until the debenture financing is repaid.

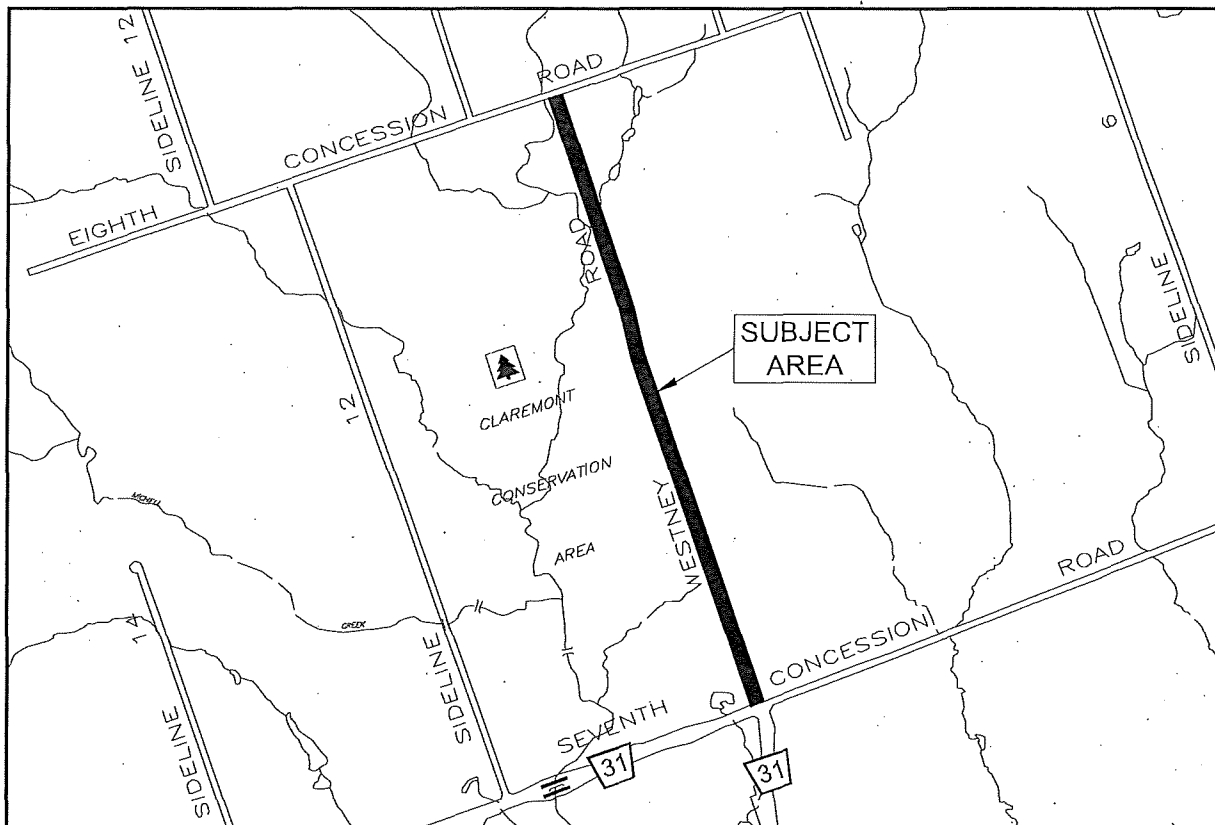
By-law passed this 25<sup>th</sup> day of June, 2018.

\_\_\_\_\_  
David Ryan, Mayor

\_\_\_\_\_  
Debbie Shields, City Clerk

Engineering Services Department  
Tender No. T-11-2018  
Westney Road – Road Reconstruction

**Project Area**



**Location Map – Westney Road**

Legislative Services Division  
Clerk's Office  
**Directive Memorandum**

April 29, 2014

To: Richard Holborn  
Director, Engineering & Public Works

From: Debbie Shields  
City Clerk

Subject: Direction as per Minutes of the Meeting of City Council  
held on April 22, 2014

Notice of Motion  
Roads

---

**Council Decision**

**Resolution #227/14**

Whereas there are 166 km of roads in Pickering, north of Taunton Road.

Whereas of these roads, 63 centreline km are hard surfaced and 103 centreline km are loose surfaced.

Whereas the maintenance of loose surface roads requires different road maintenance equipment, materials and strategies than hard surface roads, such as regular grading, application of materials such as gravel and dust suppressant. This results in a greater operating cost for loose surface roads. The City of Pickering's 2012 annual performance measures tracking indicates that these comparable operating costs are \$2,958.68/centreline km for hard surface roads and \$13,983.52/centreline km for loose surface roads, excluding winter control. Operating costs for loose surface roads are approximately 4.5 times as much as hard surface roads.

Whereas a number of these roads are heavily travelled and the loose surface roads are subject to greater deterioration due to rutting and weather conditions, particularly freeze and thaw, leading to poor driving conditions.

Whereas in order to address the need to hard surface these roads Council and staff need to develop a plan, including prioritization of roads for hard surfacing, a timeframe, and an annual budget allocation to implement the plan.

Subject: Directive Memorandum

Apr. 29/14  
Page 2

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Now Therefore the Ciity of Pickering staff develop a proposed plan to hard surface or re-surface roads north of Taunton Road including hamlets.

Now Therefore that the plan provide an estimate of the total capital cost and recommended forecast to accomplish this plan over the five year period 2015 to 2019, estimate the annual cost savings for road maintenance upon completion of this plan,

Now Therefore staff to explore any eligible federal or provincial funding programs that may be available to assist in funding the hard surfacing of the selected roads, and that staff report back to Council with the plan Including opportunities for public input no later than the January, 2015.

Please take any action deemed necessary.

Debbie Shields

/lr

Copy: Chief Administrative Officer

Legislative Services Division  
Clerk's Office

**Directive Memorandum**

October 19, 2016

To: Richard Holborn  
Director, Engineering & Public Works

From: Debbie Shields  
City Clerk

Subject: Direction as per Minutes of the Meeting of City Council  
held on October 17, 2016

Director, Engineering & Public Works, Report ENG 09-16  
Northern Roads Hard Surfacing Strategy

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**Council Decision**

**Resolution #211/16**

1. That the Northern Roads Hard Surfacing Strategy, identifying candidate existing loose surface roads to be upgraded to hard surface roads, from north of Taunton Road to the Uxbridge Pickering Townline, be endorsed by Council;
2. That Council consider funding for candidate roads selected for the Northern Roads Hard Surfacing Strategy through the annual budget process; and
3. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

Please take any action deemed necessary.

Debbie Shields

/lr

Copy: Chief Administrative Officer



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**From:** John Hagg  
Fire Chief

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**Subject:** Supply and Delivery of One Fire Pumper Tanker  
- Quotation No. Q-35-2018  
- File: A-1440

---

**Recommendation:**

1. That Quotation No. Q-35-2018 submitted by Dependable Truck and Tank Ltd. for the Supply and Delivery of One Fire Pumper Tanker in the amount of \$810,436.00 (HST included) be accepted;
2. That the total gross project cost of \$832,471.00 (HST included) and the total net project cost of \$749,666.00 (net of HST rebate) be approved;
3. That the Director, Finance & Treasurer be authorized to finance the total net project cost in the amount of \$749,666.00 as follows:
  - a) the sum of \$ 749,000.00, as provided for in the 2018 Fire Services Capital Budget be financed by the issue of debentures by The Regional Municipality of Durham over a term not to exceed ten years;
  - b) the sum of \$666.00 to be funded from property taxes;
  - c) the annual repayment charges in the amount of approximately \$90,000.00 be included in the annual Current Budget for the City of Pickering commencing in 2018, or such subsequent year in which the debentures are issued, and continuing thereafter until the debenture financing is repaid, and any financing cost to be paid out of the Current Budget;
  - d) The Treasurer be authorized to make any changes, adjustments, and revisions to amounts, terms, conditions, or take any actions necessary in order to effect the foregoing;
4. That the draft By-law attached to this report be enacted; and
5. That the appropriate officials of the City of Pickering be authorized to take the necessary actions as indicated in this report.

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**Executive Summary:** As approved in the 2018 Capital Budget, the Fire Services Department will require one fire pumper tanker to replace the three pumper tankers that are currently in service. For the purpose of supplying this pumper tanker, Quotation No. Q-35-2018

was prepared and advertised on the City's website on May 3, 2018 and closing date of June 5, 2018.

The Evaluation Committee scored the quotations and established Dependable Truck and Tank Ltd. as the highest ranking proponent.

The total gross project cost is estimated to be \$832,471.00 (HST included) and the total net project cost is estimated at \$749,666.00 (net of HST rebate).

### Financial Implications:

#### 1. Quotation Amount

Quotation No. Q-35-2018	\$717,200.00
HST (13%)	<u>93,236.00</u>
<b>Total Gross Quotation Cost</b>	<b><u>\$810,436.00</u></b>

#### 2. Estimated Project Costing Summary

Quotation No. Q-35-2018	\$717,200.00
Tools and Equipment	9,500.00
Contingency	<u>10,000.00</u>
Sub Total Cost	736,700.00
HST (13%)	<u>95,771.00</u>
<b>Total Gross Project Cost</b>	<b><u>\$832,471.00</u></b>
HST Rebate (11.24%)	<u>(82,805.00)</u>
<b>Total Net Project Cost</b>	<b><u>\$749,666.00</u></b>

#### 3. Approved Source of Funds

##### 2018 Fire Services Capital Budget

Description	Account Code	Source of Funds	Available Budget	Required
Supply and Delivery of One Fire Pumper Tanker	5340.1805.6159	Debt 10 Years Property Taxes	\$750,000.00 0	\$749,000.00 666.00
		<b>Total Funds</b>	<b><u>\$750,000.00</u></b>	<b><u>\$749,666.00</u></b>

Project Cost under (over) approved funds by	\$334.00
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**Discussion:** This fire pumper tanker as approved in the 2018 Capital Budget and bid under Q-35-2018 will be primarily utilized as a water tender capable of transporting 11,000 liters of water to fire scenes in areas within Pickering not serviced by the Regional Municipality of Durham water supply.

When this vehicle is ready for service it will be added to the Fire Services Department vehicle fleet and will replace our three current fire pumper tankers. Two of the tankers are Freightliner, two passenger, model year 1999 and the other apparatus is a GMC, two passenger, model year 2000.

The new fire pumper tanker will have a custom cab and chassis with seating to accommodate four firefighters. This vehicle will meet the 2018 Engine Emission Regulations, Canadian Motor Vehicle Safety Standards and National Fire Protection Association Standard for Automotive Fire Apparatus. The modern safety systems will include anti-lock braking, a rear view camera, an occupant protection system designed for maximum protection from side impact and vehicle rollover, and LED lighting that will provide enhanced visibility and warning.

A portion of the funds from this project will be used to purchase new tools and equipment required to outfit this fire pumper tanker and ready it for service. The Fire Services Department current supply of tools and equipment will not be sufficient to fully outfit this new fire pumper tanker.

Specifications for the fire pumper tanker were developed based on consultation with City Operations staff, Fire Services Management and the Joint Health and Safety Committee.

Two respondents submitted quotations for this project, which closed on June 5, 2018 for the Supply and Delivery of One Fire Pumper Tanker.

Upon careful examination of all quotations and relevant documents received, the Fire Services Department recommends the acceptance of Quotation No. Q-35-2018 in the amount of \$810,436.00 (HST included) submitted by Dependable Truck and Tank Ltd. for the Supply and Delivery of One Fire Pumper Tanker project and that the total net project cost of \$749,666.00 be approved.

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**Attachments:**


1. Supply & Services Summary Memorandum dated June 7, 2018
  2. Being a By-law to authorize the Supply and Delivery of One Fire Pumper Tanker project in the City of Pickering and the issuance of debentures in the amount of \$749,000.00.
-

Subject: Supply and Delivery of One Fire Pumper Tanker

Page 4

**Prepared By:**

  
Jason Yoshida  
Deputy Fire Chief

  
Ray Rodrigues, CPPB  
Manager, Supply & Services


JY:jm

**Approved/Endorsed By:**

  
John Hagg  
Fire Chief

  
Stan Karwowski, MBA, CPA, CMA  
Director, Finance & Treasurer

Recommended for the consideration  
of Pickering City Council

  
Tony Prevedel, P.Eng.  
Chief Administrative Officer

June 18, 2018



## Memo

To: John Hagg  
Fire Chief, Fire Services

From: Ray Rodrigues  
Manager, Supply & Services

Copy: Administrative Assistant, Fire & Emergency Management  
Deputy Fire Chief, Fire Services

Subject: Quotation No. Q-35-2018  
S&D of One Fire Pumper Tanker  
Closing Date: June 5, 2018 at 12:00 Noon.  
File: F-5300-001

June 7, 2018

A summary of the Stage II and III evaluation results for each quotation is detailed below.

Vendor Name	Average of Evaluation Committee Points Awarded	Quoted Amount (excluding HST)	Points Awarded Price	Total Points Awarded
Dependable Truck and Tank Ltd	106.5	\$717,200.00	50	#156.5
Safetek Emergency Vehicles Ltd.	105.75	\$799,150.00	45.4	151.15

**Dependable Truck and Tank Ltd** is the top ranked respondent with a submitted price of \$717,200.00 (HST Excluded).

A budget of \$750,000.00 was provided to Supply & Services for this procurement.

If the recommendation to award exceeds the budgeted amount, refer to Financial Control Policy Item 11 for additional instructions.

**Attachment # 1 to Report # FIR 02-18**

**Page 2 of 2**

In accordance with Appendix D – Request for Quotations Particulars, Item B: Material Disclosures, the following documents will be requested from **Dependable Truck and Tank Ltd:**

In accordance with Purchasing Policy Item 06.04, the authority for the dollar limit as set out below excludes HST.

In accordance with Purchasing Policy, Item 06.11, where the compliant quotation or tender meeting specifications and offering best value to the City is acceptable or where the highest scoring proposal is recommended and the estimated total purchase price is:

(c) Over \$250,000, the Manager may approve the award, subject to the approval of the Director, Treasurer, CAO and Council.

Please provide your recommendation in report form. After receiving Council's approval, an approved "on-line" requisition will be required to proceed.

Please direct all enquiries to Supply & Services. Respondents will be advised in due course.

If you require further information or assistance, do not hesitate to contact me or a member of Supply & Services.

RR

Attachments (1)

The Corporation of the City of Pickering

By-law No. XXXX/18

Being a by-law to authorize the Supply and Delivery of One Fire Pumper Tanker project in the City of Pickering and the issuance of debentures in the amount of \$749,000.00

Whereas Section 11 of the *Municipal Act, 2001*, as amended, provides that a lower-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in that Section; and,

Whereas Subsection 401(1) of the *Municipal Act, 2001*, as amended, provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way; and,

Whereas Subsection 401(3) of the *Municipal Act, 2001*, as amended, provides that a lower-tier municipality in a regional municipality does not have the power to issue debentures; and,

Whereas The Regional Municipality of Durham has the sole authority to issue debentures for the purposes of its lower-tier municipalities including The Corporation of the City of Pickering (the "City"); and,

Whereas the Council of the City wishes to proceed with debenture financing for the Supply and Delivery of One Fire Pumper Tanker project; and

Whereas before authorizing the construction in respect of the Supply and Delivery of One Fire Pumper Tanker project, the Council of the City had the Treasurer update the City's Annual Repayment Limit, the Treasurer calculated the estimated annual amount payable in respect of such project and determined that such annual amount would not cause the City to exceed the updated limit and; therefore, Ontario Municipal Board approval is not required as per Section 401 of the *Municipal Act, 2001*, as amended, and the regulations made thereunder;

And whereas after determining that Ontario Municipal Board approval is not required, the Council of the City approved report FIR 02-18 on the date hereof and awarded Quotation No. Q-35-2018 for the Supply and Delivery of One Fire Pumper Tanker project;

Now therefore the Council of The Corporation of the City of Pickering hereby enacts as follows:

1. That the City proceed with the project referred to as "Supply and Delivery of One Fire Pumper Tanker";

- 
2. That the estimated costs of the project in the amount of \$749,666.00 be financed as follows:
    - a) the sum of \$749,000.00 be financed by the issue of debentures by The Regional Municipality of Durham over a term not to exceed 10 years;
    - b) the sum of \$666.00 be funded from property taxes; and
  3. That the funds to repay the principal and interest of the debentures be provided for in the annual Capital Budget for the City commencing in 2018 or such subsequent year in which the debentures are issued and continuing thereafter until the debenture financing is repaid.

By-law passed this 25th day of June, 2018

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David Ryan, Mayor

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Debbie Shields, City Clerk



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**From:** Paul Bigioni  
Director, Corporate Services & City Solicitor

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**Subject:** 2018 Municipal Election - Update

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**Recommendation:**

1. That Report CLK 02-18 from the Director, Corporate Services & City Solicitor regarding the 2018 Municipal Election be received for information.

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**Executive Summary:** This report gives an update of the processes that have been completed to date in regards to the 2018 Municipal Elections.

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**Financial Implications:** Not Applicable

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**Discussion:** Further to the approval of By-law 7549/17, the City of Pickering shall be conducting the 2018 Municipal Election by internet and telephone voting. Internet and telephone voting is a vote anywhere anytime solution which allows an eligible elector on the Voters' List to cast an electronic ballot from their computer, tablet or smartphone from any location provided they have an internet connection. Eligible electors are also able to cast an audio vote from a touch tone telephone.

In accordance with Council direction, the purpose of this report is to provide Council with an update on the planning for the 2018 Municipal Election. The following is a summary of the processes completed to date.

**Internet/Telephone Voting**

Internet/Telephone Voting is being conducted by Dominion Voting Systems for the City of Pickering's 2018 Municipal Elections. Dominion Voting Systems has been the election provider for the City of Pickering since 2006. A representative from Dominion Voting Systems attended the May 14<sup>th</sup> Council Meeting to answer questions about the system and, through the aid of a power point presentation, explained how the voting process works.

With Internet/Telephone Voting, an eight-day voting period is put in place within which the elector can cast a vote at any time. This contrasts with the traditional process of setting specified dates and times for advance voting days and Election Day. The City of Pickering will have a voting period that begins at 10:00 am on Monday, October 15, 2018 through to 8:00 pm on Monday, October 22, 2018. Internet/Telephone Voting allows the eligible voter to vote

anywhere and at anytime during the voting period, provided the Elector has received a Voter Information Letter with a confidential PIN number, and has access to an internet connection or to a touch tone telephone.

The City of Pickering has a one step process for internet/telephone voting which is called “voting without registration”. Each Elector receives an individual Voter Information Letter before the Voting Period starts with information on how and when to vote. The Voter Information Letter is sent to the Elector in a secure envelope and the letter also includes confidential PIN numbers. The Elector uses the PIN numbers and also a third piece of personal information of the elector in order to sign in to cast their vote.

The Dominion Voting System also has a Language Management option where the Elector can choose French or English in their voting process. The Dominion Voting System supports a minimum of WCAG 2.0 Level A accessibility standards, and also uses standardized HTML and JavaScript to ensure compatibility with all market leading screen readers and web accessible devices.

### **Communication Plan**

Internet/telephone voting is a new way of voting for the City of Pickering. With any new process comes added pressure to ensure the integrity of the electoral process. Communication is a key ingredient in promoting the new system and educating the Electors before, during and after the Voting Period.

Did you know that:

- If you have an internet connection or landline and have your PIN number, you can vote from the comfort of your home, cottage, or office;
- If you have an internet connection or landline and have your PIN number, you can vote from anywhere in the world;
- If you have an internet connection or landline and have your PIN number, you can vote at any College or University;
- If you do not have an internet connection or landline, or need assistance with the voting process, or need to be added to the Voters' List, you can attend a Voter Assistance Centre for help.

A Communications Plan has been developed to promote the advantages of internet/telephone voting through the City's website and social media, noting the ease, convenience and security of the new system. The Communications Plan will show that voters have the ability to vote from the comfort of their home, at work, on vacation, at school for students away from home and with no line-ups. It is also important for electors to take advantage of the eight-day voting period and to vote early, in the event they have any questions or require any assistance.

Also, communications have been developed to encourage residents to make sure that they are on the Voters' List and that their information is correct. Recent legislative changes allow the Chief Electoral Officer to share information from the permanent register of electors with the Municipal Property Assessment Corporation (MPAC) for use in preparing the Preliminary List of Electors for municipalities. Given that the 2018 Provincial Election occurred on June 7,

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2018, it is expected that a more accurate and complete Preliminary List of Electors may be available for the October municipal election.

Once information is confirmed regarding the Voter Assistance Centres, all dates and times will be posted on the City's website and communications be issued to the electors as the information becomes available.

Additional information regarding the internet/telephone voting process will be given to Candidates if they wish to hand it out with their Campaign literature or when conducting door to door campaigning.

Election staff will be at the Pickering Farmers Market on various days to promote and educate electors on internet/telephone voting. Staff will be able to check to see if residents are on the voters list and to provide general election information.

The City Clerk will be taking every available opportunity to promote and educate electors on internet/telephone voting.

### **Voter Help Line**

A Voter Help Line will be activated in September to address any Election related questions. Operation of the voter Help Line will be Monday to Friday from 8:30 am to 4:30 pm, with extended hours during the Voting Period.

### **Voter Information Letters**

A Voter Information Letter will be delivered to each eligible elector in a household who is on the voters list. The letters will be mailed at the end of September 2018, and will arrive in mailboxes the first week of October. Eligible electors who do not receive a Voter Information Letter should contact the 2018 Municipal Election Help Desk to find out if they are on the Voters' List or to be added to the list, if needed. The Voter Information Letters Procedure is attached to this report as Attachment No. 1.

### **Voter Assistance Centres**

Even though the City of Pickering is conducting an Internet/Telephone Voting process, Voter Assistance Centres will be available to eligible electors who need assistance with the voting process, who do not have either internet access or a touch tone phone or who need to be added to the Voters' List. The following locations have been confirmed as Voter Assistance Centres for the 2018 Municipal Elections. The Voter Assistance Centres will be open various days and times and information regarding Voter Assistance Centres will be confirmed and relayed on the City website and in community ads in mid-September 2018.

Pickering Recreation Complex  
1867 Valley Farm Road  
Pickering, ON

East Shore Community Centre  
910 Liverpool Road South  
Pickering, ON

George Ashe Library & Community Centre  
470 Kingston Road West  
Pickering, ON

Whitevale Community Centre  
475 Whitevale Road  
Pickering, ON

Dr. Nelson F. Tomlinson Community Centre  
4941 Old Brock Road  
Claremont, ON

Agape Temple  
1999 Fairport Road  
Pickering, ON L1V 4M2

Staff will monitor all Voter Assistance Centres on a daily basis and will re-allocate election staff if necessary to provide assistance/relief at the busiest voting places and times.

### Special Voting Locations

Staff have been working with retirement homes and a Co-Operative Housing Unit in Pickering to offer assistance with the voting processes for the 2018 Municipal Elections. Staff will visit the following locations to provide training and equipment on the voting process and to assist any eligible voters that need it.

VIVA Pickering Chartwell  
1880 Glengrove Road  
Pickering, ON L1V 1X2

Parkway Retirement Residence  
1645 Pickering Parkway  
Pickering, ON L1V 7E9

Chartwell Pickering City Centre  
1801 Valley Farm Road  
Pickering, ON L1V 0A5

Abbeylawn Manor  
534 Rodd Avenue  
Pickering, ON L1W 2B2

Orchard Villa Retirement Residence  
1955 Valley Farm Road  
Pickering, ON L1V 3R6

Bay Ridges LTCC  
900 Sandy Beach Road  
Pickering, ON L1W 1Z4

Rougemount Co-Operative Homes Inc.  
400 Kingston Road  
Pickering, ON L1V 6S1

### Testing and Auditing of the Voting System

The Clerk's Office conducts testing and auditing of the Voting System throughout the various implementation phases of the process. Election staff also conduct a logic and accuracy test, which is essentially a mock election, before the Election period begins to ensure that the system is fully functional. During the logic and accuracy test, any candidate or scrutineer is welcome to attend, in order to build confidence in the voting system.

Internet voting platforms utilize the same stringent access methodologies and encryption principals which protect internet banking sites and electronic medical records. In addition to the extensive security measures that Dominion Voting Systems carries out, the Clerk's Office has also collaborated with other municipalities who will be using Dominion Voting Systems to conduct a Third Party Security Penetration Test which will test the integrity of the Voting System by an independent third party.

### Notice of Results

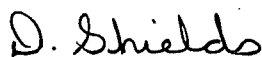
The unofficial results for each candidate by office, shall be made available by the Clerk after 8:00 pm on Monday, October 22, 2018, at the City Clerk's Office and the Clerk shall post the same Unofficial Results on the municipality's website.

As soon as possible after Monday, October 22, 2018, the Clerk shall declare the Official Results by completing the "Certificate of Election Results" and posting the Official Results on the City's website.

### Attachments:

1. Voter Information Letters Procedure

### Prepared By:



Debbie Shields  
City Clerk  
Solicitor

### Approved/Endorsed By:



Paul Bigioni  
Director, Corporate Services & City

Recommended for the consideration  
of Pickering City Council



Tony Prevedel, P.Eng.  
Chief Administrative Officer

# Voter Information Letters Procedure

## 2018 Municipal Election

## **Purpose**

To describe the process used to generate and distribute Voter Information Letters to eligible electors in an election.

## **Responsibilities**

It is the responsibility of the City Clerk to ensure that a Voter Information Letter be sent to each eligible elector on the Voters' List in time for those electors to vote.

## **Design & Content of Voter Information Letters**

Voter Information Letters shall be designed in a manner that is accessible and easy to read.

Each eligible elector on the Voters' List shall receive an individual Voter Information Letter, regardless of the number of Electors at a given address or household.

Voter Information Letters shall contain at minimum:

- The date(s), time(s), and location(s) at which an elector may cast their ballot during the Voting Period;
- The race(s) and question(s) on the ballot for which an Elector is eligible to cast a ballot;
- How an elector may cast their ballot, including the use of any Alternative Voting Method;
- The elector's unique identifier information (e.g. PIN) necessary to cast their ballot, if any;
- A description of electors' qualifications and warnings against voting illegally; and
- Contact information for elections help desk.

The design and production of Voter Information Letters for any election shall be coordinated with any Voting System Provider, or subcontractor thereof, to ensure integration with the Voting System and the Voters' List.

## **Distribution of Voter Information Letters**

Following production of the Voters' List, Voter Information Letters, shall be populated with Electors' information from the Voters' List. During a regular election, Voter Information Letters shall be distributed to Electors no later than the first week of October by standard addressed letter mail.

Where Voter Information Letters shall be distributed by mail, all unique identifier information pertaining to the Elector shall be hidden from view and not visible through the mailing envelope.

In the event of a postal strike during an election, Voter Information Letters may be distributed by other means, as the City Clerk deems necessary.

Where an elector qualifies at more than one location as a result of owning or renting more than one property, the elector shall vote only once and the qualifying address to determine eligibility for voting shall be at the place of residence of the elector, as defined under the Act. All electors that vote more than once in an Election or who improperly uses the Voter Information Letter shall be reported to the appropriate authorities for further investigation as to possible corrupt practices under the Act.

An elector cannot give his/her Voter Information Letter to another person for the purpose of voting. Acceptance of another elector's Voter Information Letter including the actual voting thereof will be considered an illegal and corrupt practice and shall be reported to the appropriate authorities and therefore subject to the penalty provision under the Municipal Elections Act.

The Criminal Code of Canada states that tampering with the mail of an individual is a criminal offence. Since Pickering's election relies on delivery of Voter Information Letters to eligible electors in order to allow those electors to exercise their right to vote, any instance or substantiated account of mail tampering will be taken very seriously and reported to the authorities.

#### **Voter Information Letter Returns, Corrections & Re-Issuance**

Voter Information Letters returned, re-issued or corrected either by an individual or by mail, will be opened and the PIN status will be disabled so that the PIN cannot be used to vote. The City Clerk and the Election Official(s) in partnership with Dominion Voting Systems shall ensure a complete audit trail is maintained of all Voter Information Letters:

- a) that were sent or issued to eligible voters;
- b) that were returned by mail;
- c) that were personally returned by an elector or other individual(s) either opened or unopened but unused for voting purposes;
- d) where the PIN was set to a status that prevented it from being used;
- e) that were re-issued to an eligible elector.

Where a Voter Information Letter is returned to the municipality as a result of undeliverable mail, Election Staff shall open the letter, disable the PIN status and shall note on the Voters' List that the Voter Information Letter was returned for undeliverable mail.



If an Elector did not receive their Voter Information Letter in the mail, it is their responsibility to contact the Clerk's Office to have a new Voter Information Letter issued, including any associated Unique Identifier Information necessary to cast a ballot.

Where a Voter Information Letter is reported lost, Election Staff shall disable any PIN or other Unique Identifier Information necessary to cast a ballot using the missing Voter Information Letter.

When an Elector requests a Voter Information Letter during the Voting Period of the election, Election Staff shall ensure that the Elector has not already received a replacement Voter Information letter or cast a ballot before issuing another Voter Information Letter to the Elector.

Where a new Voter Information Letter is to be issued to an Elector, the new Voter Information Letter may be distributed to the Elector by mail or in-person. At the discretion of an Election Official, a Voter Information Letter may be issued by e-mail in a rare set of circumstances, and subject to certain rules and limitations, if timing does not allow for traditional mail delivery. It is the responsibility of Electors to maintain the secrecy of information provided to them on their Voter Information Letter (e.g. PIN's).

Where an eligible elector has tried his or her PIN and they have determined that it has already been used, the elector can attend a Voter Assistance Centre with satisfactory identification to have the PIN reviewed by Election Officials. Once reviewed the elector shall complete an "Application for Re-Issue of a Voter's Information Letter (Lost and Unused)" form and receive a new Voter Information Letter.

All Voter Information Letters returned by an elector shall be stored in a secure manner and destroyed at the same time as all other Election material in accordance with the Act.

### **Declaration**

In accordance with Section 12(1) of the *Municipal Elections Act, 1996*, I hereby certify that the attached procedures shall be followed in conducting the 2018 Municipal Elections in the City of Pickering.

---

Debbie Shields  
City Clerk/Returning Officer

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Date

**June 25, 2018**

**Notice of Motion**

a) Sunrise Avenue Storm Sewer Outfall Project

Moved by Councillor Brenner  
Seconded by Councillor Ashe

Whereas the City of Pickering has identified a capital project called Frenchman's Bay Yacht Club Outfall Reconstruction in 2020, in the 2019 – 2022 Capital Forecast, in the amount of \$596,300;

Whereas the City of Pickering has identified a capital project called Oil Grit Separators in 2019, in the 2019 – 2022 Capital Forecast, in the amount of \$300,900;

Whereas these two projects are intended to be completed together, by reconstructing the storm sewer outfall located south of the Frenchman's Bay Yacht Club on Sunrise Avenue and installing an oil grit separator, with the overall goal of improving the quality of the stormwater that is currently being discharged untreated into Frenchman's Bay;

Whereas years of sediment transport and deposition, and associated coastal engineering processes that have occurred along the surface of Frenchman's Bay (which is a coastal marsh), and possibly from the storm sewer outfall, along with the frequent low water levels that have been experienced within Frenchman's Bay over the last decade, has necessitated the need for regular dredging over the years by the Frenchman's Bay Yacht Club to enable safe access from their southern dock area;

Whereas the impact of dredging, coupled with unstable water levels, has resulted in serious erosion of the shoreline and damage to the southern retaining wall abutting the Club's sidewalk and dock area;

Whereas the Frenchman's Bay Yacht Club wishes to rebuild their retaining wall and abutting docks and sidewalk in 2019;

Whereas it is desirable that such repairs be carried out concurrently with improvements to the Sunrise Avenue storm sewer outfall;

Now therefore be it resolved that the Frenchman's Bay Yacht Club Outfall Reconstruction project be accelerated and referred to the 2019 Capital Budget for consideration, along with the Oil Grit Separators project;

And further that City staff enter into discussions with the TRCA regarding their participation in this project, which may consist of in kind contributions and completing further enhancements on abutting TRCA lands, directly to the south of the storm sewer outfall reconstruction area.

b) Removal of Remaining R4 Designations – Rotary Frenchman's Bay West Park

Moved by Councillor Brenner  
Seconded by Councillor Ashe

Whereas: The Rotary Frenchman's Bay West Park encompasses lands at the southwestern end of Frenchman's Bay, lands northerly to the south side of Sunrise Avenue, the eastern side of West Shore Boulevard, and the northern shore of Lake Ontario;

Whereas: These lands were previously designated as a special study area where TRCA was encouraged to continue its acquisition program to acquire any lands within the designated area that may become available;

Whereas: With the exception of three properties located on the south side of Beachpoint Promenade, all lands within the park have been acquired;

Whereas: Zoning By-law 2511 was approved in the early 1960's and zones portions of the Frenchman's Bay West Park land as "G" - Greenbelt and "R4" - Detached Dwelling Fourth Density;

Whereas: In 2012, the City of Pickering adopted Rotary Frenchman's Bay West Master Plan;

Now Therefore be it resolved that City staff initiate the necessary steps to amend Zoning By-law 2511 as follows:

1. To change the zoning of all lands currently zoned "R4" - Detached Dwelling Fourth Density to an appropriate zone category that recognizes these lands as Open Space/Environmental Park.
2. To change zoning on lands currently zoned "G" - Greenbelt to an appropriate zone category that recognizes these lands as Open Space/Environmental Park.

And that those properties remain in private ownership be granted non-conforming status.

**By-laws**

- 7627/18 Being a by-law to authorize the Supply and Delivery of One New Latest Model Year Articulating Front Loader project in the City of Pickering and the issuance of debentures in the amount of \$200,000.00. [Refer to Executive Agenda pages 136-137]
- 7628/18 Being a By-law to authorize the Execution of an Agreement with the Association of Municipalities of Ontario (Main Street Revitalization Initiative) [Refer to Executive Agenda page 391]
- 7629/18 Being a By-law to establish the 2018 Final Property Tax Due Date for the Commercial, Industrial and Multi-Residential Tax Classes. [Refer to Executive Agenda pages 355-356]
- 7630/18 Being a By-law to establish Blocks 107 and 108, Plan 40M-2620 as public highway. (By-law attached)
- 7631/18 Being a By-law to exempt Block 29, Plan 40M-2086, from the part lot control provisions of the *Planning Act*. (By-law attached)
- 7632/18 Being a By-law to designate the City of Pickering as a Site Plan Control Area. [Refer to Planning & Development Agenda pages 171-175]
- 7633/18 Being a By-law to amend Restricted Area (Zoning) By-law 3037, as amended, to implement the Official Plan of the City of Pickering, Region of Durham, Part of Lot 19, Concession 3, Part 3, 40R-26764, Part 40, 40R-6934, and Part 2, 40R-29605, City of Pickering (A 07/17, SP-2017-04, CP-2017-02) (By-law attached)
- 7634/18 Being a By-law to amend By-law 6604/05 providing for the regulating of traffic and parking, standing and stopping on highways or parts of highways under the jurisdiction of the City of Pickering and on private and municipal property. [Refer to Executive Agenda pages 275 – 276]
- 7635/18 Being a By-law to amend By-law 6604/05 providing for the regulating of traffic and parking, standing and stopping on highways or parts of highways under the jurisdiction of the City of Pickering and on private and municipal property. [Refer to Executive Agenda pages 327-328]

- 7636/18 Being a By-law to authorize the Abbott Crescent Stormwater Management Pond Reconstruction project in the City of Pickering and the issuance of debentures in the amount of \$342,000.00. [Refer to New and Unfinished Business Pages 122-123]
- 7637/18 Being a By-law to authorize the Supply and Delivery of One Fire Pumper Tanker project in the City of Pickering and the issuance of debentures in the amount of \$749,000.00. [Refer to New and Unfinished Business Pages 148-149]
- 7638/18 Being a By-law to amend Zoning By-law 3036, as amended to permit residential development (A 10/14) (By-law attached) OMB Decision- no action required. By-law being assigned a number for record keeping purposes.
- 7639/18 Being a By-law to amend Zoning By-law 7553/17, as amended, to remove the holding provision "H6" (A 08/18). (By-law attached)
- 7640/18 Being a By-law to authorize the Westney Road – Road Reconstruction project in the City of Pickering and the issuance of debentures in the amount of \$1,496,000.00 [Refer to New and Unfinished Business Pages 136-137]
- 7641/18 Being a By-law to adopt Amendment 33 to the Official Plan for the City of Pickering (OPA 15-001/P) (By-law attached)
- 7642/18 Being a By-law to amend Restricted Area (Zoning) By-law 3037, as amended, to implement the Official Plan of the City of Pickering, Region of Durham, Part of Lot 19, Concession 3, Now Part 1, 40R-2548 and Part 1, 40R-26764 in the City of Pickering, (A 06/15). (By-law attached)
- 7643/18 Being a By-law to adopt Amendment 31 to the Official Plan for the City of Pickering (OPA 17-003/P). (By-law attached)
- 7644/18 Being a By-law to stop-up and close those parts of Lots 15 and 16, Concession 1 as in Hwy. Plan 498 (except Hwy. Plan 723) being Service Road also known as Kellino Street as public highway for the purpose of sale to the adjacent owners, subject to required easements. (By-law attached)

To: Debbie Shields  
City Clerk

From: Paul Bigioni  
Director, Corporate Services & City Solicitor

Copy: Director, City Development & CBO  
Manager, Development Services

Subject: Request for Road Establishing By-law

- Owner: Mattamy (Seaton) Limited
- Reserve Blocks 107 and 108, 40M-2620
- (Sapphire Drive)

File: Roadded.581

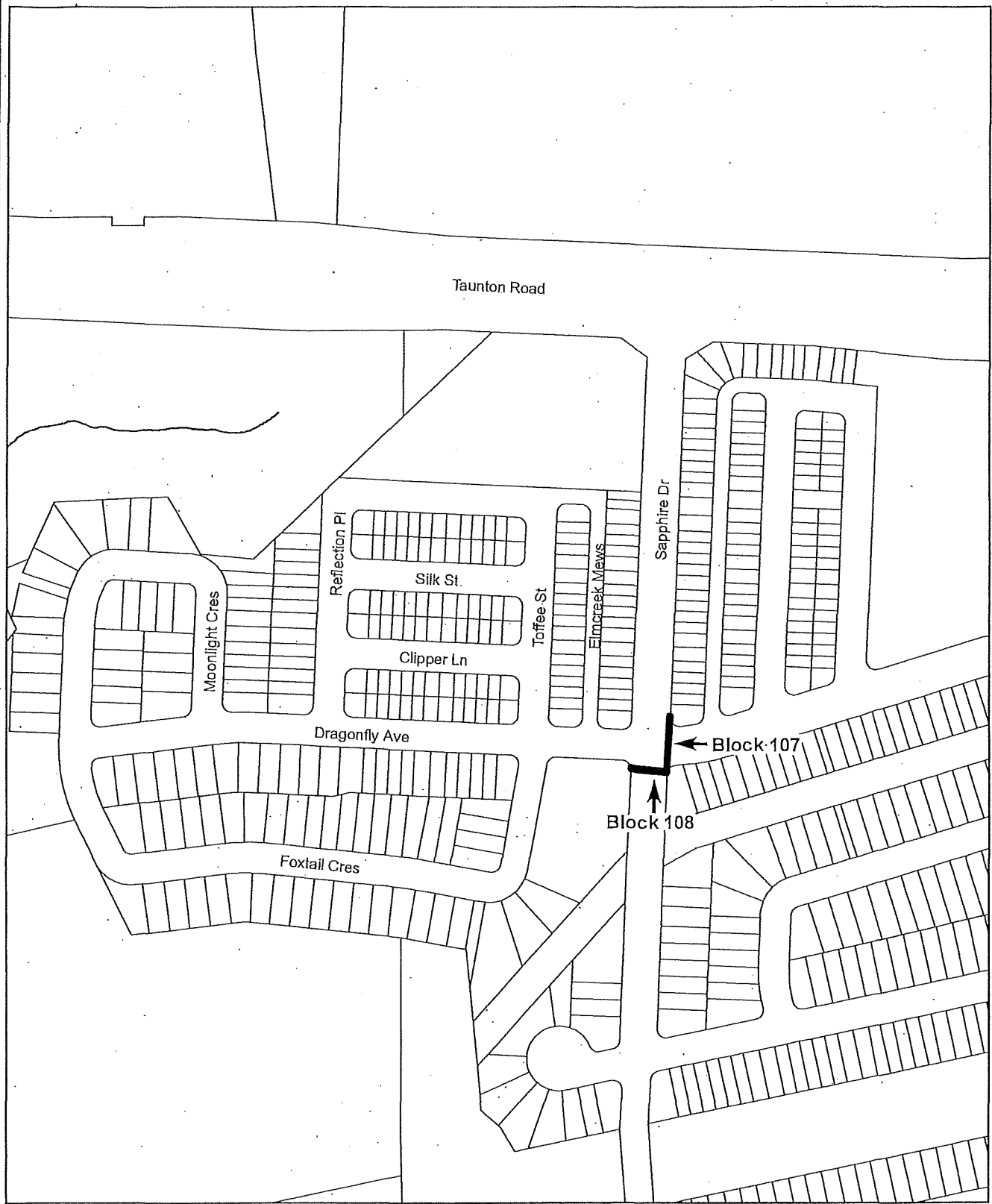
May 31, 2018

The Subdivision Agreement relating to Plan 40M-2620 (Mattamy Phase 1) requires the Owner to construct a temporary road from Block 107, Plan 40M-2620 (acquired by the City when Plan 40M-2620 was registered) through the adjacent lands (Mattamy Phase 2) to Taunton Road. As the temporary road has now been constructed, it is appropriate to establish Block 107, Plan 40M-2620 as public highway providing the legal access required from Taunton Road to Plan 40M-2620.

Block 108 was also acquired through the registration of Plan 40M-2620 and was intended to remain in place until the adjacent lands (Mattamy Phase 2) are developed. While the attached draft by-law includes Block 108, it will not be registered against Block 108, Plan 40M-2620 until such time as the adjacent lands (Mattamy Phase 2) are developed.

Attached is a location map and a draft by-law for the consideration of City Council at its meeting scheduled for **June 25, 2018**.

PB:bg  
Attachments Location Map  
Draft By-law



City of  
**PICKERING**  
City Development  
Department

**Location Map**

**File:** ROADDED 581

**Applicant:** Mattamy (Seaton) Limited

**Property Description:** Blocks 107 and 108, 40M-2620

Date: May. 22, 2018

SCALE: 1:3,000

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THIS IS NOT A PLAN OF SURVEY.

The Corporation of the City of Pickering

By-law No. /18

***DRAFT***

Being a by-law to establish Blocks 107 and 108, Plan 40M-2620 as public highway.

Whereas The Corporation of the City of Pickering is the owner of Blocks 107 and 108, Plan 40M-2620 and wishes to establish them as public highway.

Now therefore the Council of The Corporation of the City of Pickering hereby enacts as follows:

1. Blocks 107 and 108, Plan 40M-2620 are hereby established as public highway (**Sapphire Drive**).

By-law passed this 25th day of June, 2018.

***DRAFT***

\_\_\_\_\_  
David Ryan, Mayor

\_\_\_\_\_  
Debbie Shields, City Clerk



To: Debbie Shields  
City Clerk

June 19, 2018

From: Paul Bigioni  
Director, Corporate Services & City Solicitor

Copy: Director, City Development & CBO

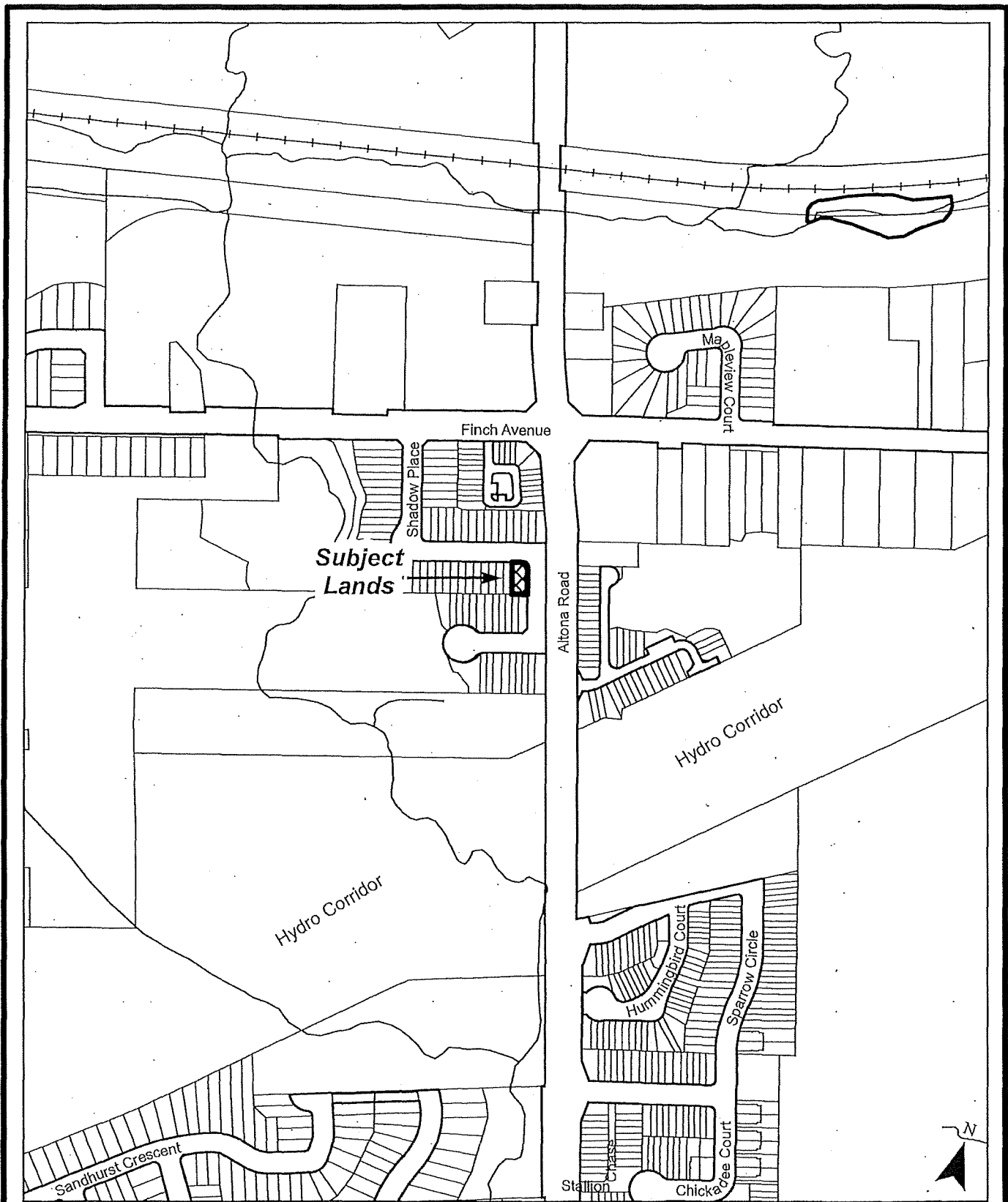
Subject: Request for Part Lot Control By-law  
- Owner: Pickering Shores Development Inc.  
- Block 29, Plan 40M-2086  
File: PLC.40M-2086.2

Block 29 was conveyed to the City for turning circle purposes (Shadow Place) when Plan 40M-2086 was registered. The Subdivision Agreement relating to Plan 40M-2086 required that:

- (a) the turning circle remain in place until Shadow Place was extended southerly providing for the development of the adjacent lands (Plan 40M-2557); and
- (b) once Shadow Place was extended and the turning circle removed, the conveyance of Block 29 to the Owner to provide for the development of 2 semi-detached dwelling units.

As Shadow Place has now been extended and the turning circle removed, and as Block 29, 40M-2086 has been conveyed to the Owner, it is appropriate to enact the required Part Lot Control By-law exempting Block 29, 40M-2086 from the part lot control provisions of the *Planning Act*. This will allow the 2 dwelling units to be conveyed into separate ownership. This draft by-law is attached for the consideration of City Council at its meeting scheduled for **June 25, 2018**.

PB:bg  
Attachments Location Map  
Draft By-law



City of  
**PICKERING**  
City Development  
Department

**Location Map**

**File:** PLC.40M-2086.2

**Applicant:** Pickering Shores Development Inc.

**Property Description:** Block 29, 40M-2086  
(264 Shadow Place)

**Date:** Jun. 19, 2018

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**SCALE:** 1:5,000  
THIS IS NOT A PLAN OF SURVEY.

The Corporation of the City of Pickering

By-law No. /18

**DRAFT**

Being a by-law to exempt Block 29, Plan 40M-2086,  
from the part lot control provisions of the *Planning Act*.

Whereas pursuant to the provisions of section 50(7) of the *Planning Act*, R.S.O. 1990, chapter P.13, as amended, the Council of a municipality may by by-law provide that section 50(5) of the Act does not apply to certain lands within a plan of subdivision designated in the by-law;

Now therefore the Council of The Corporation of the City of Pickering hereby enacts as follows:

1. Section 50(5) of the *Planning Act*, R.S.O. 1990, chapter P.13, as amended shall cease to apply to Block 29, Plan 40M-2086.
2. This by-law shall remain in force and effect for a period of one year from the date of the passing of this by-law and shall expire on June 25, 2019.

By-law passed this 25th day of June, 2018.

**DRAFT**

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David Ryan, Mayor

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Debbie Shields, City Clerk

To: Debbie Shields  
City Clerk

June 20, 2018


From: Catherine Rose  
Chief Planner

Copy: Manager, Development Review & Urban Design

Subject: Amending By-law for  
Zoning By-law Amendment Application A 07/17  
Madison Brock Limited  
Part of Lot 19, Concession 3, Part 3, 40R-26764, Part 40, 40R-6934, and Part 2  
40R-29605  
(2480 and 2510 Brock Road)

## Amending By-law 7633/18

Statutory Public Meeting Date	November 6, 2017
Planning & Development Committee Date	May 7, 2018
Purpose and Effect of By-law	<p>To rezone the subject lands from "A" – Rural Agricultural Zone to "MU-MD-3" – Mixed Use – Medium Density – 3 and "MU-MD-4" – Mixed Use – Medium Density – 4 to facilitate the development of a common element condominium consisting of rear lane townhouses and street townhouses and a standard condominium consisting of stacked townhouses.</p> <p>The zoning by-law establishes appropriate performance standards including but not limited to provisions for build-to-zones along Brock Road and Palmer's Sawmill Road, minimum building separation requirements, minimum lot frontage, minimum lot area, minimum yard depths, maximum building heights, minimum resident and visitor parking requirements, minimum garage requirements, maximum driveway width, minimum number of dwelling units, minimum private amenity area, minimum private park requirements, maximum number of permitted model homes, and requirements on the restriction of the parking and storage of vehicles.</p>
Council Meeting Date	June 25, 2018



DW:ld

J:\Documents\Development\ID-3200\2017\ISP-2017-04\Zoning By-law\By-law Chart Memo to Clerks.docx

Attachments By-law Text  
By-law Schedule pdf

The Corporation of the City of Pickering

By-law No. 7633/18

Being a By-law to amend Restricted Area (Zoning) By-law 3037, as amended, to implement the Official Plan of the City of Pickering, Region of Durham, Part of Lot 19, Concession 3, Part 3, 40R-26764, Part 40, 40R-6934, and Part 2, 40R-29605, City of Pickering (A 07/17, SP-2017-04, CP-2017-02)

Whereas the Council of The Corporation of the City of Pickering deems it desirable to permit a common element condominium consisting of rear lane townhouses and street townhouses and a standard condominium consisting of stacked townhouses on lands being Part of Lot 19, Concession 3, Part 3, 40R-26764, Part 40, 40R-6934, and Part 2, 40R-29605, City of Pickering;

And whereas an amendment to By-law 3037, as amended is therefore deemed necessary;

Now therefore the Council of The Corporation of the City of Pickering hereby enacts as follows:

1. **Schedules I and II**

Schedules I and II to this By-law with notations and references shown thereon are hereby declared to be part of this By-law.

2. **Area Restricted**

The provisions of this By-law shall apply to those lands being Part of Lot 19, Concession 3, Part 3, 40R-26764, Part 40, 40R-6934, and Part 2, 40R-29605, in the City of Pickering, designated "MU-MD-3", and "MU-MD-4" on Schedule I to this By-law.

3. **General Provisions**

No building, structure, land or part thereof shall hereafter be used, occupied, erected, moved or structurally altered except in conformity with the provisions of this By-law.

4. **Definitions**

In this By-law,

- (1) "Air Conditioner" means any mechanical equipment which is required for residential domestic use and which must be installed outdoors including central air conditioning units, heat pumps, heat exchange units, emergency generators and other such equipment.

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- (2) "Amenity Area" means an outdoor area located anywhere on a lot, or the roof of a parking structure, private garage or any other building which includes landscape area, but which may also include areas of decking, decorative paving or other similar surface and includes a balcony, porch or deck and which has direct access from the interior of the dwelling unit.
- (3) "Balcony" means an attached covered or uncovered platform projecting from the face of an exterior wall, including above a porch, which is only directly accessible from within a building, usually surrounded by a balustrade or railing, and does not have direct exterior access to grade.
- (4) "Bay, Bow, Box Window" means a window that protrudes from the main wall, usually bowed, canted, polygonal, segmental, semicircular or square sided with window on front face in plan; one or more storeys in height, which may or may not include a foundation; may or may not include a window seat; and may include a door.
- (5) "Building" means a structure occupying an area greater than 10.0 square metres and consisting of any combination of walls, roof and floor but shall not include a mobile home.
- (6) "Build-to-Zone" means an area of land in which all or part of a building elevation of one or more buildings is to be located.
- (7) "Condominium, Common Element" means spaces and features owned in common by all shareholders in a condominium and may include private streets, walkways and parking and amenity areas.
- (8) "Corner Rounding" shall mean a lot line of a corner lot at the intersection of two street lines including private street lines in the form of an arc, which joins the front lot line to the flankage or side lot line and joins the rear lot line to the flankage or side lot line.
- (9) "Deck" means a raised platform attached to the exterior wall of a building and with direct access from within a building and from grade.
- (10) (a) "Dwelling" means a building or part of a building containing one or more dwelling units, but does not include a mobile home or trailer;
- (b) "Dwelling Unit" means a residential unit that:
- i) consists of a self-contained set of rooms located in a building or structure;
  - ii) is used or intended for use as a residential premises;
  - iii) contains kitchen and bathroom facilities that are intended for the use of the unit only; and

- iv) is not a mobile home or any vehicle.
- (c) "Dwelling, Multiple – Horizontal" means a building containing three or more dwelling units attached horizontally by an above-grade wall or walls.
- (d) "Dwelling, Stacked" means a residential use building for four or fewer storeys in height containing three or more principle dwelling units where the units are divided horizontally and vertically and in which each dwelling unit has an independent entrance at the ground level or through a common entrance at the ground level or at the first storey above ground and may have shared exit facilities above the first floor.
- (11) "Grade" or "Established Grade" means, when used with reference to a building, the average elevation of the finished surface of the ground where it meets the exterior of the front of such building and when used with reference to a structure shall mean the average elevation of the finished surface of the ground immediately surrounding such structure, exclusive in both cases of any artificial embankment.
- (12) "Height, Building" means the vertical distance between the established grade, and in the case of a flat roof, the highest point of the roof surface or parapet wall, or in the case of a mansard roof the deck line, or in the case of a gabled, hip or gambrel roof, the mean height level between eaves and ridge.
- (13) "Landscaped Area" means an outdoor area comprising trees, plants, decorative stonework, retaining walls, walkways, or other landscape or architectural elements, excluding aisles, private streets, driveways, porches, decks, and areas for loading, parking or storing of vehicles.
- (14) (a) "Lot" means an area of land fronting on a street which is used or intended to be used as the site of a building, or group of buildings, as the case may be, together with any accessory buildings or structures, or a public park or open space area, regardless of whether or not such lot constitutes the whole of a lot or block on a registered plan of subdivision;
- (b) "Lot Area" means the total horizontal area within the lot lines of a lot;
- (c) "Lot Frontage" means the width of a lot between the side lot lines measured along a line parallel to and 7.5 metres distant from the front lot line;
- (d) "Lot, Through" means a lot bounded on opposite sides by a street.

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- (15) "Parapet Wall" means the portion of an exterior wall extending above the roof.
- (16) "Porch" means a roofed deck or portico structure attached to the exterior wall of a building, a basement may be located under the porch.
- (17) "Primary Entrance Door" means the principal entrance by which the resident enters or exists a dwelling unit.
- (18) "Private garage" means an enclosed or partially enclosed structure for the storage of one or more vehicles, in which structure no business or service is conducted for profit or otherwise.
- (19) "Storey" means that portion of a building other than a basement, cellar or attic, included between the surface of any floor and the surface of the floor, roof deck or ridge next above it.
- (20) (a) "Street" means a public highway but does not include a lane. Where a 0.3 metre reserve abuts a street, or where a daylight triangle abuts a street, for the purposes of determining setbacks the street shall be deemed to include the 0.3 metre reserve and/or the daylight triangle, however, nothing herein shall be interpreted as granting a public right of access over the 0.3 metre reserve or as an assumption of the 0.3 metre reserve as a public highway for maintenance purposes under the *Municipal Act*.
- (b) "Street, Private" means:
- i) a right-of-way or roadway that is used by vehicles and is maintained by a condominium corporation;
  - ii) a private road condominium, which provides access to individual freehold lots;
  - iii) a roadway maintained by a corporation to provide vehicular and pedestrian access to parking lots and individual retail/commercial units;
  - iv) a private right-of-way over private property, that affords access to lots abutting the private street, but is not maintained by a public body and is not a lane.
- (21) "Wall, Front" a primary exterior wall of a building, not including permitted projections, which contains the primary entrance door.
- (22) "Water Meter Building" means a building or structure that contains devices supplied by the Region of Durham which measures the quantity of water delivered to a property.



- (23) (a) "Yard" means an area of land which is appurtenant to and located on the same lot as a building or structure and is open, uncovered, and unoccupied above ground except for such accessory buildings, structures, or other uses as are specifically permitted thereon;
- (b) "Front Yard" means a yard extending across the full width of a lot between the front lot line of the lot and the nearest wall of the nearest main building or structure on the lot;
- (c) "Front Yard Depth" means the shortest horizontal dimension of a front yard of a lot between the front lot line and the nearest wall of the nearest main building or structure on the lot;
- (d) "Rear Yard" means a yard extending across the full width of a lot between the rear lot line of the lot, or where there is no rear lot line, the junction point of the side lot lines, and the nearest wall of the nearest main building or structure on the lot;
- (e) "Rear Yard Depth" means the shortest horizontal dimension of a rear yard of a lot between the rear lot line of the lot, or where there is no rear lot line, the junction point of the side lot lines, and the nearest wall of the nearest main building or structure on the lot;
- (f) "Side Yard" means a yard of a lot extending from the front yard to the rear yard, and from the side lot line to the nearest wall of the nearest main building or structure on the lot;
- (g) "Side Yard Width" means the shortest horizontal dimension of a side yard of a lot between the side lot line and the nearest wall of the nearest main building or structure on the lot;
- (h) "Flankage Side Yard" means a side yard immediately adjoining a street not including a private street or abutting on a reserve on the opposite side of which is a street;
- (i) "Flankage Side Yard Width" means the shortest horizontal dimension of a flankage side yard of a lot between the lot line adjoining a street or abutting on a reserve on the opposite side of which is a street, and the nearest wall of the nearest main building or structure on the lot.

**5. Provisions ("MU-MD-3" Zone)**

**(1) Uses Permitted ("MU-MD-3" Zone)**

No person shall within the lands zoned "MU-MD-3" on Schedule I to this By-law, use any lot or erect, alter, or use any building or structure for any purpose except the following:

(a) Multiple Dwelling – Horizontal

(b) Private Park

(2) Zone Requirements ("MU-MD-3" Zone)

No person shall within the lands zoned "MU-MD-3" on Schedule I to this By-law, use any lot or erect, alter, or use any building except in accordance with the following provisions:

		Integrated garage at the rear of the dwelling	Integrated garage at the front of the dwelling
(a)	Lot Frontage (minimum)	4.5 metres	5.5 metres
(b)	Lot Area (minimum)	110 square metres	130 square metres
(c)	Front Yard Depth (minimum)	3.0 metres	4.5 metres
(d)	Side Yard Depth (minimum)	1.5 metres except where dwellings on abutting lots share a common wall, no interior side yard shall be required adjacent to that wall on either lot	
(e)	Rear Yard Depth (minimum)	6.0 metres	7.0 metres
(f)	Flankage Yard Depth (minimum)	2.4 metres	
(g)	Building Height (maximum)	12.0 metres	
(h)	Parking Requirements (minimum)	2.0 parking spaces per dwelling unit	
(i)	Visitor Parking Requirements (minimum)	0.2 of a parking space per dwelling unit which may be provided on a separate lot.	
(j)	Garage	Minimum one private garage per lot attached to the main building, the vehicular	

		Integrated garage at the rear of the dwelling	Integrated garage at the front of the dwelling
	Requirements	entrance of which shall be located not less than 6.0 metres from the common element condominium street	
(k)	Interior Garage Size (minimum)	A private garage shall have a minimum width of 2.8 metres and a minimum depth of 6.0 metres provided, however, the width may include one interior step and the depth may include two interior steps	
(l)	Driveway Width (maximum)	i) 3.7 metres ii) For lots with an integrated garage at the rear of the dwelling and with a lot frontage of 6.0 metres or greater, the maximum driveway width shall be 5.5 metres	

(3) Special Provisions ("MU-MD-3" Zone)

- (a) Projections such as window sills, chimney breasts, fireplaces, belt courses, cornices, pilasters, eaves, eave troughs, walls or screens to screen utilities and other similar architectural features may be permitted in any required yard, provided that no such feature projects into the required yard more than 0.6 of a metre or half the distance of the required yard, whichever is less;
- (b) A porch, uncovered deck or balcony may encroach into any required front yard to a maximum of 2.0 metres or half the distance of the required yard, whichever is less;
- (c) A porch, uncovered deck or balcony may encroach into any required flankage yard to a maximum of 2.0 metres and into any required side yard to a maximum of 1.2 metres;
- (d) A porch or uncovered deck or balcony may encroach into any required rear yard to a maximum of 3.0 metres for dwellings with an integrated garage at the rear of the dwelling and 2.0 metres for dwellings with an integrated garage at the front of the dwelling;
- (e) Stairs may encroach to within 0.3 of a metre of the front lot line or flankage lot line; to within 1.0 metre of a rear lot line; and to within 0.3 of a metre of a side lot line;

- (f) A bay, box or bow window, with or without foundation, having a maximum width of 4.0 metres may encroach into any required yard to a maximum of 0.6 of a metre or half the distance of the required yard, whichever is less;
  - (g) Despite any minimum front yard depth, rear yard depth, side yard depth or flankage yard depth, on a corner lot, the minimum setback to a corner rounding at the front of a lot shall be 1.0 metre, the minimum setback to a corner rounding at the rear of a lot shall be 0.4 of a metre, and the minimum setback to a corner rounding at the side yard or flankage of a lot shall be 0.4 of a metre;
  - (h) Air Conditioners are permitted on a lot provided they are located in the rear yard or side yard or on a balcony or roof. In addition, such units with the exception of units located in the amenity area provided on the balcony above the garage or driveway shall not be located any closer than 0.6 of a metre to a side lot line and shall not be located on any easement in favour of the City.
- (4) Special Regulations ("MU-MD-3" Zone)
- (i) Despite the provisions of Section 5.6 of By-law 3037, as amended, the requirement for the frontage on a public street shall be satisfied by establishing frontage on a common element condominium street for the lands on Schedule I to this By-law;
  - (ii) Despite Section 5(4)(i) above, the lot lines that abut Four Seasons Lane and Palmer's Sawmill Road shall be deemed to be the Front Lot Lines for the lots zoned "MU-MD-3" on Schedule I to this By-law;
  - (iii) A water meter building required by the Region of Durham for the purpose of measuring the quantity of water delivered shall be exempt from "MU-MD-3 zone use provisions and zone requirements;
  - (iv) Minimum Private Amenity Area for units with an integrated garage at the rear:
    - (i) 10 square metres of amenity area shall be provided on the balcony above the garage or driveway and located at the rear of the dwelling unit;
    - (ii) accessory structures such as pergolas, shed or other similar structures shall not be permitted on the balcony above the garage at the rear of the dwelling unit;
    - (iii) the outdoor private amenity area located above the garage at the rear of the dwelling unit shall not be enclosed.

---

**6. Provisions ("MU-MD-4" Zone)****(1) Uses Permitted ("MU-MD-4" Zone)**

No person shall within the lands zoned "MU-MD-4" on Schedule I to this By-law, use any lot or erect, alter, or use any building or structure for any purpose except the following:

- (a) Stacked Dwelling

**(2) Zone Requirements ("MU-MD-4" Zone)**

No person shall within the lands zoned "MU-MD-4" on Schedule I to this By-law, use any lot or erect, alter, or use any building except in accordance with the following provisions:

**(a) Building Location and Setbacks:**

- (i) No building or part of a building or structure shall be erected outside of the building envelope as illustrated on the Schedule II attached hereto.
- (ii) No building or part of a building or structure shall be erected within the building envelope, unless a minimum of 60 percent of the length of the build-to-zone along the frontage of Brock Road as illustrated on Schedule II attached hereto, contains a building or part of a building.
- (iii) The minimum separation distance between the exterior walls of buildings, except for the front wall, shall be 5.0 metres.

**(b) Building Height (maximum): 12.5 metres****(3) Parking Requirements ("MU-MD-4" Zone)**

- (a) 1.0 parking spaces per dwelling unit shall be provided either in a private garage or in a parking area plus 0.2 of a parking space per dwelling unit for visitors. Resident and visitor parking spaces may be provided on a separate lot and secured by an easement.
- (b) Any vehicular entrance for an enclosed private garage shall be located a minimum of 6 metres from the private street that provides vehicle access to the private garage.
- (c) Each parking space within a private garage shall have a minimum width of 2.8 metres and a minimum depth of 6.0 metres; however, the width of a private garage may include 1 interior step and the depth may include 2 interior steps.

- (d) Air Conditioners are permitted on a lot provided such units shall not be located any closer than 0.6 of a metre to any lot line and shall not be located on any easement in favour of the City.
- (e) Minimum Private Amenity Area for lands zoned "MU-MD-4" on Schedule I to this By-law: 5.0 square metres.
- (4) Projections ("MU-MD-4" Zone)
  - (a) Despite Section 6(2)(a)(i) of this By-law, stairs, covered and uncovered porches and platforms, uncovered decks, bay, box and bow windows, balconies, eaves, canopies, window sills, supporting structures and footings and other similar features are permitted to project beyond the building envelope as illustrated on Schedule II, but not closer than 1.5 metres to any lot line.

**7. Special Provisions ("MU-MD-3" and "MU-MD-4" Zones)**

- (a) Number of dwelling units permitted on lands zoned MU-MD-3 and MU-MD-4:
  - (i) Minimum number of dwelling units – 190
- (b) One private park having a minimum lot area of 670 square metres shall be provided on lands zoned MU-MD-3 or MU-MD-4
- (c) Sections 5.10, 5.19.2, 5.20, 5.21, and 5.22 of By-law 3037, as amended, shall not apply to the lands zoned "MU-MD-3" and "MU-MD-4" on Schedule I to this By-law;

**8. Restrictions on the Parking and Storage of Vehicles ("MU-MD-3" and "MU-MD-4" Zones)**

No person shall use any lot for the parking or storage of vehicles except in accordance with the following provisions:

- (1) Number of Vehicles:
  - (i) A maximum of 2 vehicles, only 1 of which may be a trailer, are permitted to park on a driveway.
- (2) Size of Vehicles:
  - (i) for those vehicles parked on any driveway, the maximum permissible height is 2.6 metres, and the maximum permissible length is 6.0 metres;

- (ii) height is measured from the established grade immediately beside the vehicle up to the vehicle's highest point, which excludes lights, antennas and other such items ancillary to the vehicle's body.
- (3) Location of Vehicles:
  - (i) No part of any yard except a driveway is to be used for the parking or storage of vehicles and no vehicle is to encroach onto any Street or Private Street.
- (4) Inoperative Vehicles:
  - (i) The parking or storage of an inoperative vehicle is not permitted unless it is entirely within a fully enclosed building or structure.
- (5) Construction Vehicles:
  - (i) The parking or storage of a construction vehicle or a commercial vehicle is not permitted, unless it is entirely within a fully enclosed building or structure.
- (6) Oversize Vehicles:
  - (i) A vehicle that exceeds the maximum permissible vehicle size provisions of Section 8(2) of this By-law, is permitted to park temporarily for the sole purpose of delivering to, servicing or constructing the premises.

## 9. Model Homes

- (1) A maximum of 2 blocks, together with not fewer than two parking spaces per Model Home, may be constructed on the lands zoned "MU-MD-3" as set out in Schedule I attached to this By-law prior to the division of those lands by lifting of part lot control.
- (2) A maximum of 1 block, together with not fewer than two parking spaces per Model Home, may be constructed on the lands zoned "MU-MD-4" as set out in Schedule I attached to this By-law.
- (3) For the purpose of this By-law, "Model Home" shall mean a dwelling unit which is not used for residential purpose, but which is used exclusively for sales, display and marketing purposes pursuant to an agreement with the City of Pickering.

10. **By-law 3037**

By-law 3037, as amended, is hereby further amended only to the extent necessary to give effect to the provisions of this By-law as it applies to the area set out in Schedules I and II to this By-law. Definitions and subject matters not specifically dealt with in this By-law shall be governed by relevant provisions of By-law 3037, as amended.

11. **Effective Date**

This By-law shall come into force in accordance with the provisions of the *Planning Act*.

By-law passed this 25<sup>th</sup> day of June, 2018.

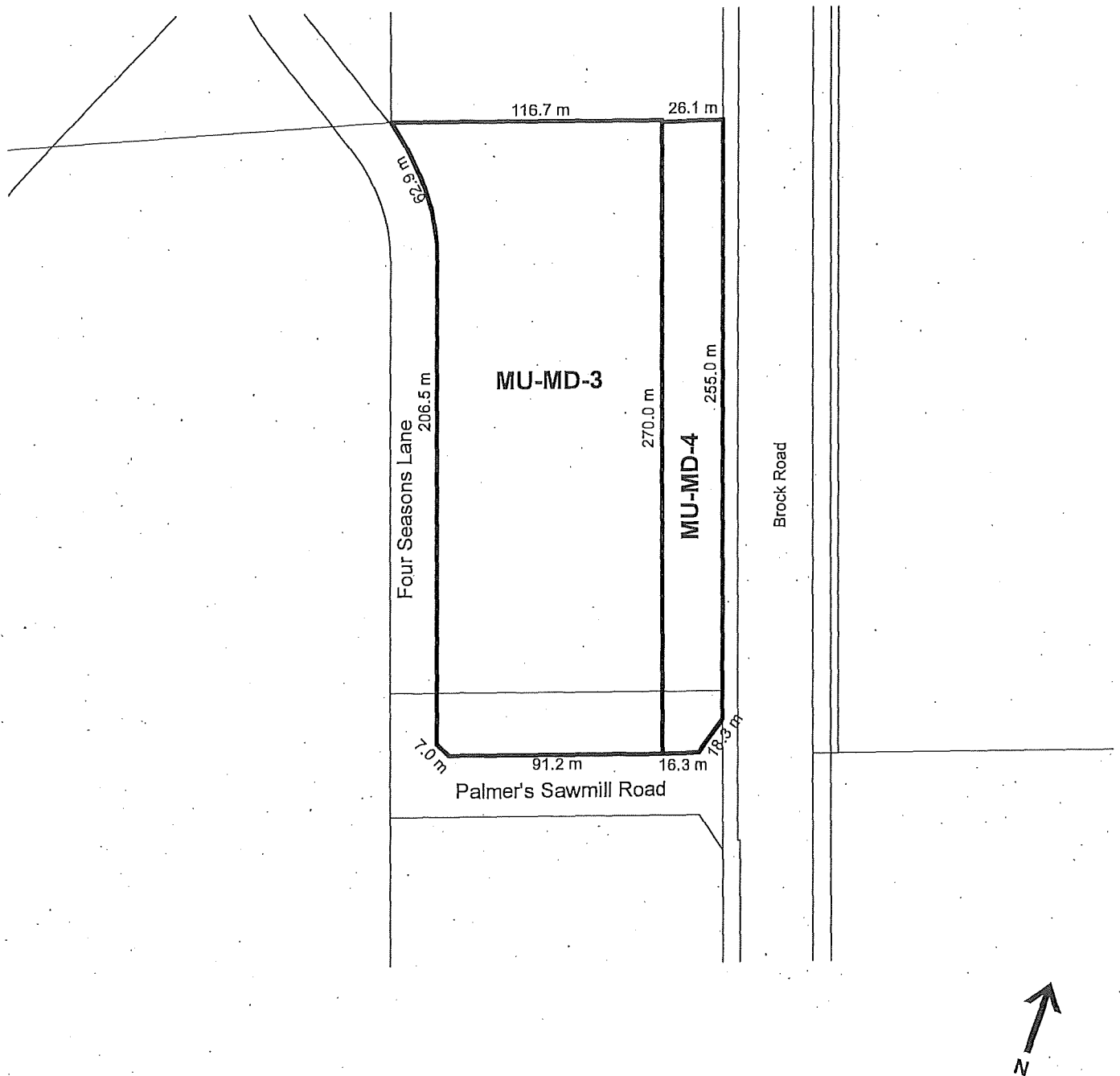
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David Ryan, Mayor

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Debbie Shields, City Clerk





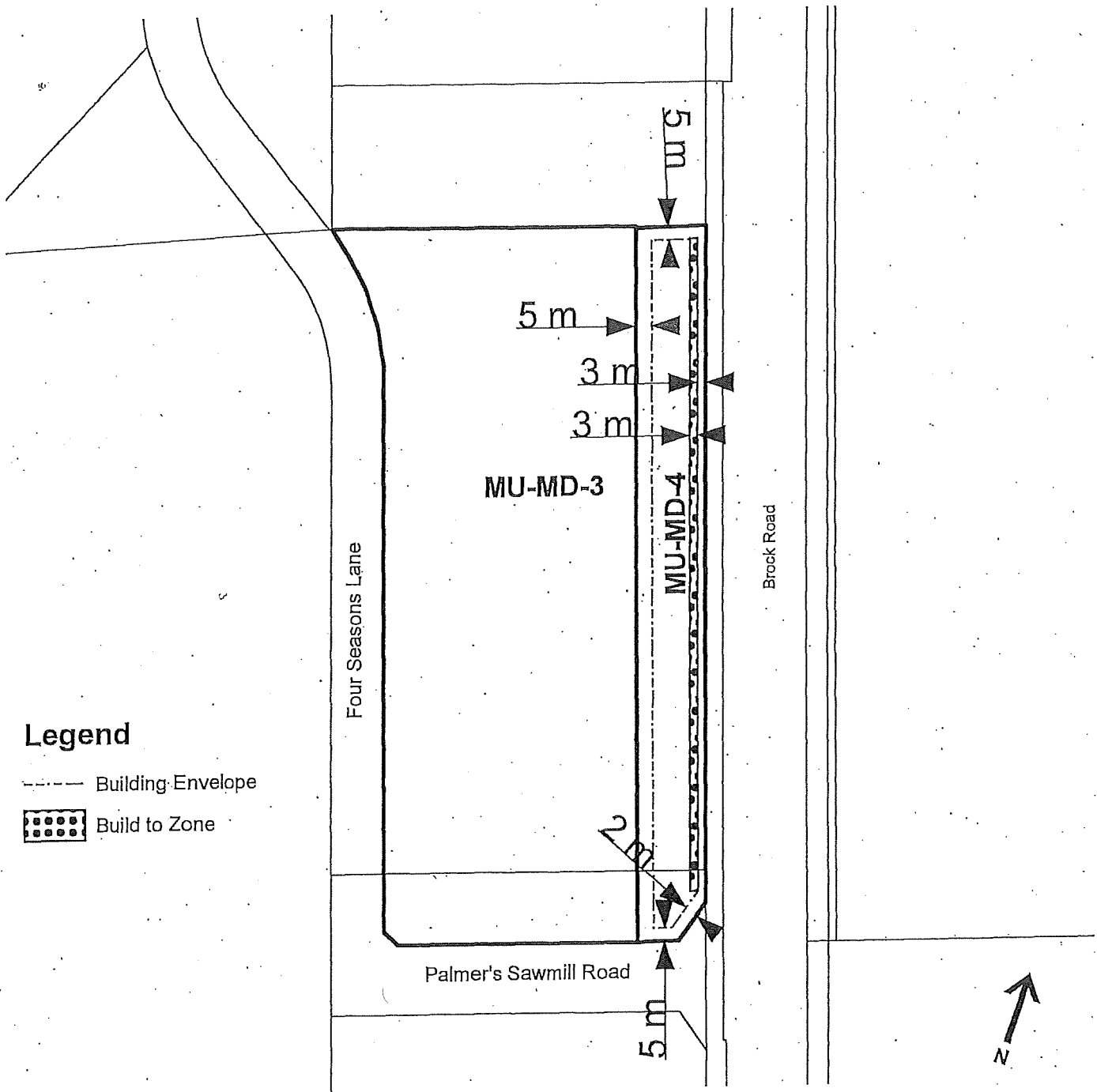
Schedule I to By-Law 7633/18  
 Passed This 25th  
 Day of June, 2018

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Mayor

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Clerk



Schedule II to By-Law 7633/18  
 Passed This 25th  
 Day of June, 2018

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 Clerk

Being a By-law to amend Zoning By-law 3036, as amended to permit residential development (A 10/14).

No person shall, within the lands designated "RM3" on Schedule I attached hereto, use any lot or erect, alter or use any building or structure for any purpose except the following:

- a) Multiple Dwelling-Horizontal
- b) A Water Meter Building

### **Zone Requirements**

The number of Multiple Dwelling-Horizontal Units for all lands zoned "RM3" shall not exceed a maximum of 28 units.

- |                                  |  |
|----------------------------------|--|
| a) Lot Area (minimum)            | 107.0 square metres  |
| b) Lot Frontage (minimum)        | 5.5 metres   |
| c) Front Yard Depth (minimum)    | 3.0 metres (except 6.0 metres to the face of a garage door)  |
| d) Rear Yard Depth (minimum)     | 7.0 metres for Block 01 and<br>3.0 metres for Blocks 02 & 03 (except<br>6.0 metres to the face of a garage door) |
| e) Side Yard Setback (minimum)   | 1.2 metres   |
| f) Building Height (maximum)     | 13.0 metres  |
| g) Gross Floor Area (minimum)    | 100.0 square metres (per dwelling unit)  |
| h) Building Separation (minimum) | 2.4 metres between blocks of multiple<br>dwelling-horizontal   |
| i) Side Yard Setback (minimum)   | 0.6 metres to a water meter building   |

### **Notes:**

1. Block 01, the front yard will be considered the internal condominium road.
2. Block 02 & 03, the front yard will be considered Kingston Road and Rougemount Drive, and the rear yard will be the internal Condominium Road.

### **j) Parking**

For each dwelling unit there shall be provided and maintained a minimum of 2 parking spaces, one of which may be located within a driveway, and one of which must be provided within an attached garage of the dwelling, any vehicular entrance of which shall be located not less than 6.0 metres from any street or drive aisle providing access to those lots, plus a minimum of 0.25 visitor parking spaces per unit.

k) **Obstruction of Yards**

Covered or uncovered steps, porches and platforms may project outside the required building envelope to a maximum projection of 2.0 metres from the main wall of the building, but in no case may they project beyond the boundary of any POTL or property line.

Balconies, covered or uncovered steps, porches and platforms exceeding 1.5 metres in height above established grade are permitted to project outside the required building envelope abutting another residential zone. Uncovered steps are permitted to project 0.6 metres maximum, into a required side yard.

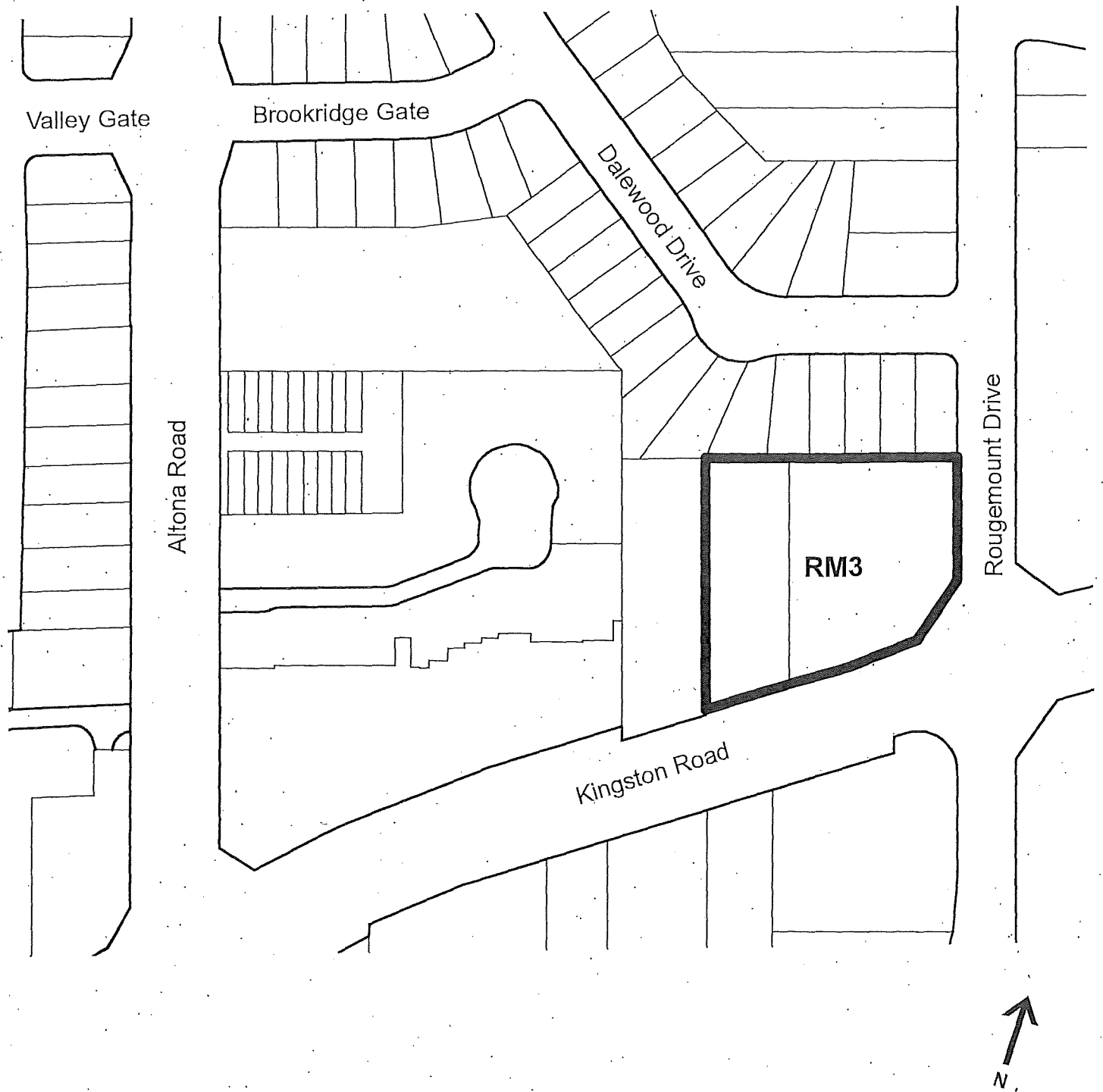
- l) A water meter building required by the Region of Durham for purposes of measuring the quantity of water delivered, shall be exempted from the requirements of the by-law.

m) **Model Homes**

A maximum of one block of multiple dwelling-horizontal units, together with no fewer than two parking spaces per Model Home unit, may be constructed on the lands set out in Schedule I attached to this by-law prior to the division of those lands by registration of a plan of subdivision.

- n) By-law 3036 as amended, is further amended only to the extent necessary to give effect to the provisions of this by-law as it applies to the area set out in Schedule I attached hereto. Definitions and subject matters not specifically dealt with in this by-law shall be governed by relevant provisions of By-law 3036.

- o) This by-law shall come into force on the day it was passed in accordance with the *Planning Act*.



Schedule I to By-Law 7638/18

Approved by the  
Ontario Municipal Board  
Final Decision Issued  
July 27, 2016

To: Debbie Shields  
City Clerk

June 20, 2018

From: Catherine Rose  
Chief Planner

Copy: Manager, Development Review & Urban Design

Subject: Amending By-law for  
Zoning By-law Amendment Application A 08/18  
Unique AT Holding Corporation  
1474, 1482, 1458 and 1466 Bayly Street

## Amending By-law 7639/18

Statutory Public Meeting Date	Not applicable (By-law to remove the "H6" Holding Symbol)
Planning & Development Committee Date	Not applicable (By-law to remove the "H6" Holding Symbol)
Purpose and Effect of By-law	To remove a the "H6" Holding Symbol on the subject lands (see Location Map) in order to permit the construction of a 17 storey mixed use building containing 275 units and 241 square metres of commercial space at grade.
Council Meeting Date	June 25, 2018

### Note

On April 11, 2017, Pickering Council approved a new comprehensive City Initiated City Centre Zoning By-law. The above-noted lands were rezoned to City Centre Two (CC2) and Natural Heritage System (NHS) subject to an "H" Holding Symbol, identified as H6 in the City Centre Zoning By-law. Attached is a copy of the conditions that are required to be addressed by the Downtown Pickering Landowners Group to the satisfaction of the City of Pickering.

The participating Downtown Pickering Landowners Group, which includes Unique AT Holding Corporation, 1467555 Ontario Limited and Nalband Holdings Inc., have prepared a detailed Block Development Plan in support of removing the "H" Holding Symbol on the above-noted properties. The Block Development Plan is currently under review by the City, the Region of Durham and the Toronto and Region Conservation Authority (TRCA).

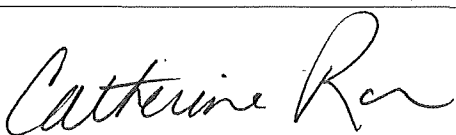
The Downtown Pickering Landowners Group is proposing a new mixed use high density residential development introducing approximately 1,725 new residential units and approximately 4,500 to 6,500 square metres of commercial space. A total of 6 towers are proposed ranging in height between 17 and 40 storeys. Also proposed is a new east-west municipal collector road, identified as Street 'A', having a right-of-way width of 20 metres, and a north-south private street connecting Bayly Street to Street 'A'. The proposal also includes a 1,250 square metre public urban square on the north side of Street 'A' at the terminus of the private street from Bayly Street (see Submitted Conceptual Block Development Plan).

The proposal will be developed in phases. Unique AT Holding Corporation has submitted a Site Plan Application (File Number S 10/17) for the first building located at the northeast corner of Bayly Street and the new north-south private street (see Submitted Site Plan). Unique AT Holding Corporation is proposing a 17-storey mixed use building containing a total of 275 residential units and 241 square metres of grade related retail space.

The Unique AT Holding Corporation has submitted a rezoning application requesting to remove the "H" Symbol from the Phase 1 lands.

TRCA has advised that they have no objection to the approval of the 17 storey mixed use building subject to the issuance of a TRCA permit for the works within the Phase 1 lands. The applicant is working with the City and external agencies to address outstanding technical matters, which are required to be addressed prior to the issuance of site plan approval. Staff are generally satisfied with the site layout and architectural design of the proposed 17 storey mixed use building. Removing the "H" Holding Symbol on the Phase 1 lands prior to Council approving the Block Development Plan, will not prejudice or compromise the ongoing review of the Block Development Plan.

City staff recommends that Council enact the By-law to remove the "H" Holding symbol for the Phase 1 lands.



NS:ld

J:\Documents\Development\0-3300\2018\A 08-18\By-law Chart Memo to Clerks.docx

Attachments

Location Map

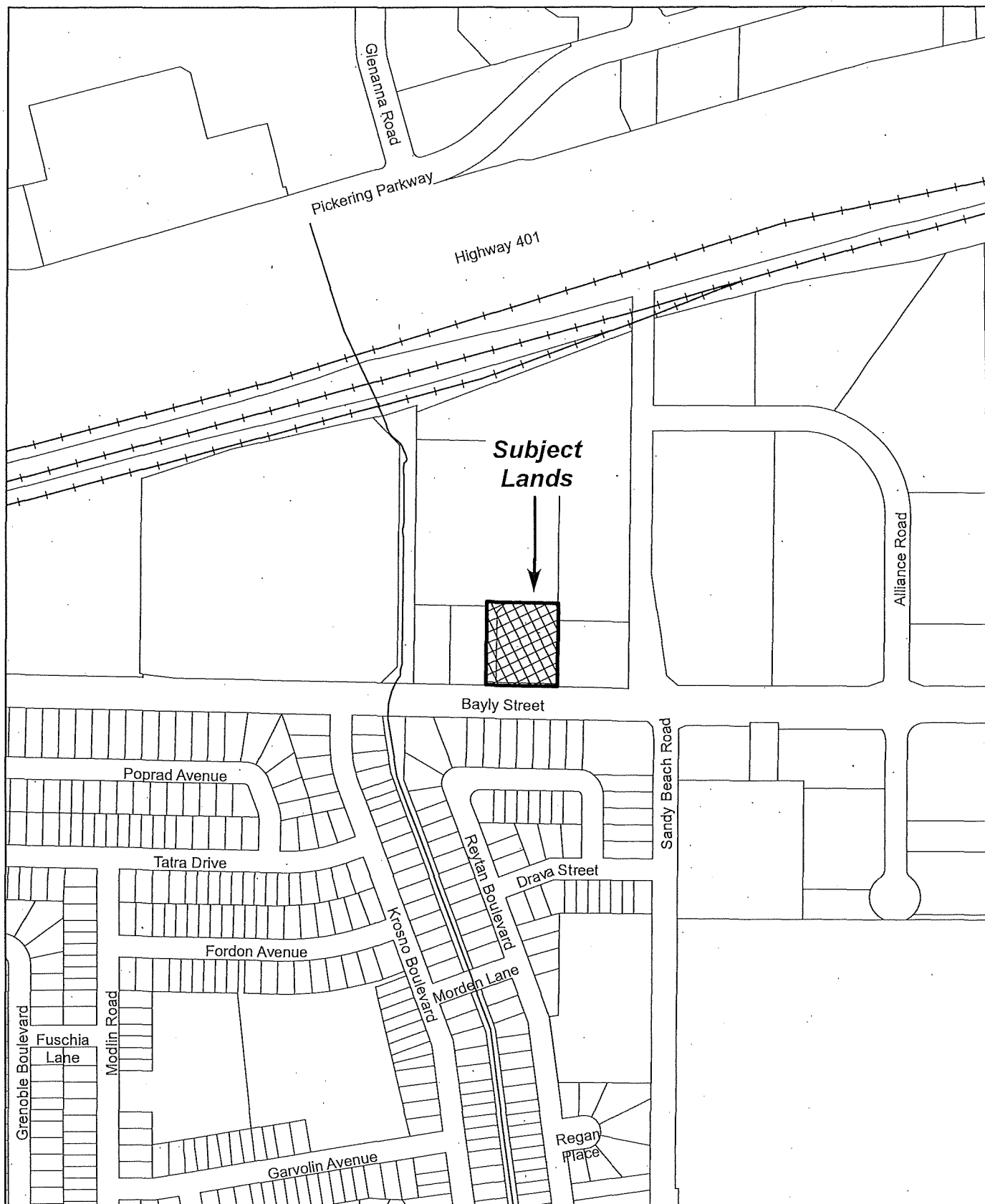
Schedule 8 to Pickering City Centre Zoning By-law:

Conditions for removal of the "H6" Holding Symbol and Map of Holding Zones

Submitted Conceptual Block Development Plan

Submitted Site Plan for Phase 1

By-law and Schedule



City of  
**PICKERING**  
City Development  
Department

### Location Map

File: A 08/18

**Applicant:** Unique AT Holding Corporation

**Property Description:** Part Lot 21, Con 1, now Part 2, 40R-17280

(1474 Bayly Street)

Date: Jun. 19, 2018

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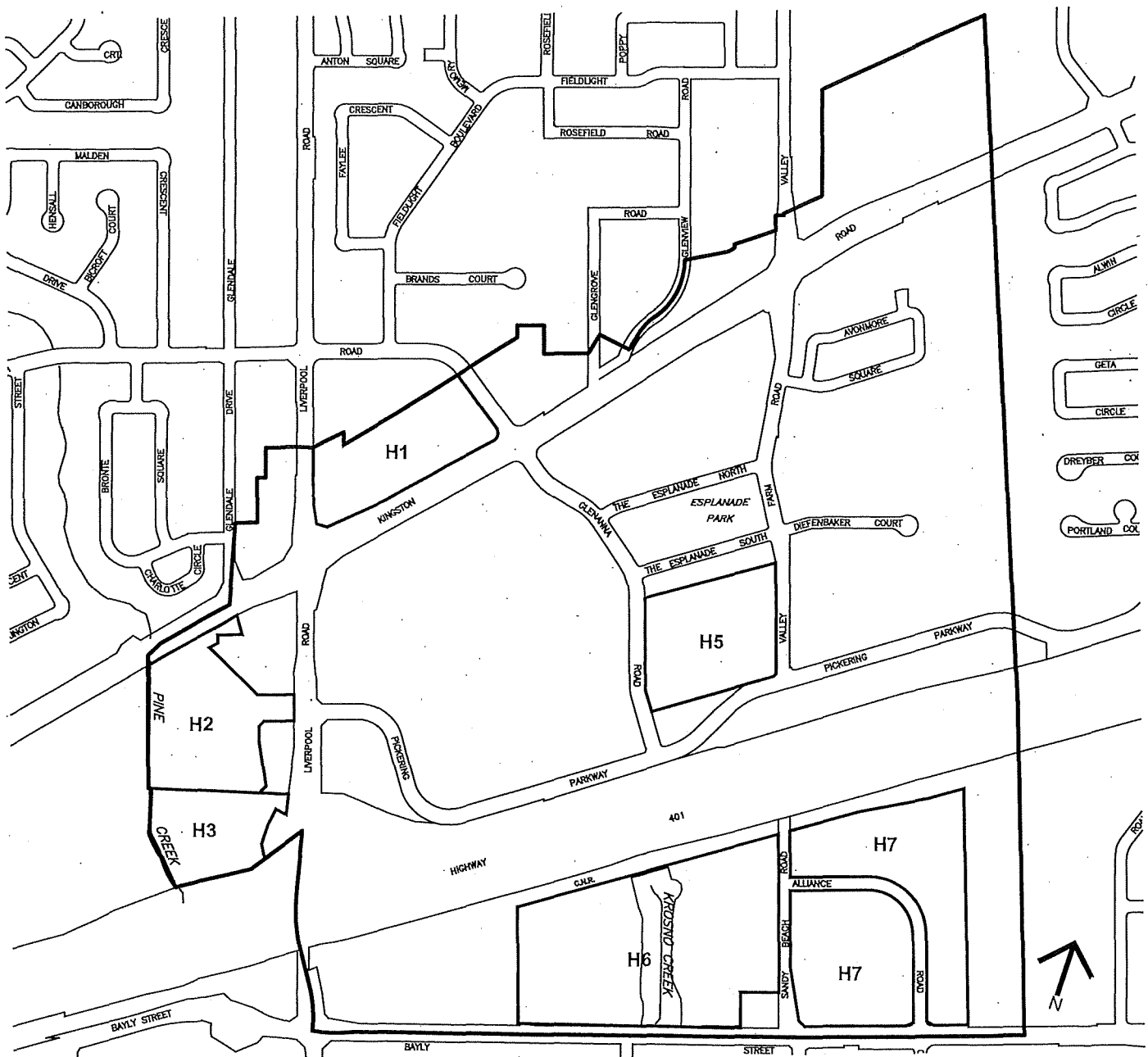
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SCALE: 1:5,000

THIS IS NOT A PLAN OF SURVEY.



<b>H6</b>	(Part of Lots 21 and 22, Concession 1)	<b>Parent Zone:</b> CC2
Schedule 8		<b>Amending By-law:</b> N/A
<b>7.6 Conditions for Removal of the “H”</b>		
The “H” symbol shall, upon application by the landowner, be removed by City Council passing a By-law under Section 34 of the <i>Planning Act</i> . The following conditions shall first be completed to the satisfaction of the City of Pickering:		
a)	a block development plan, approved by City Council, has been prepared to demonstrate the orderly development of the lands providing details regarding such matters as: <i>street</i> and <i>block</i> pattern; pedestrian, landscape and open space connections; parking strategy; community uses such as parks, <i>community centres</i> and other public uses; conservation and enhancement of natural features; public and private street right-of-way design; and phasing of the proposed development	
b)	a comprehensive transportation study has been conducted to assess the impact on the transportation system and appropriate road infrastructure is in place to support the development of the lands	
c)	cost sharing agreements for matters such as community uses, <i>public parks</i> , municipal roads and infrastructure, are made between the participating landowners	
d)	an Environmental Impact Study and a detailed engineering design and restoration plan for the rehabilitation of Krosno Creek valley corridor consistent with the Final Floodplain Rationalization Study for Krosno Creek, prepared by TMIG, dated February 2015 and the Krosno Creek Restoration Plan and Cross Section Drawings, prepared by Schaeffers, dated March 9, 2017 have been completed to the satisfaction of the City of Pickering and the Toronto and Region Conservation Authority. In addition, all Toronto and Region Conservation Authority comments 5 – 7, 8 – 22 and 23, dated February 27 <sup>th</sup> , 2017 shall be addressed to the satisfaction of the Toronto and Region Conservation Authority	
e)	the execution of an Agreement to ensure that the restored and rehabilitated Krosno Creek valley corridor, to include 6.0 metres from the long-term stable top of bank, will be conveyed into public ownership upon completion of the works, to the satisfaction of the City of Pickering	

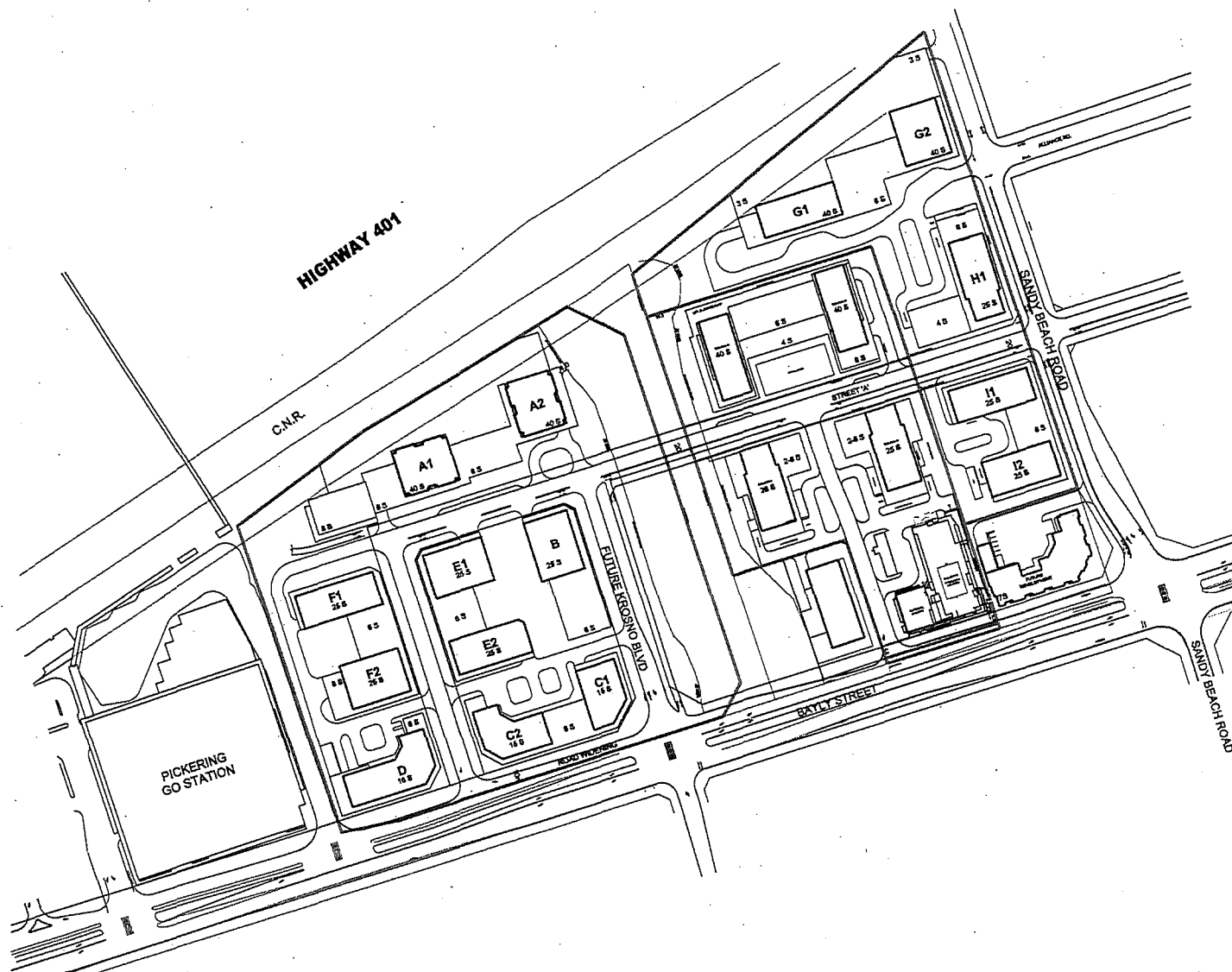


# PICKERING CITY CENTRE ZONING BY-LAW

## SCHEDULE 8

### LEGEND - Holding Provisions

☐ Hold Zones



City of  
**PICKERING**

City Development  
Department

### Submitted Conceptual Block Development Plan

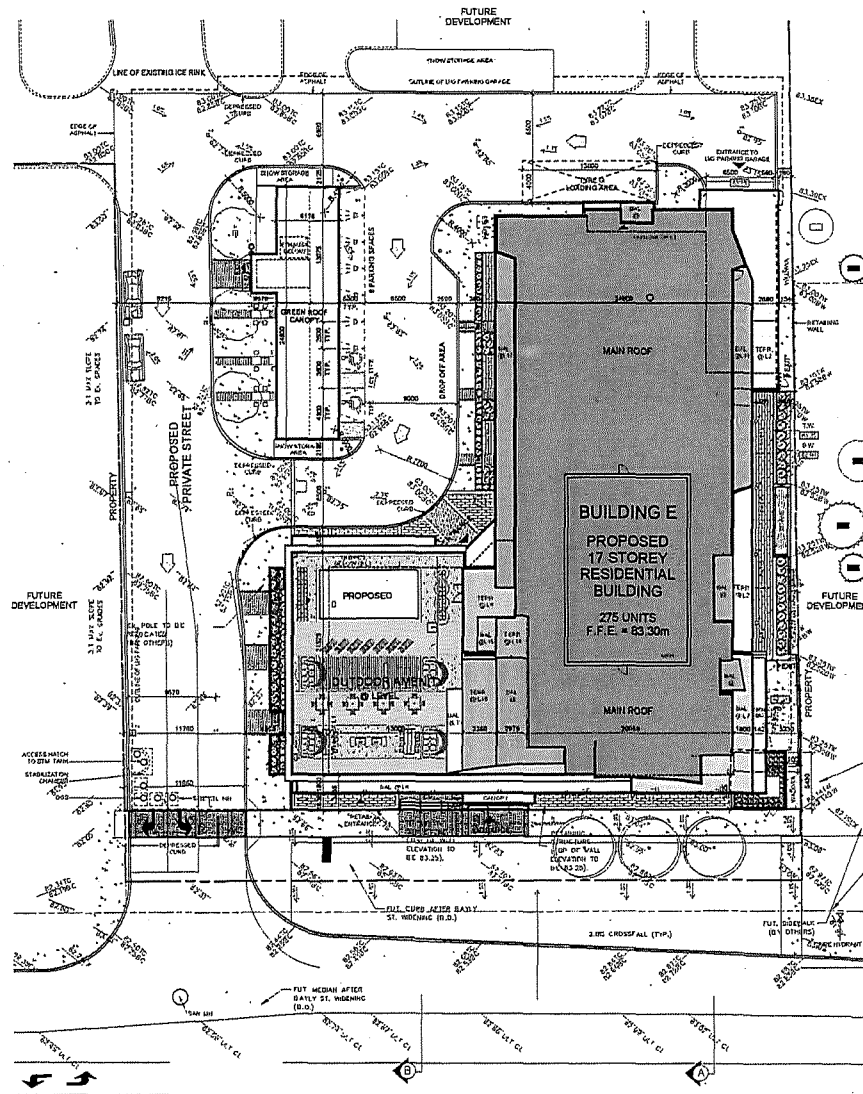
**File No:** A 08/18

**Applicant:** Unique AT Holding Corporation

**Property Description:** Part Lot 21, Con 1, now Part 2, 40R-17280  
(1474 Bayly Street)

FULL SCALE COPIES OF THIS PLAN ARE AVAILABLE FOR VIEWING AT THE CITY OF PICKERING  
CITY DEVELOPMENT DEPARTMENT.

**DATE:** June 18, 2018



*City of*  
**PICKERING**

City Development  
Department

### Submitted Site Plan

File No: A 08/18

Applicant: Unique AT Holding Corporation

Property Description: Part Lot 21, Con 1, now Part 2, 40R-17280  
(1474 Bayly Street)

FULL SCALE COPIES OF THIS PLAN ARE AVAILABLE FOR VIEWING AT THE CITY OF PICKERING  
CITY DEVELOPMENT DEPARTMENT.

DATE: June 18, 2018

The Corporation of the City of Pickering

By-law No. 7639/18

Being a By-law to amend Zoning By-law 7553/17, as amended, to remove the holding provision "H6" (A 08/18)

Whereas Section 34 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended, permits a Council to pass a by-law prohibiting the use of land, buildings or structures within a defined area or areas;

Whereas Section 36 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended, permits a Council to pass a by-law to specify the use to which lands, buildings or structures may be put at such time in the future as the hold symbol is removed by amendment to the by-law;

Whereas Zoning By-law 7553/17 is the governing By-law of The Corporation of the City of Pickering pertaining to the subject lands;

Whereas the Council of the Corporation of the City of Pickering has deemed it advisable to amend Zoning By-law 7553/17;

Whereas it has been confirmed to Council that all of the conditions required for the removal of the H6 Holding Symbol from the subject lands have been addressed to the satisfaction of the City; and

Now therefore the Council of The Corporation of the City of Pickering enacts as follows:

1. That By-law 7553/17 is hereby further amended as follows:
  - 1.1 Schedule 8 of By-law 7553/17, as amended, is further amended by removing the "H6" Holding symbol for the lands outline on Schedule I attached hereto.
2. That By-law 7553/17, as amended, is hereby further amended only to the extent necessary to give effect to the provisions of this By-law as it applies to the area set out in Schedule I attached hereto. Definitions and subject matters not specifically dealt with in this By-law shall be governed by relevant provisions of By-law 7553/17, as amended.
3. That this By-law shall come into force in accordance with the provisions of the *Planning Act*.

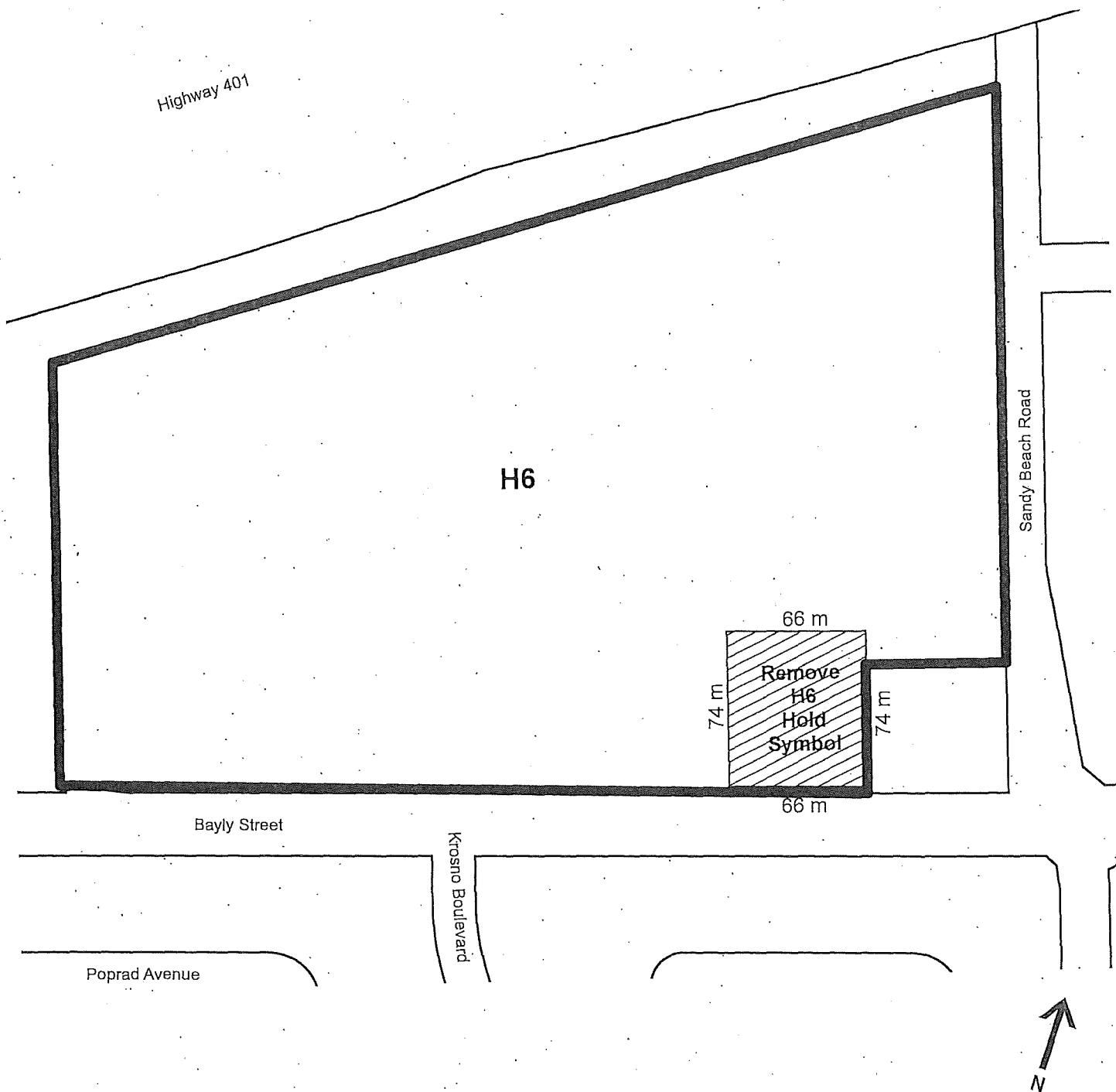
By-law passed this 25<sup>th</sup> day of June, 2018.

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David Ryan, Mayor

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Debbie Shields, City Clerk



Schedule I to By-Law 7639/18  
Passed This 25th  
Day of June, 2018

\_\_\_\_\_  
Mayor

To: Debbie Shields  
City Clerk

June 20, 2018

From: Catherine Rose  
Chief Planner

Copy: Manager, Development Review & Urban Design

Subject: Adopting By-law for Official Plan Amendment Application OPA 15-001/P, and  
Amending By-law for Zoning By-law Amendment Application A 06/15  
Duffins Point Inc.  
Part of Lot 19, Concession 3, Now Part 1, 40R-2548, and Part 1, 40R-26764  
2460 and 2470 Brock Road

Adopting By-law 7641/18 for Official Plan Amendment Application OPA 15-002/P, and  
Amending By-law 7642/18 for Zoning By-Amendment Application A 06/15

Statutory Public Meeting Date	September 14, 2015
Date of Council Meeting Approving OPA 15-001/P and A 06/15	June 27, 2016
Subject Lands	Located on the west side of Brock Road, immediately north of the Hydro Corridor in the Duffin Heights Neighbourhood (see Location Map)
Purpose and Effect of Adopting By-law 7641/18	To adopt Amendment 33 to the Official Plan for the City of Pickering to permit the establishment of a single storey commercial building with a drive-through facility.
Purpose and Effect of Amending By-law 7642/18	To rezone the subject lands from "A" – Rural Agricultural Zone to "MU-32" to facilitate the development of a retail/commercial centre with a broad range of uses, including but not limited to, commercial fitness/recreational centre, day care centre, financial institution, medical office, office, personal service shop, restaurant, retail store, supermarket, drive-through facility and high density residential.

	The zoning by-law establishes appropriate performance standards including, but not limited to, provisions for build-to-zones along Brock Road and Palmer's Sawmill Road; minimum building height and functional storeys; minimum total gross floor areas; minimum landscaped areas; parking and drive-through facility requirements; minimum percentage of the building façades facing Brock Road and Palmer's Sawmill Road comprising of openings and unencumbered transparent material; and special provisions related to apartment buildings.
Council Meeting Date for By-law	June 25, 2018
<p>Note:</p> <p>On June 27, 2016, City Council recommended that Official Plan Amendment Application OPA 15-001/P to permit a single-storey commercial building with a drive-through facility be approved and that Zoning By-law Amendment Application A 06/15 to facilitate a retail/commercial development be endorsed.</p> <p>On September 19, 2016 the applicant submitted a site plan application. The applicant has been working with staff to further refine the proposal based upon leasing and tenant requirements.</p> <p>Changes have been made to the proposed development and the amending zoning by-law reflects these changes:</p> <ul style="list-style-type: none"> <li>• decreasing the total gross floor area from 14,025 square metres to 13,530 square metres</li> <li>• decreasing the total leasable floor area above the first floor from 4,000 square metres to 3,000 square metres</li> <li>• decreasing the minimum landscaped buffer width abutting the west lot line from 4.5 metres to 3.0 metres</li> <li>• allowing additional parking spaces within the adjacent hydro corridor lands to the south</li> <li>• including specific zoning provision for drive-through facility related to maximum number of drive-through facility permitted; queuing lane requirements; and minimum setback requirements from residential zones</li> <li>• including specific zoning provisions for apartment buildings</li> </ul>	

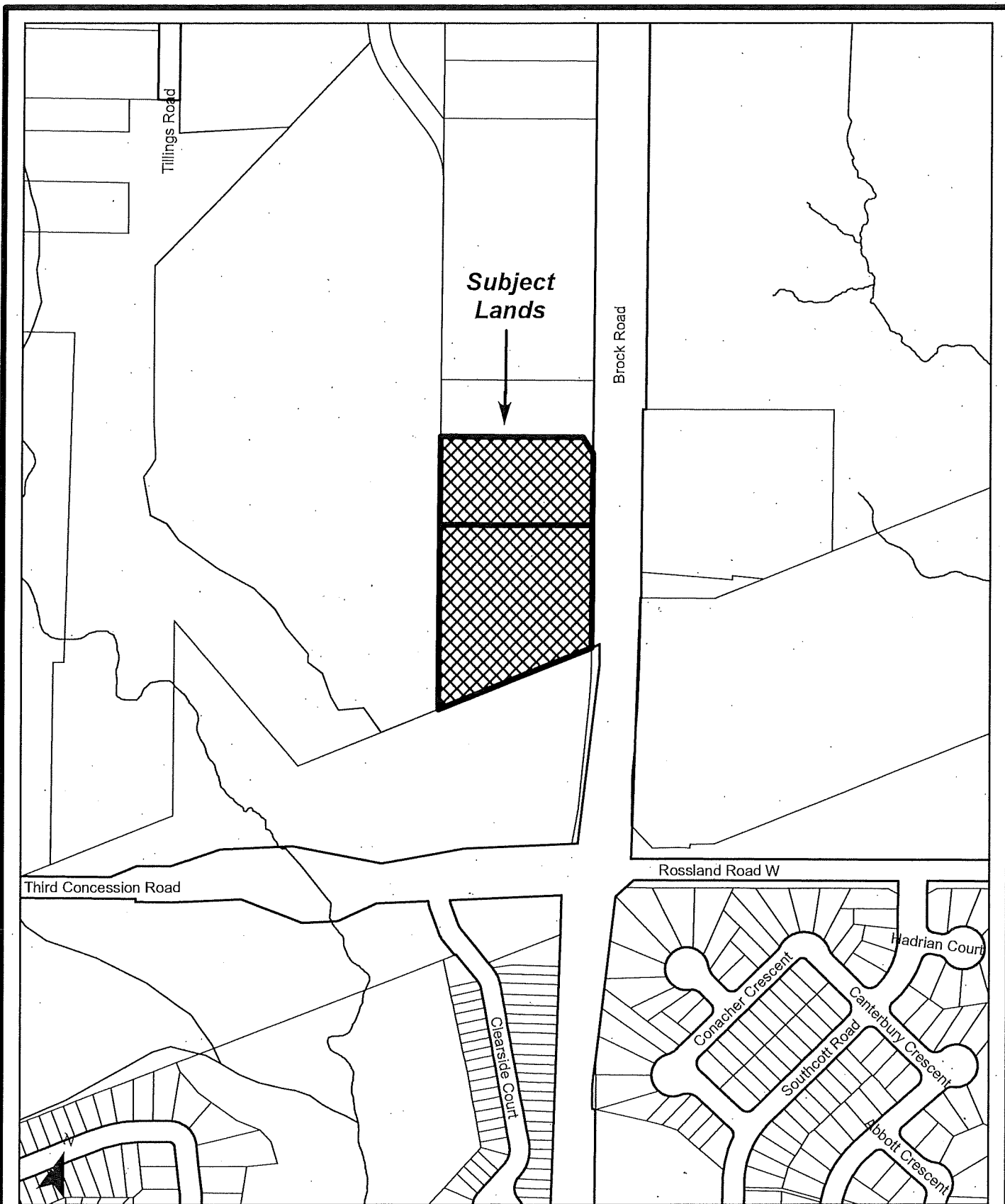


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Attachments      Location Map  
                          Adopting By-law  
                          By-law (Text & Schedule)





City of  
**PICKERING**

City Development  
Department

#### Location Map

**File:** OPA 15-01/P and A 06/15

**Applicant:** Duffin's Point Inc.

**Property Description:** Part Lot 19, Con 3, Part 1, 40R-2548, and Part 1, 40R-26764 (2460 and 2470 Brock Road)

**Date:** Jun. 18, 2018

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**SCALE:** 1:5,000  
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The Corporation of the City of Pickering

By-law No. 7641/18

Being a By-law to adopt Amendment 33 to  
the Official Plan for the City of Pickering  
(OPA 15-001/P)

Whereas pursuant to the *Planning Act*, R.S.O. 1990, c.P. 13, subsections 17(22) and 21(1), the Council of the Corporation of the City of Pickering may by by-law adopt amendments to the Official Plan for the City of Pickering;

And whereas pursuant to Section 17(10) of the *Planning Act*, the Minister of Municipal Affairs and Housing has by order authorized Regional Council to pass a by-law to exempt proposed area municipal official plan amendments from its approval;

And whereas on February 23, 2000 Regional Council passed By-law 11/2000 which allows the Region to exempt proposed area municipal official plan amendments from its approval;

And whereas the Region has advised that Amendment 33 to the City of Pickering Official Plan is exempt from Regional approval;

Now therefore the Council of The Corporation of the City of Pickering hereby enacts as follows:

1. That Amendment 33 to the Official Plan for the City of Pickering, attached hereto as Exhibit "A", is hereby adopted;
2. That the City Clerk is hereby authorized and directed to forward to the Regional Municipality of Durham the documentation required by Procedure: Area Municipal Official Plans and Amendments;
3. This By-law shall come into force and take effect on the day of the final passing hereof.

By-law passed this 25<sup>th</sup> day of June, 2018.

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David Ryan, Mayor

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Debbie Shields, City Clerk

**Exhibit "A" to By-law 7641/18**

**Recommended Amendment 33  
to the City of Pickering Official Plan**

## Amendment 33 to the Pickering Official Plan

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- Purpose:** The purpose of this amendment is to permit a single-storey commercial building with a drive-through facility, whereas the policies of the City of Pickering Official Plan states that for lands designated Mixed Use Areas – Mixed Corridors in the Duffin Heights Neighbourhood require commercial development to provide a second storey functional floor space with three storey massing, and prohibits the establishment of drive-through facilities, either stand-alone or in combination with other uses.
- Location:** The site specific amendment affects the lands located on the west side of Brock Road, north of the Hydro Corridor in the Duffin Heights Neighbourhood described as Part of Lot 19, Concession 3, Now Part 1, 40R-2548, and Part 1, 40R-26764, City of Pickering.
- Basis:** On June 27, 2016, Council approved Official Plan Amendment Application OPA 15-001/P, submitted by Duffins Point Inc. for the subject lands, to permit a single-storey commercial building with a drive-through facility.
- Actual Amendment:** The City of Pickering Official Plan is hereby amended by adding the word **“and,”** at the end of subsection 12.17(h)(xi) and adding a new subsection 12.17(h)(xii):
- “12.17(h)(xii) despite Sections 12.17(h)(ii) and 12.17(h)(viii), the establishment of a single storey commercial building with a drive-through facility is permitted on lands located on the west side of Brock Road, being Part of Lot 19, Concession 3, Now Part 1, 40R-2548, and Part 1, 40R-26764;”**
- Implementation:** The implementation provisions of the City of Pickering Official Plan, as amended, shall apply to this Amendment.
- Interpretation:** The interpretation provisions of the City of Pickering Official Plan, as amended, shall apply to this Amendment.

Cross Reference:  
OPA 15-001/P  
(Related Files: A 06/15)  
Applicant: Duffins Point Inc.  
Date: June 25, 2018

The Corporation of the City of Pickering  
By-law No. 7642/18

Being a By-law to amend Restricted Area (Zoning) By-law  
3037, as amended, to implement the Official Plan of the City of  
Pickering, Region of Durham, Part of Lot 19, Concession 3,  
Now Part 1, 40R-2548 and, Part 1, 40R-26764 in the City of  
Pickering (A 06/15)

Whereas the Council of The Corporation of the City of Pickering deems it desirable to permit a mixed use development on lands, being Part of Lot 19, Concession 3, Now Part 1, 40R-2548, and Part 1, 40R-26764, City of Pickering;

And whereas an amendment to By-law 3037, as amended, is therefore deemed necessary;

Now therefore the Council of The Corporation of the City of Pickering hereby enacts as follows:

1. **Schedules I and II**

Schedules I and II attached hereto with notations and references shown thereon and hereby declared to be part of this By-law.

2. **Area Restricted**

The provisions of this By-law shall only apply to those lands being Part of Lot 19, Concession 3, Now Part 1, 40R-2548, and Part 1, 40R-26764, in the City of Pickering, designated "MU-32" on Schedule I attached hereto.

3. **General Provisions**

No building, structure, land or part thereof shall hereafter be used, occupied, erected, moved or structurally altered except in conformity with the provisions of this By-law.

4. **Definitions**

In this By-law,

- (1) "Aisle" shall mean an internal vehicle route immediately adjacent to a parking space or loading space which provides vehicular access to and from the parking space or loading space, and is not a driveway.
- (2) "Amenity Space" shall mean the total passive or active recreational area provided on a lot for the personal, shared or communal use of the residents of a building or buildings, and includes balconies, patios, rooftop gardens and other similar features, but does not include indoor laundry or locker facilities.

- (3) "Angular Plane" shall mean an imaginary flat surface projecting over a lot, at an inclined angle measured up from the horizontal.
- (4) "Adult Entertainment Establishment" shall mean any premises or part thereof used in the pursuance of a business, if:
  - (a) entertainment or services that are designed to appeal to exotic or sexual appetites are offered or provided in the premises or part of the premises, and without limiting the generality of the foregoing, includes services or entertainment in which a principal feature or characteristic is nudity or partial nudity of any person; or
  - (b) body rubs, including the kneading, manipulating, rubbing, massaging, touching or stimulating by any means of a person's body are performed, offered or solicited in the premises or part of the premises, but does not include premises or part of them where body-rubs performed, offered or solicited are for the purpose of medical or therapeutic treatment and are performed or offered by persons otherwise duly qualified, licensed or registered to do so under the laws of the Province of Ontario; or
  - (c) adult videos are sold, rented, or offered or displayed for sale or rental, where the proportion of adult videos to other videos exceeds 1:10.
- (5) "Bake Shop" shall mean an establishment where baked goods are made and sold to the public.
- (6) "Balcony" shall mean an attached covered or uncovered platform projecting from the face of an exterior wall, including above a porch, which is only directly accessible from within a building, usually surrounded by a balustrade or railing, and does not have direct exterior access to grade.
- (7) "Body Rub Establishment" includes any premises or part thereof where a body rub is performed, offered or solicited in pursuance of a trade, calling, business or occupation, but does not include any premises or part thereof where the body rubs performed are for the purpose of medical or therapeutic treatment and are performed or offered by persons otherwise duly qualified, licensed or registered so to do under the laws of the Province of Ontario.
- (8) "Building" shall mean a structure occupying an area greater than 10 square metres and consisting of any combination of walls, roof and floor.
- (9) "Building Height" shall mean the vertical distance between the established grade and in the case of a flat roof, the highest point of the roof surface or parapet wall, or in the case of a mansard roof the deck line, or in the case of a gabled, hip or gambrel roof, the mean height level between eaves and ridge. A penthouse, cupola, steeple or other roof structure which is used only as an ornament upon or to house the mechanical equipment of any building shall be excluded in calculating the height of such building.

- (10) "Build-to-zone" shall mean an area of land in which all or part of a building elevation of one or more buildings is to be located.
- (11) "Commercial Fitness/ Recreational Centre" a commercial establishment that has been designed for conduct of sport, athletic and leisure activities such as squash courts, swimming pools, exercise classes and other similar indoor recreational facilities are provided and operated for gain or profit, but does not include an adult entertainment establishment, or place of amusement as defined herein.
- (12) "Commercial School" shall mean a school which is operated for gain or profit and may include the studio of a dancing teacher, or an art school, a golf school or any other such school operated for gain or profit, but shall not include any other school defined herein.
- (13) "Convenience Store" shall mean a retail store in which food, drugs, periodicals or similar items of day-to-day household necessities are kept for retail sale primarily to residents of, or persons employed in, the immediate neighbourhood.
- (14) "Day Care Centre" shall mean:
  - (a) indoor and outdoor premises where more than five children are provided with temporary care and/or guidance for a continuous period but does not provide overnight accommodation and are licensed in accordance with the applicable *Provincial Act*; or
  - (b) indoor and outdoor premises in which care is offered or supplied on a regular schedule to adults for a portion of a day but does not provide overnight accommodation.
- (15) "Drive-Through Facility" shall mean the use of land, buildings or structures, or parts thereof, to provide or dispense products or services through an attendant or a window or an automated machine to persons remaining in motor vehicles that are in a designated stacking land. A drive-through facility must be used in association with permitted uses.
- (16) "Driveway" shall mean a private way used to provide vehicular access from a roadway to an off-street parking or loading space or aisle located on the same lot as the principal use.
- (17) "Dry Cleaning Distribution Centre" shall mean a building or part of a building used for the purpose of receiving articles, goods, or fabrics to be subjected to dry cleaning and related processes elsewhere, and of distributing articles, goods or fabrics which have been subjected to any such processes.
- (18) Dwelling shall mean:

- a) "Apartment Dwelling" shall mean a residential use building containing four or more principal dwelling units where the units are connected by a common corridor or vestibule, other than a townhouse dwelling or stacked dwelling.
  - b) "Dwelling Unit" shall mean a residential unit that:
    - (i) consists of a self-contained set of rooms located in a building or structure;
    - (ii) is used or intended for use as a residential premises;
    - (iii) contains kitchen and bathroom facilities that are intended for the use of the unit only; and
    - (iv) is not a mobile home or any vehicle.
  - c) "Stacked Dwelling" shall mean a residential use building of four or fewer storeys in height containing three or more principal dwelling units where the units are divided horizontally and vertically, and in which each dwelling unit has an independent entrance to the interior.
  - d) "Townhouse Dwelling" shall mean a residential use building containing three or more attached principal dwelling units divided vertically and where all dwelling units are located on a street
- (19) "Financial Institution" shall mean a building or part of a building in which money is deposited, kept lent or exchanged.
- (20) "Food Store" shall mean a premises that sells food and other non-food items, primarily on a self-service basis.
- (21) "Gross Floor Area" shall mean the total area of each floor whether located above, at or below grade, measured between the exterior faces of the exterior walls of the building at each floor level but excluding any porch, veranda, cellar, mechanical room or penthouse, or areas dedicated to parking within the building. For the purposes of this definition, the walls of an inner court shall be deemed to be exterior walls.
- (22) "Gross Leasable Floor Area" shall mean the aggregate of the floor areas of all storeys above or below established grade, designed for owner or tenant occupancy or exclusive use only, but excluding storage areas below established grade.
- (23) "Ground Floor" shall mean the floor of a building at or first above grade.
- (24) "Landscaped Area" shall mean an outdoor area on a lot comprising trees, plants, decorative stonework, retaining walls, walkways, stairs or other landscape or architectural elements, excluding aisles and areas for loading, parking or storing of vehicles.



- (25) "Laundromat" shall mean a self-serve clothes washing establishment containing washing, drying, ironing, finishing or other incidental equipment.
- (26) "Loading Space" shall mean an unobstructed area of land which is provided and maintained upon the same lot or lots upon which the principal use is located and which area is provided for the temporary parking of one commercial motor vehicle while merchandise or materials are being loaded or unloaded from such vehicles.
- (27) "Main Wall" shall mean a primary exterior front, rear or side wall of a building, not including permitted projections.
- (28) "Medical Office" shall mean a premises designed and used for diagnosis, examination, and medical, surgical or physiotherapeutic treatment of human patients, and which may include pharmacies and dispensaries which are limited to a maximum of 50 square metres of leasable floor area, waiting rooms, treatment rooms and blood testing clinics, but shall not include overnight accommodation for in-patient care.
- (29) "Motor Vehicle" shall mean an automobile, motorcycle, recreational vehicle, trailer, and any other vehicle propelled, towed or driven otherwise than by muscular power.
- (30) "Night Club" shall mean a building, or part thereof, whose primary function is the provision of theatrical performances, pre-recorded music or live musical entertainment, whether such music is provided for listening or dancing by the patrons, or any combination of the above functions, and where food and/or beverages may be served, but does not include a restaurant or adult entertainment establishment.
- (31) "Office" shall mean a building or part thereof, where administrative and clerical functions are carried out in the management of a business, profession, organization or public administration, but shall not include a medical office.
- (32) "Parapet Wall" shall mean the portion of an exterior wall extending above the roof.
- (33) "Parking Space" shall mean an unobstructed area of land that is accessible by an aisle, having access to a street or lane that is reserved for the purpose of the temporary parking or storage of one motor vehicle.
- (34) "Patio" shall mean an outdoor area where seating accommodation can be provided and/or where meals or refreshments are served to the public for consumption.
- (35) "Parking Area" shall mean one or more parking spaces, including related aisles, for the parking or storage of vehicles accessory or incidental to the main use.

- (36) "Personal Service Establishment" shall mean a building, structure, or part thereof, where services are provided and administered to individual and personal needs and where retail sale of goods accessory to the service provided is permitted and include, but is not limited to, hair care, aesthetics, health and beauty treatment, dressmaking, tailoring, shoe shining and repair, and laundromat.
- (37) "Place of Amusement" shall mean a premises which are devoted to the offering of facilities for the playing of any game for the amusement of the public such as a billiard or pool rooms, bowling alleys, electronic games, indoor playground, miniature golf courses or roller skating rinks.
- (38) "Podium" shall mean the base of a building, structure or part thereof located at or above established grade that projects from the tower portion of the building.
- (39) "Primary Window" shall mean all windows except bathroom, hallway, closet or kitchen windows.
- (40) "Restaurant" shall mean a building or part of a building where the principal business is the preparation of food and drinks for retail sale to the public for immediate consumption on or off the premises, or both on and off the premises but shall not include a night club.
- (41) "Retail Store" shall mean a premises in which goods and merchandise are offered or kept for retail sale or rental to the public.
- (42) "Storey" shall mean that portion of a building other than a basement, cellar or attic, included between the surface of any floor and the surface of the floor, roof deck or ridge next above it.
- (43) "Street" shall mean a public highway but does not include a lane. Where 0.3 metre reserve abuts a street, or where a daylight triangle abuts a street, for the purposes of determining setbacks the street shall be deemed to include the 0.3 metre reserve and/or the daylight triangle, however, nothing herein shall be interpreted as granting a public right of access over the 0.3 metre reserve or as an assumption of the 0.3 metre reserve as a public highway for maintenance purposes under the *Municipal Act*.
- (44) "Structure" shall mean anything that is erected, built or constructed of parts joined together with a fixed location on the ground, or attached to something having a fixed location in or on the ground and shall include buildings, walls or any sign, but does not include fences below six feet in height or in ground swimming pools.
- (45) "Tower" shall mean means the storeys within that portion of a building or structure or part thereof located above the podium.

- (46) "Tower Floor Plate" shall mean the average floor area of all storeys within that portion of a building or structure or part thereof located above the podium, measured to the exterior faces of exterior walls of each storey of a building or structure.
- (47) "Unencumbered Transparent Materials" shall mean completely transparent glass or similar transparent material that does not include spandrel glazed windows.
- (48) "Veterinary Clinic" shall mean a building or part thereof, where the services of a veterinarian, and facilities for the medical treatment, examination, surgery, diagnosis, grooming, general health care, and observation of domestic animals and birds.

## 5. Provisions ("MU-32" Zone)

### (1) Uses Permitted ("MU-32" Zone)

- (a) No person shall within the lands designated "MU-32" on Schedule I attached hereto, use any lot or erect, alter, or use any building or structure for any purpose except the following:

- (i) Bake Shop
- (ii) Commercial Fitness/Recreational Centre
- (iii) Commercial School
- (iv) Convenience Store
- (v) Day Care Centre
- (vi) Drive-through Facility
- (vii) Dry Cleaning Distribution Centre
- (viii) Financial Institution
- (ix) Food Store
- (x) Medical Office
- (xi) Office
- (xii) Personal Service Establishment
- (xiii) Restaurant
- (xiv) Retail Store
- (xv) Veterinary Clinic

### (2) Zone Requirements ("MU-32" Zone)

No person shall within the lands designated "MU-32" on Schedule I attached hereto, use any lot or erect, alter, or use any building except in accordance with the following provisions:

#### (a) Building Location and Setbacks:

- (i) Buildings and structures shall be located entirely within the building envelope as shown on Schedule I attached hereto;

- (ii) A minimum of 40 percent of the entire length of the build-to-zone, as shown on Schedule I attached hereto, is required to be occupied by a continuous portion of a building;
  - (iii) Section 5.20 of By-law 3037, as amended, shall not apply to lands designated "MU-32", on Schedule I attached hereto;
- (b) Building Height and Functional Floors:
  - (i) Minimum building height: 9.0 metres and 2 functional storeys;
  - (ii) Despite Section 5(2)(b)(i) above, the minimum height of a building or structure wholly or partially located within the cross-hatched area as shown on Schedule II attached hereto shall have a minimum building height of 11.5 metres and 3 functional storeys;
  - (iii) Minimum ground floor height: 4.5 metres;
- (c) Floor Space Areas:
  - (i) Minimum total gross floor area: 12,400 square metres
  - (ii) Despite Section 5(2)(c)(i) above, a minimum gross floor area of 3,000 square metres shall be provided above the ground floor;
- (d) Landscaped Area
  - (i) Minimum landscaped area width abutting the west property line: 3.0 metres
- (e) Parking Requirements:
  - (i) Parking spaces shall be a minimum of 2.6 metres in width and 5.3 metres in length, exclusive of any land used for access, manoeuvring, aisles, driveways or similar purpose;
  - (ii) For all uses listed in Section 5(1) of this by-law, there shall be provided and maintained a minimum of 4.5 parking spaces per 100 square metres of gross leasable floor area;
  - (iii) Despite Section 5(2)(e)(i) above, there shall be provided and maintained a minimum of 2.5 parking spaces per 100 square metres of gross leasable floor area for all permitted uses located above the ground floor;
  - (iv) Parking shall be provided at grade, in a below grade structure or any combination thereof;
  - (v) At grade parking areas and driving aisles shall be permitted no closer than 3.0 metres from any property line;

- (vi) All entrances and exits to parking areas and all parking areas shall be surfaced with brick, asphalt or concrete, or any combination thereof;
  - (vii) Parking spaces for any uses listed in Section 5(1) of this by-law may be located on the adjacent Hydro Corridor lands immediately to the south, where a legal easement or an agreement exists;
  - (viii) Sections 5.19.1 and 5.19.2 of By-law 3037, as amended, shall not apply to lands designated "MU-32", on Schedule I attached hereto;
- (f) Drive-through Facility Requirements:
- (i) A maximum of one (1) drive-through facility is permitted on lands designated "MU-32", on Schedule I attached hereto;
  - (ii) A drive-through queuing lane shall not be located between the building and any public street;
  - (iii) A drive-through queuing lane shall be setback a minimum of 15.0 metres from a residential use on an adjacent property;
  - (iv) A minimum of eight (8) vehicle queuing spaces before the order board and four (4) vehicles queuing spaces between the order board and pick-up window shall be provided.
- (g) Special Regulations:
- (i) A minimum of 60 percent of all ground floor façades of a building facing Brock Road and Palmer's Sawmill Road shall be comprised of openings and unencumbered transparent material;
  - (ii) A minimum of 33 percent of all façades above the ground floor for buildings facing Brock Road and Palmer's Sawmill Road shall be constructed of unencumbered transparent material;
  - (iii) Despite Section 5(2)(a)(i) of this By-law, patios associated with a restaurant use are permitted to encroach beyond the building envelope, as identified on Schedule I of this By-law;
  - (iv) Patios associated with a restaurant use is not considered to be gross floor area or gross leasable floor area;
  - (v) Despite Section 5(2)(a)(i) of this By-law, canopies, awnings and associated supporting structures are permitted to project to within 1.5 metres of a property line;

- (vi) Garbage and recycling areas are required to be contained within a fully enclosed structure attached or integrated into a building for which it is accessory to.

(3) Special provisions for Apartment Dwelling ("MU-32" Zone)

- (a) In addition to the list of uses permitted in Section 5(1) of this by-law, the following additional use is permitted within the lands designated "MU-32", on Schedule I attached hereto:

- (i) Apartment Dwelling

(4) Zone Regulations for Apartment Dwelling ("MU-32" Zone)

In addition to Section (2) Zone Requirement ("MU-32" Zone) of this by-law, any building or structure partially or wholly used for an Apartment Dwelling shall be subject to the following requirements:

(a) Building Height	<ul style="list-style-type: none"> <li>(i) minimum – 11.5 metres and 3 storeys</li> <li>(ii) maximum – 62.0 metres and 20 storeys</li> </ul>
(b) Building Height Adjacent to a Residential Zone Category	(i) building height shall be limited by a 45-degree angular plane measured 7.5 metres from a property line abutting a residential use a height of 10.5 metres above grade
(c) Podium Requirements	<p>Buildings greater than 37.5 metres in height shall have a podium and a tower component to the building, which shall meet the following requirements:</p> <ul style="list-style-type: none"> <li>(i) minimum height of a podium – 10.5 metres</li> <li>(ii) maximum height of a podium – 20.0 metres</li> <li>(iii) minimum setback from a podium to a tower – 3.0 metres</li> </ul>
(d) Building Separation	<ul style="list-style-type: none"> <li>(i) minimum – 11.0 metres, except that the separation may be reduced to 3.0 metres if there are no primary windows or balconies on the main wall facing the adjacent flanking building</li> <li>(ii) minimum – 18.0 metres for any portion of a building greater than 25.5 metres in height, except that the separation may be reduced to 11.0 metres if there are no primary windows or balconies on the main wall facing the adjacent flanking building</li> <li>(iii) minimum – 25.0 metres for any portion of a building greater than 37.5 metres in height</li> </ul>

(e) Tower Floor Plates	(i) maximum tower floor plate for a residential building – 850 square metres
(f) Balcony Requirements	(i) minimum depth – 1.5 metres (ii) notwithstanding Section 5.4(h)(i), balconies are not permitted to project beyond the main wall less than 10.5 metres in height above grade
(g) Amenity Space Requirements for Apartment Dwellings	(i) minimum – 2.0 square metres of indoor amenity space is required per apartment dwelling unit (ii) minimum – 2.0 square metres of outdoor amenity space is required per apartment dwelling unit (a minimum contiguous area of 40.0 square metres must be provided in a common location)
(h) Parking Space requirements for Apartment Dwellings	(i) minimum – 1.0 space per dwelling unit and an additional 0.2 of a space per dwelling unit for visitors

#### 6. **By-law 3037**

By-law 3037 is hereby amended only to the extent necessary to give effect to the provisions of this By-law as it appears to the area set out in Schedule I attached hereto. Definitions and subject matter not specifically dealt with in this By-law shall be governed by relevant provisions of By-law 3037, as amended.

#### 7. **Effective Date**

This By-law shall come into force in accordance with the provisions of the *Planning Act*.

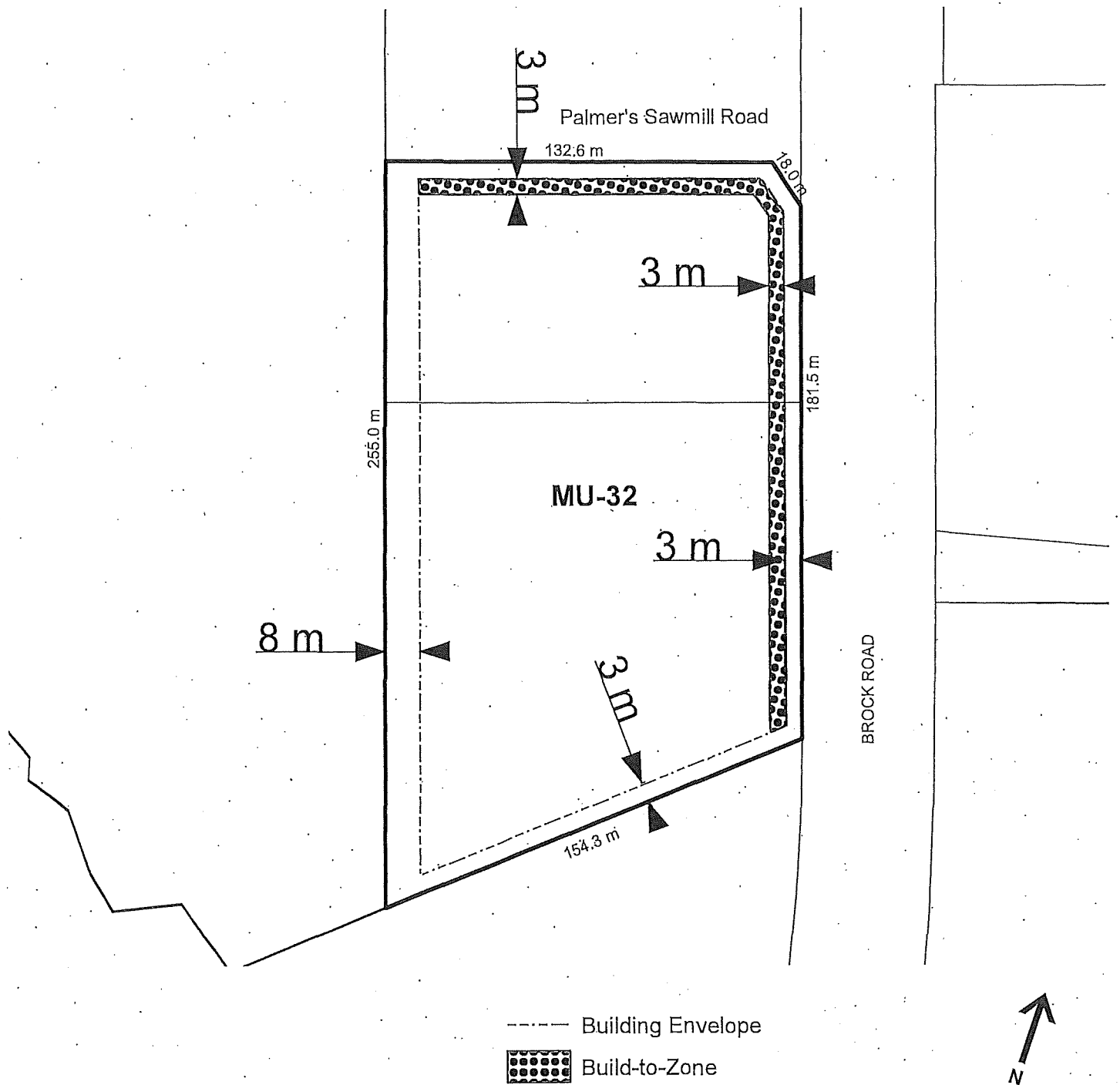
By-law passed this 25<sup>th</sup> day of June, 2018.

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David Ryan, Mayor

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Debbie Shields, City Clerk

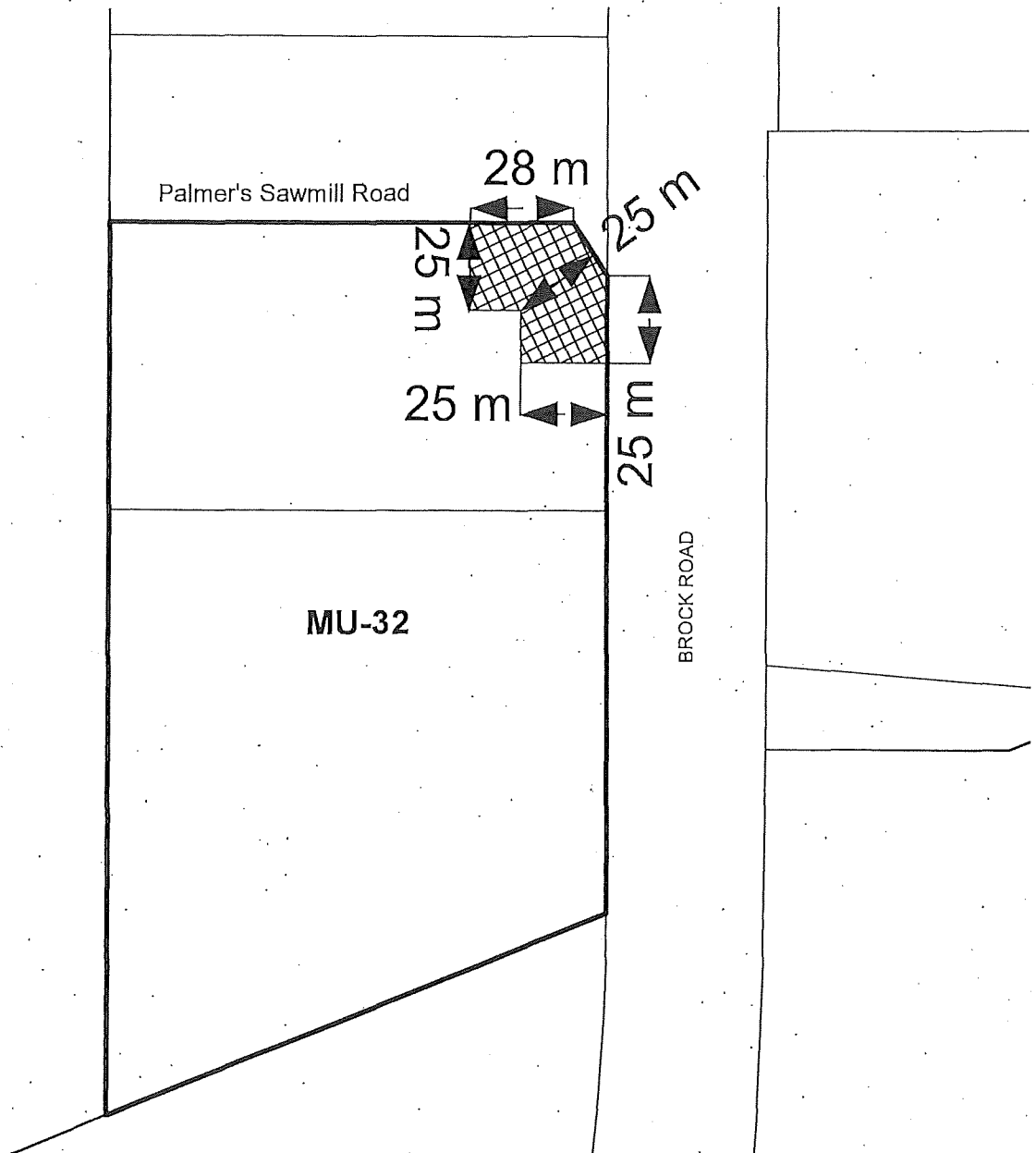


Schedule I to By-Law 7642/18  
 Passed This 25th  
 Day of June 2018

Mayor

Clerk





Minimum Building Height of 11.5 m and 3 Functional Storey's



Schedule II to By-Law 7642/18  
Passed This 25th  
Day of June 2018

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

To: Debbie Shields  
City Clerk

June 20, 2018

From: Catherine Rose  
Chief Planner

Copy: Manager, Policy & Geomatics

Subject: By-law to adopt Amendment 31 to the Pickering Official Plan  
Official Plan Amendment Application OPA 17-003/P  
City Initiated Official Plan Amendment  
Information & Communication Technology

## By-law No. 7643/18

Statutory Public Meeting Date	January 8, 2018
Planning & Development Committee Date	June 18, 2018
Purpose and Effect of By-law	To adopt Amendment 31 (Information & Communication Technology) to the Pickering Official Plan
Council Meeting Date	June 25, 2018

### Note

As per the direction of the Planning & Development Committee, at its June 18, 2018 meeting, the following changes were made to recommended Amendment 31:

- a) Adding the words "where such conduits or trenches do not already exist or where a need is identified," after the words "public rights-of-way" in proposed section 7.12;
- b) Deleting the words "and throughout" in proposed section 7.12 (a)\*; and
- c) Deleting the words "demonstrating how a dedicated broadband fiber optic conduit can be designed and implemented" in proposed sections 16.5 A (xxxvii) and 16.5 B (xxvii).

\* The Planning & Development Committee resolution incorrectly identified section 7.12(b)



JB:ld

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Attachments

By-law 7643/18

Exhibit 'A' to By-law 7643/18

The Corporation of the City of Pickering

By-law No. 7643/18

Being a By-law to adopt Amendment 31 to  
the Official Plan for the City of Pickering  
(OPA 17-003/P)

Whereas pursuant to the *Planning Act*, R.S.O. 1990, c.p. 13, subsections 17(22) and 21(1), the Council of The Corporation of the City of Pickering may by by-law adopt amendments to the Official Plan for the City of Pickering;

And whereas pursuant to Section 17(10) of the *Planning Act*, the Minister of Municipal Affairs and Housing has by order authorized Regional Council to pass a by-law to exempt proposed area municipal official plan amendments from its approval;

And whereas on February 23, 2000 Regional Council passed By-law 11/2000 which allows the Region to exempt proposed area municipal official plan amendments from its approval;

And whereas the Region has advised that Amendment 31 to the City of Pickering Official Plan is exempt from Regional approval;

Now therefore the Council of The Corporation of the City of Pickering hereby enacts as follows:

1. That Amendment 31 to the Official Plan for the City of Pickering, attached hereto as Exhibit "A", is hereby adopted;
2. That the City Clerk is hereby authorized and directed to forward to the Regional Municipality of Durham the documentation required by Procedure: Area Municipal Official Plans and Amendments;
3. This By-law shall come into force and take effect on the day of the final passing hereof.

By-law passed this 25<sup>th</sup> day of June, 2018.

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David Ryan, Mayor

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Debbie Shields, City Clerk

**Recommended Amendment 31  
to the City of Pickering Official Plan**

## Amendment 31 to the Pickering Official Plan

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- Purpose:** The purpose of this Amendment is to add new policies and revise existing policies in the Pickering Official Plan with regard to the City's Information and Communication Technology Network and "Dig Once" Standard.
- Location:** The Amendment applies City wide.
- Basis:** Information and Communication Technology (ICT) is the infrastructure and components that enable the modern use of computers. ICT includes the establishment of a broadband network and high speed internet service. This amendment strengthens and supports the development of an Information and Communication Technology (ICT) network, and the implementation of the "Dig Once" Standard.

**Amendment:** The Pickering Official Plan is hereby amended by:

- 1) Adding new Sections 7.11 and 7.12 in Chapter 7 – Community Services, to read as follows:

### **City Policy** ICT Network

- 7.11 City Council shall provide clear direction for collaboration, facilitation, investment, infrastructure advancement, skills development, and other initiatives necessary to implement an Information and Communication Technology (ICT) network throughout the City, by:**
- (a) identifying locations, in addition to the City Centre and Pickering Innovation Corridor, where a more robust ICT infrastructure will be offered;
  - (b) prioritizing the implementation of ICT infrastructure to public facilities and spaces;
  - (c) identifying measures that will be necessary to implement a city-wide ICT network within, and outside, the existing built-up urban area;
  - (d) identifying measures which will minimize the impact of ICT infrastructure on the community and natural environment; and
  - (e) identifying measures which will ensure that the City's ICT infrastructure is resilient and adaptable to change and next-generation technologies.

**City Policy****"Dig Once" Standard**

**7.12 City Council shall require, subject to the approval of the applicable jurisdiction with responsibility for the road, and any requirements of any other applicable agencies, the inclusion of conduit for fiber optic cable in all public rights-of-way, where such conduits or trenches do not already exist or where a need is identified, through new development, redevelopment, road construction and reconstruction, in accordance with the City's "Dig Once" Standard, and shall:**

- (a) ensure that all new development or redevelopment is designed to provide the infrastructure for the delivery of, current or future, leading edge information and communication technologies, to the building(s); and**
- (b) require applications for development to provide an ICT Implementation Plan which demonstrates how ICT technologies are to be designed and implemented, including information regarding conduit construction and ownership, and demonstrates that the associated conduit and wiring meets or exceeds the minimum industry standard.**

2) Revising Section 16.5A, "Required Studies for an Official Plan Amendment, Zoning By-law Amendment, Draft Plan of Subdivision, and Draft Plan of Condominium Approval", in Chapter 16 – Development Review, by removing the word "and" at the end of Subsection (xxxv), and the period at the end of Subsection (xxxvi), and replacing it with a semi-colon, and adding the word "and", and by adding the following new Subsection (xxxvii) at the end of the section, to read as follows:

**(xxxvii) an Information and Communication Technologies Implementation Plan, as referred to in Section 7.12(b).**

3) Revising Section 16.5B, "Required Studies for Site Plan Approval", in Chapter 16 – Development Review, by removing the word "and" at the end of Subsection (xxv), and the period at the end of Subsection (xxxvi), and replacing it with a semi-colon, and adding the word "and", and by adding the following new Subsection (xxvii) at the end of the section, to read as follows:

**(xxvii) an Information and Communication Technologies Implementation Plan, as referred to in Section 7.12(b).**

**Implementation:** The implementation provisions of the City of Pickering Official Plan, as amended, shall apply to this Amendment.

**Interpretation:** The interpretation provisions of the City of Pickering Official Plan, as amended, shall apply to this Amendment.

To: Debbie Shields  
City Clerk

June 20, 2018

From: Paul Bigioni  
Director, Corporate Services & City Solicitor

Copy: Director, City Development & CBO

Subject: Road Closure and Disposal of City-Owned Lands  
- Kellino Street, Pickering  
- Sale to Pickering Developments Inc.  
File: L-4610-010-18

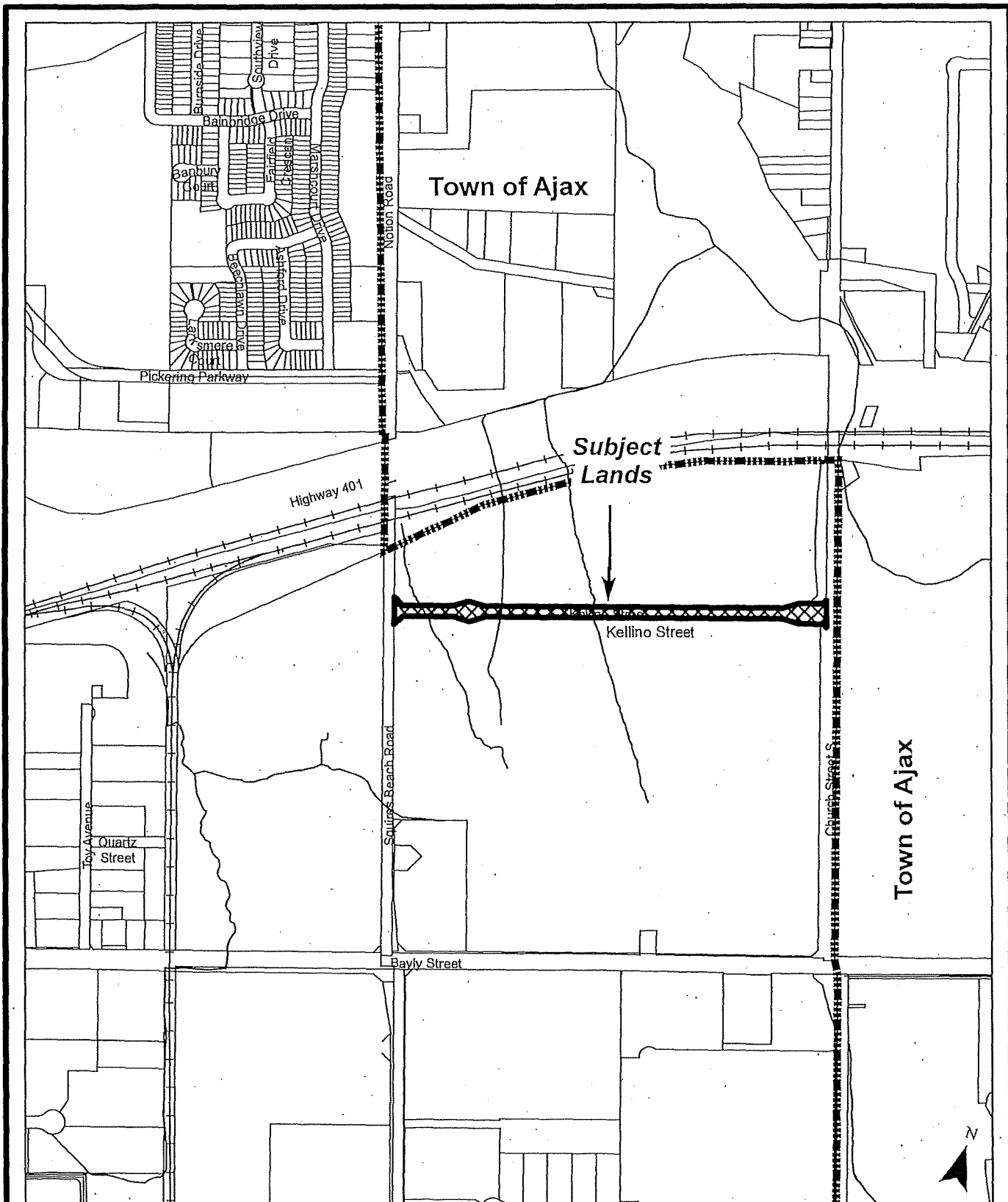
On May 14, 2018, Council passed Resolution # 444/18 authorizing staff to commence the process of having the subject property stopped-up and closed as a public highway and declared surplus to the needs of the City, with the intent of conveying it to Pickering Developments Inc. subject to all required easements and conveyances.

As the appropriate Notice respecting the road closures has been given, it is now appropriate for Council to enact the attached by-law formally stopping-up and closing the subject property as a public highway, deeming it surplus to the needs of the City and authorizing its sale to Pickering Developments Inc.

The attached by-law is for the consideration of City Council at its meeting scheduled for **June 25, 2018**.

PB:ks

Attachments Location Map  
Draft By-law



City of  
**PICKERING**  
City Development  
Department

### Location Map

File: Kellino Street - Stop-Up & Close

Property Description: Kellino Street, Pickering

Date: Apr. 16, 2018

SCALE: 1:10,000  
THIS IS NOT A PLAN OF SURVEY.

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The Corporation of the City of Pickering

By-law No. /18

**DRAFT**

Being a by-law to stop-up and close those parts of Lots 15 and 16, Concession 1 as in Hwy. Plan 498 (except Hwy. Plan 723) being Service Road also known as Kellino Street as public highway for the purpose of sale to the adjacent owners, subject to required easements.

Whereas Kellino Street is a public highway under the jurisdiction of The Corporation of the City of Pickering; and

Whereas pursuant to section 34 of the *Municipal Act*, the Council of the City may pass by-laws to stop-up and close a highway.

Now therefore the Council of The Corporation of the City of Pickering hereby enacts as follows:

1. The following public highway is hereby stopped-up and closed to both vehicular and pedestrian traffic for the purpose of sale to the adjacent owners, subject to all required easements and conveyances:

Those parts of Lots 15 and 16, Concession 1 as in Hwy. Plan 498 (except Hwy. Plan 723) being Service Road also known as Kellino Street, Pickering

2. The Mayor and City Clerk are hereby authorized to execute the necessary documents authorized by the Director, Corporate Services & City Solicitor to effect the closing of the lands and to establish any/all required easements.

By-law passed this 25th day of June, 2018.

**DRAFT**

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David Ryan, Mayor

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Debbie Shields, City Clerk